**Educational Planning and Oversight Committee (EPOC)/ Accreditation Steering Committee (ASC)**

**November 1, 2018 C:\Users\kathleens\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\G8DTDE83\CZ-P02_Hlavní_pozemní_komunikace.svg[1].png 12:50-1:50 C:\Users\kathleens\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\G8DTDE83\CZ-P02_Hlavní_pozemní_komunikace.svg[1].png Hall of Fame**

Members present: Tucker Amidon, Hayley Ashby, Stephen Ashby, FeRita Carter, Debbie Cazares, Monique Greene, Akia Marshall, Regina Miller, Cynthia Morrill, Eddie Perez, Kathleen Sell, Garth Schultz, Patrick Scullin

Guest: Jeannie Kim-Han, Zachary Martinez (ASRCC), Wendy McEwen, Paul O’Connell, Kristi Woods

I. Approve Agenda – by consent

II. Approve Minutes from October meeting – MSC (Amidon/Carter)

Correction: Colleges are not “freezing” curriculum but are working with rolling addenda to facilitate ongoing/needed curriculum development/updates

IV. Chairs’ Report—K. Sell; M. Green

1. District Strategic Planning

* Facilities master plan was brought to DSPC and to the board.
* Continued discussion on photonics, went to the board, price tag needed and feasible study.
* District Strategic Plan is in process, function map is getting close to being done. Will come back to EPOC for accreditation purposes.
* District moving to a similar structure like the campuses with leadership councils and a calendar for set meetings to see if we can fit in another meeting.

V. New Business

1. Joint Councils’ Recommendation—Action

* Move the joint council recommendation to the President

MSC - (Amidon/Carter)

* Next step to post and email to Dr. Hendrick.

1. Forum / discussion on this year’s prioritization process and retreat

* Good overall process except for the level of participation.
* Survey went out received over 40 responses so far.
* Improvement suggestion – VP’s prioritize their items prior to full committee, some items were funded already and those were included. Program review can look at these suggestions. How to write more concisely. When you have four plans you lose some of the definition.
* Go back to the originators, review survey response results.

VI. Continuing Business

1. Constitution and Bylaws Update—(Second Read—action to forward to the Academic Senate)

* Councils wanted to change names to reflect the work we do and clarify strategic responsibility, look at composition.
* President, CSEA, CTA are ex-officio members.
* Staff and administrative appointments, the administrative co-chairs, staff co-chairs, and student co-chairs shall be made by the college president, the California School Employees Association (CSEA), and the Associated Students of Riverside City College student government (ASRCC).
* Several sub committees report up to SAS but the subcommittees do not have SAS voting members on those committees. On going discussion as to how to get that to happen.
* Council members need to participate in two meetings total.
* Discussion on how the presiding chair is put in place.
* Integrated plan is now called S.E.A. Student Equity Achievement program. Colleges still are required to have a separate student equity plan.
  + Motion to approve changes and send forward to Academic Senate

MSC - (Cazares/Carter)

VII. Questions about/ Discussion of Reports

1. Accreditation—H. Ashby

* There have been questions as to where should we be in the development of draft. Nov. 8th draft to be sent to leadership councils to review before Nov. 15. EPOC to review on December 6.
* Evidence needs to be relevant and how it applies to the compliance of the standard. Needs to be specific.
* Ongoing discussion on detail of writing/evidence and the amount of time spent. T. Amidon shared that he has spent a large amount of time on writing already.
* H. Ashby would like to see the drafts and what has been done so far. There is an example from Bakersfield College on the website.

1. Guided Pathways—M. Greene

Handout - Updates:

* Program maps due November. 30th.
* Counseling is creating 1st semester maps for instructional pathways.
* Several attended the equity summit showing guided pathway pillars, policy, plans, barriers, using data.

Upcoming guided pathways work

* There will be a team attending Scaling Guided Pathways Districtwide.
* Completing homework for the conference.
* March 4th and 5th region wide pathways summit.
* Ongoing work phase 2 of program maps created for spring.
* Finalizing concept design and branding.

It was asked to discuss guided pathways with the high school counselors at the Counselor to Counselor event December 6th.

1. Leadership Councils – no report as prioritization replaced leadership council meetings in October.

IX. Adjourn – 1:50pm

Minutes submitted by: Melinda Miles

**Next EPOC/ASC Meeting: December 6, 2018: At this meeting, we will be reviewing self-evaluation draft**