

## EPOC – November 7, 2019 12:50pm – 1:50pm – Hall of Fame

|   | Members  | Liaisons/Admin./Staff/Guests           |
|---|--|--|
| x | Kathleen Sell, <i>Faculty Chair</i>                  | Brandon Owashi                         |
| x | Kristine Di Memmo <i>Administrative Chair</i>        | Rachel Weiss                           |
| x | Angel Contreras, <i>ASRCC President</i>              | Wendy McEwen                           |
|   | Gloria Aguilar, <i>SAS Staff Chair</i>               | Thomas Cruz-Soto - proxy for F. Carter |
|   | FeRita Carter, <i>SAS Administrative Chair</i>       |  |
|   | Eddie Perez, <i>SAS Faculty Chair</i>                |  |
| x | Mary Legner, <i>T &amp; L Faculty Chair</i>          |  |
| x | Carol Farrar, <i>T &amp; L Administrative Chair</i>  |  |
| x | Akia Marshall, <i>T &amp; L Staff Chair</i>          |  |
| x | Tucker Amidon, <i>RDAS/E.M. Faculty</i>              |  |
|   | Chip West, <i>RDAS Administrative Chair</i>          |  |
|   | Stephen Ashby, <i>RDAS Staff Chair</i>               |  |
| x | Debbie Cazares, <i>GEMQ Faculty Chair</i>            |  |
| x | Malika Bratton, <i>GEMQ Staff Chair</i>              |  |
| x | Hayley Ashby, <i>Accreditation</i>                   |  |
| x | <i>Marc Sanchez, Student Equity</i>                  |  |
| x | Cynthia Morrill, <i>Faculty Chair Program Review</i> |  |
| x | Gregory Anderson, <i>Ex Officio</i>                  |  |
| x | Garth Schultz, <i>Ex Officio</i>                     |  |

- I. Approval of Agenda – M/S/C – Contreras/Amidon
- II. Approval of October 2019 minutes – M/S/C – Amidon/Farrar
- III. Update from District Strategic Planning
  - o The DSPC meeting consisted of reviewing the ISER
  - o Took mission, vision and values and the self-evaluation for a first read from senate. No feedback given
  - o Anticipate some feedback on MVV at the final meeting.
  - o At the senate meeting there was a question about drop down menu about why a student is choosing to drop.
  - o Suggestion to have GEMQ or SAS bring it up. Wendy stated it is an I.T. district job
  - o We need to use this body's recommendation to bring it forward
  - o Tucker recommended Technology Resource committee bring it forward
  - o Agenda item for leadership councils, raise the question if it is something worth

pursuing bring back to EPOC

- Wendy will put together the list of about 7 items needed
- Question whether a Counselor, Ed advisor, or welcome center staff can ask the question?

#### IV. Continuing Business/ Action Items

##### a. Approval of ISER—2<sup>nd</sup> read action item

- Hayley provided handout of content changes as well as changes remaining
- Still working on some areas of evidence
- Review at board committee Dec. 3 and board Dec. 10
- Academic senate first read Monday, student senate, Nov 15<sup>th</sup> and CSEA
- Improvement plan was sent out and will be folding into our strategic plan
- Debbie reported there are a few number errors in standard 1

❖ Motion to approve ISER – Amidon/Legner

##### b. Approval of Mission, Vision, Values—2<sup>nd</sup> read action item

- MVV has been reviewed at the Aug 22<sup>nd</sup> meeting, GEMQ processes, Riv-all, worked thru EPOC/ASC and Senate,
- Final read Student Senate on Monday November 12th, then Academic Senate on Nov. 18th, Board in January

❖ Motion to approve Mission, Vision, Values – Marshall/Cazares

##### c. Rollout of Comprehensive Program Review

- New narrative questions are posted in Nuventive, on the internet, will discuss at DLC next week to share the processes with them.
- District doesn't have business intelligence solution will use Power Bi, Data Tool, Student Equity, Enrollment Management dashboard and a final one by the end of the month, draft is ready but not live.
- Interactive way to look at data. Thru office 365, outside of the Nuventive narrative.
- Opportunities in January for walk ins, how to use the data for planning
- January strongly encourage department chairs, walk thru Power Bi, trying to meet deadlines so the earlier we can start the better
- Identify lead writers in non academic areas, programs like honors
- Wendy is available for one on one help

## V. New Business

### a. Draft of College Goals—1st read

- This is the ongoing work, aligning goals, vision for success goals, district strategic planning goals.
- Draft of college goals as they stand, five in the draft, district pulling out equity, we decided to weave in equity
- This is still a working document will send out suggestions made at the Wed morning meeting
- Take the goals to your councils
- Our strategic plan works in tandem with the district strategic plan. Will be doing a report twice a year, councils will be responsible to generate what is needed and what to recommend.
- Question was raised if we have enough space to achieve the goals
- Need to figure out as a college how to fill rooms, with guided pathways we are confident students will get done more quickly
- We can't wait for the bond to build more space to achieve these goals. Prioritize and allocate resources
- We have an initiative to have students commit to more units
- Objective 2.8 – students don't stay full time they flip flop how will we know. Will need the methods and metrics committee to evaluate.
- Will need to assign each objective to a council, fine tune it to make sure we got it right
- Our college goals need to align with the district
- Goals will need to come back to EPOC for final read

## VI. Leadership Councils

### Reports from each council

#### i. GEMQ

- Reviewed committee structure
- Equity committee will start sending a rep to each council to give input
- Worked on mission vision and values
- Feedback on the style guide

#### ii. RDAS

- Website update
- Current timeline for rollout is April but not good time because of registration

summer would be less enrollment disruption

- Interviews with students, faculty and staff
- Discussed style guide district is open to being less authoritative, now opportunity to get logos approved. Still want control of branding
- Working on a process to get logos approved

iii. SAS

- No report

iv. TLLC

- Teaching and learning principles are coming
- Prioritization conversation
- Looked at council structure, have a draft
- Discussed collaboration among councils

VII. Announcements

Farrar – Over the last few years applied for resources and this year application was accepted for a PRT visit. It is a districtwide collaboration. The visit will be in spring.

Anderson – Governance committee meets tomorrow if anyone has agenda items notify Heidi. An email was sent to leadership of academic senate, student equity, CTA, regarding faculty hiring. Spoke strongly about the diversification around faculty hiring and the intention of hiring faculty that meets our student's needs.

Surprised at the strength of our pools, would like to see us make an effort to strengthen the process and have the greatest diversity. Next steps, trust our system, take data reports that other participants testified to our assembly members how we can improve the process. Take to the councils.

VIII. Adjourn – 1:55pm

Minutes submitted by: Melinda Miles