

GEMQ
3:00pm – 5:00pm Aug 28, 2023
Via Zoom:

<https://rccd-edu.zoom.us/j/86116144366?pwd=ZG41eThEekx4TGhTTFJ0dkEvZHhmdz09>

	Members	Liaisons/Admin./Staff/Guests
X	Casandra Greene, Academic Affairs	
X	<i>Wendy McEwen, I.E.</i>	
X	Wendy McKeen, Chemistry	
	<i>ASRCC student</i>	
X	<i>Jennifer Bielman, Business Services</i>	
	Jennifer Corr, Business	
X	<i>Kris Flowers, Outreach</i>	
X	<i>Joanie Gibbons-Anderson</i>	
X	<i>Bryn Glover, I.E. Grants</i>	
	<i>Branden Hansen, A&R</i>	
	<i>Michael Herrera, Welding</i>	
X	Rebecca Kessler, <i>CTE, Cosmetology</i>	
X	<i>Tommy Korn, World Language, ASL</i>	
X	<i>Denise. Kruizenga-Muro, English</i>	
	Michael Love, Counseling	
	Stephanie Lowry, <i>Nursing</i>	
X	Louie McCarthy, <i>I.T.</i>	
X	Brandon Owashi, Institutional Research	
X	Virginia White, Life Sciences	

1. Call to order at 3:02 pm
2. Approval of Agenda M/S/C Denise Kruizenga-Muro / Virginia White approved by consensus
 - Added membership discussion to end of agenda
3. Approval of Minutes (May 2023) Virginia White / Jennifer Bielman approved with 1 abstention
4. Share Equity Best Practices and Suggestions for Improvement
 - Dr. White has her students write throughout the course of the semester – every other week.
 - o Last prompt is to get them to think of something specific and positive to share
 - o Trying to get students to think positively about how they are doing in the class – positive self-talk
 - o Great effort to try something even if it might not work
 - Dr. Kruizenga-Muro’s daughter is taking an online RCC class. Her faculty is asking students to comment on assigned videos but is giving different options for commenting – audio, video, or written.
 - Dean McEwen shared the link to the Voice of the Student study – it was presented at Fall FLEX
 - Laptop and hotspot discussion -- hotspots are no longer being offered?
 - o Dean McEwen will ask VP DiMemmo
 - She confirmed they are no longer offered – HERFF funded and that funding has expired. The college is looking for new funding sources.

- The purpose of the hotspots is to provide students internet access when they are at home

5. Old Business

- a. None

6. New Business

a. Prioritization Timeline

- Academic Senate has asked GEMQ-LC to provide
 - Virginia White / Denise Kruizenga-Muro motioned
- Recommended to add communication to timeline
 - The concern is that the PowerPoint doesn't match the excel timelines.
- Dean McEwen feels that the process exists but that there is no enforcement of processes.
- Casandra Greene shared that she had a conversation with the Academic Senate that the process probably doesn't work right now. It might be that it could work but it isn't being followed now so we don't know.
- Friendly amendment to make sure the excel matches the process map.
 - M/S/C Joanie Gibbons-Anderson / Wendy McKeen unanimous approval
- Additional conversations about mandating conversations and scheduled meeting
 - Ongoing conversation
 - Included in January training
 - Special training for deans and VP's

b. PRaP Reports and Executive Summaries

- Shared where it is on the website
- If you need help please let Wendy McKeen know
- Q&A on September 12th -- Zoom links have already been sent by VP DiMemmo
- All LC members need to be there
 - Will receive a survey to provide feedback for a starting point for the conversations.
 - Question about calendar invitations for prioritization and for EPOC. They should be coming out soon/

c. Mission / Vision / Values

- Shared the worksheet
- Freedom dreaming – how might we think about things and recreate our area if we had no constraints
 - No artificial barriers and helps us think about
- **See worksheet for additional feedback for this section.**

7. Committee Reports (as time allows)

- a. ASRCC (representative) – no report
- b. Student Equity (representative)
 - Meeting Friday
- c. Guided Pathways (representative)
 - Calendar invites sent
- d. Program Review Committee (Virginia White)

- e. Assessment Committee (Denise Kruizenga-Muro) – no report
- f. Report from EPOC (Wendy McKeen/Casandra Greene) – no report
- g. Methods and Metrics (Brandon Owashi) – no report
- h. Governance Committee (representative) – no report

8. Open Forum

- a. – Membership updates / discussion

9. Adjourn – 4:45 pm

Minutes submitted by Wendy McEwen