

RIVERSIDE CITY COLLEGE
Resources Development & Administrative Services Leadership Council (RD&AS LC)
November 28th, 2022
3:00 p.m. – 5:00 p.m.
Via Zoom

Co-Chair: Prof. Patrick Scullin, Faculty

Co-Chair: Dr. Kristine DiMemmo, Administrator

Co-Chair: Stephen Ashby, Classified

Members Present

Patrick Scullin, Stephen Ashby, Kristine DiMemmo, Charles Richard, Paul O’Connell, Leo Truttman, Natalie Halsell, Robert Baradaran, Robert Beebe, Sabrina Kroetz, Liz Tatum, Linda Sing, Gabriel Rivera, Elia Blount, Chris Williams, Daniel Hogan, Cheyenne Martin-Corbett

Guests

Hussain Agah (DLR), Linsey Graff (DLR)

Call to Order:

3:01 p.m.

Approval of Agenda

Charles motioned, Paul seconded, no objections/abstentions/changes

Approval of Minutes

Charles motioned, Paul seconded, no objections/changes, Kristine abstained due to absence

Co-Chair Report(s) of Activity

Patrick – involved in the IETCC project, which is currently interviewing architectural firms to help the district develop a plan. Patrick is also involved in the proposed student housing project, which is currently working on obtaining state funding.

Dr. DiMemmo – no updates

Stephen – no updates, but asked that more information be shared about the student housing project, per a committee member’s request.

Further information about student housing project:

Where is the funding coming from and will housing be open to non-students if not filled by students?

Funding: Senate bill 169 authorized \$2 billion dollars for affordable student housing for higher education institutions across the state, \$1 billion of which is being allocated for California community college districts. A \$1.6 billion planning grant for all three campuses was awarded last year, and the goal is to submit a construction application by January 2023. Two student housing surveys and a market demand analysis have identified a significant affordable housing need among RCCD students. The intention is for this affordable rate (\$500-700 per bed per month) to cover the cost of maintenance and operation, preventing any further burden to the college. As for opening housing to the community should the beds not be filled by students, based on the results of the aforementioned surveys (the surveys revealed a demand for nearly 2500 beds; the project is currently bidding on construction of a building that would contain less than 300 beds), it is not believed this will be an issue.

Open Forum for Equity Connections: Best Practices, Struggles, and Solutions

No discussion items were raised by the council.

Action Items

Second Review of Updated Technology Plan

- All references to “staff” were changed to “classified professional(s)” or “employee(s)”, as appropriate
- Additional objectives, goals, and costs from over the past three years were added, including:
 - o Create rubric of replacement prioritization
 - o Mobile computing initiative
 - o Mobile device and application management system
 - o Hi-Flex classroom pilot
 - o Upgrades to Hall of Fame, DL auditorium, classrooms in MTSC
- Next, TRC would like to further align the tech plan with Guided Pathways, Student Equity, and other existing college plans, where appropriate

Leo motions to approve, Charlie seconds

Approved: All those who did not abstain

Abstained: Stephen, Liz, Daniel, Linsey (DLR), Hussain (DLR), Cheyenne

New business

DLR Sustainability Plan Update

DLR plan has been in the works for nearly a year and is set to be presented to the board early 2023. Each campus is unique and will start from a different place and take a slightly different path accordingly. DLR has provided ten areas of impact, broken down into short-, mid- and long-term goals, as well as bold steps that can be taken and ways to measure progress. DLR also suggests the district create a position to oversee sustainability, as there are many contemporary colleges and universities with a similar position. The sustainability plan also includes funding options. However, these grants may need to be incorporated into board policy in order for the college to qualify.

Upon suggestion from the board, the plan has also been made more “actionable”; that is, items were added that could be undertaken as opposed to simply speaking to end goals.

Part of the “deliverables” of this plan will be an application to calculate the total cost of ownership to the college. Another tool that will be made available is an “energy master plan”, which will provide a road map to becoming a carbon-neutral campus.

There will obviously be significant costs to implement this plan, but the college is engaged in many of these impact areas to some degree already.

Subcommittee Discussion

- Faculty Co-Chairs

- Not all of the subcommittees are properly co-chaired. While it is preferred that much of the co-chairs consist of those involved in RDAS, there should also be those from other work groups involved so as to ensure the most diverse of opinions are heard and included in decisions made.

- HRC

- HRC will be postponing any further meetings until Spring '23, at which point the goal is to have appointed a proper faculty co-chair.

- Parking

- Implementing a parking committee would be beneficial to dealing with issues pertaining to parking passes, tickets, etc. More information pending.

- Meeting schedule

- Currently, subcommittees meet once a month. It is not necessary for subcommittees to meet if there are no items for the subcommittee to discuss, and these items should come from the leadership counsel.

Old business

Prioritization Follow-up

Prioritization will be reviewed by Academic Senate once more before being presented to Dr. Carter.

Subcommittee Discussion

Financial Resources:

FRC had no project so they did not meet.

Human Resources:

HRC worked on the overarching PD plan, but is postponed until Spring.

Physical Resources:

PRC had 13 informational items for scheduled maintenance projects. There were also other project updates:

- Life Science and Physical Science building is estimated to be re-opened Summer '24
- Amphitheater project is still on hold due to funding

- Throwing sport facility project will be funded through scheduled maintenance, and the architect has given approval to finalize the construction drawings and send forward to DSA.
- Football field and track refurbishment is currently set to be done by August '23
- Remodel of old financial services and relocation of TSS is using local funding
- Parking Lots C and E and the parking structure on the roof of the Centennial Plaza are being surveyed to determine if they can support installation of solar panels as part of the effort to make the campus more sustainable

Technology Resources:

TRC worked on the second draft of the Technology Plan.

Marketing Resources:

MRC worked on a draft of the updated marketing and branding plan. Also, the college logo on the college website will now change at least monthly based on holidays and other events, much in the way the Google logo does. The MRC is also working on possibly allowing these logos to be added to people's email signature.

Additional questions/comments:

Does the counsel or college have an idea of how finances will look in the upcoming year?

- The apportionment the college usually receives as a result of FTES has been partially replaced with one-time dollars, and the college financial department is allocating those dollars while simultaneously working on reducing costs.

Adjourned: 4:24 p.m.