

GEMQ

3:00pm – 5:00pm April 25th Via Zoom:

<https://rccd.edu.zoom.us/j/99537642436?pwd=YXpZenBSWlJTaDFwQ0dJNTBF5np2QT09>

	Members	Liaisons/Admin./Staff/Guests
x	Casandra Greene, Academic Affairs	X Brandon Owashi, Institutional Research
X	<i>Wendy McEwen,</i>	
X	Wendy McKeen, Chemistry	
	<i>Tristan Morales, ASRCC</i>	
x	<i>Jennifer Bielman, Business Services</i>	
	John Byun, <i>Fine and Performing Arts</i>	
x	James Cheney, <i>Chemistry</i>	
X	Jennifer Corr, Business	
	<i>Kris Flowers, Outreach</i>	
X	<i>Bryn Glover, I.E. Grants</i>	
X	<i>Shannon Hammock, Library</i>	
X	<i>Branden Hansen, A&R</i>	
X	Rebecca Kessler, <i>CTE, Cosmetology</i>	
X	Stephanie Lowry, <i>Nursing</i>	
X	Louie McCarthy, <i>I.T.</i>	
x	Cynthia Morrill, <i>English & Media Studies</i>	
	<i>Lucretia Wright, Comm Studies</i>	

1. Call to order - 3:03pm
2. Approval of Agenda – M/S/C – Hammock/Kessler
3. Approval of Minutes (March 2022) – M/S/C – Bielman/Lowry
 - Add Jennifer Corr to the March minutes as member/attended
4. Equity Best Practices and Suggestions for Improvement

Has there been a student that has surprised you this semester?

- W. McKeen shared that she heard from another faculty that her students are really excited about a project she is doing.
- Compliments to Brandon for the work he does helping faculty work with disaggregated student success metrics.
- S. Hammock shared information on displays in the Library; geno science stem majors, Dolores Huerta display, women in leadership, lactation station, tiger lounge.
- Possible vending machines in the library, and will be providing feminine hygiene products. TigerCon was well attended by a diverse group of students.

5. Old Business

a. Review of VP Plans

- i. Will take place during May 23rd GEMQ meeting
 - “Norming” of checklist
- At the beginning we will look through the checklist and see what does it mean to you.
 - Breakout Rooms for review of VP plans using checklist
- Use checklist go over each VP plan separately
- ii. Potentially invite VP’s (or representative) to the meeting to participate in

breakout rooms

- Have not sent out an invite to VP's to attend. This would be good to fine tune our feedback.
- Planning on getting these out one week in advance.

iii. Prioritization 101 Document

- Work on the document prior to the meeting
- Feedback after reviewing the document; thumbs up, document is helpful, format was clear and easy.
- Department chair checklist was given in the chat.
- GEMQ PRaP checklist included in chat – we will go over the checklist as a group, give examples before we go into breakout rooms.

b. By Laws and Voting Update

- Mentioned to senate and they seem to be onboard with this. There hasn't been an EPOC meeting. EPOC/ASC meeting was supportive of GEMQ voting. DiMemmo and Sellick are working on this.
- Provided updates and changes mainly to classified professionals.

6. New Business

a. Diversity Equity Inclusion and Engagement Committee (pending EPOC ASC discussion)

i. Share Equity Audit and NACCC as homework prior to the meeting

- Landing page formal equity audit, a lot of information. Not as much of actionable items as we had hoped for from Hotep's Equity Audit.
- We don't have an equity committee we have student equity committee that is specifically student focused and does not have oversight of hiring and employment, branding, and other institutional equity initiatives.
- Justice, Equity, Diversity and Inclusion (JEDI Council) is a term that Wendy McEwen heard at the recent RP Group Conference. It could be used to help recruit members to the new committee, possibly. The name might attract interest (or not).
- NACCC survey and equity survey looked at the alignment

A team reviewed the NACCC Student Survey and aligned it with the Hotep Equity Audit. This review resulted in shared areas of emphasis:

- One area of focus is that mattering and affirmation is key.
- Some student survey comments: be more human, have an ally in the classroom.

b. Annual Leadership Council Reporting

- GEMQ works with other LC's with their objectives and create an assessment.
- Wendy shared the leadership council end-of-year survey which has been distributed in prior years. It had the LC goals for the year and asked LC members for input on whether or not the Council had met those goals.
- Monitor, evaluate and assess
- Provide accountability
- Draft the survey anyway it makes sense
- Good to reevaluate the goals and what they might be for next year.

7. Committee Reports

a. Student Equity (Lucretia Wright)

- Marc Sanchez stepping down, elections happening with Tim Gutierrez and Alicia Berber as co-chairs going forward.
- New student equity plan coming next fall.

b. Guided Pathways (representative)

i. Scale of Adoption

- Presenting at BOT data and what each college is doing.
- We are part of the first 20 community colleges that implemented Guided Pathways in California.
- Engagement center wrap around student success teams
- Went over the RCC Triage Report
- Student voice project
- Norco gave us props for our GP plan
- We have several faculty leadership roles open

c. Program Review Committee (Cynthia Morrill)

- Meeting in May with VP Dimemmo on the business and PD plan.
- Should be able to meet the deadline to have plans ready for next GEMQ meeting

d. Assessment Committee (Wendy McEwen)

- Working on getting the SLO's scheduled
- For the 2020-2025 cycle, all SLO's are not currently scheduled but we are in the process
 - Every SLO has to be scheduled and assessed at least once in the period
- PLO assessment is doing well
- Good conversation around equity

e. Report from EPOC (Wendy McKeen/Casandra Greene)

- No report

f. Methods and Metrics (Brandon Owashi)

- Aplus attendance, CTE rolled out last fall, engagement centers track time and reasons students are there.
- Writing up a user guide, hopefully ready by the end of the term. Ben Vargas from La Casa is helping.

g. Governance Committee (representative)

8. Open Forum

9. Adjourn – 4:23pm

Minutes submitted by Melinda Miles