

## RCC DISTANCE EDUCATION COMMITTEE

### Minutes

September 16, 2022

10:00 – 11:00 am

Zoom meeting

<https://rccd-edu.zoom.us/j/82746780495>

1. Call meeting to order Heather Smith at 10:01 AM.

Present: John Adkins, Jan Andres, Dr. Torria Davis, Lupe Delgadillo, Mary Fehn, Dr. Joanie Gibbons-Anderson, Sally Ellis, DJ Hawkins, Elena Kobzeva, Raket Larson, Janet Lehr, Steven Mahpar, Diana Myers Hyatt, Heather Smith, Tina Stravropoulos, Shawn Valcarcel

2. Call for motion to approve the Agenda. Motion- Janet , 2<sup>nd</sup> - Elena  
Approved – no abstentions
3. Call for motion to approve minutes from May 2022 meeting. Motion – John, 2<sup>nd</sup> Lupe  
Approved
4. District Announcements – Dr. Davis  
New language for teaching certification  
Collaborative faculty survey DE shared governance to meet the needs of college

5. POCR Information – Guest: Shawn Valcárcel CVC-OEI

Shawn presented the POCR process – He is offering support and to be a resource to answer questions and complete training to move the district to certification as a POCR local site.

First step to get faculty to become “Peer Reviewers” Peers that review courses based on OEI rubric – course developed to train the peer reviewers

Link to California community college Local POCR

<https://sites.google.com/cvc.edu/localpocrresourcecenter/home?authuser=0>

Second step is to go to faculty to recruit people who are teaching online to submit the course for review. Iterative process, make corrections to course so it is aligned to the OEI.

After the reviewers approve the course, it will receive a badge for the CVC-OEI

Next 4-week course offered October 1<sup>st</sup>, 15<sup>th</sup> and November 19<sup>th</sup>

Discussion about the process of peer review and certification took place.

Interested in taking the training to be a reviewer - Elena, Janet, Heather, Sally, Joanie, Raket, Lupe, and Tina

<https://app.smartsheet.com/b/form/66bfc81d271447a9ebf195e739ed58b>

6. Draft of Online Teaching Certification – needs Senate Approval – MV and Norco approved  
September 19<sup>th</sup> going to senate, approved after discussion by consensus  
Online Teaching Certification process reviewed/discussed

#### RCC DEC GOALS:

- I. Review District and College DE initiatives, provide feedback, and approve.
- II. Bring forward CVC-OEI approval request to Faculty Senate.
- III. Update DE webpage as needed,

Need certification every 3 years from March 2020 (or possibly May 2021)

VPAA will keep tracking of faculty

Dr. Davis said that the logistics are still working on the process

A link is available on the district website to submit the evidence of certification/recertification (POCR can be used as evidence)

Suggestions made to place a list of approved certification activities on the DE website. Dr. Davis would like to have the DE committee provide a list of approved activities

Heather will take to RCC Academic Senate with current comments.

Meeting adjourned 11:03 AM Motion- John, 2<sup>nd</sup>- Steven

7. Redesign of RCC DE Committee - defer
8. Collaborative Survey Documents coming – defer
9. Semester Goals

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