

Methods and Metrics Committee Minutes  
February 10, 2022  
12:50 - 1:50 – Zoom

	<b>Members</b>	<b>Guests</b>
	Paola Barrera, ASRCC	
X	Ben Vargas, Student Services	
X	Paul Richardson, Chemistry	
X	Brandon Owashi, IE	

1. Discussed what occurred in the SAS and Student Equity Committees during their previous meetings
  - a. No report since this meetings have not happened over winter term.
2. ASRCC Share-out
  - a. No report
3. Data Coaching
  - a. The fourth Data Coaching session was on January 25 and 27.
  - b. Conference proposals were accepted for the RP Group Conference and American Association of Community Colleges
4. APlus Attendance
  - a. The system has been implemented in the La Casa Engagement Center.
  - b. An email was sent to ASRCC and the Food Pantry to see if they would be able to use APlus Attendance to track supplies that were given out.
  - c. M & M will help create an APlus Attendance user manual for RCC
    - i. APlus Attendance has a user guide on their website which can serve as a starting point
    - ii. Will want to create screenshots from our system and tailor the user guide to fit how we have set up APlus Attendance at our college.
    - iii. Reach out to Thea to see if she is willing to participate in this.
5. Future Meeting Times
  - a. During the Spring 2022 term we will meet on the fourth Thursday of the month from 12:50 – 1:50