EPOC/ASC

Wednesday, September 2, 2026
3 pm – 5 pm
Hall of Fame
MINUTES

RCC RIVERSIDE CITY COLLEGE

Educational Planning Oversight Committee/Accreditation Steering Committee oversees and directs the general work of the councils, monitors institutional progress toward achieving college goals, and provides recommendations to the college president. It also serves as the Accreditation Steering Committee.

"Empowering lives through equity, access, service, and excellence in education."

Voting Membership	Representing	Attended
Wendy McKeen	EPOC Faculty Co-Chair	X
Kristi Woods	EPOC Administrative Co-Chair	X
Natalie Vázquez	EPOC Classified Professional Co-Chair	X
Latiesha Williams	ASRCC President	
Jacqueline Lesch	Faculty Co-Chair - Accreditation	X
Monique Greene	Faculty Co-Chair – Student Equity	
Rosa Frazier/Denise Kruizenga-Muro	Faculty Chair- Assessment	x/x
Melissa Harman	Faculty Co-Chair – S.A.S.	x
Thomas Cruz-Soto	Administrative Co-Chair– S.A.S.	x
Lorena Franco	Classified Professional Co-Chair – S.A.S.	x
LaShonda Carter	Faculty Co-Chair – T.L.	x
Lynn Wright	Administrative Co-Chair – T.L.	x
Mia Timme	Classified Professional Co-Chair – T.L.	
Tucker Amidon	Faculty Co-Chair – R.D.A.S.	x
Elia Blount	Administrative Co-Chair R.D.A.S.	x
Jennifer Bielman	Classified Professional Co-Chair – R.D.A.S.	
Virginia White	Faculty Co-Chair – G.E.M.Q.	
Kristi Woods	Administrative Co-Chair – G.E.M.Q.	x
Tara Osekowsky	Classified Professional Co-Chair – G.E.M.Q	x
Araceli Calderon	Ex Officio – CTA Designee	
Patrick Scullin	Ex Officio – Academic Senate President	x
Eric Bishop	Ex Officio – College President	x
Guests: Tabatha Flickinger (Student Senate) Taylor Taitano (ASRCC)	Deans: Naomi Abesamis, Adrienne Grayson, Lorena Newson, Herb English, Shari Yates, John Adkins, Wendy McEwen	x

I. Call to order / Welcome – 3:01pm

II. Approval of Agenda - M/S/C D. Kruizenga-Muro/T. Flickinger

III. Approval of the May 11, 2026 minutes (5 mins) - M/S/C D. Kruizenga-Muro/T. Taitano

IV. EPOC Tri-chair Updates (10 mins)

- Welcome to the new members.
- Classified council members held a mini retreat, looked at the mission, goals and responsibilities. Working on filling vacancies on RDAS and TLLC.

- Reminders emailed out about institutional service hours. GEMQ will provide an overview. Provided approximate hours we might expect so Deans can help provide guidance.
- Will be doing climate surveys again, launching a student survey late October/November through the RP group. District office employees will be sent a survey in the spring. All three colleges will participate.
- 9/16 retreat the goal is to continue efforts to closely align agendas, and review what we have done so far. Spend time creating work plans. Focus on priorities, goals, and objectives.
- Natalie, Mia, Wendy met over the summer and drafted a strategic planning handbook. The purpose is for new members to know what it's all about.
- Council websites and membership rosters should continue to be updated.

V. College President's Announcements (10 mins)

- The DE certification deadline is December. Purchased @One for RCC faculty to get certified. Next cohort is 9/15/2026. Trying to move the needle for as many faculty to get certified.
- Accessibility has been a hot topic. Working with Dr. Bushell to have one on one training. There will be a hands-on workshop with Sunny from ADM on September 11, 2026.
- W. McKeen shared that at senate it was discussed that there is software that some are using that seems to be a good resource.

VI. Ongoing Business / Discussion

a. Accreditation Update (5 mins)

- Finalized the draft of the ISER in the spring.
- Presented to Chancellor's cabinet, gave an overview of ISER.
- Went to board in June.
- Spent June and July making sure everything is all wrapped up, evidence linked. Submitted the report on time for the August deadline.
- Bishop and Wright met with team leads to go over next steps.
- The team asked for all online courses; 62 classes identified, crafting a letter to faculty whose online classes were chosen. Will have three weeks to respond to any inquiries that caught their attention.
- Site week is the first week of March.
- Will be an open forum; everyone is invited except for PLT. One hour zoom Monday October 12th 3-4pm.
- 85 percent of the 62 courses reviewed need to pass. We will not know which ones passed or didn't.

b. Council Responsibilities Update (10 mins)

I) RDAS (Action)

- Completed and updated charge to tie in the B.E.S.T. strategic plan language and include in bylaws.
  - Motion to approve the strategic and operational responsibilities T. Amidon/L. Carter Approved by consensus

c. Marketing Committee Athletics Logo May 11th Motion (10 mins)

- Revisited the well-received and meticulous report presenting the new tiger logo at our last meeting.
- Appreciate the work that has been done but what does this mean, where do we begin. Raised a lot of questions.
- Amended the motion to place in the brand guide. Still needs to involve the process. Determine cost, etc.
- Send back for further study, proposal, and how to go about launching a new logo from start to finish.
- Ongoing discussion

d. Vision Aligned Reporting Update (Institutional Effectiveness) (10 mins)

- Data is being used to inform student engagement activities including engagement centers and workshops.
- Moving to use Element 451 as the data collection tool. The program is adding Promise and Basic Needs data collection.
- There is a regional workshop on October 21st that many will be attending.

VII. New Business / Discussion

a. Marketing Committee (Action) (5 mins)

- Currently a part of RDAS and a function where marketing reports. Marketing reports to VPPD.
  - Motion to move Marketing committee from RDAS to GEMQ T. Amidon/T. Osekowsky -motion carried

b. Assessment Committee Presentation on ILO's (5 mins)

- R. Frasier and D. Kruizenga-Muro presented on ILOs.
- Sharing priorities presented a scan for institutional learning outcomes.
- Completed the second round of ILO assessment.

c. Strategic Communication (15 mins)

- Email conventions for feedback

- Worked with a communications consultant on effective communication and email wrangling.
- How to prompt effective email practices.
- K. Woods presented effective email practices.

- September Themes
  - Monthly themes for communication around the four goals. September is belonging month.

VIII. ASRCC Updates (5 mins)
- Senate applications and elections will be happening in two weeks.
- Elections December 15-17, 2026.
- Low rider car show September 24th during Latinx month.
- Working on RTA MOU and negotiations survey of live data and student needs.

➢ Motion to extend meeting five minutes M. Harman/T. Amidon

IX. Leadership Council/Committee Reports (5 mins)

a. GEMQ
b. RDAS
c. SAS

d. TL
   - Actively working on responsibilities. Will be discussing at the first meeting in September.

e. Assessment
f. Program Review

g. Student Equity
   - Reconvening on Friday, September 18, 2026, 10am-12pm
   - Kick off November 6, 2026, save the date

X. Professional Learning Space (5 mins)

a. Classified Leadership and Success
   - Met and reviewed results of the PL assessment results. Cross department collaboration is being discussed.

b. Faculty Development
   - Reviewed needs assessment results at the last meeting.
c. Share Out of Recent Professional Learning Experiences

XI. Open Forum (5 mins)

XII. Adjournment 5:04pm

Minutes submitted by Melinda Miles