

**RCC Student Access and Support (SAS) Leadership Council**  
**October 17, 2019: 12:50 p.m. – 1:50 p.m.**  
**Bradshaw Hall of Fame**

## **MINUTES**

- I. **VOTING MEMBERS PRESENT:** FeRita Carter, Eddie Perez, Gloria Aguilar, Eli Martinez, Pamela Crampton, Nin Dyogi, Veasna Chiek, Michelle Pfenninger, Oliver Thompson, Michael Medina, Steven Purdy, Allison Douglas-Chicoye, Michael Love, Amy DeArcos  
  
**GUESTS PRESENT:** Renee Martin-Thornton, Elizabeth Hilton, Vevesi Save
- II. **QUORUM MET**
- III. **Approval of Agenda**
  - a. The motion was carried to approve the agenda. Elizabeth Hilton motioned to approve agenda and Michael Medina seconded.
- IV. **Approval of Minutes: Sept 19, 2019**
  - a. The motion was carried to approve the minutes. Michelle Pfenninger motioned to approve minutes and Michael Medina seconded.
- V. **Council Business:**
  - a. Information Items
    - i. Prioritization; Review of updated Doc:
      - Surveys due –October 24 or 25
      - Prioritization is due November 8, 2019
      - Prioritization 101 guide sheet
        - a. Look over summaries
        - b. Dr. Perez can send this sheet to faculty or anyone interested
  - b. Action Item
    - i. DSP: Committee Structure Doc  
Review and Move to EPOC
      - Acknowledging that we have reviewed and discussed
      - We had reviewed so EPOC can vote
      - This has already gone to the board of trustees
        - a. Just approved last night October 16, 2019
      - Go on record that SASLC reviewed and discussed
      - Went through committee and senate agenda last Tuesday
      - Moot point
    - ii. Committee Structure Doc
      - One appendix document is still in flux
        - a. Committees and subcommittees

- b. Under District plan and becomes the district leadership council – lumped together
  - i. Don't necessarily meet on the same day – look at guide 101 sheet
  - ii. Only shows the name and meeting times, but no other information of the subcommittees
  - iii. District leadership structure is based on the RCC leadership councils evolved at RCC
  - iv. Oliver Thompson – how can this make this work satisfactorily while there is need to teach classes – not enough time
  - v. There is no determination on who will sit on District leadership committee – it is still in flux
  - vi. If committed to SAS, members should also be a part of the subcommittees (discussion is following)
  - vii. SAS is an anomaly – who should be in the SAS committee,
  - viii. Discipline specific
  - ix. Based on assignments and looking at
    - 1. Ideal faculty – counseling, math, English ab705 – faculty liaisons from engagement center
    - 2. Classified – student health, outreach, financial aid, engagement centers, vrc, drc
    - 3. Managers – dean of student success, student life and student services
    - 4. 2 student representatives

c. Discussion

- i. LC/Subcommittee Discussion on SASLC membership composition, structure, responsibilities, and future work
  - a. Review goals and mission
  - b. Review vision for success
    - i. We need to work on these particular goals
    - ii. Need the right people in the seats that represent particular areas and address these certain goals
    - iii. Getting tasks and busy work to SAS assigned by Senate
  - c. We are access and success for students
- Dr. Carter asks the leadership council
  - a. Assessment
  - b. Integrated Student Support
  - c. Scholarship
  - d. Integrated Academic Support
  - e. Writing Center
- Ideal composition of SAS
  - a. What committees currently on campus cover student access and success
    - i. Equity – should be own leadership council? Or intertwine it through all the leadership councils
      - 1. Is this just student equity or campus wide
        - a. Committee is only focused on students only
      - 2. How best can we get goals done
        - a. Discussion about leadership council – no vote
      - 3. Discuss with Dr. Woods and Dr. Sanchez
      - 4. Should they make another body or not?
      - 5. Talk about the responsibilities – check the recording?
      - 6. EPOC should decide what is equity and how it will be distributed throughout the LC's
      - 7. There are required populations and not required populations

8. Is it in someone's strategic/prioritization planning – student populations
    - a. When does the strategic planning matter? If its not part of our strategic plan why is not being discussed
- Equity gap discussion
  - a. Need the data to support
  - b. ISS is with Dr. Douglas-Chicoye
- Hiring practices and job descriptions (rewrites) and how to advertise
  - a. Review syllabus and see if it is equitable
  - b. Equity committee to be that
  - c. Training is needed – Equity exercises and language embedded into these trainings – ARDAS
  - d. Have senate bring a resolution
  - e. Hiring equity has been done, but departments decided not to use the equity monitor
- Issues with the structure of SAS – what is the role of SAS
  - a. What is the correct structure
  - b. Who should be in SAS
  - c. What are the goals that SAS should be responsible for
  - d. Guided Pathways do all their work outside of SAS
    - i. Now they are in the implementation stage
  - e. Feedback and recommendation is part of the SAS
- d. Accreditation update (Dr. Perez)
  - i. Getting ISER ready and is due to the District tomorrow, October 18, 2019

VI. **Subcommittee Reports**

- a. Integrated Student Support (Dr. Chicoye)
  - i. Dr. Chicoye will dissolve the committee
  - ii. Recruit the appropriate people
  - iii. Send minutes to Eddie
- b. Equity (Oliver Thompson)
  - i. Professional staff development
  - ii. Budget coming down the pipe
  - iii. Lively group

VII. **Adjournment: 1:47pm**