

GEMQ • 3:00pm – 5:00pm • May 24, 2021 • Via Zoom

	Members	Liaisons/Admin./Staff/Guests
x	Wendy McKeen, Chemistry	X Brandon Owashi, I.E.
x	Kristine Di Memmo, <i>Planning and Development</i>	X Adriana Pinon
x	Malika Bratton, <i>Nursing</i>	
x	Tristian Morales, ASRCC	
	<i>John Byun, Music</i>	
x	<i>James Cheney, Physics</i>	
	<i>Bryn Glover, I.E., Grants</i>	
	Shannon Hammock, Library	
x	Rebecca Kessler, <i>CTE, Cosmetology</i>	
	Stephanie Lowry, <i>Nursing</i>	
x	Louie McCarthy, <i>I.T. Analyst</i>	
x	Wendy McEwen, <i>Institutional Effectiveness</i>	
	<i>Michael Medina, CTE</i>	
x	Cynthia Morrill, <i>English & Media Studies</i>	
x	<i>Linda Sing, Library</i>	
	<i>Johanna Vargas, Veterans</i>	
	<i>Sharon Walker, Umoja</i>	
x	<i>Lucretia Wright, Communication Studies</i>	

1. Call to order – 3:01pm
2. Approval of Agenda M/S/C – (L. Sing/L. Wright)
3. Approval of Minutes (April 26, 2021) M/S/C – L. Sing / L. McCarthy
4. Old Business/Action Items
 - a. GEMQ/Prioritization Survey – Development – updates
 - o Sent out the survey and received about 28 responses.
 - o Survey question was most helpful.
 - o Other 71.4%, 2nd Executive Summary 39.3% MS team site ranked at the bottom.
 - o Executive summaries ranked high as very helpful, a lot of people attended the Q&A session.
 - o MS team site: half said they used the team site, few didn't know about the site.
 - o 54 responded to the fall list of initiatives to prioritize.
 - o Supposed to discuss the survey in LC's.
 - o Earlier in spring will give more opportunity to push the survey.
 - o Comments: change the timeline, things are done in silos, set up monthly targets, more communication campus-wide about deadlines, pay us more, avoid overlapping deadlines, praise in public/criticize in private.
 - o We need do a better job pulling out the ones that had to do with safety, ones that didn't need to be prioritized, consider a separate meeting to discuss, doing the work during council meetings, scheduling was a challenge conflict with equity trainings, better identify what is the priority.
 - o Hold October 29th for prioritization. Will send out a save the date.
 - o Discussion on zoom/hybrid platform for prioritization.
 - b. Student FAQ's for joining Leadership Councils – updates
 - o No progress to report

5. New Business

- a. GEMQ retreat 2nd review of the plans
 - Meet before to look at plans, executive summaries, follow up questions
 - SPR for faculty members
 - 4/10 in summer Friday closed
 - Doodle poll for available dates
 - 1st or 2nd week in August

- b. Review of VP plans

VPAA plan:

- Discussion on Equity Minded Institute
- Restructuring of Guided Pathways for full implementation; suggestion on some type of supervisor over the engagement centers. Suggestion: Classified professional that staffs the STEM engagement center at Moval. How are we selecting project leads?
- Implement Associate Faculty Academy – need to expand faculty training
- STEM priority 1 Life Sciences remodel MTSC 402 into offices for Life Science faculty
- Full time Journalism classified member (repeat from last year)
- Nursing life cycle replacement for classrooms, expand on ipads
- FPA FT 10 month FPA lab technician (why 10 month suggest 12 month)
- LHSS priority 2 faculty offices for new faculty positions

VPPD plan

- Analysis and decision support - Business intelligence and qualitative surveys – classified professional position.
- Increase onboarding services and programs
- Equity minded teaching and learning institute
- Library resources different access for resources for students to not have to spend money. Will extra resources include weekend hours?
- Restructuring of Guided Pathways for full implementation
- Increase funds for student employees involved in Academic Support Services

VPBS plan

- 7 initiatives / 4 positions
- Replacement of Tech A roofing 285,000 project – why prioritize, one time funds to cover this? lifecycle information, what happens if it doesn't get funded.
- Wheelock stadium waterproofing
- Custodial assessment
- Window intercom system for cashiers office
- Sustainability items
- Not prioritize: lifecycle replacement/databases from HEERF funds, Safety issues
- Personnel – Manager creative services, 2 positions HEERF FTA, Accounting techs, application support technician.

VPSS plan – nothing to prioritize and a repeat of last year

- Enrollment services includes FA, AR, Outreach, Veterans, Assessment
- Benchmarks for Enrollment and Financial Aid – classified professional support needed for this workload increase.

- o Student Life and Activities

Question for VPSS: increasing the work in the different initiatives where is classified support, what are the objectives to reach the goals, program review looks like a report out

6. Committee Reports – postponed due to time constraints
 - a. Student Equity (Brandon Owashi)
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 - b. Guided Pathways (representative)
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 - c. Program Review Committee (Cynthia Morrill)
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 - d. Assessment Committee (Wendy McEwen)
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 - e. Report from ASRCC (Tristian Morales)
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 - f. Report from EPOC (Wendy McKeen)
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 - g. Methods and Metrics (Brandon Owashi)
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 - h. Call to Action Taskforce Updates (Malika Bratton)
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 - i. Faculty/Professional Development Updates (representative)
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7. Other

8. Adjourn – 5:03pm

Minutes submitted by: Melinda Miles