

RIVERSIDE ASSESSMENT COMMITTEE

Meeting Minutes -

Date: 09/05/25

12:00-2:00 PM, via Zoom

Members			
x	Rosa Frazier*		Denise Kruizenga-Muro*
x	Angie Parrish	x	Arya Parsa
	Anne Lenox		Cecilia Lusk
x	Christina Rivera	x	Daniel Slota
x	David Shin Lee	X	Wendy McEwen*
x	Sean Pries		Delia Tijerina
x	Eyad Alfattal	x	Evan Enright
x	Humberto Reynoso	x	Jasminka Knecht
x	Joshua Orlando	x	Katherine Johnson
x	Kelly Brautigam	x	Katie Kern
	Kevin Maroufkhan (Phil)		Nick Robinson
x	Takashi Suzuki	x	Rana Tayyar
x	Rochelle Smith	x	Natasha Verga-Majano
x	Scott McLeod		Sharon Alexander
x	Sai Zadgaonkar		Mary Fehn
	Laura Jordan	X	Jacquie Lesch, Accreditation Co-Chair
	Nivard Somers		
Guests/Liaisons/Admins			
x	Sef Girgis (recorder)		

- 1. Call to meeting** at 12:04
- 2. Icebreaker and welcome back**
 - Give a personal introduction, and share your favorite summer drink.
- 3. Approval of the Agenda:** Motion to approve agenda (Rana T./Katie K.)
- 4. Motion to approve 6/6/25 minutes:** (Rochelle S./ Angie B.)

5. Reports

- **EPOC:** haven't met yet.
- **GEM-Q:** haven't met yet.
- **Program Review:** The committee met this morning and discussed last year's comprehensive program review process. We will review and evaluate this process in the subsequent two-month meetings. We noticed an increased participation in the process because of the retreat that has taken place. Student's participation in the process was a great addition. The committee is still in need of a co-chair.
- **Accreditation:** Lynn Wright and Jackie had an initial meeting to create a calendar to continue the work started last year. Last year was evidence gathering and writing workshops in winter and spring. We created a rough draft, currently under review, to bring back to the leadership council. Next Winter, we intend to invite a writing team and then bring the information of standard 2 to this assessment committee toward the end of September for your review and comment.
- **Co-curricular Assessment:** No report
- **ASRCC:** No Report; and we are waiting for a representative.
- **Student Equity Committee:** Daniel Slota reported that a shared equity leadership retreat is scheduled for October 3rd at the RCCD Center for Civil Liberty and Social Justice. Please contact the Dean of Equity to RSVP. Several equity events are scheduled, starting with Hispanic Heritage Month Sept. 15- Oct. 15; and other events.
- **ILO Workgroup:** The language of ILO #1 has been revised. It was approved by the District Academic Senate and will next go to the Board of Trustees. We are at the final step to getting this approved.

6. New Business

- Sign up to host/facilitate a Year of Assessment activity (institutional service for you and attendees): [Year of Assessment RAC Lab Sessions Sign-Ups.docx](#)
 - Rosa and Denise presented at Flex. It was well received. An invitation was sent out for the next lab session on 9/10 to explore useful tools that can be used for assessment. The session will be held in DL 206. Please sign in for this and the following sessions.
- ILO Assessment debrief—meeting modality; review and approval of [Assessment Narrative](#)

- Denise and Rosa worked on the assessment narrative, a collection of last spring's two meetings. Motion to approve the narrative as it is (Eyad/ Even)
- ILO assessment [rubric](#) review/revision
 - Open conversation to implement the rubrics. Please share your feedback on how to proceed with meetings, discussions, and information gathering.
- [2024-2025 Assessment Report](#) review and approval
 - Rosa shared the assessment report written over the summer. It is a document that can be used as evidence for accreditation, including information about the work of this committee. Motion to approve this report (Wendy/ Rana).
- Preparation for assessment of ILO #3: Communication
 - We need to plan this out; the earlier, the better. Should this session be in person, hybrid, or on Zoom?

7. Other Business/ announcements:

- Please direct students to engagement centers to get any help with any information regarding the ed plan and answer any of their questions.

8. Adjournment: meeting adjourned at 12:56 PM