

RIVERSIDE ASSESSMENT COMMITTEE

Meeting Minutes -

Date: 10/3/2025

12:00-2:00 PM, via Zoom

Members			
x	Rosa Frazier*	x	Denise Kruizenga-Muro*
x	Angie Burkhart	x	Arya Parsa
	Anne Lenox		Cecilia Lusk
x	Christina Rivera	x	Daniel Slota
x	David Shin Lee		Wendy McEwen*
	Sean Pries		Delia Tijerina
x	Eyad Alfattal	x	Evan Enright
	Humberto Reynoso	x	Jasminka Knecht
x	Joshua Orlando		Katherine Johnson
	Kelly Brautigam	x	Katie Kern
	Kevin Maroufkhan (Phil)	x	Nick Robinson
x	Takashi Suzuki	x	Rana Tayyar
x	Rochelle Smith		Natasha Verga-Majano
x	Scott McLeod	x	Isabel Alanis
x	Sai Zadgaonkar	x	Mary Fehn
	Laura Jordan	x	Jacque Lesch, Accreditation Co-Chair
x	Nivard Somers		
Guests/Liaisons/Admins			
x	Sef Girgis		
x			

1. Call to order: 12:04 p.m.

2. Approval of the Agenda M: Frazier, S: Enright, approved by consent

3. Motion to approve minutes from 9/5/25: M Robinson, S: Alfattal, approved by consent

- Approved with one change: Please add that Nick Robinson was present

- Opening: What is one small change that you have made or would like to make in one of your classes this semester that supports equity?
 - This question was offered as a way to continue our equity work. Several members shared:
 - a. Eyad shared that International Students Services is starting a mentor program
 - b. Scott shared that his department is scheduling more hybrid classrooms with online and in-person class sections paired. Additionally, they are recording sessions and putting the recordings in Canvas. All of this helps with accessibility and enrollment.
 - c. Mary shared that Nursing has a Department of Labor grant to support under-represented IE residents giving them priority enrollment and academic and financial support. This program has 170 students.
 - d. Rana shared that faculty in her department have written a BIO-1 lab manual and are currently writing a BIO-1 textbook both of which are free to students.
 - e. Jacquie shared that the library joined a consortium to make textbooks free to students and that the library is working to get dual monitors in the library so students can view their assignments and the e-textbooks at the same time.

4. Reports

- **EPOC:** No one to report out.
- **GEM-Q:** Discussed the faculty request process and timeline and prioritization.
- **Program Review:** Ginger White is the new faculty co-chair; faculty prioritization being sent to Leadership Councils. They also reviewed prioritization guidelines, are receiving feedback on the prompts, and had a discussion of accountability of the PRaP process.
- **Accreditation:** The report is in Teams; each Leadership Council is reviewing content; it isn't in narrative form yet; revisions due 11/7. RAC will have a chance to review the draft; ACCJC met with the Dept. of Education and they have revised the standards to remove references to diversity, equity, and inclusion.
- **Co-curricular Assessment:** International Students has implemented a mentorship program and they are using new software so international students don't have to complete multiple applications.

- **ASRCC:** No rep
- **Student Equity Committee:** No report
- **ILO Workgroup:** Updated language for ILO #1 will be going into the 2026-2027 catalog

5. New Business

- Roles & responsibilities as a RAC member; [New Member Onboarding Guide](#)
 - The Onboarding Guide was shared out; RAC members were reminded that their role is that of liaison between RAC and their department/discipline
- Nov. 14 Student-Centered Faculty Teaching & Learning COP
 - Rosa shared that she will be doing a workshop for new faculty centered on equity and assessment. Rochelle Smith will co-present.
- Year of Assessment discussion
 - The Committee decided that, after the fall 2025 term, the Year of Assessment will end due to lack of time on the part of the RAC members and lack of interest from the campus community; better use of our time will be just-in-time help for those who need it. The sessions that are already staffed in October, November, and December will continue, but no more will be scheduled.
- Preparation for assessment of ILO #3: Communication
 - We reviewed the schedule below.
 - a. Collect documents by October 24. Put into Teams.
 - b. Assess Parts 1-2 at November 7 RAC meeting
 - c. Assess Parts 3-5 at December 5 meeting (we would like to do this in person but can do online if we need to)

6. Other Business/ announcements:

- Reps were asked to provide their term begin and end dates so these can be included in the minutes.
- If folks don't know, they can ask their deans.

7. Adjournment: 1:10 p.m