

Program Review Committee Agenda

June 5th, 2026

9:00 – 10:30 am

Atten.	Members	Atten.	Members
E	Wendy McEwen*	x	Virginia White *
	Alicia Berber		Jennifer Amaya
	George Molinero (student rep)	x	Katherine Johnson
	Regina Miller		Michael McCracken
	Angela Burrell	x	Mike Dahl
	Mark Sellick		Nicole Render
x	Brian Kohl		Rebecca Kessler
	Kathleen Sell	x	Rosa Frazier
	Huda Aljord	x	Ruben Contreras
x	Diana Pell	x	Tony Musumba
	Riyad Abubaker		Harley Glenn
	Malcolm Frierson		
	Alyssa Drake		
Atten.	Guests/Liaisons/Admins	Atten.	Guests/Liaisons/Admins
x	Sef Girgis (recorder)		Kristi Woods

*Committee co-chairs

Meeting Summary:

The meeting focused on developing prompts for fall program review discussions based on the college's strategic communication calendar, which organizes messaging around five themes: Build (August), Engage (September-October), Serve (November), and Treasure (December). Due to low attendance and lack of quorum, the group decided to divide into breakout rooms to discuss prompts for August-September and November-December topics. The participants discussed how to align program review conversations with the broader institutional communication strategy, particularly around topics like student onboarding, enrollment patterns, and student engagement with classified professionals. The group clarified that the intended audience for program review discussions would primarily be students, rather than the institutional groups mentioned in the original communication calendar framework.

1. Call to order at 9:7 am
2. Approval of Agenda: due to lack of quorum, no official approval of agenda or prior minutes.
 - a) Motion to approve:
 - b) Approved by consent.
3. Approval of Minutes from **May 1, 2026**
 - a) Motion to approve:
 - b) Approved by consent

4. Old Business

5. New Business

a) 2026-2027 Narrative Prompts - September, October, November, December.

- The group was divided into two groups in two separate rooms. The first group discussed the Narrative prompt for August – October; the second discussed November – December.
- The groups focused on developing prompts for fall program reviews aligned with the strategic plan's communication calendar themes of build, engage, serve, and treasure across August through December.
- The discussion clarified that the prompts should focus on how to support student success rather than addressing the specific audiences listed in the calendar, as program reviews are faculty-driven initiatives.
- The group clarified that the target audience should be students rather than classified professionals.
- Virginia White committed to sharing feedback about the confusion around audience definition with Wendy and Dr. Woods, and will revise the calendar before distributing it to the team later that day.

AUG BUILD Welcome/Onboarding Audience: Student Success Teams Action: Town halls; shared vision and plan engagement	SEP ENGAGE Belonging Audience: Engagement Centers Action: Open houses for engagement centers & academic support
OCT ENGAGE Employee Well-Being Audience: Classified Professionals Action: Reach out to new students; encourage CSEP completion	NOV SERVE Professional Development Audience: Faculty Action: Liberatory outcomes and servingness
DEC TREASURE Completion/Wellness Audience: Classified Professionals Action: "Wellness nook" promos; end-of-term affirmation	JAN BUILD Mid-Year Entry Audience: Student Success Teams Action: Culturally responsive orientation for spring starts
FEB ENGAGE Identity/Belonging Audience: Students Action: Student identity campaign (photos/web)	MAR SERVE Program Review Audience: Department Chairs Action: Academic alignment + progress toward strategic goals
APR SERVE Action Planning Audience: Leadership Action: Align program review plans & division action plans	MAY TREASURE Celebration Audience: All Employees Action: Communicate successes and next steps

6. Council / Committee Updates - No update

- GEMQ:**
- EPOC:**
- ASSESSMENT:**
- District Program Review Committee:**

7. Public Comment/Announcements: none

- Next meeting TBD

8. Adjourned at 10:03 am.