

GEMQ

3:00pm – 5:00pm March 25, 2024 Via Zoom:

<https://rccd-edu.zoom.us/j/83024001302?pwd=rncfBKJjbO08pTQMnZ7NQBM3gxmAlA.1>

Meeting ID: 830 2400 1302/Passcode: 077227

	Members	Liaisons/Admin./Staff/Guests
	Casandra Greene, Academic Affairs	
X	Wendy McKeen, Chemistry	
	ASRCC student	
X	Jennifer Bielman, Business Services	
	Kris Flowers, Outreach	
X	Joanie Gibbons-Anderson	
	Bryn Glover, I.E. Grants	
x	Branden Hansen, A&R	
x	Michael Herrera, Welding	
	Rebecca Kessler, CTE, Cosmetology	
	Tommy Korn, World Language, ASL	
x	Denise. Kruizenga-Muro, English	
	Michael Love, Counseling	
x	Stephanie Lowry, Nursing	
X	Louie McCarthy, I.T.	
x	Wendy McEwen Institutional Effectiveness	
x	Tara Osekowsky, Lab Tech, Physical Science	
X	Brandon Owashi, Institutional Research	
x	Virginia White, Life Sciences	

1. Call to order – 3:02pm
2. Approval of Agenda – M/S/C V. White/D. Kruizenga-Muro
3. Approval of Minutes (February 26, 2024) – M/S/C V. White/J. Bielman 1 abstention
4. Equity Best Practices and Suggestions for Improvement
 - V. White spent time at conferences that was focused on student success and equity. A good reminder to be human for your students, they will respond in a positive manner, be thoughtful, reach out and they will respond.
5. Old Business
 - a. Educational Master Plan Updates
 - Getting ready to work on a new draft, if you have evidence to use to support the document, please send to Ajene or Kristi.
 - V. White brought up that all the grants we have is not mentioned in the document
 - The document is not a forward-thinking document. Doesn't talk about equity much. Should not be the road map that we use to move forward.
 - b. DEIAABJC Updates
 - President has renamed the DEIAC committee.
 - Will be sending out a general invite for anyone that wants to be on the committee. Early April is the start date for this committee.

- Diversity, Equity, Inclusiveness, Antiracist, Access, Belonging, Justice
- Fought hard to keep it with GEMQ or its own committee but got overruled.
- This committee is supposed to make sure we are in compliance.
- We need to get the senate involved in how this committee is being formed.
- SEC revitalized itself now these two committees seem even more disconnected.
- Briefly reviewed Norco's DEIA committee meeting structure.
- Ongoing discussion on the DEIABJC committee meeting

c. Tiger Pride Values (Action)

- Group of us met and came up with the new proposed values
- Goal was to keep them short and sweet
 - Motion to approve as is – J. Gibbons-Anderson/J. Bielman 10 approved 1 abstained
- Will take it to the next senate agenda for approval

6. New Business

a. Annual Prioritization Process Revised Timeline (Action)

i. GEMQ Summer Retreat Date

- One of the gaps identified is the amount of communication between the Dean and the department.
- Recommendations for improvement was to extend the timeline. Originally April 30th now due May 17th due, VPs due June 7th.
- There is a sign off plan, now Deans plans will be posted.
- PR is working on several things to improve communication.
- VP plan first draft is due in June but is normally not done until August.
- VP Di Memmo mentioned offering SPRs for faculty to look at the plans during their off time.
- GEMQ to meet to use the checklist to review the VP plans.
- The idea is for us to review for proofreading, process, check for missing titles, etc.
- If we spend the time looking the plans over, will they listen and accept feedback?
- Ongoing discussion regarding getting together to review the plans.
- Motion to send document forward to EPOC and Senate White/D. Kruienza-Muro

b. [State Glossary of Terms](#) – Adopt as Guiding Principles (Action)

- The state came up with glossary of terms for DEIA to use in our strategic planning documents.

7. Committee Reports

a. ASRCC (representative) – n/a

b. Student Equity (representative) – n/a

- We hired Yvonne Olivares to do a qualitative study specifically around the student equity plan and based around the five metrics.
- This is an alternate to a focus group, one on one with students

c. Guided Pathways (representative) – n/a

d. Program Review Committee (Virginia White) – Hasn't met

e. Assessment Committee (Denise Kruienza-Muro)

- Discussed how to use canvas.
- Presentation from colleagues at Norco was a year ago.
- Discussed the process to update GE SLOs at all three colleges.
- Forming a group that will actually do the work.
- Updated to the new Nuventive.
- Denise and Jude are always available to help with assessment so please reach out.

f. Report from EPOC (Wendy McKeen/Cassandra Greene)

- New budget allocation model, looking more carefully and show more transparency.
- State is looking at a 70 billion dollar deficit. RCC will take about a 15-18 million dollar cut.
- State is cutting one time money that will not be renewed.
- The solar panel project will start with the parking lot in front of Kane and the lower lot. Student spots will be covered but not faculty. The old covid testing spot was will be opened for extra parking.
- Safety concerns were brought up. We were told cameras will be up and running but not monitored.

g. Methods and Metrics (Brandon Owashi)

- Discussed the NACCC survey done for the students, classified professionals and management. Supposed to include faculty this fall but not sure if that will happen. Look at the climate survey.
- Going through the questions and see if we can do something similar from the district level.
- Data coaching program will start recruiting. Trying a 1-year program.
- If you're interested there is a Microsoft form. Building on data literacy, little analysis, mainly communication. There are four main sessions that are mandatory and a plan to implement.
- Ongoing discussion regarding data coaching and how it is used.

8. Open Forum

- Ongoing discussion on the budget cuts

9. Adjourn

Minutes submitted by Melinda Miles