



Educational Planning and Oversight Committee (EPOC)

March 1, 2018 ◊ 12:50-1:50 ◊ Hall of Fame

Members present: Susan Mills, Kathleen Sell, Tucker Amidon, Hayley Ashby, Stephen Ashby, Scott Blair, FeRita Carter, Debbie Cazares, Carol Farrar, Regina Miller, Paul O'Connell, Tony Ortiz, Eddie Perez, Virginia White

Guests: Cecilia Alvarado, Wendy McEwen

I. Approve Agenda – M/S/C – O'Connell/Carter

II. Approve Minutes from Nov. meeting – M/S/C - Farrar/Carter - abstention - Amidon

III. Chairs' Report—S. Mills and K. Sell 12:50-1:05

a. Program Mapping Day January 26

Disciplines and Counselors all working together on action plans for each discipline how to complete the mapping. Mapping/Plans are to be emailed to C. Farrar. March 16th and April 20th will be Flex Fridays from 9-12pm to offer mapping help.

b. Guided Pathways Institute 3

The team received helpful information at the institute in Coronado. There were action plans and tasks to take on. The next institute will be in September. We will be working together to help bring Moreno Valley along as well and set up a local institute with our sister colleges.

c. CSUSB Meeting

Feb. 15th was a districtwide joint leadership between RCCD and CSUSB. 40 staff from CSUSB attended. The meeting was to frame the conversation on how to increase transfer. Data presentations from each college, ADT's and what we have, gaps, what is still in development, what happens to our students when they transfer, strategies to improve and to double the number of transfer students by 2022 or 2023.

Districtwide fall 2017 transfers: 1,489 applied, 1,104 admitted, of those admitted 519 actually enrolled.

ADT's: 389 applied, 384 admitted, 339 enrolled. RCCD - 89 admitted and enrolled. RCCD has 54,000 students. Hoping to double the 519. There will be follow up meetings with UCR and CSUSB. D. Cazares stated CSUSB does not accept ECE courses. Still local differences and local exceptions until legislation steps in, there will be exceptions.

d. Need names of faculty leads from the councils for the accreditation standards along with recommendations from each council for staff leads

Each council should provide names as soon as possible.

e. New State Funding Model

Make sure everyone is aware of the new State funding model and be sure the correct information is disseminated. 50 percent FTES 25 percent poverty, pell, promise and 25 percent performance / vague.

f. March 9th Retreat

Encourage people to attend the Strategic Planning retreat. Save the date and calendar, invites have gone out. We want to make sure everyone's voice is heard; faculty needs to be more aware of pathways.

Susan and Kathleen have a standing meeting every Wednesday morning, council chairs are welcome to join if you have council questions or concerns.

IV. Accreditation Report—H. Ashby 1:05-1:15

The accreditation training was held on Monday, February 26, 2018. ACCJC Vice President Gohar Mohamand presented.

Key takeaways:

- Strategic planning structure
- Mission statement
- Understanding what the standards really say is critical
- Identifying the evidence aligned with the standard
- Appreciative inquiry approach
- Importance of productive teams
- Cultivating engagement

Standard worksheets are being developed for each standard, provide a template, self-evaluation needs to be concise, identify the leads. Faculty leads for standard 1,3,4. Leads will attend May 2nd training in Ontario. The training is on how to do the self-evaluation. Received two thought papers B3 and B6, both fall under Standard 1.

V. New Business 1:15-1:20

a. Action Item: Forwarding the prioritization work of the joint councils to the President—Mills/Sell

An email was sent to members to vote by email on forwarding the prioritization, did not have quorum.

- Motion to forward to the President - Amidon/Farrar

b. For Review: Annual Accreditation Report

The annual accreditation report requires data that has to be submitted to ACCJC every year. Will send electronically and ask that everyone accept the report and move it forward. If you have questions submit them no later than March 14, 2018.

c. For Review: Faculty Prioritization Worksheet

This is the advocate for hiring faculty, the metrics are based on what Kevin Mayse created and how well you are engaged with pathways. Wendy went over the worksheet. The standard template for making the case will be posted under program review and plan.

VI. Discussion: Guided Pathways Implementation 1:20-1:50

a. Integrating Guided Pathways Action Plans with the ongoing work of the leadership councils and with accreditation—it's all connected

Think of accreditation as the good work we are already doing, how to ongoing make sure councils are taking a lead on guided pathways work.

Handout: Institute #3 provided a sample of the work with Cal State Bakersfield

Handout: detailed action plans, in order to implement pathways

Make sure we have clear paths for students, make sure they are on track. Institute 3's action plan; focus on pages 5, 6, 7,8 tried to outline what we have accomplished so far. Hardest task is keeping students on track, keeping students here and moving. Retreat is going to focus on guided pathways.

Action plan document: think about how to merge tasks; the strategic planning action plans and guided pathways detailed action plan.

At the strategic planning retreat will have breakouts by pillars, decipher things, figure out what things mean and make a plan.

b. Budget for State Chancellor's application

Need to work on the budget piece for how we are going to use it to launch guided pathways. The larger initiative money this April is \$473,089. Each year we update the plan that triggers the money. First three years are front loaded, a written plan is due march 30th. There are fourteen elements the State requires. In December the self-assessment is submitted.

Will bringing it to Senate on Monday for a first look and send a draft with more detail for council meetings.

More educational advisors are needed which is in the recommendations to President. There needs to be a lead faculty member to do the work and receive reassign time.

- Motion to move forward with the break down percentage of the budget M/S/C - Blair/O'Connell

c. Next Steps: Next EPOC meeting clusters to be finalized

VII. Adjourn – 1:54pm

Minutes submitted by: Melinda Miles

Remaining regularly scheduled EPOC meetings for Spring 2018: April 5 and May; Please Reserve TUESDAY May 29th as an additional meeting date since the first Thursday in June is graduation and we may have important business to vote on/ cover before we break for the summer