

# Riverside City College

## Program Review and Plan

### Fall 2021 Overview

As RCC continues its 2<sup>nd</sup> cycle of **Program Review and Planning** in alignment with the College's 2020-2025 Strategic Plan, the Program Review Committee is engaging in training and support including a retreat in January 2022. The Program Review Committee is inviting faculty, classified professionals, and administrators across the college to participate in this training to better facilitate the **PRaP** process both within a program and across the college.

**PRaP** asks programs to engage in discussions including:

- What is our purpose (mission) as a college?
- What do we take pride in (how we help our students achieve success)?
- What do we want to be known for?
- What is the student-centered, equity-focused plan to help us accomplish our mission and continuously improve student outcomes?

The **PRaP** and corresponding **Prioritization Process** link unit, discipline, and department level review, planning, and resource requests to the College's Strategic Plan.

The **Prioritization Process** is led by Leadership Council members. Ideally, prioritization focuses not on routine resource requests (such as repairs to facilities, safety issues, replacement technology), but on strategically deciding which proposed strategies / initiatives to support in order to help the college meet its goals and equitable student success targets. Prioritization facilitates determining how/ where to apply funding and promotes transparency so that the college is working together strategically rather than in isolated silos.

**Guiding Questions** for programs engaging in an annual **PRaP** process include:

- How does the initiative support the College's commitment to equity and specific focus on closing student equity gaps?
- How will the proposed initiative and any associated resource requests help the college meet its goals and targets?
- What is the quantity vs. quality of the student impact? What is the anticipated outcome?
- Is the total cost of the proposed strategy/initiative clear?
- Are there grant funds identified that could help fund a proposed strategy/initiative? Are these funds restricted to a particular area covered by this proposed strategy/initiative?

#### **Additional Resources:**

[Program Review and Plan \(rcc.edu\)](https://www.rcc.edu/program-review-and-plan)

[RCC Initiative Prioritization 101 - 2021-22.pdf](#)

## WHAT IS IT?

### PRaP

#### Program Review and Plan

Within RCC's Strategic Planning context, a **Program** is a college unit or department which is engaging in strategic planning. Programs include academic, co-curricular (e.g. CalWorks, EOPS, Academic Support, La Casa, DRC, Veteran's Center, UMOJA, etc.) and administrative (e.g. finance, institutional effectiveness, food services, etc.).

RCC has over 70 individual programs which complete a PRaP each year.

#### Comprehensive Program Review and Plans

are completed once every 5 years – at the beginning of the college's strategic planning cycle. The most recent Comprehensive PRaPs were completed in 2019-2020. A Comprehensive PRaP includes responding to a number of different prompts reviewing the last Strategic Planning cycle goes and outcomes. During the Comprehensive year, initiatives are also developed and / or continued.

In the subsequent 4 years of the PRaP cycle, programs review their initiatives, update initiatives to include results, and create new initiatives as needed / desired.