

RIVERSIDE CITY COLLEGE

Resource Development & Administrative Services Leadership Council (RD&AS LC)

September 20, 2018

12:50-1:50 p.m.

DL 409

Chair: Tucker Amidon, Faculty

Co-Chair: Chip West, Administrative

Co-Chair: Stephen Ashby, Staff

Voting Members Present: Patricia Avila, Tucker Amidon, Amber Casolari, Greta Cohen, Natalie Halsell, Bill Manges, Mehran Mohtasham, Paul O'Connell, Kimberly Reimer, Jackie Robinson, James Rocollo, Patrick Scullin, Leo Truttmann, and Chip West

Non-Voting Members Present: Sandy Baker, Kristin Fontaine and Megan Bottoms

Call to Order

The meeting was called to order at 12:54 p.m. Mary Legner motioned and Scott Blair seconded approval of the agenda. Motion carried.

Approval of May 17, 2018 Minutes

The May minutes will be brought to the next meeting for approval.

Facilities Master Plan Update

The Facilities Master Plan process launched November 2017. The plan looks at growth of facilities over the next decade. The plan is still a draft. Today, with the councils blessing the plan will move to the next phase of approvals. There are six overlapping themes that came out of all the planning sessions; Clarity, Connectivity, Community, Efficiency, Stewardship and Identity. Chip presented the Facilities Master Plan PowerPoint to the council. Amber Casolari moved to move the plan forward for EPOC's approval and Natalie Halsell seconded. **Motion carried.**

The next phase, will be to send a campus email to solicit feedback. Approval by the Board of Trustees is scheduled for December 2018. We should start looking at 1st phase projects July 2019. There could be a potential bond in 2020. Items may be tweaked as we update the plan, so we will need to incorporate addendums in the plan to reflect these changes.

Committee Reports

The Technology Resources Committee compiled notes with the Moreno Valley Tech Plan. The committee is preparing a survey for campus distribution to build their top 5 priority list.

Financial Resources Committee met last week and reviewed the BAM. They also reviewed the Function Map. This will lay the foundation for Accreditation. FRC will send out the Budget Principles for the council to review and provide feedback. These will be a core component for future funding.

Human Resources Committee starting looking at PRAP's and categorized requests. The committee is making sure the Professional Development plans align with the strategic plan.

Physical Resources Committee met with the Facilities Master Plan Committee and received a presentation from Gensler on the plan that was presented today. The Facilities Master Plan presentation was approved by PRC at this meeting.

EPOC has requested that Patrick attend this year's EPOC in place of Scott Blair as the focus this year will be on technology.

The meeting was adjourned at 1:52p.m.