

	Members	Liaisons/Admin./Staff/Guests
	Vacant <i>Faculty Chair</i>	Scott Blair
x	Kristine Di Memmo <i>Administrative Chair</i>	Inez Moore
x	Albert Jaramillo, <i>ASRCC President</i>	Rachel Weiss
x	Al Weyant-Forbes, <i>SAS Staff Chair</i>	Kristi Woods
	Thomas Cruz-Soto, <i>SAS Administrative Chair</i>	Brandon Owashi
x	Carolyn Rosales, <i>SAS Faculty Chair</i>	Shari Yates
x	Star Taylor, <i>T & L Faculty Chair</i>	Natalie Halsell
x	Lynn Wright, <i>T & L Administrative Chair</i>	
x	Daniel Gregory, <i>T & L Staff Chair</i>	John Adkins
x	Tucker Amidon, <i>RDAS/ Faculty</i>	Adrienne Grayson
	Chip West, <i>RDAS Administrative Chair</i>	Tammy Vant hul
x	Stephen Ashby, <i>RDAS Staff Chair</i>	
x	Wendy McKeen, <i>GEMQ Faculty Chair</i>	
x	Casandra Greene, <i>GEMQ Staff Chair</i>	Bobbie Grey
	Vacant, <i>Accreditation</i>	Ben Vargas
x	Monique Greene, <i>Guided Pathways</i>	
x	Marc Sanchez, <i>Student Equity</i>	
x	Cynthia Morrill, <i>Faculty Chair Program Review</i>	
	Patricia Avila, <i>Faculty Development Coordinator</i>	
x	Gregory Anderson, <i>Ex Officio</i>	
x	Garth Schultz, <i>Ex Officio</i>	
x	Mark Sellick, <i>Ex Officio</i>	

- I. Approval of Agenda – M/S/C – Weyant-Forbes/McKeen
- II. Approval of September 13, 2021 minutes – M/S/C – M. Greene/McKeen
- III. Open Forum
- IV. Equity Connection – Best Practices, Struggles and Solutions
 - o Classified brought forward an email mentioning staff instead of classified professionals.
 - o Would like to suggest changing the constitution and bylaws. People are struggling, moral is low.
 - o Consider having an equity chair on each council. Not asking for another voting member. Help unify the work we are doing.
 - o Anderson reported this was copied and pasted from the website therefore need to update the website. A faculty member reported not knowing about the preference of name.
 - o Mark will bring up having equity representatives on councils to senate and look at updating bylaws.
 - o Leadership councils have student equity representatives to do report outs.
 - o Woods shared the three student equity co-chairs sit on 3 of the 4 councils. Working to identify someone to represent the voice of equity on RDAS.
 - o Senate needs to get together and talk about Ethnic Studies.
- V. ASRCC Updates
 - o Working on tiger pride activities, three major events, next week student elections, working on homecoming, karaoke in front the quad, Kona ice, In and Out.
 - o Rolled out ASRCC app, links to the school website, easy way to inform students.
 - o Halloween town, modified drive through, everyone is invited, instead of doors it will be tables decorated.
 - o Want to make sure to include all areas of campus for tiger pride events. Next one will be partnering with CTE for evening dinners. November will be at Coil.
- VI. College Updates – G. Anderson

VII. Continuing Business

- a. Joint Leadership Council – Prioritization
 - o Reminder of dates, one more Q&A, Teams site not a lot of activity. Figured out linking of the plans.
- b. VP Q&A Sessions:
 - i. October 22, 2021 – 12:00pm – 1:00pm via Zoom
- c. Microsoft Teams Site – 2021- 2022 Prioritization Q&A
- d. Joint Leadership Prioritization
 - i. Initiative Prioritization – October 29, 2021 – 9:00am – 12:00pm via Zoom
 - ii. Faculty Prioritization – October 29, 2021 – 1:00pm – 3:00pm via Zoom
 - o If you have faculty requests coming in please be sure to send to Wendy McEwen.
 - o Should be in your program review forms are in Nuventive.
 - o Ongoing discussion on how many positions.
 - o Wendy has completed the first draft of initiative survey.
 - o Wendy can see who has completed the survey so we can notify chairs. Want to be sure to have full participation. Will be sending survey on the 21st.

VIII. New Business/Discussion

- a. Equity Administrator position updates – G. Anderson
 - o Dr. Anderson shared the focus is overlapping in areas to strengthen our ability to serve students, their potential, every student regardless of background can achieve what they are coming here for. We must get better at recognizing the structures within our institution, this position is something that has a broad scope, seek to examine climate and moral. It must be focused on students access and excellence that every member supports. The position will be strengthening the work so many are already committed to.

Questions:

The position was discussed with colleagues that this position should be a VP position. Is this something we need to bring up to the board? Do our voices count, who makes the decision.

There was a great deal of thought into making it a Dean position. Key reason it is a district job classification, ranges of duties, scope of responsibilities. VP is an executive position and compensation goes along with position. That would require an entire bureaucracy of the college, would have to find funding, redistribute responsibilities of other VP's. That type of reorganization is something that would need to involve many from EPOC and be very challenging to accomplish.

If this is something everyone wants to delay and take the time to reorganize Anderson can take it to the Chancellor. We would be solidifying a structure based on limited knowledge. At the Dean level we make sure we honor the urgency and strengthen the role for accountability, engagement to push us forward more quickly. We can look at hiring this position as a VP at a later date with more research and data.

Is the position going to come with enough resources, administrative assistant and basic funding? There needs to be an infrastructure that goes along with the position and all of those things will be considered. RDAS talks about total cost of ownership, faculty position comes with office, desk, etc. hiring of Dean comes with admin asst., office. Therefore, making sure we have the infrastructure.

Monique has done a great job with GP and it is centered around Equity. Believe GP should

report to the new Dean. The language needs to support equity, GP is huge, the primacy is helping the college improve. Will be getting additional feedback from student equity committee regarding the position.

b. Institutional Effectiveness Updates – W. McEwen

i. [AB 705 Analysis](#)

Brandon went over the annual report for 20-21 which is also posted on the IE website

- o Created an info graphics, data, support courses English and Math.

Question: Is there a way to get information on the students in support courses? Can we do focus groups. Summer math institute will give us some information what motivated students. We haven't had enough to do a full analysis.

Will these classes be offered in Winter? Discipline is hesitant but will discuss further.

ii. [Student Drop Analysis](#)

Wendy went over the courses dropped race/ethnicity

- o Is there a way to see how many more students added back after census?
- o Is there a way to look at data and add another level of information?
- o We can drill down on the qualitative for the next round

Question: Is there data on college promise students, did they get dropped, how that impacts them financially. Kristi reported that promise students were all contacted.

Wendy will take concerns into consideration for the surveys. Districtwide data from the board meeting showed we lost twice as many white students as black, Hispanic increased.

iii. [IE Website Updates](#)

Wendy showed the updated IE website and where to find all the different documents.

IX. Leadership Council and Committee Reports

a. Equity – M. Sanchez/K. Woods

- o Discussed the equity administrator, collected data and recommendations to send to President.
- o Region 9 equity leads are planning a training series. Initial one hour overview of previous plan, 2 half days in Jan.
- o There will be a session for student equity leads at GP conference in spring. One more follow up next fall as we vet the plan through shared governance.

b. Guided Pathways – M. Greene

- o Webinar coming up this Friday. Bring back action item for the leadership council agendas.
- o Updating program maps include Ethnic Studies.
- o January will have time to review program map and update accordingly.
- o Participate in two complimentary grants; focus on adult learners' 63 percent 25+ 50 percent without a degree.

c. Program Review – C. Morrill/W. McEwen

- o Last EPOC a lot of discussion on PR
- o Put together a one pager, fall 2021 overview centered around who does PR, who is a program, it is not just the academic programs.
- o Working on a training, providing more support for the chairs completing program reviews.

- d. Faculty Development – P. Avila
- e. Professional Development – N. Halsell
 - o Working on generating a weekly professional development report.
 - o Send information to Natalie to get on the committee calendar.
 - o Helping staff with their professional development.
 - o November 1st event Dia de los Muertos.

f. Leadership Council Updates/ Report Outs – LC Chairs

TLLC: spent time on prioritization, updated new members and chairs, reviewed teams site to go over the plans, next meeting dive into VP plans. P. Avila went over faculty development, K. Douglass went over toolkit, ASRCC gave a great update, reviewed equity position.

SASLC: Picking up where we left off last semester, Perez and Love talked about internships, sending reps for GP webinar. Talked about engagement centers. Met with new members to discuss the work to be done, prioritization, teams site. Next meeting talk about prioritization and the Dean of equity. Shared events that are going on around campus.

RDASLC: Old business, call out to faculty, classified professionals, administrators as to who was going to be on subcommittees. Welcomed new members, reconciliation of strategic planning, what was funded, determine if goals were met, does money need reallocated, 2024 budget slow growth back to where we were, parking recommendations, ECE has parking issues, hyflex classrooms update, discussed new laptops that everyone will be getting.

GEMQLC: Welcomed new members, what is our charge, introduced what is prioritization and our role as GEMQ, included equity best practices on agenda, discussed language in VP plans not equitable, received names for guided pathways webinars.

X. Adjourn – 4:58pm

Meeting minutes submitted by: Melinda Miles