

**IE-LC (GEMQ) •12:50 – 2:00 p.m. February 21, 2019 • CAK 224**

Members present: Isabel Alanis, Malika Bratton, Debbie Cazares, Angel Contreras-Fregoso, Peter Curtis, Monica Green, Louie McCarthy, Rebecca Kessler, Wendy McEwen, Wendy McKeen, Regina Miller, Cynthia Morrill, Carla Reible, Paul Richardson

1. Call to order – 12:54pm
  2. Approval of Agenda – M/S/C – (Curtis/McEwen)
  3. Approval of Minutes (November 15, 2018) – M/S/C – (Miller/Reible)  
Correction: Deadline for the next draft of the accreditation report is November 29<sup>th</sup> for the ~~first~~-second draft.
  4. New Business
    - a. Accreditation Spring Timeline
      - o Working with leadership councils, and steering group to work thru standards.
      - o We are on task; plan is to work with smaller groups, figure out gaps, work through questions, have we addressed the standards, working on evidence.
      - o Looking at standard 1 in March, standard 2 April, standard 3 and 4 May and June
      - o Ours is the first one to be looked at in March
      - o Should have a good solid working draft of the content, done by our April special EPOC meeting.
      - o Standard 4 is still being worked on with district staff
      - o Standard 1 is our focus today
    - b. Vision for Success Goal Alignment
      - o The Chancellor's office has five goals; completion, transfer, unit accumulation, workforce, equity
      - o At the winter retreat looked at goals, establishing goals over the next five years that matches with the Chancellor's office.
- Goal 1 – completion
- o Set goals high no penalty for not achieving goal
  - o 20 percent year over year increase
  - o Developed action plan
  - o Looked at MIS data, chancellor's office established a launch board
- Goal 2 – transfer
- o 30 percent in transfer
  - o Completion of ADT's
  - o Number of transfers to UC/CSU's
- Goal 3 – unit accumulation
- o 87 total units to 97 total units
  - o 79 percent statewide
  - o 17 percent decrease
- Goal 4 – Workforce
- o Three metrics; median annual earning of exiting students, exiting earning living wage, CTE students increased being employed.
  - o 9.75 increase year over year
- Goal 5 – Equity
- o Reduce equity gaps
  - o Cutting achievement gaps by 40 percent
  - o Closing gaps for good within 10 years
  - o Within 6 groups; African American, Hispanic, American Indian, Native Hawaiian/Pacific Islander, Students with Disabilities, Foster Youth
  - o Set goals by 50 percent

The first part of the action plan is what we have been working on with guided pathways. Came up with additional items and strategies to work through. This will go through councils, senate, and student senate. Take time to read over the document and give input.

Better system to approach student in a holistic way to help them be successful and know what resources are available.

c. California Guided Pathways Institute #5 – Action Plan Question

*Reflecting on the LaGuardia CC article given as advanced reading, identify three features of their approach to "closing the loop on assessment" that you might adapt / adopt at your college.*

- o *The Assessment committee is doing good things but we are not doing it college wide. GE SLO's assessments were discussed. It was proposed to put this on the assessment committee agenda. It was felt that we are on the right path.*
- o *Malika shared in the article the Assessment leadership team uses individuals that are actually doing the position.*

*Request to modify the agenda number 5 and 6.*

5. Committee Reports

- a. Program Review Committee (Cynthia Morrill) – hasn't met , meets next Friday
- b. Assessment Committee (Wendy McEwen) – no report
- c. Report from EPOC (Debbie Cazares) – At the last meeting went over standard draft questions

6. Old Business

- a. Review draft #3: Standard I – Mission, Quality, IE, & Integrity
  - i. Identify nine areas of assistance needed –
    - o Wendy went over tasks for GEMQ
    - o Debbie Cazares – I.C. 3, I.C.9
    - o Paul Richardson – curriculum question
    - o I.C.8 – Dr. Farrar's area
    - o Check with Jo Scott-Coe on academic dishonesty
    - o #9 faculty handbook does not have good information, suggestions; COR's, items HR hands out for new faculty, Ethics
    - o #13 – compliance with grants, feds, state
    - o #7 – Carla Reible

March 1<sup>st</sup> draft will go to the group looking at standard I.

- ii. Identify volunteer writers
- iii. Due date – Thursday, February 28
- b. Status update on Standard IV – Leadership & Governance

7. Public Comment/Announcements

8. Adjourn – 2:00pm