

GEMQ ▪ 12:50 – 1:50 p.m. ▪ October 17, 2019 ▪ CAK 224

	Members	Liaisons/Admin./Staff/Guests
x	Debbie Cazares, <i>Early Childhood Studies</i>	Brandon Owashi
x	Kristine Di Memmo, <i>Planning and Development</i>	
x	Malika Bratton, <i>Nursing</i>	
	Joel Montes <i>ASRCC (Student)</i>	
	Dana Chamberlin, <i>Student Accounts Specialist</i>	
x	Peter Curtis, <i>Music</i>	
x	Mike Barnes, <i>Counseling &amp; Guidance</i>	
x	Stephanie Lowry, <i>Nursing</i>	
x	Louie McCarthy, <i>I.T. Analyst</i>	
x	Rebecca Kessler, <i>CTE, Cosmetology</i>	
x	Wendy McEwen, <i>Institutional Effectiveness</i>	
x	Wendy McKeen, <i>Chemistry</i>	
x	Cynthia Morrill, <i>English &amp; Media Studies</i>	
x	Carla Reible, <i>English &amp; Media Studies</i>	
x	Paul Richardson, <i>Chemistry</i>	
	Johanna Vargas, <i>Veterans Services Specialist</i>	

1. Call to order – M/S/C – 12:53pm
2. Approval of Agenda – M/S/C - Richardson/McEwen
3. Approval of Minutes (September 19, 2019) M/S/C – Richardson/McEwen 1 abstention
4. New Business
  - a. GEMQ Committee structure review – Strategic Planning
    - i. Strategic Responsibilities
      - Look at councils and committees subcommittees underneath them, do they make sense?
      - Review our charge and strategic responsibilities
      - Look over, make comments, suggestions, send to Kristi and/or Debbie
      - Kristi shared that equity should be brought up at all leadership councils. This had to do with the Equity committee sending a representative to attend all LC meetings so as to have input.
      - Connect equity to GEMQ and Guided Pathways.
      - Wendy shared how to have accountability, staff and faculty development.

- Enrollment management is under TLLC should it be moved to a different leadership council.
- Kristi will bring questions to Equity committee for further clarification
- On going discussion regarding equity and what all does it encompass

b. VP Plan Review Process and Protocols feedback

i. 101 document feedback

- General feeling was very positive, large improvement.
- STEM had questions regarding equipment needs, overall better involvement
- There were no negative comments
- Didn't realize the initiatives needed to be ranked 1-10
- Role isn't clear as a voting member, what is the norm, how to move forward to be on the same page prior to voting.
- Suggested having FAQs
- Include voting members names on prioritization document and solicit feedback

C. RCC Assessment Report (Wendy McEwen)

- 72 percent SLO's for 18-19 but would like 85 percent
- Final push, doing drop-ins to help with Nuventive,
- Working on the next GE SLO evidence and getting artifacts.

5. Committee Reports

a. Program Review Committee (Cynthia Morrill)

- Talked about timing and the information on this year's comprehensive review
- How can we ensure communication is helping departments and disciplines with strategic planning goals and vision for success goals?
- Will attend DLC
- Ideas will be sent out to GEMQ
- Talked about Gen Ed that we did last year
- Work on entering 18-19 SLOs
- Went over the report to summarize what we have done and planning to do moving forward.

b. Report from EPOC (Debbie Cazares)

- ISER is going to be reviewed at DSPC on October 25<sup>th</sup> and the board committee meeting November 9<sup>th</sup>
- Comprehensive program review roll out

- Looking at district strategic planning goals and aligning our goals with their goals. District had a separate equity goal. Should be woven into everything else. How to make sure it doesn't get lost.
- Look at our data, how do we get to where we want to be, how can we bring equity into GEMQ and all leadership councils.
- c. Methods and Metrics (Brandon Owashi)
  - Committee will be Brandon, Paul, Aly in A&R
  - Working on finding a room
  - Want more voices so that our goals are reasonable and ambitious
- d. Student Equity (new representative)
  - Setting a placeholder for an active student equity member on leadership councils
  - Brandon and Wendy will be the GEMQ rep
  - Discussion on student equity vs. college equity
  - Hiring practices impact student equity
  - Skyline college will be doing a workshop tomorrow 10-12 working with student equity committee

## 6. Old Business/Action Items

- a. Style Guide – approval
  - Feedback from RDAS
  - Social media information and guidelines
  - Which tiger to acceptable to use
  - Lamp of learning looks old
  - Guidelines for student merchandising
  - Some departments have their own logos, are they approved through style guides. What is the process for others that may want to have logos?

Motion – to take suggestions back to RDAS - Richardson/Bratton

- b. Mission, Vision and Values – approval
  - Updated as of October 11<sup>th</sup>
  - Bolded items are comments and suggestions at the last strategic planning meeting

Suggested changes include:

  - Tradition and innovation last sentence... creative solutions to?
  - Needs of our institution to our students, to embrace change,

- Work collaboratively to develop flexible and creative solutions to meet evolving needs and embrace change.
- We work collaboratively to develop flexible and creative solutions to meet the evolving needs and embrace change while respecting our tradition and legacy of strong partnerships.
- Integrity and Transparency – keep it simple, remove and outcomes
- Student centeredness: remove to us, remove each, add students
- Vision: change driven to strives

Motion to approve mission, vision, values changes made today – Reible/McEwen

c. Accreditation Updates

- i. October 18<sup>th</sup> submitted to District (final copy of ISER)
- ii. October 21<sup>st</sup> submitted to Academic Senate
- iii. October 25<sup>th</sup> reviewed at DSPC

- 7. Public Comment/Announcements
- 8. Adjourn – 1:54pm

Minutes submitted by: Melinda Miles