

President's Leadership Team Report

July 15 and 22, 2020

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Vice President, Student Services

Carol Farrar
Vice President, Academic Affairs

Kristine Di Memmo
Interim Vice President, Planning & Development

Chip West
Vice President, Business Services

Gregory Anderson
President



PLT reviewed the following information items:

Guest: Dean Institutional Research Wendy McEwen

Wendy McEwen presented for discussion the specific RCC RP Group survey [results](#), along with data and analysis needs and opportunities. Additional dialogue centered on future college-wide assessment tools used to evaluate the impact of and response to the transition to online learning.

PPE Deliveries

The College continues to prepare for the eventual safe return to campus. Vice President West shared information related to continued purchases and deliveries of safety supplies for strategic and appropriate distribution. This past week the following items were received:

- 960 n95 masks (distributed to District and Colleges' Health Services Departments)
- 50 thermometers (distributed to District, Health Services, and Child Care Departments)
- 800 Face Shields (distributed to Health Services and Child Care Departments)
- 17,000 hand sanitizer bottles (distributed to multiple locations)
- 1,800,000 surgical masks (distributed to multiple locations)



PLT considered the following policy items:

Call to Action task force on Equity

With the launch of the District-wide Call to Action task force on equity and anti-racism. The College is preparing our own comprehensive report. RCC's report will identify the fundamental principles that inform our practice. This report will serve as a mechanism to identify what we are currently doing and how these actions should and will guide our work as we move forward as a reflective, inclusive, and multicultural institution.

Program Review Prioritization

As needs arise outside of the normal prioritization process, it is essential that transparent discussions with responsible parties occur, and all requests be aligned to College strategic goals and priorities. These processes will be mapped out in consultation with RDAS and EPOC.

Additional work also needs to be done to make sure that technology and equipment needs (whether inside or outside of the classroom) are properly identified on the respective replacement databases maintained by Business Services. This updated information will be key to scheduling replacement cycles updates.

Preliminary update on Guided Pathways Implementation

The Guided Pathways plan has been developed and approved through our participatory governance structures.

- College-wide movement towards scaling up the pillars of Guided Pathways are a goal this fall.
- The equity report, as aligned with the Student Equity plan, will be integrated into the Guided Pathways plan, and will guide our institution as we move towards full implementation.
- Critical attention will be placed on the progress made thus far and how we can continue to provide support moving forward.

Additional updates will be made to PLT on August 12 and scaling of Guided Pathways will remain a priority through the 2020-21 academic year.

Budget Update

DBAC subgroup reviewed a draft of RCCD's tentative FY2020-21 budget.

- Business Services will be working over the coming weeks to review this budget to identify potential discrepancies.
- At the DBAC subgroup meeting, Vice Chancellor Brown shared information related to beginning balance calculations. The subgroup members discussed a tentative process for colleges to keep their budget savings each year.
- College vice presidents of Business Services will work with their respective leadership teams to provide feedback on this process going forward.
- The District's goal is to monitor achievements of goals and objectives related to the colleges' strategic plans.
- VC Brown also asked the colleges to prepare rationale for individual college holding accounts
- Business Services staff will update RCC's information over the coming week and submit it ahead of the August 4 deadline.

Life Science/Physical Science Reconstruction

Professor Laneshia Judon, Vice President West, and Associate Vice Chancellor Agah will be presenting to Chancellor's Cabinet next week information related to the renovation of the Life Science/Physical Science buildings for Business, CIS, and CTE. If approved by the Chancellor's Cabinet, the [presentation](#) will be discussed at the Board of Trustees Committee meeting on August 4.

PLT took action on the following items:

CA Community College Equity Leadership Alliance

RCC has committed to participating in the Community College Equity Leadership Alliance. College lead, Interim Vice President Di Memmo, will work with the respective participatory governance groups to recruit appropriate participants. Per the directive of the Alliance, five participants (representing administration, faculty, and classified staff) will be identified for each of the 12 sessions (based on the topics of each session). It has been recommended that there be representation from all divisions throughout each session

District Budget Advisory Council membership

PLT appointed Director of Business Services Liz Tatum as RCC's Classified Manager representative to the District Budget Advisory Council. Other RCC members appointed to this council include:

- Mark Sellick, RCC Academic Senate President
- Asatar Bair, RCC Faculty Representative
- Elena Santa Cruz, CSEA Representative
- Chip West, Vice President Business Services