

x	Wendy McKeen	EPOC Faculty Co-Chair	Guests
x	Kristi Woods	EPOC Administrative Co-Chair	
x	Natalie Vázquez	EPOC Classified Professional Co-Chair	x-Wendy McEwen
	Myisha Jackson	ASRCC President	X John Adkins
X	Courtney Carter	Faculty Chair – Guided Pathways	
x	Monique Greene	Faculty Chair – Faculty Development	x- Jennifer Spaulding
X	Virginia White	Faculty Co-Chair – Program Review	x- Herb English
X	Jacqueline Lesch	Faculty Co-Chair – Accreditation	
	Melissa Harman	Faculty Co-Chair – S.A.S.	
x	Thomas Cruz-Soto	Administrative Co-Chair– S.A.S.	
X	Lorena Franco	Classified Professional Co-Chair – S.A.S.	
x	LaShonda Carter	Faculty Co-Chair – T.L.	
X	Lynn Wright	Administrative Co-Chair – T.L.	
	Mia Timme	Classified Professional Co-Chair – T.L.	
X	Patrick Scullin	Faculty Co-Chair – R.D.A.S.	
x	Kristine Di Memmo	Administrative Co-Chair R.D.A.S.	
X	Casandra Greene	Classified Professional Co-Chair – R.D.A.S.	
	Jennifer Bielman	Classified Professional Co-Chair – GEMQ	
x	Araceli Calderon	Ex Officio – CTA Design	
X	Jo Scott-Coe	Ex Officio – Academic Senate President	
X	Eric Bishop	Ex Officio – College President	

- I. Call to order 3:08pm
- II. Approval of Agenda M/S/C (DiMemmo/White)
- III. Approval of the [September 10, 2025 Minutes](#)  
M/S/C (Carter/Spaulding) 1 abstention
  - Correction: Change 4c. to April board mtg.
- IV. EPOC Co-chair updates
  - o Meeting started out with an ice breaker/get to know you activity.
  - o Senate recommended that all leadership councils should use the same membership attendance template. This should include members and their term dates.
  - o Are you reaching out to LC members if they are absent from the meeting?  
Connect with members that don't show up; do you have vacancies to fill?
  - o Make sure you have two administrators on each council (SAS needs one more)
  - o Faculty ranking and prioritization: slight snafu with Nursing left out, re launched votes 38 out of 40 people voted. Will be sharing out tomorrow.
  - o 12 positions to rank, top 6 will be forwarded.
  - o It was stated that Deans and VPs did not necessarily receive faculty prioritization requests and recommended that we put a process into place.
    - o Because of doing the rankings earlier, we will now move into initiatives.  
Friday, November 7<sup>th</sup> VP initiatives open forum. Will hold votes open Nov.

17 – December 5<sup>th</sup>. Announce the rankings on December 10<sup>th</sup>  
Wednesdays EPOC meeting. VPs will collaborate and be deliberate on what is really feasible to be funded.

- All leadership councils should review their webpage and archive older years.

V. College President's Announcements

- The strategic plan, mission vision values and student equity plan were presented at chancellor cabinet. Exciting time for changes.
- Working on a technology solution for standard of care element 451. Thinking of using it for the new chatbot. It will help pull current information on webpages.

VI. Ongoing Business / Discussion

a. Accreditation check-in

- Reviewed timeline at academic senate, met with ACCJC for ISER check in. There will be questions on online courses. 15-50 courses that they will look at fall classes. ACCJC rubric we will be shared. It is an important process and continuous interactive exchange.
- LCs have been asked to look at accreditation teams site, work on it, make any changes.
- Will share out in November where we are, what we need moving forward.
- Asking for 8 writers for winter to work on a cohesive narrative.
- Will submit ISER in August, team will review, and they can send questions for clarification. Two semester review, site visit in spring.
- Leadership councils should put accreditation work on the November agenda.

b. Shared Governance Handbook Workgroup

- Created a workgroup to start working on reviewing bylaws and shared governance handbook. The first meeting is next week, Wednesday in Kane 202q. Will discuss the possibility of holding LCs and EPOC on Wednesdays. Possibly implement fall of 2027.

VII. New Business / Discussion

a. Review and feedback request for District Strategic Plan (information)

- Everyone should have got a copy of the draft district strategic plan. Dr. Zhai's office is looking for feedback.

b. Council Subcommittee (discussion)

- Discussion regarding subcommittees; are they meeting? Do we need them? Some functions can be taken care of at RDAS. Hard to find time to meet as well as recruit members for subcommittees.
- Look at website review subcommittees, discuss with council members. If it is not in the bylaws, you can take action to remove it.
- Discussion as to where faculty development committee should live.

c. Annual Faculty Chair Appointments: Assessment, Guided Pathways, and Student Equity (action item)

- Recommendation to have Assessment, Student Equity and Guided Pathways be the subcommittee on EPOC.

- Needs to be a permanent committee not adhoc
- Reasons to pick assessment more give and take, help support, assess student learning outcomes and equity outcomes. How are we assessing these pedagogical?
  - Motion to add Assessment, Guided Pathways, Student Equity thru spring 2026 M/S/C C. Greene/White
  - All in favor to add the three - passed unanimously
  - Suggestion to invite all five faculty chairs whether voting members or not.
  - Invite all five and discuss if all five can be voting members.
- d. GE SLO to ILO (action item)
  - Term GE SLO leads to confusion. Want to change it to institutional learning outcomes. The other colleges use ILO.
    - Motion to change White/C. Greene - Passed unanimous
- e. STEM/Kinesiology representation (discussion/potential action)
  - STEM and Kinesiology are now two divisions. STEM/K has two LC representatives. Do we split that 1 and 1, Do we look at FTE, do we allow STEM to keep two and Kinesiology 1? On going discussion on how to split the votes.
  - Dean Spaulding will discuss with the Kinesiology faculty.

#### VIII. ASRCC Updates – no report

#### IX. Leadership Council Reports

- a. GEMQ
  - Had good conversation about welcoming new council members. What our charge is, represented voting, timeline for faculty prioritization, and separate timelines. Highlighted strategic planning and accreditation tasks.
- b. RDAS
  - Had an equity institute presentation about mobility issues on campus, talked about prioritization.
- c. SAS
  - Sharon Walker agreed to be our other administrator.
- d. TL
  - Discussed accreditation, prioritization; four members will be participating in AI, Pedagogy and the Curriculum.

#### X. Professional Learning Reports

- Working on strategic inputs, student equity, GP plan. Organizing professional development offerings in support of our institutional goals. CLAS is sponsoring Words are A Doorway series.
- Launched Keep an Eye on the Tiger peer mentor program.
- Partnering with IE on a classified service innovation badge. Perform a desk audit, desk manual, service syllabus.
- The faculty mentoring project this year is going well. Creating good connections, onboarding and professional development opportunities.
- Associate faculty recognition will be the week of October 27 with awards recognition on October 29. Everyone is welcome and lunch will be served.
- New forms are updated on the website as well as rubrics.

- Faculty development committee is fully staffed.

XI. Adjourn 5:00pm