

<u>Voting Membership</u>	<u>Representing</u>	<u>Term Dates</u>
X Wendy McKeen	EPOC Faculty Co-Chair	6/2027
X Kristi Woods	EPOC Administrative Co-Chair	
X Natalie Vázquez	EPOC Classified Professional Co-Chair	
Myisha Jackson	ASRCC President	
X Jacqueline Lesch	Faculty Co-Chair - Accreditation	
X Monique Greene	Faculty Co-Chair – Student Equity	6/2026
X Courtney Carter	Faculty Chair – Guided Pathways	6/2026
X Rosa Frazier/Denise Kruiuzenga-Muro	Faculty Chair- Assessment	6/2026
X Melissa Harman	Faculty Co-Chair – S.A.S.	6/2026
X Thomas Cruz-Soto	Administrative Co-Chair– S.A.S.	
X Lorena Franco	Classified Professional Co-Chair – S.A.S.	
X LaShonda Carter	Faculty Co-Chair – T.L.	6/2026
X Lynn Wright	Administrative Co-Chair – T.L.	
X Mia Timme	Classified Professional Co-Chair – T.L.	
Patrick Scullin	Faculty Co-Chair – R.D.A.S.	6/2027
X Elia Blount	Administrative Co-Chair R.D.A.S.	
X Jennifer Bielman	Classified Professional Co-Chair – R.D.A.S.	
X Virginia White	Faculty Co-Chair – G.E.M.Q.	6/2026
X Kristi Woods	Administrative Co-Chair – G.E.M.Q.	
X Natalie Vazquez (temp)	Classified Professional Co-Chair – G.E.M.Q.	
X Araceli Calderon	Ex Officio – CTA Designee	
X Jo Scott-Coe	Ex Officio – Academic Senate President	
X Eric Bishop	Ex Officio – College President	
Guests: Micherri Wiggs, Wendy McEwen,	John Adkins, Herb English,	

- I. Call to order 3:07pm
- II. Approval of Agenda M/S/C M. Timme/L. Carter
- III. Approval of the [December 10, 2025 EPOC Minutes.docx](#)
 M/S/C J. Bielman/M. Timme 2 abstentions R. Frazier/M. Greene
- IV. EPOC Tri-chair updates
 - C. Greene has accepted a new position at the district.
 - L. Lopez will be transferring to MVC as interim manager custodial.

- J. Bielman will switch over to co-chair of RDAS
- N. Vazquez will sub as the co-chair of GEMQ until a new one is found.
- A prioritization letter will be sent to the college community soon.
- Tri-chairs have been talking about how to support the councils. Want to be more intentional to support the smooth implementation of the plan. EPOC co-chairs will meet with leadership council co-chairs.
- Final stages of developing strategic communications. Working with a consultant. There will be a launch party on April 6, 1-3pm.

V. College President's Announcements

- Received prioritization initiatives. Working with new VP business services and VPPD to really look at what we can do. How to work through the process and the structure to be transparent.
- Standard of Care process implementation. F. Carter will be the administrative lead. How do we make sure students know they belong?
- Listening to strategies to implement the plan.
- N. Vazquez has been named district classified employee of the year.

VI. Ongoing Business / Discussion

a. Accreditation Updates

- There have been a series of writing clinics, gathered evidence, and drafts to be worked on during winter. The task was to come up with a solid section to each standard.
- Submitting for first read to senate at the beginning of April.
- Submit to EPOC to take back to LC's.

b. Shared Governance Handbook Workgroup (Update)

- The workgroup has been meeting getting close to a draft. Will go through it one more time before presenting it to EPOC.
 - a. Reviewing request changes in meeting dates and times of EPOC and LCs.
 - i. Change of Meeting Days/Times (Action Item)
 - ii. Proposing to meet on Wednesdays 3-5pm avoid conflict with senate. LC's and workgroups can meet on alternate Wednesdays.
 - iii. Faculty are beginning to work on schedules that will need to know ahead of time to plan.

- iv. Motion to move EPOC/LC's meeting dates and times to Wednesday 3-5pm starting fall. 11 in favor 2 abstentions
- v. If approved, starting fall 1st Wednesdays-EPOC, 3rd Wednesdays- LC's.
- vi. Moving forward, all subcommittees lead Faculty Development, Program Review, Assessment and Equity will be EPOC voting members instead of being voted in each year.

VII. New Business / Discussion

a. Strategic Plan Implementation

W. McEwen presented a new strategic communication plan.

I) Strategic Communication Plan Presentation

II) Role of Leadership Councils in SP Implementation

- When supporting councils, how does our purview relate. In the process of updating the handbook, this is the body that discusses the work. Do the strategic responsibilities still align, or can they be better aligned?
- Handout: Operationalizing the BEST strategic plan through participatory governance.
- Next steps: Look at what has been assigned to you. Some items will not be addressed this year. The check list is a suggestion. Look for LC's to fully engage, continue to improve the experience for students.

b. Committee Meeting Calendar (Information Item)

- The idea is that it would live with GEMQ and live somewhere on the website.
- Add district academic senate on the 4th Monday
- Add faculty association meeting
- Add DLC
- Add Enrollment management
- Ongoing discussion on the committee meeting calendar, what should be on there.

- c. [Institutional Service Survey](#) (Information Item)
 - Faculty are asked to submit their institutional service each fall for what they expect to be doing.
 - Would like LCs to help with the amount of hours faculty expects to spend on institutional service.
 - Send the survey to the committee members' chairs, gather data, and provide an average. This is a guideline and proposal.
 - Ongoing discussion regarding the institutional service survey and the hours.

VIII. ASRCC Updates – n/a

- IX. Leadership Council/Committee Reports – not discussed due to time
 - a. GEMQ
 - b. RDAS
 - c. [SAS – see handout](#)
 - d. TL – Moving through an AI position statement. Will be forwarded to senate and then to EPOC.
 - e. Assessment
 - f. Program Review
 - g. Student Equity

- X. Professional Learning Space – not discussed due to time
 - a. [Classified Leadership and Success](#)
 - b. Faculty Development - [EPOC REPORT OUT 3.9.26 EQUITY AND FDC.docx](#)
 - c. Share Out of Recent Professional Learning Experiences

- XI. Open Forum
 - Question on formal or informal meetings: how to address people by name.

XII. Adjournment 5:00pm

Meeting minutes submitted by Melinda Miles