

Educational Planning Oversight Committee/Accreditation Steering Committee oversees and directs the general work of the councils, monitors institutional progress toward achieving college goals, and provides recommendations to the college president. It also serves as the Accreditation Steering Committee.

“Empowering lives through equity, access, service, and excellence in education.”

<u>Voting Membership</u>	<u>Representing</u>	<u>Term Dates</u>
X Wendy McKeen	EPOC Faculty Co-Chair	6/2027
X Kristi Woods	EPOC Administrative Co-Chair	
X Natalie Vázquez	EPOC Classified Professional Co-Chair	
X Myisha Jackson	ASRCC President	
X Jacqueline Lesch	Faculty Co-Chair - Accreditation	
Monique Greene	Faculty Co-Chair – Student Equity	
X Courtney Carter	Faculty Chair – Guided Pathways	6/2026
Rosa Frazier/X Denise Kruizenga-Muro	Faculty Chair- Assessment	6/2026
X Melissa Harman	Faculty Co-Chair – S.A.S.	6/2026
Thomas Cruz-Soto	Administrative Co-Chair– S.A.S.	
X Lorena Franco	Classified Professional Co-Chair – S.A.S.	
X LaShonda Carter	Faculty Co-Chair – T.L.	6/2026
X Lynn Wright	Administrative Co-Chair – T.L.	
X Mia Timme	Classified Professional Co-Chair – T.L.	
X Patrick Scullin	Faculty Co-Chair – R.D.A.S.	6/2027
X Kristine Di Memmo	Administrative Co-Chair R.D.A.S.	
Cassandra Greene	Classified Professional Co-Chair – R.D.A.S.	
X Virginia White	Faculty Co-Chair – G.E.M.Q.	6/2026
X Kristi Woods	Administrative Co-Chair – G.E.M.Q.	
X Jennifer Bielman	Classified Professional Co-Chair – G.E.M.Q.	
Araceli Calderon	Ex Officio – CTA Design	
Jo Scott-Coe	Ex Officio – Academic Senate President	
X Eric Bishop	Ex Officio – College President	

Guest: Herb English, Rachel Weiss, Shari Yates, Micherri Wiggs, Lorena Newson, Wendy McEwen

- I. Call to order 3:15pm
- II. Approval of Agenda M/S/C D. Kruizenga-Muro/K. Di Memmo
- III. Approval of the [November 10, 2025, minutes](#) M/S/C D. Kruizenga-Muro/J. Bielman
- IV. EPOC Co-chair updates

- Chairs thanked council chairs for all the support they gave to leadership council members during the fall semester.
 - EPOC asked LC's to work on websites, agendas and minutes are not up to date. These are things that will be looked at during accreditation. Some LC's may not have a recorder. Reach out if you need help or send information to L. Lecona for posting.
 - Names should not be listed in minutes unless it is for a motion/second.
 - GEMQ goal for spring is get templates out for meeting minutes, report outs to committee and constituent bodies.
 - Met with Marketing team and will work on jazzing up the website and work on links.
- V. College President's Announcements
- The strategic plan was approved by board, excited to work together for implementation and moving the needle.
 - We have been designed a black serving institution.
 - Will be starting standard of care when we come back from the break.
- VI. Ongoing Business / Discussion
- a. Accreditation check-in
 - Timeline was shared with academic senate.
 - Winter semester will be for writing teams.
 - Faculty that answered the call for SPRs: T. Amidon, C. Rosales, L. Carter, M. Bottoms, V. Merrill, P. Scullin.
 - Goal is to have a draft by the end of winter
 - Managers and classified of EPOC will be asked to participate.
 - b. Shared Governance Handbook Workgroup Updates
 - Work group has begun to incorporate information. Hope to have the first draft by the first spring EPOC meeting.
- VII. New Business / Discussion
- a. Prioritization Results
 - Q & A session in November
 - Open voting for LC's has been a topic of conversation.
 - Degree to which items get prioritized and the process. Others questioned if there was enough information to base your vote. Why are some things being asked to get prioritized? Need to make it meaningful.
 - Which council should be asked to give guidance? GEMQ helps with the process. Program review should be a reflect on your program, your data, faculty development. Looking at student success.

- What should be the basis of program review, how is your program doing. What do we want from the Deans, VP's?
- Dean McEwen went over the prioritization ranking.
- RDAS expressed concerns, salary positions prioritized and the expense highly impacts the budget bottom line.
- Is there a way to rank some and not all?
- Put a greater emphasis on how do they align with the strategic plan and equity plan.
- Request was made for a glossary of prioritization terms.

Funded:

- VPAA last year increase evening hours in Cosmetology. Under review because of not knowing the total cost. funded this year.
- Umoja/ La Casa asked for more funding. Partially funded.
- Rainbow engagement center position one of 4 ed advisors will be in Rainbow. Right now, there is a part time office technician until position is filled.

b. Presentation: [Budget 101 – Fundamentals/Definitions, College updates, and RCC Budget](#) (Dr. DiMemmo)

- K. Di Memmo gave a presentation on budget 101

c. [Draft Plan of IETTC – Phase I.](#) (Dr. DiMemmo)

- Inland empire trade tech center designed for CTE hub.
- Space for high workforce jobs.
- Workgroup consists of Adhoc faculty.
- Goal is 500 FTE when open.
- Senate will have first read.
- Goal is to open in 2030.

d. Strategic Plan Implementation – table to spring

- I. Planner Workflow
- II. Role of Leadership Councils (especially tri-chairs) in SP Implementation

VIII. ASRCC Updates – no update

IX. Leadership Council Reports

a. GEMQ

- Discussed prioritization, what it should look like, focus on goal of the program.
- Looked over the website and areas to fix.
- Retired the governance committee.

- b. RDAS
 - Prioritization review.
 - Di Memmo previewed the budget 101.
 - TSS standards of the district.
- c. SAS
 - Linda Vasquez from state and federal regulations talked about undocumented students.
 - Sub committees' discussion still in review.
- d. TL
 - Prioritization
 - Accreditation
 - Reviewed the website, not sure if all changes have been made.
 - Continuing work with A I, tasked by senate to work with AACU.

X. Professional Learning Space

- a. Classified Leadership and Success
 - Handout of report out example
 - Reviewing strategic plan and equity plan to identify professional learning.
- b. Faculty Development
 - Faculty learning funding.
 - Worked on a rubric.
 - Approvals for upcoming flex events.
 - Spring flex planning, have received a lot of good proposals.
 - Went over the Flex FAQ sheet.
 - Discussed Flex vs. Institutional service.
- c. Share Out of Recent Professional Learning Experiences
 - Went to the community college league of community colleges; good conversations. Sonia Christian presented A I vision 2030. She stated she will not accept A I replacing any positions.
 - SEPI institute in San Diego; create 90–180-day plan. There is one developed and utilized time effectively. Started forming small teams around the different metrics.
 - Attended Colegas; what does it mean to be a serving institution.

XI. Open Forum - none

XII. Adjournment 4:55pm