

**ASSOCIATED STUDENTS OF RIVERSIDE COMMUNITY COLLEGE**  
**Fund Raising Receipts Declaration Form**

<b>PART 1</b>	[To be completed prior to event and copy left with Student Services]
<p>Club/Organization: _____</p> <p>Type of Activity: _____</p> <p>Date(s) of Activity: _____</p> <p>_____</p>	
<p>_____</p> <p style="display: flex; justify-content: space-between;"> <span>Club/Organization Advisor</span> <span>Dean, Student Services</span> </p>	

<b>PART 2</b>	[To be completed promptly upon conclusion of fund raising activity & returned To Auxiliary Business Services (ABS) Cashier Office with deposit]				
<p>Funds to be deposited at (ABS) Cashier office:</p> <p>Total Cash:       \$ _____</p> <p>Total Checks:     _____</p> <p>Subtotal:           _____</p> <p>Less Change Fund: _____ to be deposited</p> <p>Amount Received: _____ to be deposited</p>					
<table border="1" style="float: right; width: 25%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 5px;">For ABS use only</td> </tr> <tr> <td style="padding: 5px;">Date Deposited: _____</td> </tr> <tr> <td style="padding: 5px;">ABS Cashier:     _____</td> </tr> <tr> <td style="padding: 5px;">Receipt No:       _____</td> </tr> </table>		For ABS use only	Date Deposited: _____	ABS Cashier:     _____	Receipt No:       _____
For ABS use only					
Date Deposited: _____					
ABS Cashier:     _____					
Receipt No:       _____					
<p>_____</p> <p style="display: flex; justify-content: space-between;"> <span>Club/Organization Treasurer</span> <span>Club/Organization Advisor or President</span> </p>					

Distribute 3 copies: 1- ABS copy with deposit; 1- Club/Org. copy; 1-Student Services(ABS)copy