

RIVERSIDE CITY COLLEGE
Resources Development & Administrative Services Leadership Council (RD&AS LC)
May 22nd, 2023
3:00 p.m. – 5:00 p.m.
Via Zoom

Co-Chair: Prof. Patrick Scullin, Faculty

Co-Chair: Dr. Danny Villanueva, Administrator

Co-Chair: Stephen Ashby, Classified

Members Present

Patrick Scullin, Stephen Ashby, Danny Villanueva, Daniel Hogan, Leo Truttmann, Liz Tatum, Robert Beebe, Jennifer Lawson, Tonya Huff, Charles Richard, Chris Williams, Sabrina Kroetz, Laura Greathouse, Cabal Martin-Corbett

Guests

N/A

Call to Order:

3:05 p.m.

Approval of Agenda

Danny motioned, Sabrina seconded, no objections/abstentions

Approval of Minutes

Charlie motioned, Stephen seconded, clarification was asked about one matter and appropriate changes were made.

Co-Chair Report(s) of Activity

Patrick – Nothing to report.

Danny – Nothing to report.

Stephen – TSS is preparing for graduation.

Open Forum for Equity Connections: Best Practices, Struggles, and Solutions

No items were raised

Action Items

N/A

New business

Guided Pathways Plan

Some council members found the document to be “a difficult read” and were confused as to RDAS’s place in reviewing it, as the purpose of RDAS pertains to resources, which were not amongst the info presented. Co-chair was only able to confirm that the council was asked to review the document and highlight any issues the council may have with it. Council members pointed out that the document felt incomplete and nebulous, stating goals to improve but not a current state from which to improve or from where numbers were collected. Council members also pointed out a lack of info as to whom this document should be sent or who would be using this information. Council member suggested proposing that such documents include a 1- or 2-page Executive Summary at the beginning. Another council member pointed out that there is little clear planning in the document as to how the college intends to improve numbers or achieve the numbers presented.

Integrated Strategic Enrollment Management Plan - Draft

Co-chair pointed out a similar issue with this document as above, that is, that the document is not clear as to how this information will be used. Co-chair also pointed out that, while containing data about ADTs, the document did not include data about completion of internal degrees or certificates. A council member suggested including how successful enrollment has changed (for better or worse) since the implementation of EduNAV. Co-chair informed the council that the college is working to find a replacement for EduNAV, as it has not lived up to what was promised. Multiple council members agreed they were uneasy with how little lead-time is given to the council to weigh-in on documents such as these, often being asked to review large documents or plans with less than a week or two before an answer is expected. Co-chairs and council members agreed that these goals require more attention be paid by the college administration to the resources available to staff and faculty to ensure these goals are attainable, and if they are not, what can be improved to make them attainable. Council re-iterated a sense of discomfort in lack of available data and time to properly review documents.

Old business

N/A

Subcommittee Discussion

Subcommittees were not discussed.

Adjourned: 3:32 p.m.