

Riverside City College Program Review and Plan 2026-2027 Cycle

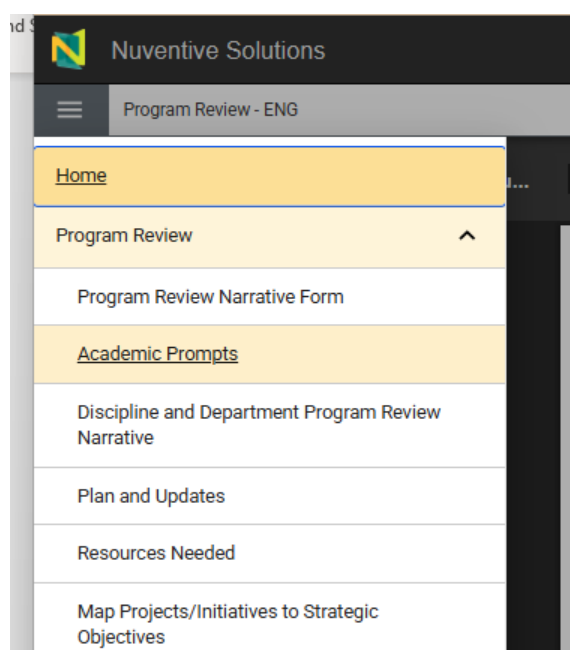
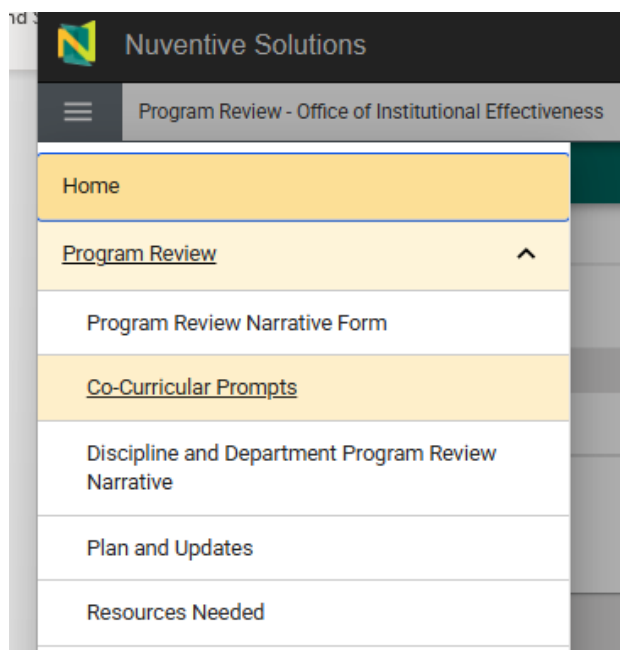
RCC's 3rd cycle of **Program Review and Planning (PRaP)** began in Fall 2024 including a Comprehensive review in alignment with the College's 2025-2030 Strategic Plan. The overall guiding questions for the Comprehensive Plan narratives were:

- How does the program or department support the college's mission, Strategic Plan, and Vision 2030?
- What do we take pride in?
- What do we want to be known for?
- What specific actions can we take to create legitimized outcomes for our students?

2026-2027 CYCLE

This year's cycle continues a focus on narrative responses intended to make the **PRaP** process more meaningful at the Department and Division levels. Departments will once again be asked to engage in Program Review, intentionally **reviewing data and reflecting** on what is working and what might need to be improved including meaningful aligned with the College's 2025-2030 Strategic Plan and the State's Vision 2030.

For this cycle, each Department is going to be asked to respond to 2 questions each month corresponding to the Strategic Planning calendar. Responding to narratives each month will not only spread the work of program review over the fall term, but create opportunities for reflection and discussion aligned with the Strategic Plan. The narrative prompts can be found on the drop-down menu – Co-Curricular or Academic depending on your department's role.



As with the 2025-2026 cycle, Division Deans are asked to **review Department Program Review reports, review data and reflect** on their divisions overall. Deans are also asked to create an **action plan aligning division efforts** with the Strategic Plan.

The Plan piece of **Program Review and Planning** includes

- Increased direction and support for Resource Request processes including clarification of resources that should be external to the Prioritization Process
- Prioritization process is intentionally overseen by the Leadership Councils and President's Leadership Team

2026-2027 TIMELINE

August / September: respond to the first two prompts with the Strategic Planning Pillar **BUILD**

October: respond to the second two prompts with the Strategic Planning Pillar **ENGAGE**

November / December: respond to the third two prompts with the Strategic Planning Pillars **SERVE** and **TREASURE**

February / March: respond to the final prompts

April / May: Division Deans will review Department plans, data, and engage in constructive planning conversations. The goal for this month will be for Deans to better understand Department data, gaps, barriers, and get a feel of how the Departments want to address student success and how the Dean can support this work. Deans can then use the summer to build a Division plan.

Summer 2027: Division Deans will engage in constructive conversations with each other – collaborating and combining efforts – and with their Vice Presidents.

Vice Presidents will create plans aligned with the College's Strategic Plan (Big picture) and also directly support the division action plans.

DIVISION ANNUAL PLAN

Deans will review each Discipline and Department **Program Review** and respond through appreciative inquiry techniques.

Each Dean will also have narrative prompts allowing them to reflect on what they have learned, synthesize the Department responses and feedback, and create a **Division Annual Plan** focusing on **data-driven** short-term needs.

Throughout April and May, Deans will be encouraged to host division-wide conversations that provide input for the develop of the Division Annual Plan.

Deans Guiding questions that might be useful:

- Have you thought about why students are more successful in _____ discipline, while less successful in _____ discipline?

- I notice higher than average success for _____ students in _____ classes. Why do you think that is?
- What groups of students are more successful in your classes (demographics, gender, age, etc.)? What have you attempted in order to address these gaps? What worked or didn't work?
- What kinds of support (tutorial services, in department resources, programmatic resources, etc.) or recommendations for support are you providing students? Do you know if students are listening to your recommendations?
- As a Dean, what steps or actions would you like me to include for the Division to better support your efforts?

Deans Planning might include:

- What do we need to get from point A this year to increase completion in the next 3-5 years?
 - Looking at the initiatives and goals you set last year, which have made progress?
 - Do any goals or initiatives need to be reset or adjusted?
 - What might you be able to accomplish without additional funding?

Supporting planning and collaboration, the VP of Planning and Development will convene joint deans' meetings providing time and space for collaborative conversations. Topics include:

- Data Demystification – analyzing the data for action
- How can we find time to make the Program Review and Planning process meaningful?
- Reflection on B.E.S.T. and Strategic Planning Objectives and Strategies
- Equity conversations – how to engage faculty and support intentional actions closing student equity gaps

VICE PRESIDENT ROLE

Over summer 2027, Vice Presidents will engage in data-driven conversations about how to support Divisions in implementing their plans.

VP's will create plans based on this input and aligned with the Strategic Plan and their roles as Tri-Chairs of Leadership Councils.

The VP Plans will be ready to share in Fall 2027.

PRIORITIZATION PROCESS

Department **PRaP's** and the corresponding **Prioritization Process** (resource allocation) link department-level planning to the College's Strategic Plan.

Department **PRaP's** serve as an internal planning document supporting communication of unit priorities with the unit as well as across the department and division. Additionally, not everything that we do needs prioritized college funding, but is still important to document and communicate. Every department completes and **PRaP**. Based on the Vice President's review, some initiatives (but not all) will be included in the VP's plan.

The **Prioritization Process** is led by Leadership Council members. Ideally, prioritization focuses not on routine resource requests (such as repairs to facilities, safety issues, replacement technology), but on strategically deciding which proposed strategies / initiatives to support in order to help the college meet its goals and equitable student success targets. Prioritization facilitates determining how/ where to apply funding and promotes transparency so that the college is working together strategically rather than in isolated silos.

Division Annual Plans should include initiatives and resource requests needed to meet these strategic goals.

RESOURCES

The Committee is working to ***continue differentiating*** between the Program Review and Planning process and the Resource Prioritization Process. As part of this effort, the Office of Institutional Effectiveness has developed a Resource Prioritization Guide which gives an overview of the different ways resources can be requested.

For this 2026-2027 cycle, prioritization requests will be identified and included in the Division Annual Plan.

****For ALL POTENTIAL RESOURCE REQUESTS, please talk with your dean about the feasibility of the request and the potential funding sources.****

Resources that **SHOULD BE** included in a Program Review Prioritization

- Equipment, increased supplies budget, funding for professional development, etc. that is needed for a new program
- Equipment, increased supplies budget, funding for professional development, etc. that is needed because of a significant change in program delivery, pedagogy, change in legislation, change in articulation, change in accreditation, etc.
- Personnel that are needed for a program that has significantly grown or changed
- Professional Development

Resources that **SHOULD NOT BE** included in a Program Review Prioritization

- Equipment that is at the end of its life cycle and needs to be replaced or refreshed
- Facilities-related equipment (table, chairs, desks) that need to be replaced or refreshed
- Emergency needs where equipment is needed for instruction but has failed
- Safety needs where equipment must be replaced or repaired to prevent injury
- Equipment or Personnel that are required by accreditation or legislation