

## Riverside City College Curriculum Committee Agenda

<https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/resources.html>

March 24, 2026 • 2:30-4:30 pm • Hall of Fame

Zoom link for 2025-2026 public attendees: [https://rccd-](https://rccd-edu.zoom.us/j/84509114251?pwd=vbRhaHTaCtObtbCVNdLM2PWTICCV8S.1)

[edu.zoom.us/j/84509114251?pwd=vbRhaHTaCtObtbCVNdLM2PWTICCV8S.1](https://rccd-edu.zoom.us/j/84509114251?pwd=vbRhaHTaCtObtbCVNdLM2PWTICCV8S.1)

1. Call to Order
2. Approval of the Agenda  
*The agenda will be reviewed, discussed, and considered for approval.*
3. **Approval of Minutes: March 10, 2026**  
*The minutes will be reviewed, discussed, and considered for approval.*
4. Public comment  
*Public comment period provided for members of the public; Curriculum Committee Chair may limit comment period by a vote of the committee.*
5. **Action Items:** See curriculum proposals below
6. Reports
  - a. Curriculum Chair – Kelly Douglass
  - b. Articulation Officer – Nicole Banerjee
  - c. Curriculum Coordinator – *Vacant* (Casandra Greene until filled)
  - d. Tech Review Chair – Steven Schmidt
  - e. Academic Standards – Brock Russell
  - f. VPAA – Lynn Wright
  - g. ASRCC Co-Representatives – *Vacant*
  - h. SAAM-related tips from the disciplines
  - i. Equity-Minded Curriculum
7. Curriculum Policy & Procedure:
8. Open Forum  
*Discussion forum provided for members of the committee to clarify points on agenda items or request an item be added to a future agenda.*
9. Next Meeting: April 28, 2026

### Action Items:

1. **Technical/Proofreading edits** from shared spreadsheet – *list ONLY items that are technical/grammar edits and require NO discussion to fix*

### 2. Modifications

**Riverside City College MISSION:** Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

**VISION:** Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

*Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: [georgina.villasenor-lee@rccd.edu](mailto:georgina.villasenor-lee@rccd.edu) or Lorraine Jones: [lorraine.jones@rccd.edu](mailto:lorraine.jones@rccd.edu).*

- a. Course Major Modifications: pg. 2-3
- b. Course Exclusion related to Program Modification: pg. 3
- c. Program (Certificate/Degree) Modifications: pg. 3
- 3. **RCC Catalog Additions/Removals:** Course Deletions: pg. 3
- 4. **New Curriculum**
  - a. New Courses: pg. 3-5
  - b. New Programs (Certificates/Degrees): pg. 5-6
- 5. **Curriculum System Changes:** Distance Education: pg. 6-7

**Information Items: Course Minor Modifications for RCC: pg. 7**

**Information Items: All Information and Action Items for MVC and NC: pg. 7-10**

- 1. Course Deletions
- 2. Course Exclusions
- 3. Course Inclusions
- 4. Course Major Modifications
- 5. Course Minor Modifications
- 6. Program Discontinuance

**Attachments:**

- March 10, 2026 Draft Minutes
- March 10 Attachment: CCN Update
- March 10 Attachment: TOP CIP Discussion

**Action Items:**

- Technical Corrections on Spreadsheet [https://docs.google.com/spreadsheets/d/1egOnWLuOsuJ-3EH78ILS\\_MaELvZSlr5jXLVequ6np64/edit#gid=2018103253](https://docs.google.com/spreadsheets/d/1egOnWLuOsuJ-3EH78ILS_MaELvZSlr5jXLVequ6np64/edit#gid=2018103253)  
See “Proposal Review Spreadsheet”

<b>Proposal Link</b>	<b>Long Title</b>	<b>Rationale</b>	<b>Campus</b>	<b>CCRIV Decision</b>
<b>Course Major Modification</b>				
<u>ANT-10</u>	Forensic Anthropology	<i>We are adding course objectives, updating SLOs to work with the course objectives, and modernizing the text-book choices</i>	MNR	
<u>CIS-70A</u>	Foundations of Data Science	<i>SAAM modifications for Lecture/Lab Hours - 54/18 to 45/27</i>	MR	
<u>ENP-71</u>	Solopreneurship	<i>This proposal is being submitted to add an advisory to the COR.</i>	MNR	
<u>ENP-871</u>	Solopreneurship	<i>This proposal is being submitted to add an advisory to the COR.</i>	MNR	
<u>MATH-70A</u>	Foundations of Data Science	<i>Update COR to reflect lecture and lab hour changes.</i>	MNR	

**Course Exclusion - related to ADT modifications**

<u>POLS-20</u>	Latin American Politics	<i>At RCC, we feel that POLS 2 (Comparative), offered each semester and taught by our new faculty dedicated to that course, covers these specialized topics. We also don't want students to become confused between POLS 20 Latin American Politics and the high demand POLS 21 Latinx politics. POLS 22, Politics of the Middle East, has never been taught at RCC before. These courses are occasionally taught at MVC and Norco so we need to go the exemption route.</i>	R	
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**Program Modifications - ADT**

<u>SJS</u>	Social Justice Studies: Chicano Studies	<i>Removal of POLS-20 from electives; Course has been deleted.</i>	R	
<u>SJS</u>	Social Justice Studies: Ethnic Studies	<i>Removal of POLS-20 from electives; Course has been deleted.</i>	R	

**Course Deletions**

<u>NXN-81</u>	Introduction to Critical Care Nursing	<i>There is no longer a need for this course. The course has not been offered in several years. Held since December 9 meeting to wait for program discontinuance; happening this semester.</i>	R	<b>Hold</b>
<u>WKX-201</u>	General Work Experience	<i>This course is being deleted because the Title 5 amendments detailed in the August 30, 2023 Chancellor's Office memo, the need to have occupational work experience move through the specific disciplines in which it is offered, and the existence of WKX 200, there is no longer a need for WKX 201.</i>	MNR	

**New Courses**

<u>CIS-910</u>	Introduction to Canvas: Essentials for Online Learning	<i>This course is the first of three in a series leading to a non-credit certificate. It has been developed to help students become proficient in navigating and utilizing the platform's features effectively. As Canvas is widely used for managing course materials, assignments, and course navigation, a foundational understanding is essential for academic success. Courses originally held at November 13 meeting because college committee wanted to ask for more info from originator</i>	R	<b>Hold</b>
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		<i>(primarily why it is a three-course series); held again at December 9 meeting with repeated request for originator to join committee. Ongoing concern about three course series with additional concern that content divisions were even more a concern given that there are DE addenda for the courses; material in the third course seems necessary for students in the first course if taking online. Second recommendation to re-organize. Request to hold for originator to attend March 24 meeting.</i>		
<u>CIS-911</u>	Intermediate Canvas: Communicating and Interacting in Canvas	<i>This course is the second of three in a series leading to a non-credit certificate. It has been developed to help students become proficient in navigating and utilizing the platform's features effectively. As Canvas is widely used for managing course materials, assignments, and course navigation, a foundational understanding is essential for academic success. See above</i>	R	<b>Hold</b>
<u>CIS-912</u>	Advanced Canvas: Assignments and Quizzes	<i>This course is the second of three in a series leading to a non-credit certificate. It has been developed to help students become proficient in navigating and utilizing the platform's features effectively. As Canvas is widely used for managing course materials, assignments, and course navigation, a foundational understanding is essential for academic success. See above</i>	R	<b>Hold</b>
<u>NNA-880</u>	Nursing Assistant Training Program (NATP)	<i>To offer a non-credit option</i>	R	
<u>NNA-881</u>	Certified Home Health Aide	<i>To provide a non-credit option.</i>	R	
<u>NNA-886</u>	Acute Care Nurse Assistant	<i>To provide a non-credit option</i>	R	
<u>PHO-24</u>	Creative Drone Photography	<i>This class will teach students to creatively analyze and make creative drone images using professional drone standards.</i>	R	
<u>PHO-25</u>	Drone Photography for Public Service	<i>This drone photography course will teach students skills and protocols needed for drone photography skills and strategies in public service sectors.</i>	R	

<u>PHO-30</u>	Storytelling and Composition in Photography	<i>This class will teach students how to professionally analyze composition in their photography and add narrative to their images.</i>	R	
<u>PHO-31</u>	Photography Presentation and Gallery Prep	<i>This course will teach students how to professionally prepare their final images for presentation to the public.</i>	R	
<u>PHO-32</u>	Practical Visual Effects for Photography	<i>This course will prepare students to use visual effects in their photography to creatively enhance photographs before they reach post production.</i>	R	
<u>PHO-33</u>	Food and Product Photography	<i>This course will teach students how to professionally photograph food and products for small businesses.</i>	R	
<u>PHO-38</u>	Creative Photography	<i>This course will teach students how to look at the photographic image with a creative approach and a technical background and understanding.</i>	R	
<u>PHO-66</u>	Self-Promotion For Photographers	<i>This course will teach students how to professionally promote themselves in the field of photography.</i>	R	
<b>New Program - ADT</b>				
<u>MAG</u>	Hospitality Management	<i>To create alignment with the ADT for Hospitality Management at California State University San Bernardino.</i>	R	
<b>New Program - Non-Credit Certificate</b>				
<u>CIS</u>	Canvas Skills Mastery: From Basics to Advanced	<i>The Canvas Skills Mastery noncredit certificate will equip learners with essential skills to effectively navigate and utilize Canvas for academic success. As the primary platform for web-enhanced, hybrid, and online instruction, mastering Canvas ensures students can fully engage with course materials, submit assignments, and communicate with instructors and peers. This program courses enhance digital literacy and fosters independence in managing learning in an increasingly technology-driven educational environment. Linked to courses currently on hold.</i>	R	<b>Hold</b>
<u>NNA</u>	Non-Credit Acute Care Nursing Assistant	<i>Created new non-credit courses and program to provide students with options.</i>	R	

<u>NNA</u>	Non-Credit Home Health Aide	Created new non-credit courses and program to provide students with options.	R	
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**Distance Education Proposals**

<u>ADM-66DE</u>	Visual Storytelling	<ul style="list-style-type: none"> <li>Held at November 13 RCC CC to request changes to MOI and MOE sections [Re-revised proposal uploaded in Curricunet with December 1 date in title];</li> <li>proposal held again at December 9 meeting after discussion that MOI and MOE while more detailed are still not related in a clear way to the ADM discipline and course – needs to be more specific.</li> <li>Further discussion at March 10 meeting: RSI section has empty box at the end, but also discussion of RSI refers to student-to-student interaction; needs faculty to student interaction; assignment feedback and instructor facilitating discussion; weekly check in meetings for regular substantive contact</li> </ul>	R	<b>Hold</b>
<u>CIS-910DE</u>	Introduction to Canvas: Essentials for Online Learning	Linked to courses currently on hold.	R	<b>Hold</b>
<u>CIS-911DE</u>	Intermediate Canvas: Communicating and Interacting in Canvas	Linked to courses currently on hold.	R	<b>Hold</b>
<u>CIS-912DE</u>	Advanced Canvas: Assignments and Quizzes	Linked to courses currently on hold.	R	<b>Hold</b>

**Information Items: RCC Minor Modifications**

**Course Minor Modification**

<u>ASL-22</u>	American Deaf Culture	ASL 22 has been updated with minor modifications to maintain currency, inclusivity, and alignment with program and transfer goals. The new, updated textbook and supplementary resources support course objectives, while instructional and evaluation methods ensure student engagement and success.	MR	
<u>ENP-50</u>	Introduction to Entrepreneurship	Reviewed; No Updates Needed	MNR	
<u>ENP-51</u>	Entrepreneurship Basics	Reviewed; No Updates Needed	MNR	

<u>ENP-52</u>	Starting a Business with Limited Resources	<i>Reviewed; No Updates Needed</i>	MNR	
<u>ENP-801</u>	Facebook for Business	<i>Reviewed; No Updates Needed</i>	NR	
<u>ENP-802</u>	Pinterest and Instagram for Business	<i>Reviewed; No Updates Needed</i>	NR	
<u>ENP-803</u>	YouTube for Business	<i>Reviewed; No Updates Needed</i>	NR	
<u>ENP-804</u>	Twitter for Business	<i>Reviewed; No Updates Needed</i>	NR	
<u>ENP-805</u>	LinkedIn for Business	<i>Reviewed; No Updates Needed</i>	NR	
<u>ENP-850</u>	Introduction to Entrepreneurship	<i>Reviewed; No Updates Needed</i>	MNR	
<u>ENP-851</u>	Entrepreneurship Basics	<i>Reviewed; No Updates Needed</i>	MNR	
<u>ENP-852</u>	Starting a Business with Limited Resources	<i>Reviewed; No Updates Needed</i>	MNR	

**Information Items: MVC and NC Action Items for March 24, 2026**

**Course Deletions**

<u>CIS-897A</u>	Windows Operating System and Internet Literacy	<i>Course has not been offered in the last three years. The course is on the sunset list and needs to be deleted.</i>	M	
<u>CIS-897B</u>	Linux Operating System and Internet Literacy	<i>Course has not been offered in the last three years. The course is on the sunset list and needs to be deleted.</i>	M	
<u>CIS-897C</u>	Mac Operating System and Internet Literacy	<i>Course has not been offered in the last three years. The course is on the sunset list and needs to be deleted.</i>	M	

**Course Exclusions**

<u>CIS-834</u>	Historical Perspective: Napier to Torvalds	<i>Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.</i>	M	
<u>CIS-835</u>	Foundational Approach: Word Problems to Work Flow	<i>Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.</i>	M	

<u>CIS-836</u>	Computational Tools: Calculators to Spreadsheets	<i>Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.</i>	M	
<u>CIS-837</u>	Boolean Formulation: Logic to Relationships	<i>Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.</i>	M	
<u>CIS-838</u>	Pseudocode and Flowcharts: Descriptive to Visual	<i>Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.</i>	M	
<u>CIS-839</u>	Tools of the trade: IDE's to Backup	<i>Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.</i>	M	
<u>PDS-814</u>	Closing Techniques That Win the Sale	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M	
<u>PDS-815</u>	Winning Sales Scripts	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M	

**Course Inclusions**

<u>ACC-40</u>	Accounting for Managers	<i>Accounting for Managers is a recently developed and approved course that needs to be added to the Accounting Concentration degree and certificate.</i>	N	
<u>ACC-68</u>	Taxation of Business Entities and Fiduciaries	<i>Taxation of Business Entities and Fiduciaries is a recently developed and approved course that needs to be attached to the Accounting Concentration degree and certificate.</i>	N	

**Course Major Modifications**

<u>MDA-100</u>	Medical Assisting Externship	<i>To update requisites.</i>	M	
<u>MDA-58A</u>	Medical Transcription/Health Documentation	<i>Removal of CAT-30 which is being excluded from the MVC catalog and substituting ENGL-C1000.</i>	M	
<b>Course Minor Modifications</b>				
<u>ARE-35</u>	History of Architecture-Beginnings through Gothic	<i>To update the course materials with current editions</i>	N	
<u>ARE-36</u>	History of Architecture: Renaissance to Modern	<i>To update the course materials with current editions</i>	N	
<b>Program Discontinuance - Non-Credit Certificates</b>				
<u>CIS</u>	Coding Prep	<i>There are insufficient resources to realistically support the Program at a sufficient level of quality and the Program has experienced either consistent low enrollment (an average of 50% or more below maximum seat load capacity for courses in the Program over four consecutive semesters) or statistically significant declining Program persistence and completion rates each semester for four semesters, as evidenced by reliable, longitudinal data.</i>	M	
<u>CIS</u>	Operating Systems and Internet Literacy	<i>There are insufficient resources to realistically support the Program at a sufficient level of quality and the Program has experienced either consistent low enrollment (an average of 50% or more below maximum seat load capacity for courses in the Program over four consecutive semesters) or statistically significant declining Program persistence and completion rates each semester for four semesters, as evidenced by reliable, longitudinal data.</i>	M	

PDS

Sales Techniques

*There are insufficient resources to realistically support the Program at a sufficient level of quality and the Program has experienced either consistent low enrollment (an average of 50% or more below maximum seat load capacity for courses in the Program over four consecutive semesters) or statistically significant declining Program persistence and completion rates each semester for four semesters, as evidenced by reliable, longitudinal data.*

M

### **Frequent Use Resource Links:**

- [CCN finalized ASCCC templates](#)
- [CCN Sample Template with local district COR content included and labeled](#)
- [COR Review Tool](#) – checklist for curriculum proposals (and reminder tool for curriculum reviewers)
- [COR vs. C-ID vs. CCN](#) – an explainer document
- [Handbook](#) – RCCD Curriculum Handbook with explanations and checklists
- [Minutes Report Sheet for all proposals and all other District Curriculum Resources](#)
- [Standardized Attendance Accounting Method \(SAAM\) tool](#)
- [SAAM affected courses \(courses with unit overhang\)](#)
  
- [RCC Curriculum page](#) and multiple other useful [curriculum resources](#)