

GEMQ 12:50 – 1:50 p.m. May 16, 2019 CAK 224

	Members	Liaisons/Admin./Staff/Guests
x	Debbie Cazares , <i>Early Childhood Studies</i>	Kathleen Sell
x	Monica Green , <i>Planning and Development</i>	Isabel Alanis
x	Malika Bratton , <i>Nursing</i>	
	Angel Contreras-Fregoso , <i>ASRCC (Student)</i>	
	Sharon Alexander , <i>Nursing</i>	
	Dana Chamberlin , <i>Student Accounts Specialist</i>	
x	Peter Curtis , <i>Music</i>	
x	Zina Chacon , <i>Counseling & Guidance</i>	
x	Louie McCarthy , <i>I.T. Analyst</i>	
x	Rebecca Kessler , <i>CTE, Cosmetology</i>	
x	Wendy McEwen , <i>Institutional Effectiveness</i>	
	Wendy McKeen , <i>Chemistry</i>	
x	Cynthia Morrill , <i>English & Media Studies</i>	
x	Carla Reible , <i>English & Media Studies</i>	
x	Paul Richardson , <i>Chemistry</i>	
	Johanna Vargas , <i>Veterans Services Specialist</i>	
	Johanna Vasquez , <i>Admissions</i>	

1. Call to order – 12:56pm
2. Approval of Agenda - M/S/C – Curtis/Richardson
 - o Add master calendar: Reible/Richardson
3. Approval of Minutes (April 18, 2019) – M/S/C – Richardson/Kessler – 1 abstention
Correction - Math 136 support course 36 and 105 support course for 5
4. New Business
 - a. Review Draft #3 – Standard IV: Leadership & Governance
 - o Mark Sellick has taken the lead to writing
 - o Provided feedback

Standard IV A 1.

- o GEMQ incorrect
- o Informal workgroup on Wednesday references minutes. Note that the agendas, minutes, newsletter etc. from leadership councils is the information.
- o Is there a methods and metrics committee? Has not taken shape yet but want to keep it.

IV A. 2

- o Metrics similar to Bakersfield College (specify which board policies and administrative procedures).

IV A. 3

- o Possible evidence minutes from prioritization meeting i.e. faculty prioritization

IV A. 4

IV A. 5

- o Needs some evidence

IV A. 6

- o Minutes from PLT meetings
- o Noncredit handbook

IV A. 7

- o Add assessment after and

IV B. 1

- o Institutional CEO state this is the college President

IV B. 2

IV B. 3

- President attending meetings that meet the faculty constituents, ASRCC, CLAS, sporting events

IV B. 4

- Possibly add PLT notes

IV B. 5

IV B. 6

- Remove some of the evidence regarding President

IV B. 7

IV C, D – written by district take time to review and if you have comments send to GEMQ chairs. Need consistency across colleges.

b. Strategic Enrollment Management Plan – Information Item

- Plan is going to Teaching and Learning Council
- Plan is going to EPOC on June 6th
- Representation from classified staff – Kathleen reported an IDS has been a part of the committee but needs to be reflected in plan.

c. Vision for Success Goal Alignment Nova Submission – Information Item

- Final product as it went into statewide reporting system
- Concern how we pick the metrics
- Explanation of using population data
- No penalty if we do not meet our aspirational goals
- Going to auto awarding will help

d. Student Equity Plan – Information Item

- Review, will come back to GEMQ for approval at the first meeting in fall
- Provide feedback before the end of the semester (3 weeks)

e. Annual Leadership Council Survey 2018-2019

- 22 completed, 4 from GEMQ
- Sent to leadership council members and to RIV-all

5. Committee Reports

a. Program Review Committee (Cynthia Morrill)

- Draft of the comprehensive proposal
- Will take draft proposal to DLC
- Another draft in fall
- Due March of 2020
- Focus is on teaching and learning

b. Assessment Committee (Wendy McEwen)

- 2nd GE SLO
- Jacquie Lesch is doing her dissertation and will participate in assessment
- Proud to share with accreditation

c. Report from EPOC (Debbie Cazares)

- Friday, May 17th meeting looking at standards 3 and 4
- Prof dev plans, faculty and management merged together
- Tech plan was looked at
- Discussed master calendar, ideas how to better consolidate

6. Old Business

a. Master Calendar

- o Just a draft, all overloaded with meetings
- o 2nd and 4th Fridays free
- o Ask depts. To do meetings on 4th Tuesday of the month
- o More challenging is leadership council meetings, extend to 2 hours
- o Welcome feedback and suggestions
- o Opposite curriculum for leadership council other than academic senate
- o 2-hour format more than more meetings

- b. Fall 2018 Prioritization and Retreat Assessment Results (Further discussion)
 - o Kathleen is part of the implementation of constitution and bylaws
 - o Presidents does not vote on EPOC ex officio there to listen.
 - o Concept with GEMQ responsible to ensure the process, integrity of the process
 - o Suggestions on how to improve the system Kathleen will take note
 - o UPRC committee members were not voted in
 - o Imperfect system, give concerns to Kathleen
 - o Discussion on faculty hiring, how to have a better process, each year it has been better,
 - o GEMQ is for checks and balances
 - o Process to be smooth and transparent
 - o Suggestion to do a survey
 - o Suggestion to make program review plans public
 - o Vote in advance, councils pre prioritize, too many prioritize
 - o Next year DLC retreat where plans are shared widely

- c. Accreditation Spring Timeline
 - o Hoping to have ISER and evidence submitted by June 15th, editing process

- d. Status update on Standard I – Mission, Quality, IE, & Integrity
 - o Almost done

7. Public Comment/Announcements

8. Adjourn – 2:15pm

Minutes submitted by Melinda Miles