

# Governance, Effectiveness, Mission and Quality (GEMQ)

12:50 – 1:50 p.m. April 18, 2019

Members present: Malika Bratton, Debbie Cazares, Monica Green, Rebecca Kessler, Wendy McEwen, Wendy McKeen, Cynthia Morrill, Carla Reible, Paul Richardson.

Members absent: Angel Contreras-Fregoso, Sharon Alexander, Dana Chamberlin, Peter Curtis, Zina Chacon, Louie McCarthy, Johanna Vargas, Johanna Vasquez

Guest: Isabel Alanis, Regina Miller

1. Call to order -12:55pm
  2. Approval of Agenda - M/S/C – McEwen/Reible
  3. Approval of Minutes (March 21, 2019) – M/S/C – Richardson/Reible
  4. New Business
    - a. Change of GEMQ Classified Staff Co-chair
      - o Monica shared that Regina has a new position, Assistant Director of Enrollment. Malika Bratton appointed by CSEA as the co-chair of GEMQ.
      - o Need to replace Malika's position on the leadership council
    - b. Scale of Adoption Self-Assessment (SOAA)
      - o Completed as part of the guided pathways project. Done in the fall in October for the California Guided Pathways.
      - o State funding for guided pathways will be for a few years. It is a requirement to complete scale of adoption for the State Chancellor's office.
      - o Completed in fall for guided pathways and spring for the State.
- Feedback:
- Math unit support course taught by the same faculty. Provide students additional time to be comfortable with the information.
  - Getting more support than just the lab, helping students with a growth mindset. Increasing self-confidence with Math.
  - Math 112 and 125 support Math 12 and 25 respectively for Statistics and Liberal Arts Math (SLAM). Math 110 supports Math 10 for Science, Technology, Engineering, and Math (STEM). These support courses are designed to provide students additional support on the content, allowing additional time for the students to learn and contextualize what they are learning in the main course
  - Math has been meeting regularly to develop these courses and understand the AB 705 impact
  - Add “gateway to college” on page 15 as an additional HS partnership
  - ABEG working with adult education
  - Adding next steps culturally relevant
  - Equity considerations Ujima counseling
- c. SENSE Survey ([surveys](#))
    - o Survey in the fall targets first time freshman, 58 different sections, paper survey.
    - o Paired with CCCSSE. Looking at students to see where they are at, what helped, what worked, what didn't?

- Getting students trailheads, program maps, onboarding, etc.
- Big things to roll out in the fall
- Baseline data as we implement new strategies should see changes in future student survey results.
- Low student engagement are things we are addressing and putting a lot of focus on.
- Share survey with your areas. Reflect on what we are doing.

d. Strategic Planning Retreat Evaluation

- Sent to 35 people received 16 responses
- Group discussion, innovative ideas, positive results

e. Spring Retreat Standard I/ IV – Iceberg activity results

- Good suggestions came out of the exercise
- What are we making progress on, how are we addressing the areas above and below the surface.
- How to improve the lines of communication
- Getting more faculty to participate
- Gaps between assessment and curriculum are being address in accreditation.
- Improve on getting information out to everyone, how to appeal to the faculty to attend.
- In the past new faculty attended off campus retreats and received a lot of good information on the college. New faculty do not receive this kind of information now.
- Suggestion of a complaint box and then answer the complaint with a direction of where to go for an answer.

f. Master Calendar

- Created a master calendar with strategic planning meetings. Does not include department meetings.
- How to streamline, reduce where possible; enough time for working sessions.
- Possibly create two Fridays a month for working sessions, giving faculty greater opportunity to participate more.
- Recommend department and discipline meetings on Tuesday at college hour.
- Shift leadership council meetings to Mondays opposite Senate 3-5pm.
- Start the discussion, can meetings move around to different days/times.
- Suggestion for leadership councils to meet twice a month, one hour not enough time, suggestion to add the extra hour to the hour before college hour or after.
- Discussion is ongoing

5. Committee Reports

a. Program Review Committee (Cynthia Morrill)

- No report

b. Assessment Committee (Wendy McEwen)

- No report

c. Report from EPOC (Debbie Cazares)

- District Strategic plan being developed
- Quality focus essay and iceberg good information from retreat.

- Dr. Anderson shared the district is pursuing a bond 850 million in March 2020 possibly, still discussing allocation between three colleges.
- ERP meetings are happening
- Professional development plans are being put together
- Instructional pathways being developed, focus on ADTs, trailheads (1<sup>st</sup> 15 units)
- Three at large faculty members on EPOC currently are program review, physical facilities, and enrollment management. Next year: faculty development coordinator, student equity chair, assessment chair.

6. Old Business

a. Fall 2018 Prioritization and Retreat Assessment Results (Further discussion)

- Asked Kathleen to attend GEMQ and explain rationale as to why GEMQ members do not vote.

No update provided due to time constraints

b. Accreditation Spring Timeline

c. Status update on Standard I – Mission, Quality, IE, & Integrity

d. Status update on Standard IV – Leadership & Governance

7. Public Comment/Announcements

8. Adjourn – 1:55pm

Minutes submitted by: M. Miles