

Attn.		
X	Wendy McKeen	Faculty Co-Chair
	Kristi Woods	Administrative Co-Chair
X	Joanne Solis	Student Joint Chair
	Vacant	Faculty Co-Chair – S.E.
X	Courtney Carter	Faculty Chair – G.P.
	Melissa Harman	Faculty Chair – F.D.
X	Jacqueline Lesch	Faculty Co-Chair – Accreditation
x	Virginia White	Faculty Co-Chair – Program Review
	Vacant	Faculty Co-Chair – S.A.S.
	Thomas Cruz-Soto	Administrative Co-Chair
	Allan Weyant-Forbes	Staff Co-Chair – S.A.S.
	LaShonda Carter	Faculty Co-Chair – T.L.
	Lynn Wright	Administrative Co-Chair – T.L.
X	Mia Timme	Staff Co-Chair – T.L.
X	Patrick Scullin	Faculty Co-Chair – R.D.A.S.
	Kristine Di Memmo	Administrative Co-Chair R.D.A.S.
X	Stephen Ashby	Staff Co-Chair – R.D.A.S.
X	Jennifer Bielman	Staff Co-Chair – G.E.M.Q.
	Araceli Calderon	Ex Officio – CTA Design
	Jo Scott-Coe	Ex Officio – Academic Senate President
X	Claire Oliveros	Ex Officio – College President
	GUESTS	
X	Thea Quigley	Dean
X	Adrienne Grayson	Dean
X	Wendy McEwen	Dean
X	Natalie Halsell	Professional Development

- I. Call to Order - 3:11pm
- II. Approval of Agenda M/S/C - tabled
- III. Approval of April 29, 2024 Minutes * M/S/C - tabled
- IV. Icebreaker
Tell us who you are and what food you hate

Jennifer – Oatmeal raisin cookies
 Joanne – Peanut Butter
 Claire – Hate Gluten
 Virginia – Kiwi
 Wendy – Squash
 Melinda – Peas
 Adrienne – Flan
 Thea – Beets
 Wendy – Shrimp
 Patrick – Brussel Sprouts
 Stephen – Brussel Sprouts
 Courtney – Pineapple

Steve – Kale
Mia – Olives
Natalie – Liver and onions
Jacquie - Fish

V. Creation and discussion of community norms - tabled

VI. Old Business / Discussion

- a. Program Review and Prioritization reminder (video of 1st Q&A is posted)
- Handout – Prioritization that is happening is of last year’s plan. First Q&A session happened a couple weeks ago, next one is tomorrow. If you have questions bring them to the Q&A.
 - Entering into five-year cycle. Map out what the next five years will look at.
 - Invited Gina Garcia to speak at flex to focus on servingness.
 - Co-curricular as well as academic
 - Plans are not due until March but want people to start thinking about them.
 - Everyone is invited to the PR Retreat on October 18th
 - Q&A sessions will be recorded. if you want to speak to an initiative that can be done at the Q&A sessions as well.

VII. New Business / Discussion

- a. Tri Chair Model
- Discussion on having a classified co-chair for EPOC.
 - Want to change bylaws and vote at the next meeting.
 - Historically it has been shot down, the faculty senate is in agreement.
 - Moreno Valley and Norco have the tri chair model for EPOC.
 - Question was raised regarding having a classified senate.
 - C. Oliveros shared at her previous college the President was co-chair for the governance committee.
 - Would like to open up the bylaws and review them for changes.
 - Is Senate the only ones to review bylaws?
- b. Discussion regarding leadership training
- W. McKeen is wanting to have a leadership training for everyone on EPOC. Trying to find funding to make it happen. Maybe it should be asynchronous training.
 - C. Oliveros shared that she brought in coach Al Solano for the managers retreat. There will be a 2nd training on October 16th for PLT and will include a few key tri chairs to join. Focus is on strategic planning and action planning.
 - National equity project would be a good resource for a leadership training.
- c. EPOC Meeting engagement – suggestions and discussion about how we can make these meeting more efficient and engaging
- This meeting should be more of a working group, report outs can be emailed.
 - We should never have to motion to extend meeting.
 - Suggestions for improvement:
 - What are our assets, strategic opportunities, barriers?
 - Make EPOC a working meeting, get in small groups, actionable things for the strategic plan.
 - How do we hold people accountable? There are people that participate and people that just attend.

- J. Solis shared a popsicle stick engagement exercise.
- J. Bielman met with classified on GEMQ and explained what is expected for classified staff as council members.
- Discussion at SASLC was about the confusion in the structure and what are we supposed to be doing?
- RDAS needs guidance on the structure of the committee.
- Suggestion made to use TEAMS or Board Docs.
- Ask members to share past minutes with their colleagues.

d. Tool Kit and RoadMap- Jaqueline Lesch

- Sub sections of the standards were handed out to the LC's, GP, Senate.
- We have a hazy timeline right now. Will need to meet deadlines along with Moreno Valley and Norco.
- Microsoft form has the metadata for the evidence and people can just submit the form once they identify evidence.
- Hope to have the draft completed by end of spring. Under 100 pages, where we see improvement.

VIII. Faculty Development Report – Melissa Harman

- N. Halsell shared we are looking at how to be more strategic and align with professional development.

IX. Professional Development Report – Natalie Halsell

- AI bingo will be introduced. This allows you to explore AI in general
- Working on updating the concur manual, using training videos. Working on a concur chat bot to type in questions while working in concur.
- Working with the I.E., team for data literacy.
- Spending time supporting EMLI cohort #3.
- New onboarding expansion modeled after guided pathways.
- Engaging classified to leadership councils, answering questions about initiatives.

X. ASRCC Updates

- Executive meetings are held on Tuesdays to discuss what things are happening on campus.
- Homecoming is this week and there are a lot of fun activities planned all week.
- Megan Bottoms is out on maternity leave.
- The office space for the supreme court is all in one room
- Halloween town is October 25th and pumpkin carving on October 24th

XI. President Report

- President serves as ex officio, and attends as a resource.
- Hoping to fill the Interim VP Student Services soon.
- Dean, LHSS duties are shared between Dean Yates and Dean Adkins.
- We have lots of transition in management and in general right now.
- Experiencing change and growth, doing the best we can with what we have.
- Thank you to the group that went to ESCALA, looking forward to hearing about the trip to Ghana.
- Enrollment is up, lots to be proud of at this time.

XII. Leadership Council and Subcommittee Reports - tabled

a. GEMQ: Co-Chairs

b. RDAS: Co-Chairs

c. SAS: Co-Chairs

d. TL: Co-Chairs

XIII. Adjourn – 5:00pm

Meeting minutes submitted by Melinda Miles