

FINANCIAL RESOURCE COMMITTEE MEETING
12/03/20
12:50pm to 1:50pm
ZOOM Remotely
MINUTES

Attendees: Amber Casolari, Asatar Bair, Elia Blount, Sendy Powell, David Olukoju, Liz Tatum, Leo Truttman, Alice Awe

Approved Meeting Minutes: Minutes from the 11/12/20 meeting was approved by consensus.

RDAS

A Resource Request form was shared and submitted for review and feedback from the committee. This Resource Request form is regarding four different major requests, personnel, facilities, technology and equipment.

DBAC subgroup

The last DBAC sup-group meeting was cancelled and we were unable to go over the FTE'S spreadsheet regarding unique program definitions. The next DBAC meeting will be December 8th. And the FTE'S spreadsheet will be brought up again in the next meeting. Riverside, Moreno Valley and Norco has finished their FTE'S spreadsheets. The spreadsheets have been sent out to the Deans of each discipline for reviews and adjustments. Once that is finished, discussions will be about the FTE'S and what the median will be.

The unique program definition was sent out. The discussion on the proposed new unique program definition was supposed to be discussed at the meeting on December 8th, but since the DBAC subgroup meeting was cancelled no discussion was conducted by the group. The FRC group discussed the definition at the request of the RDAS Committee and requested for feedback. Discussion revolved around the wording that was included in the definition which was "external agency". The definition seems to be prompted and directed mainly by the Nursing Program. The committee needed clarity on the importance of this term and that the definition should include a combination of the old definition and the new. It was also noted that the definition provided at the meeting has not been finalized.

BUSINESS SERVICES

As of November 30, an analysis of the total RCCD's outstanding student debt is 9 million, with the student count of approximately 32,516. Because of COVID and financial hardships that our students have been facing there are currently no holds placed on the student accounts to stop them from registering. In past terms, students had a threshold where their balances had to be \$100 or under to register for the following term. Reports demonstrating payments and debt trends is currently being developed and it will be shared with the group once they are completed. Business Services is still working on sending the third collection COTOP notification. This new contract year the two terms selected to be sent to COTOP is the 16FAL and 16SPR.

CARES ACT

Federal Block Grant is due by the end of December and it was spent out. As to the State Block Grant it is still up in the air as to when it is due back or to how much each college is really getting or the apportionment to the district. Will follow up on this with the district. No changes have been made by the CARES ACT committee from what they have agreed on regarding the funding and the committee is on top of it.

HUNGRY TIGER

Information regarding Hungry Tiger food bags are sent out in email blasts from Admission & Records. Information is listed on the RCC website at Student Support Services at: [Riverside City College Relief and Assistance Programs \(rcc.edu\)](http://www.rcc.edu)

INVENTORY DATABASES

Will be discussed at the next meeting.

MEETING INFORMATION

Information regarding FTA Workload Distribution, Equipment vs. Supply and a copy of the Resource Request form will be submitted to each attendee.

Cynthia Gonzales will be asked to the next meeting to discuss Promise Program funding. An alternative was suggested of Elizabeth Hilton, if securing Cynthia does not work out.

Next meeting should be in February 2021.