

GEMQ

12:50 – 1:50 p.m. March 21, 2019

Members present: Hayley Ashby, Debbie Cazares, Peter Curtis, Malika Bratton, Monica Green, Zina Chacon, Louie McCarthy, Wendy McKeen, Regina Miller, Cynthia Morrill, Rebecca Kessler, Carla Riebe, Paul Richardson

1. Call to order – 12:50pm
2. Approval of Agenda – M/S/C A. Contreras-Fregoso/P. Richardson
3. Approval of Minutes (February 21, 2019)- M/S/C R. Miller/C. Rieble

Correction: 79 total units

4. New Business

a. Strategic Planning Report Card – Information item

- Generally, the college's annual report card is released in February. This year's release in March expanded areas to include the extensive, ongoing work of the college in achieving our strategic goals in areas such as guided pathways, student equity, AB705, and dual enrollment. The report card is a picture of our performance over the last year.
- We will be taking the report card through our planning process as information item; contains an overview.
- The overview provides reflective questions us to consider like what does this report mean to you, what questions still need to be answered, where are our priorities, and what do you need to support your work?
- In addition to the overview, the report is organized around our work in guided pathways, student equity, and our five strategic goals.
- Five goals: 1. Student success; 2. Student access; 3. Institutional Effectiveness; 4. Resource and Learning Environment Development; and 5. Community Engagement.
- The council reviewed the college goals and how well we are meeting them.
- Monica went over the Launchboard and encouraged members to register to have access to guided pathways metrics. Refer to page 17 for link.
- Monica gave an explanation of the guided pathways framework; full college wide effort includes everyone.

b. ACCJC Annual Report

- Due April 5th, new item is stretch goals (aspirational goals) in questions 12, 13, 14, and 16. There have been annual and fiscal report webinars provided. Can leave blank this year but Commission recommends setting these goals.
- We can choose to leave blank or start to set these goals beginning in 2017-2018.
- Question 12a: Course success - The baseline goal is to meet this Institutional set standard; our aspirational goal is in our educational master plan with an increase of 1% annually. The council agreed to align the stretch goal with our EMP.
- Question 13a: Certificates awarded – Agreed to follow the Vision for Success goal setting rationale of 20% annually beginning in 2017-2018; 514.
- Question 14a: Degrees awarded - Agreed to follow the Vision for Success goal setting rationale of 20% annually beginning in 2017-2018; 2,537.

- Question 16a: Transfer – Following the same principle wouldn't meet our set standard. This one is more complicated as the college narrowly defined transfer based upon state Scorecard definitions. The state's new Student Success Metrics provides a broader definition of transfer that is aligned with the college's Vision for Success aspirational goals. Monica will go over numbers with Wendy and likely adjust our 17-18 actual numbers and set our 17-18 stretch goal consistent with our Vision for Success goal of a 20% annual increase.
- Question 19 allows us the opportunity to explain our change in number reported.
- Will discuss finalized annual report with GEMQ again in April. Previous annual reports are posted on the college's accreditation webpage.

5. Committee Reports

- a. Program Review Committee (Cynthia Morrill)
 - Looked at gaps in program review, 3 gaps identified
 - Faculty handbook recommendations
 - How are resources informing PRaP
 - How does assessment inform changes in curriculum
- b. Assessment Committee
 - Discussed the GE critical thinking SLO project report
 - Committee is finalizing the report
 - PLO assessment; 9 ADTs will be worked on this year
- c. Report from EPOC (Debbie Cazares)
 - Vision for success goal alignment discussed
 - Instructional pathway descriptions and trailheads were approved
 - Upcoming dates discussed:
 - March 8 – Review Standard I
 - March 29 – Spring Strategic Planning retreat, Program Review and Plans due
 - April 19th – Review standard II
 - May 17th – Review standard III and IV
 - Monique, Pathways Coordinator went to institute #5. The discussion was regarding pillar 4. Making sure the learning is happening.
 - Five points: emphasis on teaching excellence in catalog, we have dedicated space for teaching excellence, but space is not used, looking at best practices, faculty development for everyone at the college. How do we take what we know and use it in the classroom and close the loop?
 - Update on Onboarding process, program maps

6. Old Business

- a. Accreditation Spring Timeline/ Draft #3 Status Report: Standard I – Mission, Quality, IE, & Integrity
 - Standard I went thru Accreditation steering committee on March 8th. Reviewed 6 guiding questions. Focused on content, talked about gaps, addressed questions. The role of council is to clarify and provide outstanding evidence.
 - Mission definition includes vision and values.
 - Report card done so we will incorporate.
 - Institutional level outcomes – evaluate and see how we want to address
 - Include evidence for local goal setting into standard I, talk about need to develop a strategic planning handbook
 - Academic equality – change to student equity throughout document

- College goals being aligned with the vision
- AB705 vision for success and updating data
- Graphics more consistent
- Still some areas to clean up in especially in 1c.
- Evidence submitted by next meeting April 19th. If it is not available list what is still needed.
- Corrections: Dates on Accreditation 2020 handout incorrect.
- b. Vision for Success Goal Alignment – Action item
 - 2nd reading we set goals based on MIS data. Chancellor's office is calculating data. Will submit electronically. Numbers will look slightly different. Rationale is most important.
 - M/S/C – P. Richardson/R. Miller
- c. Fall 2018 Prioritization and Retreat Assessment Results (tabled at fall meeting)
 - 7 members from GEMQ completed survey.
 - GEMQ not being able to vote raised concerns. Need to discuss further, forward concerns to EPOC.
 - Will put this on the agenda, provide rationale background as to why GEMQ doesn't vote. Ask Kathleen Sell to attend GEMQ.
- d. Status update on Standard IV – Leadership & Governance
 - Still in progress
 - District has submitted their part, college is still refining.

7. Public Comment/Announcements

- Debbie thanked everyone for helping with Standard I and looking at the evidence.
- The process is built for areas to improve but GEMQ should celebrate what the college has done. Especially in Program Review and institutional effectiveness.

8. Adjourn – 1:55pm