

## Program Review Committee

### Meeting Minutes

9:00 – 10:00 am May 1<sup>st</sup>, 2020

(Via Zoom)

	Members	Liaisons/Admin./Staff/Guests
X	Huda Aljord, World Languages	Bryn Glover
X	Jennifer Amaya, FPA	Brandon Owashi
	Aubrey Apodaca, Nursing	
X	Alicia Berber, Kinesiology	
X	Casandra Greene	
X	Monica Delgadillo, Counseling	
X	Rebecca Kessler, Cosmetology	
X	Ellen Kime, STEM	
X	Wendy McEwen, IE – Co-Chair	
X	Regina Miller, A&R	
X	Cynthia Morrill, Eng & Media, Co-Chair	
X	Nicole Render, Nursing	
	Cassandra Spinks-Gilbert	

1. Call to order - 9:02 a.m.
2. Approval of Agenda m/s/c – Monica Delgadillo/ Alicia Berber – approved unanimously
3. Approval of Minutes (Mar 2020) m/s/c Jennifer Amaya/ Monica Delgadillo – approved unanimously
4. Old Business
  - a. Accreditation Process Feedback (final report by GEMQ) - GEMQ is responsible for assessing the process and will send a survey to the college in the coming weeks.
  - b. Program Review - revised due date is May 8, 2020. We are encouraging departments, Deans, and VP's to complete program review and prioritization before the extended deadline. The original due date was March 31, 2020.

We will attempt to reschedule the Department Leadership retreat for program review in Spring 2021.

Vice President's plans are due July 1, 2020. GEMQ will meet mid-August to review plans and offer feedback before they are sent out to the college in the end of August.

Monica Delgadillo spoke about the process of reviewing new tenure track faculty who are categorically funded, positions are being vetted through prioritization process. She did not feel that was the way it

should be done. She requests that the process should be clarified. It was suggested that she raise her concerns at an Academic Senate meeting because of the faculty-specific nature of her concern. Her feedback was also added to the GEMQ process assessment document.

5. New Business

- a. Updated Nuventive Platform – Wendy showed the committee a preview of the new platform. It will be worked on over the summer and go live in Fall. The new platform directly links with our Power BI platform.
  - o Motion to switch to new Nuventive platform after July 1, 2020 – m/s/c Monica Delgadillo/ Regina Miller – approved, motion carries

6. Council / Committee Updates (moved to the end for this meeting)

- a. GEMQ – reviewed GEMQ program review process, and Strategic Plan 2020-2025. The committee members are encouraged to review the Strategic Plan which is posted online. There was discussion regarding whether or not GEMQ should or does have the power to enforce the completion of program assessments.
- b. EPOC – primarily focused on Strategic Planning 2020-2025 document. It will go to the EPOC work group meeting and then will be submitted to District.
- c. Assessment – committee will meet today, agenda items include SAO reporting and on-going assessment tracking. Denise Kruizenga-Muro and Jude Whitton are very active and helpful in supporting assessment, contact them if you need help.
- d. District Program Review Committee update - Cynthia Morrill – Dr. Mills is putting together a packet of information to share across the District Program Review Committees.
  - o Cynthia's role as committee chair for District Program Review will end this year. RCC's Program Review committee will also need a new chair. Cynthia is willing stay through to fall 2020, and proposes having an election in fall.
  - o Motion to delay the program review chair election until Fall 2020 – m/s/c Cynthia Morrill/Ellen Kime – approved, motion carries.

7. Public Comment/Announcements

8. Adjourn - 9:53 a.m.

Minutes submitted by B. Glover