

**RIVERSIDE ASSESSMENT COMMITTEE
MEETING MINUTES
November 5, 2021
12:00-2:00 PM, via Zoom**

| Members | | | |
|------------------------|------------------------|---|-------------------|
| X | Sharon Alexander | | Cecilia Lusk |
| X | Kelly Brautigam | X | Kevin Maroufkhani |
| | Debbie Cazares | X | Wendy McEwen |
| X | Pamela Crampton | X | Scott McLeod |
| X | Jim Elton | X | Mike Medina |
| X | Brooke Harold | X | Joshua Orlando |
| X | Katie Johnson | X | Nicholas Robinson |
| X | Katie Kern | X | Daniel Slota |
| X | Jasminka Knecht | X | Rochelle Smith |
| X | Denise Kruizenga-Muro | X | Takashi Suzuki |
| X | David Lee | | Rana Tayyar |
| | Anne Lenox | X | Jude Whitton |
| Guests/Liaisons/Admins | | | |
| X | Bryn Glover (recorder) | | |

- I. Approval of the Agenda M/S/C - Rochelle Smith / Wendy McEwen, approved
- II. Approval of the minutes from September M/S/C – Kevin Maroufkhani / Katie Johnson, approved, 1 abstention
- III. Question about 10/1/2021 report – none, you can email questions to Jude Whitton or Denise Kruizenga-Muro
- IV. Reports
 - EPOC – Prioritization was held October 29, 2021. Summary of priorities will be sent to Dr. Anderson for his review and approval.
 - GEM-Q – Discussed prioritization.
 - Program Review- held 2 orientations for potential new members, planning a January retreat to work on program review plans, a large number of people volunteered to be boots on the ground and communicate better about program review to their disciplines.
 - Accreditation – no report
 - Co-curricular Assessment – CalWORKs, EOPS/CARE, Next-up, and Guardian Scholars offered a drive-thru event on October 27, 2021 for non-vaccinated students to pick up gift cards. CalWORKs students were required to meet with

the CalWORKs counselor before receiving the items issued, which were \$50 gas cards, \$50 Uber Eats, and a swag bag. Additional items issued from the other programs were Stater Bros cards and backpacks.

Denise and Jude submitted a proposal to the SLO Symposium. Anne Lenox and Cecilia Lusk will attend the symposium. If anyone else is interested in attending contact Jude and Denise, it is a virtual conference.

- ASRCC—Welcome to Brooke Harold, Activities Director for ASRCC, they are working on a Veterans Day display November 9th-10th, 2021 in Hall of Fame to celebrate student, staff and faculty Veterans.

V. Ongoing Business

- Equity and Assessment Discussion: Reading Corner
 - [The Hope Center's 2021 Basic Needs Insecurity report](#).
- The report shared information about the way the pandemic has impacted students in relationship to need insecurities.
- Wendy McEwen also shared RCC's Hope Center report from prior to the pandemic.
- What kind of insecurities have you seen in your students, and what are you doing to help remedy that in your classroom, what resources are you providing?
 - Rochelle Smith- has a student who shared that she was kicked out of her home, Rochelle gave her resources that RCC and the city of Riverside offer. The student hasn't heard anything after the initial request. Have others had this experience?
 - Sharon Alexander recommends going through RCC's health services, she helped a student get into a homeless shelter, there are resources available to help students with housing. Contact Kevin Wurtz in Health Services.
 - Wendy McEwen- suggested contacting Dr. Carter, VPSS, because she directly manages the housing resources.
 - Katie Johnson - shared a google form that she received from the Student Equity Committee. Faculty or Administrators can fill out the form on behalf of a student in need, they can get Walmart or gas gift cards. The students must be able to come onto campus to pick up their gift cards. <https://forms.office.com/Pages/ResponsePage.aspx?id=F5tmSTP640qOzDzxFreQ5Sp1c5u-c91Bjf9SYlcUG-pUQVZSSFJLU0M0ODFHMlhTOUFZnk5DMDg3Ny4u>
 - Jude Whitton - one of the speakers from the 2020 SLO Symposium had a link in her email signature to a form that can be used to help students connect to resources they may need. Maybe this is something we can develop in this committee and add to our email signatures or canvas shells.
 - Sharon Alexander - we don't see students who are online, we can try to reach them using a signature or canvas shell link.

- Denise Kruiuzenga-Muro – we can store resource information in the Assessment Committee Teams site.
- How have you adjusted your teaching and assessments knowing that your students are in need?
 - Katie Johnson – tries to be as accommodating as possible, giving students opportunities to turn things in late, encourage them to turn in even after deadlines.
 - Jasminka Knecht– student seem to be different than last year when we were online 100%. Some online students feel like they can retake the class in person next semester if they don't succeed this semester.
 - Katie Johnson- feels like she has a lot of students who are disappearing, she tries to reach them and gets nothing. She doesn't want to drop the students if they need to be in the class and are just struggling with other things. It's easy to be anonymous online.
 - Kevin Maroufkhani– students come to him with various issues, he is flexible on deadlines, and asks students to turn everything in on Canvas even though the classes are face to face. He has reached out to students who are struggling, and invited them to office hours with very little success, he only reaches maybe 1 in 3.
 - Sharon Alexander - Nursing program didn't have options for clinicals, or bedside training, there were no in person options for students during the closure. Students aren't coming out the same as they were before the pandemic, they don't have the same options to gain experience and have to do a lot on their own.
 - Denise notices that she has to re-teach the basics to her tutors (like MLA guidelines).
 - Rochelle Smith has been doing a personal check in with student, trying to build a community and relationships to get students to come around more and feel connected.
 - Jude – philosophy of early childhood development – educating the whole child. We can't forget that – we can help the whole person, whole student. We have the resources to help them, and want to make them feel connected and part of a community.
 - Link to RCC's Relief and Assistance Programs webpage:
<https://www.rcc.edu/student-support/relief-assistance.html>

VI. New Business

- Single sign-on – faculty and classified professional resources webpage, Denise demonstrated how to get to and login to the single sign on site.
- 2020-2021 Assessment Report draft for review – Denise and Jude shared the draft of the Assessment Report. If there are goals the committee members would like to add please send them to Denise and Jude. They will send out the report for review and ask for feedback before it is finalized and posted on webpage.
- Customized trainings for disciplines – If any discipline has a need for specialized training on assessment Denise and Jude can customize a training or facilitate a

discussion. They did a session for counseling, Kelly Brautigam says it really helped start everyone talking and gave the department a starting point, she recommends it.

VII. Old Business

- Success stories needed for web site. Please send your success stories to Jude and Denise to put up on our website.
- Web site updates
 - Tour of site – Denise and Jude shared updated website that was developed with Liz Lecona and will be live soon. Please send suggestions for content to Denise and Jude.
 - Group photo for the website – can be coordinated with campus photographer, Denise and Jude will work on when and how.
 - SAO and SLO resources needed
 - [Riverside Assessment Committee \(rcc.edu\)](http://www.rcc.edu)
 - <http://www.rcc.edu/about/strategic-planning/gemq/outcomes-assessment.html>
- PLO Assessment Reminders and updated schedule – Wendy McEwen has met with a large number of disciplines, she has touched base with all except with Economics and Political Science. Reach out to Wendy if you want help.
 - 2021-2022
 - ADT: Biology, Business Administration, Communication Studies, Economics, English (continuing), kinesiology, math, nutrition & dietetics, philosophy, political science, studio arts,
 - Degree: Nursing
 - Certificates: CIS Info Security & Cyber Defense, Graphic Design (digital degree & certificate), Nursing

VIII. Other – Comm Studies is working on a student survey to capture students' perceptions in Spring 2022. Once they have results Jude will share with the committee.