

EPOC/ASC

Monday, March 14, 2022
3:00pm-5:00pm • Via Zoom:



<https://rccd-edu.zoom.us/j/95502864315?pwd=cXJ3ekxtYjdsQnVncE8ydVJoVDhtUT09>
Passcode: 380470

	Members	Liaisons/Admin./Staff/Guests
	Vacant <i>Faculty Chair</i>	Scott Blair
x	Kristine Di Memmo <i>Administrative Chair</i>	Inez Moore
x	Albert Jaramillo, <i>ASRCC President</i>	Tammy Vanthul
x	Al Weyant-Forbes, <i>SAS Staff Chair</i>	Shari Yates
	Thomas Cruz-Soto, <i>SAS Administrative Chair</i>	John Adkins
x	Carolyn Rosales, <i>SAS Faculty Chair</i>	Thea Quigley
x	Star Taylor, <i>T & L Faculty Chair</i>	Rachel Weiss
x	Lynn Wright, <i>T & L Administrative Chair</i>	Michael Peterson
x	Daniel Gregory, <i>T & L Staff Chair</i>	Lijuan Zhai
x	Tucker Amidon, <i>RDAS/ Faculty</i>	Matthew Brashier
	Chip West, <i>RDAS Administrative Chair</i>	
x	Stephen Ashby, <i>RDAS Staff Chair</i>	
x	Wendy McKeen, <i>GEMQ Faculty Chair</i>	
x	Casandra Greene, <i>GEMQ Staff Chair</i>	
x	Jacqueline Lesch, <i>Accreditation</i>	
	Marc Sanchez, <i>Student Equity</i>	
x	Cynthia Morrill, <i>Faculty Chair Program Review</i>	
	Patricia Avila, <i>Faculty Development Coordinator</i>	
x	Gregory Anderson, <i>Ex Officio</i>	
x	Garth Schultz, <i>Ex Officio</i>	
x	Mark Sellick, <i>Ex Officio</i>	

- I. Approval of Agenda – M/S/C Greene/A. Weyant-Forbes
- II. Approval of November 8, 2021 minutes – M/S/C C. Greene/W. McKeen
- III. Open Forum
- IV. Equity Connection – Best Practices, Struggles and Solutions
 - o Deadline to apply for Dean of Equity closes tomorrow.
 - o It was asked at the GEMQ meeting who leads the conversation for equity best practices. Intent is not a lead conversation, share best practices, issues, comments. Standard of practice, equity at the forefront of our discussions.
 - o Received approval to purchase a new model for Library. 50 percent of Library is already digitalized and scanned. Launched the new digitized textbook.
 - o LGBTQ+ conference RCC is sponsoring 20 staff with equity funds. Contact Al if you are interested. Currently 17 employees, May 4-5, 2022 virtual, access to recording and materials afterwards for those that could not attend.

V. ASRCC Updates

- Club rush block party huge success over 55 tables. Students appreciated all the support services. Increased clubs from 25 to 37 clubs. ASRCC working on applications for new positions.
- Dr. Moore is planning more events throughout the year
- Talking to Chancellor on communication issues. Getting communication emails out to students and how best to get messages to students.
- Students heading to Sacramento in April. Voting on new resolutions.
- Next big event is TigerCon happening in the DL April 5th
- Bringing back the Bunny Hop and Easter egg hunt will be open to the public.

VI. College Updates – G. Anderson

- There will be items of interest at the board of trustee meeting.
- Linda Sing RCCD's nominee for classified employee of the year for all California community colleges. This is a chance to recognize the great work our classified professionals do for our students.
- Consideration to the mask and booster recommendation will be on the board meeting.
- Grateful to Wendy's leadership on program review and all classified professionals, LC chairs on their continual work.
- Enrollment issues sitting at 80 percent of our target. Target number increases each year. Chancellor has had discussions with the colleges on a target reset.

VII. Accreditation Updates – J. Lesch/ K. Di Memmo

- MV and Norco leads reached out regarding a joint timeline. Our timeline at RCC is set.

VIII. Leadership Council and Committee Reports

a. Leadership Council Updates/ Report Outs – LC Chairs

TL –

- Discussion and confusion when students register for classes how to make it more student friendly. Do we need OCC meet? How can we get faculty onboard not making zoom optional? Allow students to come back and look at the zoom videos.
- Brandon and Ajene presented on equity minded teaching.
- Offering more online classes is helping our students. F2F and online options are appreciative to students. Asking for more transparencies for our students on planning for classes.
- Mark has been in contact with the other two colleges and will follow up with this at district academic senate.
- Online version of classes is cumbersome. Students can't easily see the glossary of what Reg. meets, etc. stand for.
- Hyflex classrooms are slated to start March, then spring break will be the next available

time to work on it.

- We have been spending HEERF dollars, no cost extensions, access to the funds until March 2023.

SAS –

- Discussion on NACC findings during flex. Will bring discussion to the different LC's.
- Recap guided pathways
- Suggestion to look over the forms, how are they reviewed, who reviews, undue burden on students.
- Payton Williams, athletic director came to talk about meeting the needs of student athletes.
- Revisiting SAS subcommittees and the charge. Will meet with Kristi and Mark to hash out the committees.

RDAS-

- Budget discussion
- Renovation of life science and physical science buildings. Will require changes to Mine Oubou street.
- Working on the bylaws and charges of the subcommittees.
- Parking recommendations for ECE restriping for parents and children safety.
- Motion to add emergency ECE parking to the agenda – C. Greene/S. Ashby - Move forward this has been approved without any hesitation.
- Parking subcommittee under PRC.
- Quote is estimated at \$2,000.

GEMQ -

- Reviewed the surveys sent to LC's, participation was okay 21 faculty 16 classified no student and no administrators did the survey. Went over the results, came up with suggestions to present to VPs. Suggestion to record presentations so everyone can do a quick review.
- Trying to find a balance, what is working what is not working. Continue to improve the process.
- Equity best practices standing item on our agenda.
- Prioritization timeline discussed.
- Resource allocation form discussed.
- b. Equity – M. Sanchez/K. Woods – no updates
- c. Guided Pathways – K. Di Memmo
 - No faculty chair, restructuring and will send out to faculty for someone to serve as GP coordinator.
- d. Program Review – C. Morrill/W. McEwen
 - Held January retreat, committee discussed restructuring program review. Cynthia stepping down and Virginia White will take over.
 - Drop in's next Thursday, emphasize due date March 31st, reach out to Wendy for support.
 - Outstanding issue faculty worksheet, attending DLC to share worksheet to get more consistency for the prioritization process

- e. Faculty Development – P. Avila
 - FDC continuing to work on new faculty tool kit.
 - Development of an Orientation/Onboarding program for Associate Faculty, and updating our home page on the website.
 - A mid semester report will be going out to faculty who have not completed at least 18 of the 24 FLEX hours.
 - P. Avila and M. Sanchez will be presenting on the Call To Action Taskforce on PD completed work to Senate next week.

- f. Professional Development – N. Halsell
 - Experiencing the full use of Concur.
 - Creating a catalog of recorded videos for Concur to help with the influx of people needing help.
 - Developing equity institute for classified professionals with Ben Vargas, Ajene Wilcoxson.

IX. New Business/Discussion

- a. 2022 Accreditation Annual Institutional Report – J. Lesch/K. Di Memmo
 - Significant increases in unduplicated headcount in enrollment in Distance Education due to COVID. We went from 8% in 18-19 to 19-20, to 74% between 19-20 and 20-21.
 - While we saw a decrease in the actual number or percentages of certificates awarded between 19-20 and 20-21, we are still far above our Institutional set standard of 447, but far below our aspirational goal of 890. We believe this has everything to do with the environment that our students are navigating, especially in CTE.

 - While we saw an increase in the number of degrees we have been awarding over the last few years, and we are far above our institutional set standard of 1,179, we are slightly below our aspirational goal of 4,384.

 - While we seemed to have plateaued in the number of transfers over the last few years, and we are far above our institutional set standard of 1,702, we are slightly below our aspirational goal of 2,847.

 - Students continue to do well in examination pass rates and employment rates for RN, LVN and Cosmetology.

➤ Add as information item to the senate agenda

- b. Data Coaching – W. McEwen
 - Recruiting for the second cohort starting this summer
 - Goal is to enable conversation at the discipline and department level and link in the equity gaps.
 - The second cohort is open to faculty and classified.

- c. Non-Credit Plan – S. Mills
 - L. Zhai went over the power point presentation on the Non-Credit Plan
 - RCCD adult ed and noncredit status
 - Noncredit planning milestones and timeline
 - Noncredit planning workgroup membership each college and district group
 - 10 categories of noncredit courses eligible for state funding
 - RCCD noncredit mission and vision
 - Non-credit strategic goal1: Student Access

- Noncredit strategic goal2: Student Success
- Noncredit strategic goal3: Equity
- Noncredit Strategic goal4: Institutional Effectiveness
- Noncredit Strategic goal5: Resources and Infrastructure
- Noncredit Strategic goal6: Partnership and Communication

Michael Peterson, Exec. Director Adult Ed and Community Initiatives is available for any issues, comments and suggestions.

- d. 2021-2022 Guided Pathways Scale of Adoption – K. Di Memmo
 - Review suggestions of the scale of adoption, taking what we have done before, step towards full scale 21-22 planning.
 - Highlights: Engagement Centers, teaching matters, strengthening collaboration and communication within student success teams, student voice project, development of the guided pathways plan.
 - Challenges scaling guided pathways.
 - Continue to assess the 2020-2022 GP plan.
 - Focus on the career, student success.
 - Engagement focus

➤ Take the scale of adoption to senate

X. Adjourn – 4:38pm

Minutes submitted by Melinda Miles