



**Educational Planning and Oversight Committee (EPOC)/ Accreditation Steering Committee (ASC) May 2, 2019  12:50-1:50  Hall of Fame**

	<b>Members</b>	<b>Liaisons/Admin./Staff/Guests</b>
<b>x</b>	<b>Kathleen Sell, Faculty Chair</b>	Wendy McEwen
	<b>Monica Green, Administrative Chair</b>	Micherri Wiggs
	<b>Taylor Abernathy, ASRCC President</b>	
<b>x</b>	<b>Gloria Aguilar, SAS Staff Chair</b>	
<b>x</b>	<b>Tucker Amidon, RDAS/E.M. Faculty</b>	
<b>x</b>	<b>Gregory Anderson, College President</b>	
	<b>Hayley Ashby, Accreditation</b>	
<b>x</b>	<b>Stephen Ashby, RDAS Staff Chair</b>	
<b>x</b>	<b>Malika Bratton, GEMQ Staff Chair</b>	
<b>x</b>	<b>FeRita Carter, SAS Administrative Chair</b>	
<b>x</b>	<b>Debbie Cazares, GEMQ Faculty Chair</b>	
<b>x</b>	<b>Carol Farrar, T &amp; L Administrative Chair</b>	
	<b>Monique Greene, Guided Pathways</b>	
	<b>Juliana Leung, T &amp; L Faculty Chair</b>	
	<b>Akia Marshall, T &amp; L Staff Chair</b>	
<b>x</b>	<b>Cynthia Morrill, Faculty Chair Program Review</b>	
<b>x</b>	<b>Eddie Perez, SAS Faculty Chair</b>	
	<b>Mark Sellick, Senate President</b>	
	<b>Garth Schultz, Ex-Officio</b>	
<b>x</b>	<b>Patrick Scullin, Technology Resources</b>	
	<b>Chip West, RDAS Administrative Chair</b>	

I. **Approve Agenda** – M/S/C - Carter/Amidon

II. **Approve Minutes from April 19 ASC meeting on Standard II** – M/S/C Carter/Amidon, 2 abstained

- o Meeting on Standard III and IV has been extended to 3 hours

IV. **Chairs' Report**—K. Sell; M. Green

- Update on follow up from Spring Retreat
  - o QFE Pillar 4
  - o Glen Hunt center revitalized
- District Strategic Planning
  - o Kathleen gave a brief report that the draft is in progress
- ERP update
  - o C. Farrar gave a brief update on the ongoing ERP meetings
  - o Academic advising, catalog, schedule of classes, faculty load, onboarding, etc.

V. **Continuing Business**

- Professional Development Plans—2<sup>nd</sup> Read/ action – M/S/C Amidon/Carter
  - o People involved are doing Standard III. Over summer shift attention to working on the plan. Synchronize them, harmonization and sequencing them together.
  - o Confident approving today on the principle.

*“The secret of change is to focus all of your energy not on fighting the old, but on building the new.”--Socrates*

- Recommendation to change wording to “the college will”. Remove “we will”.
- In fall will have a synchronized plan to move into action
- Technology Plan—2<sup>nd</sup> Read/ action – M/S/C Amidon/Carter
  - Review the workflow, visually modifies the process.
  - Talked about a prioritization rubric
  - Chip and Natalie are working on a process that will help the Deans with PraP.

## VI. New Business

- Strategic Enrollment Management Plan—1<sup>st</sup> read (Amidon/Farrar)
  - 2<sup>nd</sup> read at final EPOC in June
  - Timeframe for feedback by May 8<sup>th</sup>
  - TLC will be reviewing as well
- Year End Strategic Planning Assessments--report (W. McEwen)
  - One survey went out to leadership councils for feedback
  - Suggestion to send broader survey out to RIV- all
  - Take results from assessment, put all together and discuss at June meeting
- Draft Master Calendar and preliminary recommendations—discussion/ recommendations (K. Sell/ M. Green)
  - Plan is to take draft master calendar to senate
  - Rationale for this master calendar is a template for monthly calendar for people to plan.
  - Hope to reduce meeting overload
  - Create two Fridays a month that are open
  - Bigger shift is changing strategic planning meetings from Thursday. Try for Mondays that senate is not meeting.
  - College hour is taken up by meetings, need to be more student centered.
  - Discussed in GEMO concern with Mondays and teaching, suggested meetings be added one hour before or after college hour.
  - We will need to just pick a time and go for it.
  - There will always be teaching issues
  - More efficiently schedule Friday meetings
  - Find a Thursday on master calendar for student centered activities. I.e. transfer, honors, meet and greets.
  - Department and disciplines to meet on Tuesdays
  - Send ideas to Kathleen
  - 2<sup>nd</sup> Thursday's are district meetings
  - 3<sup>rd</sup> Friday's district strategic planning 2pm-330pm changing to 2pm-5pm
  - MLA quarterly meetings 8am-12pm
  - District Enrollment Management 3<sup>rd</sup> Thursday 3pm-5pm
  - Chancellors open forums
  - EPOC in August to approve then to senate
- Sense Survey—discussion (W. McEwen)
  - First weeks of freshman year SENSE, sophomore year CCSSE.
  - First time RCC has done it.
  - First time freshman, list of sections
  - Gives us an idea where students are during their first weeks of class
  - Overview of how we are doing, overall average, top performers
  - Shows us where students really are
  - Students that participated in EduNav trial then confused if they have to register that way.
  - Shared a situation of a student registering a year in advance and then class gets dropped and messes up their whole life/schedule

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- Wendy is happy to help with Focus Groups

**VII. Reports -**

- A. Accreditation—H. Ashby - no report
- B. Guided Pathways—M. Greene - no report

**C. Leadership Council Updates/ Report Outs on Council Business**

- 1. SAS - no report
- 2. TL - no report
- 3. GEMQ
  - Debbie introduced Malika Bratton as the new staff co-chair.
- 4. RDAS - no report

**VIII. Other—Open Forum**

**IX. Adjourn - 1:50pm**

Minutes submitted by: Melinda Miles