

MATRICULATION ADVISORY COMMITTEE MEETING

Minutes

Thursday, December 4th, 2008

2:00 pm - 3:00 pm

Chaired by: Monica Delgadillo-Flores, Dean of Student Services

Present: Nicole Abbate, Lilia Acevedo, Lorraine Anderson, Kelly Brautigam, Tim Brown, Kenneth Cramm, James Cregg, Lupe Delgadillo, Monica Delgadillo-Flores, Charlene Jeter, Gary Jimenez, David Lee, Elena Kobzeva, Karyn Magno, Lily Martinez, Shona Mitchell, Jodi Mowrey, Cecile Rubin, Rogelio Ruiz, Cindy Taylor.

Absent: Isabel Alanis, Sandy Baker, Claudia Castro, Eileen Colapinto, Judith James, Marilyn Jacobsen, Rafal Helszer, Kristi Woods.

Welcome/Introductions:

Meeting called to order at 2:00 pm.

The Riverside City Matriculation Advisory Committee is happy to welcome three new members: Nicole Abbate, General Academic Counselor; Elena Kobzeva Associate Professor, Spanish; and Karyn Magno, Student Financial Services Counselor.

Campus Updates:

English and Speech Communications Department: Tim Brown, Department Chair shares that Rea-86 (Reading Strategies for Textbooks), 1 unit, has been a success. This course is intended for students currently enrolled in a lecture class where the curriculum and instruction depends on extensive textbook readings. Rea-86 has been used in the Community for Academic Progress (CAP) program for 3 years. Unfortunately, this course is not offered to all students. In the future, the department hopes to expand the course to all RCC students. REA-86 is also taken with REA-87, Reading Tutorial, .5 units, as a companion course.

Currently, the English and Speech Communications Department is in progress of implementing a new course; REA-4, Developmental Critical Reading as Critical Thinking. This course will meet the CSU critical thinking requirement but will not transfer to UC. By offering this course the department hopes to get more students enrolled in Reading courses. If the course is approved by curriculum the course will be offered by Fall 2009. REA-4 does not have a prerequisite.

Outreach: Cindy Taylor announced student ambassadors are currently visiting high schools and are meeting with seniors. The ambassadors are also providing RCCD program brochures to help introduce RCCD programs to students. Class room presentations and weekend event presentations are taking place this month in addition to a WebAdvisor helpline. Campus tours are scheduled this month for gang intervention and foster youth students. High school application workshops and assessment testing is also being offered at the local high schools. However, there is no Day of the Tiger events during the winter intersession.

Admission and Records: Lorraine Anderson shares that the District has sent out 9,000 letters to students for outstanding fees (includes pass 2 years). Students can now email student tech help for assistance pertaining to Open Campus or visit the digital library in person for assistance. Please refer students to studenttechhelp@rcc.edu for email support.

Assessment: David Lee, will be working on a new project, a computerized ESL test which will allow walk-in testing availability for students interested in taking the ESL test via computer; however this process will not take away from the paper test.

Orientation/Counseling: Per Kelly Brautigam the STEM grant will hire two counselors for 1 year, the Career/Transfer Center held UC/CSU workshop, and soon, Student handbook will be campus specific, Kelly welcomes any suggestions.

Matriculation: Lupe Delgadillo processed 578 matriculation appeal petitions and 314 prerequisite validation request. Between the two, a total of 892 requests were processed.

Faculty Department Updates:

Kenneth Cramm, Math Department- Starting Fall 2009 MAT-35 will be the new Math graduation requirement. A Science, Technology, Engineering and Mathematics (STEM) grant was awarded to Riverside City College. Math in conjunction with English and Reading are working on a 0 unit course where students must be recommended by an instructor in writing to enroll in Supervised Tutoring 101.

James Cregg, Business Administration/Information Department- notices students enrolled in CIS-1, Introduction to Computer Information Systems, are not ready for the course. Therefore, students should be recommended to enroll in CIS-93, Computers for Beginners. This course is offered two times a year. Other courses students can take are the CAT-99A-E series. These courses will provide skill development in the use of computers.

The Dean of Students thanked everyone in attendance and adjourned the meeting at 3:45 pm.

Next meeting:

Thursday, March 12th, 2008

Digital Library Conference Room