

# EPOC • October 3, 2019 • 12:50pm – 1:50pm • Hall of Fame

	Members	Liaisons/Admin./Staff/Guests
x	Kathleen Sell, <i>Faculty Chair</i>	Thomas Cruz-Soto
x	Kristine Di Memmo <i>Administrative Chair</i>	Scott Blair
x	Angel Contreras-Fregoso, <i>ASRCC President</i>	
x	Gloria Aguilar, <i>SAS Staff Chair</i>	
x	Hayley Ashby, <i>Accreditation</i>	
x	Eddie Perez, <i>SAS Faculty Chair</i>	
x	FeRita Carter, <i>SAS Administrative Chair</i>	
	Cynthia Morrill, <i>Faculty Chair Program Review</i>	
x	Mary Legner, <i>T &amp; L Faculty Chair</i>	
x	Carol Farrar, <i>T &amp; L Administrative Chair</i>	
x	Akia Marshall, <i>T &amp; L Staff Chair</i>	
x	Tucker Amidon, <i>RDAS/E.M. Faculty</i>	
x	Chip West, <i>RDAS Administrative Chair</i>	
	Stephen Ashby, <i>RDAS Staff Chair</i>	
x	Debbie Cazares, <i>GEMQ Faculty Chair</i>	
	Malika Bratton, <i>GEMQ Staff Chair</i>	
x	Garth Schultz, <i>Ex Officio</i>	
x	Gregory Anderson, <i>Ex Officio</i>	

- I. Approval of Agenda – M/S/C – Anderson/Legner
- II. Approval of Sept. 2019 minutes – M/S/C – Amidon/Marshall
- III. Update from District Strategic Planning
  - o Meeting in October will be 10/25 12-5pm
  - o Full thorough review of the ISER
  - o Lunch will be served
  - o The DSP was accepted on 10/1 at committee. Review it for feedback and how it will roll out. Keep in mind program review.
- IV. Information/Discussion
  - a. Accreditation update and specific timeline for finishing and approvals – H. Ashby
    - o ISER will be submitted to district by October 17th. October 11<sup>th</sup> is our internal deadline.
    - o Oct. 12<sup>th</sup>-17<sup>th</sup> Carol and Hayley will do full editorial changes.
    - o October 18<sup>th</sup> is deadline to submit to district

- October 25<sup>th</sup> reviewed at DSPC
  - November 19<sup>th</sup> – board meeting
  - Extra EPOC/Accreditation meetings will be pushing hard to get our strategic plan scaffolded and get the ISER approved.
  - October 25<sup>th</sup> the college will approve our ISER and then to Senate
  - Dr. Anderson stated that accreditation is our #1 priority. He has expressed to leadership, managers, faculty and staff to drop everything in favor of working on accreditation.
- b. Debrief prioritization meeting on Sept. 27<sup>th</sup> announced drop in sessions during October, and plans for Nov. 8 the final prioritization meeting
- There will be several drop in sessions for help with program review
  - Councils need to agendaize the plans, discussion of prioritization
  - Plans and supporting documents went out RIV-ALL
- c. Roll out of 2020-2025 Comprehensive Program Review
- Side by side with working on our strategic plan
    - We need to work with/incorporate district goals and targets. Goals are in form of moving forward
    - Incorporate the 4 pillars
    - Brainstormed ideas for comprehensive program reviews-sharing information with everyone writing them
    - Working on coming up with goals and how are we aligning w/district and our own internal goals
    - Office of I.E. has provided the data
    - All program reviews will need to work on goals and targets, develop strategies and build in a way to track. What is in progress, what is completed and assessing the strategy.
    - Ongoing discussion regarding presenting this to DLC. Give chairs the vision and tools to plan effectively, hear strategies for the vision of guided pathways
    - Suggestion to have Wendy, Kristi & Debbie present at DLC the process of program review through GEMQ up to EPOC
    - Suggestion to have an extra DLC meeting for program review
    - Wendy gave the data perspective and shared information about Power B.I. pro.
    - Ongoing discussion on the roll out of program review

V. Continuing Business

a. District Strategic Plan and revised committee structure – action item (see esp.pgs 54-60)

Questions/concerns raised include:

- Not enough space at the district to house all committees together
- Crosswalk has not solved the problem
- District to take the lead? What is their charge?
- Many of the committees are district heavy as well as administrator heavy.
- Need to reopen the committee composition and representatives.  
Logistical issues.
- Faculty association needs to be involved as far as time is concerned for faculty
- K. Sell and M. Sellick will take concerns back to DSPC

b. Adjustments to committees under each council – follow up to Aug. 22 (see handout)

- Non-negotiable – student equity, guided pathways, senate committees and councils.
- Have the conversation who needs to be here to move the work forward
- Refine the new structure, tasks clearly defined, sub committees
- Talk about the composition of council, what does it look like, what work needs to get done, what is the critical work.
- Need a meeting free day, email free day
- What committees do you need, who is on the council
- Make it leaner, cleaner and meaningful
- Feedback due to Kathleen before December EPOC meeting (12/5/19)
- Information should be taken to DLC, Senate, Deans Mtgs., how does Staff get the information?
- Positionally who should be on councils – Open or Divisional

VI. Leadership Councils – no discussion due to time constraints

Reports from each council

- i. GEMQ
- ii. RDAS
- iii. SAS
- iv. TLLC

VII. Announcements

VIII. Adjourn