

# Program Review Committee Agenda

9:00 – 10:30 am November 7, 2025

- 1) Call to order
- 2) Approval of Agenda
- 3) Approval of Minutes (October 2025)
- 4) Old Business
- 5) Potential Narrative Questions
  - What are the clear expectations of program review at each level: departments/disciplines, deans, VPs?
    - Deans—did you read, review and provide feedback on the program review documents in your division. Do they convey an accurate assessment of the needs in these areas? Based on the data, which areas deserve commendations? Which areas need further support in addressing the data. What are your own goals for the division based on the division-wide data reflection? Then VPs would answer similar questions.
  - Hold a data analysis day three days prior to the due date
  - Separate program review for a request for stuff—focus on the question of “How are we doing?”
    - Why are you asking for “more” if you have not improved in the past year?
  - Annual updates should align with the departments 5-year plan goals and with the college strategic plan goals.
  - Goal setting: What do we need to get from point A this year to completion in the next 3-5 years. In other words incremental goals and not, for example, an entirely new department all at once!
  - What challenges do you foresee in the coming year based on your review of the past year?
  - Which departments/programs/services will you be collaborating with to achieve your goals?
  - Data to present:
    - Success rates
    - Disaggregated data
    - Questions: What do you see? What do you think you can do about it? What have you attempted to do about it? Did it work? Why or why not? What are you willing to do about it? What kind of professional development do you need in order to address your challenges or hopes?
  - Assessment type questions:
    - How can you be better supported through the Program Review Process?

- Honest assessment about the ease of use of Nuventive—what else is out there; or can it be more refined to make it easier to use?
- What is a reasonable amount of time to create a meaningful and useful program review document?
- What have you done to address liberatory outcomes within your department?
  - Provide examples of strategies that help to build your students' sense of belonging at RCC.
  - Provide examples of the department/discipline building a sense of identity in their chosen field for students majoring in your area.
  - Provide examples of ways department faculty are present for students outside of their own classrooms.

6) New Business

- a) Focus on Program Review Content – not process. GEMQ is working on the process.
- b) January Workshop

7) Council / Committee Updates

- a) GEMQ
- b) EPOC
- c) Assessment
- d) District Program Review Committee update

8) Public Comment/Announcements

- a) Next meeting TBD

9) Adjourn