

## Educational Planning and Oversight Committee (EPOC) Accreditation Steering Committee (ASC)

**May 3, 2018 / 12:50pm to 1:50pm / Hall of Fame**

Members present: Tucker Amidon, Hayley Ashby, Stephen Ashby, Scott Blair, FeRita Carter, Debbie Cazares, Akia Marshall, Regina Miller, Susan Mills, Paul O'Connell, Eddie Perez, Kathleen Sell, Chip West, Virginia White

Guests: Sandy Baker, Jeannie Kim-Han, Kristi Woods

- I. Approve Agenda - M/S/C – Carter/Amidon
- II. Approve Minutes from March meeting – M/S/C – Baker/Miller- 1 abstention
- III. Chairs Report – S. Mills and K. Sell
  - a. Guided Pathways and Mapping
    - o Presented Guided Pathways to the Board of Trustees
    - o Program maps received: 60 from CTE, 15-20 from the disciplines.
    - o Tasks over the summer look at the maps review and find examples
    - o Curriculum info. For catalog has passed but hopefully maps can still go in.
    - o Look at the pillars, what do we need to do next year, what have we accomplished
  - b. AB 705
    - o Counselors, matriculation, assessment, chairs faculty math English, administrators involved.
    - o Brainstorm and move forward
    - o Implementation is moving along, changes to curriculum
    - o Timeline for ESL is out
    - o Will have trainings and webinars
    - o RP group will have a webinar/statewide AB705 session at Bakersfield college
  - c. Accreditation Training – report out under V.
  - d. Other
    - o Working on creating a master calendar of meetings
    - o Send Kathleen an email of standing meeting dates and times
- IV. New Business
  - a. Professional development plans: Faculty, Classified – for review and discussion
    - o RDAS had suggestions for the faculty plan.
    - o Chip will write the management plan this summer
    - o Went through prioritization, wrote plans for divisions, how does the prioritization drive the activities?
    - o For the college to move forward with professional development provide the initiatives.

- It was stated there is no budget for these things
  - There is a classified management position in the works for professional development in sync with what the faculty is doing.
  - There is not an integrated process, plan drives budget not budget driven plan.
  - What comes out of prioritization comes to EPOC, then seek the funds from a variety of places.
  - Flex presentations need to be what is needed not whoever wants to present.
  - Look at flex this summer and come up with a more robust agenda/workshops, the topics need to come from EPOC.
  - Suggestions for trainings for deans, dept. chairs, IDS, etc.
- b. Strong Workforce Development Plan – for review and approval
- 1.7 million dollars, 11 new positions, some positions are locally and regionally funded, college benefits from both sides.
  - Approved through ACTPIS, ASRCC. Designed to fit in the strategic work of the college.
  - External funding needs to still be put in program review. No matter the funding source need to collaborate with the college.
  - President's letter stated that some things were funded partly with strong workforce monies.
  - There is a cost to bring things into the college. Positions need support like technology, office space.
    - Motion to approve – Amidon/Cazares with corrections to positions

## V. Accreditation

Report: H. Ashby

Report on progress from each standard

- Working with students and student senate to provide updates, finding out their needs, getting them up to speed, provide guidance regarding leadership councils
- Working on Strategic planning newsletter
- Website is a work in progress
- The ACCJC training was intended to support colleges, we are ahead of the game. Had good representation from RCC
- Overview of the purpose, roles and responsibilities, new direction at ACCJC, focused activities on what to gain from the self-evaluation process.
- Emphasis on ICERR
- Identifying the best evidence in compliance with the standard, identify gaps

Deadlines: May 22<sup>nd</sup> draft worksheets submitted of what each group has.

Send Kathleen, Susan and Hayley a snapshot of where you are and what progress you have made.

May 29<sup>th</sup> EPOC extra meeting devoted to accreditation worksheets.

Adjourned: 1:50pm

Due to time constraints, the items below were not addressed:

V. Leadership Council Reports/ Reports--Other

- a. Elections of Division Representatives--Sellick
- b. ACTPIS--Leung
- c. RDAS—O'Connell
- d. SAS—Perez
- e. IE—Cazares
- f. Enrollment Management—Amidon
- g. Facilities—Blair
- h. Program Review—White

Minutes submitted by Melinda Miles