



- i. Thanks to all for continued commitment to the committee; your attendance and work is appreciated (we had 100% attendance)
  - ii. Curriculum Institute 2021
    - 1. We had 11 faculty members attend; Faculty noted excitement about upcoming initiatives, including competency-based education and discussion of supporting different modalities to support more students and giving students time to do the work and show competency in a subject matter
    - 2. You can retrieve ppts and materials from curriculum institute here: <https://www.asccc.org/events/2021-07-07-150000-2021-07-09-220000/2021-curriculum-institute-virtual-event>
    - 3. Recommended sessions to look up included “Conducting an Online Course Cultural Curriculum Audit,” “In Search of the Perfect COR,” and the sessions on the legal and regulatory authority of curriculum committees and the sessions looking at Ethnic Studies discipline and the changes with CSU Area F and upcoming changes to CCC degrees.
    - 4. Let Chair Douglass know if you didn’t get the certificate of completion from ASCCC showing your hours that you can submit for FLEX credit.
  - iii. Curriculum Committee training has been completed by all members and training materials have been sent out as pdf.
- b. Articulation Officer – Ellen Drinkwater
- i. Area F update
    - 1. 10 courses have been approved for CSUGE Area F; all those that had been denied and that were re-submitted were denied again.

**Riverside City College**

<b>RCC Courses:</b>	<b>Area F Decision</b>	<b>Re-submitted in June:</b>
ETS 1	Approved	
ETS 2/HIS 31	Denied	X
ETS 3	Approved	
ETS 7	Approved	
ETS 8	Approved	
ETS 13/PHI 14	Approved	
ETS 14/HIS 14	Approved	
ETS 15/HIS 15	Approved	
ETS 18/ ENG 18	Denied	X
ETS 20/ENG 20	Denied	X
ETS 21/POL 21	Approved	
ETS 23/POL 23	Approved	
ETS 24/ENG 24	Denied	X

ETS 25/ENG 25	Denied	X
ETS27/ANT 4	Denied	
ETS 28/HIS 28	Denied	X
ETS 29/HIS 29	Denied	X
ETS 40	Denied	X
ETS 44/HIS 44	Approved	

2. Students have been informed about the new CSUGE Area F requirement (information from attached flyer was emailed to all students and is posted on RCC website under articulation) and counselors are also informing students in appointments.
3. Discussion regarding upper and lower division courses in ETS, the process of creating the Area F lower division courses, and individual ETS courses.

ii. Course revision and articulation

Common reasons for Articulation to be Re-submitted (CSU and UC)

- Change in Units
- Changes in prerequisites
- Major course content changes – if the course is changed substantially

Do not need to Resubmit:

- Textbooks
- Minor Modifications
- Tweaks to SLO's and objectives – we will update COR on Assist
- Edits

c. Instructional Programs Support Coordinator – Casandra Greene

- i. Compliance report updates: Compliance reports were sent to curriculum reps Monday 9/13. Courses must follow the Title V review process which includes all courses going through a major modification review every 5 years, and for any course that is occupational tops code, a two year minor modification review. If anyone has questions or needs assistance, please contact Casandra.
- ii. Program module info in Curricunet: Programs are entered into Curicunet for review. You can review the program details by clicking on the program narrative or viewing the attachments.

d. Tech Review Chair – Steven Schmidt

- i. To review programs in Curricunet, click on the reports icon and select “Program Narrative”
- ii. Demonstration of how to find items specifically on our agenda:
  1. Click approvals
  2. Select filter for role and choose “College Curriculum Committee Member”

- 3. This will show items on our agenda
- e. VPAA – Lynn Wright – no report
- f. ASRCC Representative – No representative today, but in the future we will be joined by Elisabeth Etchell.
- g. Equity-Minded Curriculum
  - i. COR Review Tool Update: Getting input and feedback from MVC and Norco as well as Student Equity Committee, TLC, and SAS councils at RCC.
  - ii. On the question of ways to support students NOW, suggestion of offering syllabus in English and Spanish (and do we have any support on campus for translation for faculty who need it).
  - iii. Announcement of RCC English’s Community of Practice series for this year (see attached flyer highlighting upcoming September event) and blog post at <https://composingpossibilities.com/>
  - iv. Demystify the difficulties! Discussion of the importance of demystifying the difficulties in science courses for students; further discussion that demystifying the difficulties of college in general (Demystifying college) is a call all faculty can answer in their effort to support students.

5. Curriculum Policy & Procedure

- a. General Education courses reformatting in catalog
  - i. The current organization has some whole disciplines listed in the GE areas, while other disciplines have itemized lists of their courses. We are transitioning to a clear and more uniform presentation of the courses so ALL are itemized. We have not heard from all departments to confirm that the itemized lists are correct (or not).

ii. Disciplines Pending:

Academic Literacy and Reading	Ethnic Studies
Art	Film and Television
Art History	Guidance
Biology / Health Sciences (Area E only)	History
Communication Studies	Kinesiology
Computer Information Systems (CIS)	Military Science
Computer Science (CSC)	Photography
Dance	Political Science
Early Childhood Education	Psychology
Economics	Sociology

iii. Action needed:

1. For disciplines listed above, please refer to list sent to committee under separate cover to confirm if the itemized courses are correct or not. You can go forward as is, or remove classes.
  2. For any discipline, if you think one of your classes should be in an area that it is not in, please submit the GE Area proposal (available at [websites.rcc.edu/curriculum](http://websites.rcc.edu/curriculum)) to propose that change by the September 24 curriculum proposals deadline.
- b. Ethnic Studies requirement for CCC (Ellen Drinkwater)  
 The implementation of Title 5: 55063's change that added *“(3) Satisfactory completion of a transfer-level course (minimum of three semester units or four quarter units) in ethnic studies. This requirement may be satisfied by obtaining a satisfactory grade in a course in ethnic studies taught in or on behalf of other departments and disciplines,”*

Led by taskforce of California community college stakeholders including:

- Chancellor's Office
- Academic Senate for California Community Colleges
- Student Senate for California Community Colleges
- California Community Colleges Ethnic Studies Faculty Council.

The taskforce will help determine the timing for implementation of the ethnic studies requirement as well as the definition of courses that will satisfy the requirement.

Should be more communication soon.

**6. Action Items (note that this was misplaced on the agenda; usually action items come before reports) – see below**

7. Open Forum

- a. Offering on line courses – have a lot of students dealing with challenges; don't hesitate to let students know that online options exist and may be the right choice for them.
- b. Question about DX application for Winter and Spring – As designed, DX only apply for classes that begin as scheduled online if we are in an emergency (not a curriculum committee decision) and otherwise a regularly scheduled online or hybrid offering needs a standard DE proposal for the individual class that has been approved; disciplines were advised last spring to submit standard DE proposals then to be approved in time for Winter or Spring schedules if not in emergency designation.

8. Meeting adjourned at 4:59pm; Next Meeting: September 28, 2021

**Approval Items**

1. Spreadsheet technical edits: pg. 3
2. Course Deletions: pg. 4
3. Major Course Modifications: pg. 4-7

4. Distance Education: pg. 7
5. New Courses: pg. 7-8
6. New State/Locally Approved Certificates/Degrees: pg. 8
7. State/Locally Approved Certificate/Degree Modifications: pg. 8-9

**Information Items:**

1. Course Inclusions: pg. 10
2. Major Course Modifications: pg. 10
3. Distance Education: pg. 10
4. New State/Locally Approved Certificates/Degrees: pg. 11
5. State/Locally Approved Certificate/Degree Modifications: pg. 11-13

**Attachments:**

- Minutes from May 25, 2021 meeting
- Area F information flyer for students
- Community of Practice flyer

*Motion to approve technical edits as needed and noted on committee spreadsheet: 1<sup>st</sup> Lowden; 2<sup>nd</sup> Kearn; approved by consensus.*

**RCC Curriculum Committee Proposal Review Spreadsheet: September 14th Meeting**

TYPE	DISC-CODE	TITLE	COMMENTS/CONCERNS
MAJ	CUL-36	Introduction to Culinary Arts	Objective may need to be re-worked. Many begin with "Learning..."
MAJ	ESL-90D	Special Topics in ESL: Verb Tense Review	Formatting on Advisory; SLOs are linked to GE and not needed
MAJ	ESL-91	Oral Skills I: Beginning Oral Communication	SLOs are linked to GE and not needed; Entrance Skills missing ESL-46
MAJ	ESL-92	Oral Skills II: Intermediate Oral Communication	SLOs are linked to GE and not needed; Entrance Skills missing ESL-47
MAJ	ESL-93	Oral Skills III: Advanced Oral Communication	SLOs are linked to GE and not needed
MAJ	NRN-14	Health Promotion and Wellness Across the Lifespan	Update Limitation of Enrollment
MAJ	NRN-21	Acute Adult Medical-Surgical and Mental Health Nursing	Check CC level error
NEW	PAL-86	Tort Law and Alternative Dispute Resolution	SLOs 1 and 2 are identical
NEW	PAL-90	E-Discovery and Litigation Support Applications	Course objective 4 and SLO 1 are the same; Course objective 3 and SLO 2 are the same
PNEW	CUL-CER	Cake Decorating	Can't find this in Curricunet
PMOD	BUS-AS MKC R	Business Administration: Marketing Concentration	Just FYI MUS Curriculum Compliance Report is in the Attached Files section :-)

## Riverside City College Curriculum Committee Action Items

Course	Long Title	Rationale	Campus	
<b>Course Deletions – Motion to approve: 1<sup>st</sup> Williams, 2<sup>nd</sup> Lowden; unanimously approved</b>				
				<b>Approved</b>
ESL-51	Basic Writing and Grammar	<i>The ESL 51-55 course sequence is being deleted since it has been replaced by the ESL 46-50 sequence, which aligns with AB705 recommendations.</i>	MNR	
				<b>Approved</b>
ESL-52	Low-intermediate Writing and Grammar	<i>The ESL 51-55 course sequence is being deleted since it has been replaced by the ESL 46-50 sequence, which aligns with AB705 recommendations.</i>	MNR	
				<b>Approved</b>
ESL-53	Intermediate Writing and Grammar	<i>The ESL 51-55 course sequence is being deleted since it has been replaced by the ESL 46-50 sequence, which aligns with AB705 recommendations.</i>	MNR	
				<b>Approved</b>
ESL-54	High-intermediate Writing and Grammar	<i>The ESL 51-55 course sequence is being deleted since it has been replaced by the ESL 46-50 sequence, which aligns with AB705 recommendations.</i>	MNR	
				<b>Approved</b>
ESL-55	Advanced Writing and Grammar	<i>The ESL 51-55 course sequence is being deleted since it has been replaced by the ESL 46-50 sequence, which aligns with AB705 recommendations.</i>	MNR	
				<b>Approved</b>
ESL-90A	Special Topics in ESL: Improving Note Taking Skills	<i>With the implementation of the integrated ESL curriculum, the discipline felt that this course was no longer needed for students, especially given that it has not been offered in the last three years.</i>	MNR	
SCE-805	Creative Writing for Older Adults	<i>Course has not been taught for many years and is being deleted from the College inventory.</i>	R	<b>Approved</b>
SCE-824	Successful Money Management	<i>Course has not been taught for many years and is being deleted from the College inventory.</i>	R	<b>Approved</b>
SCE-833	Health Wellness and Nutrition for Older Adults	<i>Course has not been taught for many years and is being deleted from the College inventory.</i>	R	<b>Approved</b>
SCE-834	Weight Management for Older Adults	<i>Course has not been taught for many years and is being deleted from the College inventory.</i>	R	<b>Approved</b>
<b>Course Major Modification – Motion to approve: 1<sup>st</sup> Williams; 2<sup>nd</sup> Conrad; approved unanimously</b>				
				<b>Approved</b>
CUL-36	Introduction to Culinary Arts	<i>Need to revise the lab hours from 297 to 307. This is to correct the error that occurred in 2018-2019.</i>	R	
CUL-37	Intermediate Culinary Arts	<i>Need to correct error in lab hours from 297 hours to 307 Lab hours.</i>	R	<b>Approved</b>

CUL-38	Advanced Culinary Arts	<i>Need to correct error in lab hours from 297 hours to 307 Lab hours.</i>	R	Approved
ESL-46	Beginning American College English	<i>This course is being revised to adjust the word count only to align with recent changes in English 1A.</i>	MNR	Approved
ESL-47	Low-Intermediate American College English	<i>This course is being revised to adjust the word count only to align with recent changes in English 1A.</i>	MNR	Approved
ESL-48	Intermediate American College English	<i>This course is being revised to adjust the word count only to align with recent changes in English 1A.</i>	MNR	Approved
ESL-49	High-Intermediate American College English	<i>This course is being revised to adjust the word count only to align with recent changes in English 1A.</i>	MNR	Approved
ESL-50	Advanced American College English	<i>This course is being revised to adjust the word count only to align with recent changes in English 1A.</i>	MNR	Approved
ESL-71	Basic Reading and Vocabulary	<i>ESL is revising the support courses to align with the new sequence of core ESL courses which were revised to align with AB705 recommendations. In addition, advisories and textbooks are being updated.</i>	MNR	Approved
ESL-72	Intermediate Reading and Vocabulary	<i>ESL is revising the support courses to align with the new sequence of core ESL courses which were revised to align with AB705 recommendations. In addition, advisories and textbooks are being updated.</i>	MNR	Approved
ESL-73	High Intermediate Reading and Vocabulary	<i>ESL is revising the support courses to align with the new sequence of core ESL courses which were revised to align with AB705 recommendations. In addition, advisories and textbooks are being updated.</i>	MNR	Approved
ESL-846	Beginning American College English	<i>This course is being revised to adjust the word count only to align with recent changes in English 1A.</i>	MNR	Approved
ESL-847	Low-Intermediate American College English	<i>This course is being revised to adjust the word count only to align with recent changes in English 1A.</i>	MNR	Approved
ESL-848	Intermediate American College English	<i>This course is being revised to adjust the word count only to align with recent changes in English 1A.</i>	MNR	Approved



	High-Intermediate American College English			<b>Approved</b>
ESL-849		<i>This course is being revised to adjust the word count only to align with recent changes in English 1A.</i>	MNR	
	Advanced American College English			<b>Approved</b>
ESL-850		<i>This course is being revised to adjust the word count only to align with recent changes in English 1A.</i>	MNR	
	Special Topics in ESL: Verb Tense Review			<b>Approved</b>
ESL-90D		<i>The purpose of this modification is to review the course content, update texts, and add course objectives.</i>	MNR	
	Oral Skills I: Beginning Oral Communication			<b>Approved</b>
ESL-91		<i>ESL is revising the support courses to align with the new sequence of core ESL courses which were revised to align with AB705 recommendations. In addition, advisories and textbooks are being updated.</i>	MNR	
	Oral Skills II: Intermediate Oral Communication			<b>Approved</b>
ESL-92		<i>ESL is revising the support courses to align with the new sequence of core ESL courses which were revised to align with AB705 recommendations. In addition, advisories and textbooks are being updated.</i>	MNR	
	Oral Skills III: Advanced Oral Communication			<b>Approved</b>
ESL-93		<i>ESL is revising the support courses to align with the new sequence of core ESL courses which were revised to align with AB705 recommendations. In addition, advisories and textbooks are being updated</i>	MNR	
	Foundations of Nursing Practice Across the Lifespan			<b>Approved</b>
NRN-11		<i>Updating SLOs and objectives based on Program Review and preparation for accreditation.</i>	R	
	Acute and Chronic Medical-Surgical Nursing Across the Lifespan and Maternity Nursing			<b>Approved</b>
NRN-12		<i>Updating SLOs and objectives based on Program Review and preparation for accreditation.</i>	R	
	Health Promotion and Wellness Across the Lifespan			<b>Approved</b>
NRN-14		<i>Updating SLOs and objectives based on Program Review and preparation for accreditation.</i>	R	
<b><i>Particular notice and appreciation paid to equity-minded objectives and outcomes with emphasis on racism as a public health crisis noted in meeting; additional kudos for considered attention to critical thinking and public health.</i></b>				
	Acute Adult Medical-Surgical and Mental Health Nursing			<b>Approved</b>
NRN-21		<i>Updating SLOs and objectives based on Program Review and preparation for accreditation.</i>	R	

	Advanced Medical-Surgical Nursing Across the Lifespan and Acute Pediatrics			<b>Approved</b>
NRN-22		<i>Updating SLOs and objectives based on Program Review and preparation for accreditation.</i>	R	
	Introductory Concepts of Vocational Nursing - Nursing Fundamentals			<b>Approved</b>
NVN-52		<i>Updating SLOs and objectives based on Program Review and preparation for accreditation.</i>	R	
	Intermediate Vocational Nursing Foundations-Nursing Process			<b>Approved</b>
NVN-60		<i>Updating SLOs and objectives based on Program Review and preparation for accreditation.</i>	R	
	Intermediate Concepts of Vocational Nursing-Care of the Family			<b>Approved</b>
NVN-61		<i>Updating SLOs and objectives based on Program Review and preparation for accreditation.</i>	R	
	Intermediate Concepts of Vocational Nursing-Medical/Surgical			<b>Approved</b>
NVN-62		<i>Updating SLOs and objectives based on Program Review and preparation for accreditation.</i>	R	
	Intermediate Concepts of Vocational Nursing - Mental Health			<b>Approved</b>
NVN-63		<i>Update SLOs and objectives based on Program Review and upcoming accreditation.</i>	R	
	Advanced Vocational Nursing Foundations-Role Transition			<b>Approved</b>
NVN-70		<i>Updating SLOs and objectives based on Program Review and preparation for accreditation.</i>	R	
	Advanced Vocational Nursing Foundations-Medical/Surgical			<b>Approved</b>
NVN-71		<i>Updating SLOs and objectives based on Program Review and preparation for accreditation.</i>	R	
<b><i>Motion to approve DE and New Courses; 1<sup>st</sup> Lowden; 2<sup>nd</sup> Vermillion; approved unanimously</i></b>				
<b>Distance Education (Standard)</b>				
CIS-4DE	Practical Computer Security		MR	<b>Approved</b>
<b>New Courses</b>				
PAL-86	Tort Law and Alternative Dispute Resolution	<i>Tort Law and Alternative Dispute Resolution is an elective course for the Associate in Science In Paralegal Studies.</i>	R	<b>Approved</b>
PAL-89	Sports Management and Entertainment Law	<i>An additional elective for the Associate in Science Degree in Paralegal Studies. Course will also assist students in the field and industries of Sports Law and Entertainment Law.</i>	R	<b>Approved</b>

PAL-90	E-Discovery and Litigation Support Applications	Course an elective for the Associate in Science Degree in Paralegal Studies.	R	Approved
<b>Motion to approve New and Modified Programs; 1<sup>st</sup> Haines; 2<sup>nd</sup> Lowden; approved unanimously</b>				
<b>New Program</b>				
CUL-CERT CD	Cake Decorating	Students who complete both cake decorating classes, can use this certificate for potential employment opportunities, which may provide them a better opportunity for consideration.	R	Approved
<b>Program Modification - Certificate</b>				
Approved				
MKT-CERT IMC R	Industry Marketing Certificate	Modification of currently existing 15-unit Locally-Approved marketing certificate into a 15-unit State-Approved marketing certificate. The name of this new State-Approved certificate is Industry Marketing Certificate. This naming will clearly differentiate this 15-unit program from existing Associates of Science Business Administration Marketing Concentration. Rationale for this State-Approved Industry Marketing Certificate is for RCC to offer students a shorter than concentration program that they can utilize for employment. This 15-unit Industry Marketing Certificate program prepares students for marketing industry certification offered from The American Marketing Association as well as digital marketing certification. Along with these industry certifications, the academic Industry Marketing Certificate from RCC with proof on college transcript will increase the employability of students.	R	
<b>Program Modification - Certificate and Degree</b>				
Approved				
BUS-AS MKC R	Business Administration: Marketing Concentration	The modified list of marketing concentration reflects the today's industry trend and employments in the marketing profession. This proposed modification list of marketing courses also coincides with the list of courses required for the 15-unit State-Approved Industry Marketing Certificate, to encourage students who start with the 15-unit program to continue with the degree program.	R	
NVN-VN R	Vocational Nursing	Update PLOs to align with Nursing Accreditation Board.	R	Approved
<b>Program Modification - Degree</b>				
NRN-RN R	Registered Nursing	Update PLOs to align with Nursing Accreditation Board.	R	Approved

*The changing climate of the legal field has dictated new and revised courses to align with industry needs. The program and courses are geared for students to connect with industry earlier on in the program. This includes, but is not limited to employment, apprenticeship, internships and to position themselves for summer legal institutes. There are also technological changes occurring in the profession. Additionally, students have been placed in internships and employment in many of these areas. Preparing them with the courses can foster a better position for their success within the industry areas. Additionally, the program exceeds the standards of the California Business & Professions Code and the American Bar Association. The Paralegal Program in the future will seek official American Bar Association Approval of Paralegal Programs and thus positions itself for that process.*

PAL-AS

PS

Paralegal Studies

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## Information Items

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### Course Inclusion

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AHS-11	Visual Description: Writing About Art	<i>AHS-11 is already offered at RCC and MVC and is part of the district-wide Fine and Applied Arts AOE. Offering this course at Norco will enable our students to work toward this AOE and to have parity in course choices across all campuses.</i>	N
CIS-63	Introduction to Structured Query Language (SQL)	<i>This course is required in the new programs, A.S. in Data Science and Data Analytics Certificate. This course will provide student knowledge in Structured Query Language (SQL) and working with databases, which is essential in the Data Science field. The skills provided in this course are fundamental to other courses in the programs, such as Big Data and Machine Learning.</i>	M

### Course Major Modification

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ADJ-R1A2	Level III Modular Academy Training	<i>The hours of lecture and lab needed to be changed in response to changes made by POST (Peace Officer Standards and Training). The content did not change. This is one of three curricula that are completed in a sequence for POST certification. The changes involve moving learning domains between the three curricula.</i>	M
ADJ-R1B	Level II Modular Academy Training	<i>The hours of lecture and lab needed to be changed in response to changes made by POST (Peace Officer Standards and Training). The content did not change. This is one of three curricula that are completed in a sequence for POST certification. The changes involve moving learning domains between the three curricula.</i>	M
ADJ-R1C	Regular Basic Course, Modular Format, Module I Training	<i>The hours of lecture and lab needed to be changed in response to changes made by POST (Peace Officer Standards and Training). The content did not change. This is one of three curricula that are completed in a sequence for POST certification. The changes involve moving learning domains between the three curricula.</i>	M
FIT-15	Firefighter Refresher - Core Competencies	<i>Increased lab hours are imperative to accommodate training aspects of firefighter core competencies and provide the additional support needed by our collaborative partners.</i>	M

### Distance Education (Standard)

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CIS-22DE	Systems Auditing		M
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### New Program: Certificates

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CIS-CERT ITPM	IT Project Management	<i>The Project Management Institute (PMI) reports an "extraordinarily positive jobs outlook for skilled project professionals." Pointing to a rising need for technical project management professionals globally as well as a larger portion of the existing professional talent pool reaching retirement age, they estimate that employers will need 87.7 million individuals working in project management-oriented roles by 2027. The PMI also points out that a number of industries are seeing an increased demand for project management positions as these fields change, particularly those with rapidly changing technology needs. US Bureau of Labor Statistics reports a faster than average growth for several related positions in technical project management. Employment of computer and information systems managers is projected to grow 12% from 2016 through 2026. IT Project Management program is aimed to expand local and regional workforce while provide opportunities for students to establish careers or transition to a higher-level roles in organizations.</i>	M
<b>New Program: Certificates and Degrees</b>			

ADJ-CIA M	Crime and Intelligence Analysis	<i>The Crime and Intelligence Analysis Associates Degree of Science provides the education and technical training needed for students to establish a career in the Crime Analysis profession. The curriculum is designed to provide the student with the necessary skills to become entry level Crime Analysts and Criminal Intelligence Analysts within state, local or federal agencies as well as the private sectors.</i>	M
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HLS- EMHS M	Emergency Management and Homeland Security	<i>The Emergency Management and Homeland Security program prepares students to enter the emerging profession of homeland security and emergency management. The curriculum is designed to provide the learner with a foundation of technical and professional knowledge to meet local, state, and national safety responsibilities both in the public and private sectors preparing for, mitigating, responding to, and recovering from natural and manmade disasters.</i>	M
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HLS- EMHS-C M	Emergency Management and Homeland Security - Cyberse- curity	<i>The Emergency Management and Homeland Security - Cybersecurity concentration prepares students to enter the emerging profession of homeland security and emergency management. The curriculum is designed to provide the learner with a foundation of technical and professional knowledge to meet local, state, and national safety responsibilities both in the public and private sectors preparing for, mitigating, responding to, and recovering from natural and manmade disasters. The concentration in Cyber Security is specifically designed to prepare Cyber Security Professionals to operate in the complex world of Emergency Management and Homeland Security.</i>	M
HLS- EMHS- EMS M	Emergency Management and Homeland Security - Emer- gency Medical Services	<i>The Emergency Management and Homeland Security Emergency Medical Services program prepares students to enter the emerging profession of homeland security and emergency management. The curriculum is designed to provide the learner with a foundation of technical and professional knowledge to meet local, state, and national safety responsibilities both in the public and private sectors preparing for, mitigating, responding to, and recovering from natural and manmade disasters. The concentration in Emergency Medical Services is specifically designed to prepare persons to operate within the Emergency Medical Services branch of the Incident Command System.</i>	M
HLS- EMHS-FT M	Emergency Management and Homeland Security - Fire Technology	<i>The Emergency Management and Homeland Security--Fire Technology program prepares students to enter the emerging profession of homeland security and emergency management. The curriculum is designed to provide the learner with a foundation of technical and professional knowledge to meet local, state, and national safety responsibilities both in the public and private sectors preparing for, mitigating, responding to, and recovering from natural and manmade disasters. The concentration in Fire Technology is specifically designed to prepare persons to operate within the FIRE branch of the Incident Command System.</i>	M

HLS-EMHS-LE-M	Emergency Management and Homeland Security - Law Enforcement	<i>The Emergency Management and Homeland Security – Law Enforcement concentration prepares students to enter the emerging profession of homeland security and emergency management. The curriculum is designed to provide the learner with a foundation of technical and professional knowledge to meet local, state, and national safety responsibilities both in the public and private sectors preparing for, mitigating, responding to, and recovering from natural and manmade disasters. The concentration in Law Enforcement is specifically designed to prepare persons to operate within the LAW branch of the Incident Command System.</i>	M
<b>Program Modification: ADT</b>			
ENG-ADT	English	<i>ENG 18, 24 and 25 significantly expand the diversity of options offered to English ADT students, particularly in terms of representation and diversity. At present, Norco offers only one course focused on the literature of a historically minoritized community (ENG 20 – Survey of African American Literature). The revised ADT will allow the discipline to provide students with access and expose to literature from a wider range of communities.</i>  <i>Additionally, the above courses will, after further revision, qualify for the Ethnic Studies requirement for transfer to CSUs.</i>	N
<b>Program Modification: Certificate</b>			
KIN-CERT FP	Fitness Professionals	<i>This is a minor modification to the wording, minor correction to the catalog description paragraph only, and no change to the program. Program was approved November 2020 by Board and on 21-22 Catalog. Would like to make correction for 21-22 Addendum to Catalog. Additionally, there is a slight correction to include the correct title for KIN 43 Introduction to Personal Training, on the Narrative only.</i>	M
<b>Program Modification: Certificate and Degree</b>			
ADJ-AS BPOM	Administration of Justice/Law Enforcement Basic Peace Officer Modular Academy	<i>California P.O.S.T. (Peace Officer Standards and Training) updated their requirements for the Basic and Modular Academies. The impact to the certificate and AS degree is in the number of Units, Lecture hours and lab hours.</i>	M



**TIGER PRIDE VALUES**

**Tradition and Innovation:** We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

**Integrity and Transparency:** We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

**Growth and Continual Learning:** We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

**Equity-Mindedness:** We promote social justice and equity.

**Responsiveness:** We respond to the needs of our students and communities through engagement and collaboration.

**Student-Centeredness:** We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.



# ARE YOU CSU TRANSFER BOUND?

## NEW Ethnic Studies Requirement for CSU Transfer Students

Starting **Fall 2021**, all new **Riverside City College** students who plan to transfer to a CSU campus will be required to complete an **Ethnic Studies** course from **CSUGE Area F** for full certification. This includes students completing an Associate Degree for Transfer using the CSUGE pattern.

### What does this mean?

CSU General Education (CSUGE) requires 39 units to be completed. The distribution of these units has changed.

CSUGE	Prior to Fall 2021	Starting Fall 2021
Area D Social Sciences	3 Courses/9 units	2 courses/6units
Area F Ethnic Studies	None	1 course/3 units

Note: Continuing students prior to Fall 2021 are not required to meet this new requirement if they will transfer and graduate from the CSU by 2023/24.

For more information, please schedule an appointment with a counselor by clicking: <https://esars.rccd.edu/Riverside/Counseling2/index.htm>

Beginning Fall 2021, the following courses are approved for CSU GE Area F:

ETS 1, 3, 7, 8, 44  
ETS 13/PHI 14  
ETS/HIS 14, 15  
ETS/POL 21, 23



2021-22 Community of Practice  
Hosted by RCC English

## From PLANNING to PRACTICE

FALL

21-22

SPRING

### **September: Facilitating Addressing Hot Moments in the Classroom Through Democratic Participation Strategies**

Hosted by Dr. Audrey Holod (ENG) and  
Dr. Miguel Reid (ESL/ENG)

Text: Chapter 5, Stephen Brookfield's  
*Powerful Techniques for Teaching Adults*  
September 30, 2021, 12:50 - 1:50pm  
Room: Quad 103

### **Gradebook Analysis**

Hosted by Jo Scott-Coe (ENG)  
Brandon Owashi (Director, Inst. Research),  
Paul Richardson (CHE), and  
Ajene Wilcoxson (BUS)

Friday 9/10, 9:30 - 11am (for first steps)

**Friday 10/22, 9:30 - 11 AM**

**(for troubleshooting and emerging inquiry)**  
via Zoom (look for invite from Jo Scott-Coe)

### **October: Course Pacing**

(Assignment Pacing and Weight;  
Low and High Stakes Assessment)

Hosted by Dr. Brit Osgood-Treston (ENG)  
and Bobbie Grey (CHE)  
with support from Dr. Tammy Kearn (ENG)  
and Carolyn Rosales (ENG)  
Text and Time TBA

### **November: Conferencing and Conversation (Talking with Students)**

Hosted by Christine Sandoval (ENG) and  
Dr. Patricia Avila (COU)  
Text and Time TBA

### **January: Winter Institute Grading for Equity**

Hosted by Jo Scott-Coe (ENG),  
Kirsten Gerdes (HUM/PHI), and  
Dr. Kathleen Sell (ENG)  
with support from Dr. Kelly Douglass (ENG)  
Text and Time TBA

### **March: Rethinking How Students Meet Course Outcomes**

Hosted by Dr. Jan Andres (ENG)  
Text and Time TBA

### **April: Co-Creating with Students (Building Course Components with Our Students)**

Hosted by Wendy Silva (ENG),  
Dr. Bryan Keene (ART/AHS)  
and Dr. Audrey Holod (ENG)

### **May: A Best Practices Review (Celebrate Good Times)**

Hosted by Dr. Kelly Douglass (ENG)

For questions about our 2021-22 Community of  
Practice, please contact:

Kelly Douglass, AB705 Support Lead  
or

Kathleen Sell, ENG. Dept. Chair  
Jo Scott-Coe, ENG Dept. Asst. Chair  
Star Taylor, ENG Dept. Asst. Chair

or

Visit our blog at <https://composingpossibilities.com>

Blog maintained by Jo Scott-Coe and Jan Andres

**Riverside City College**  
**Curriculum Committee Minutes September**  
28, 2021 • 3-5 pm • Kane 224 / Zoom

1. Call to Order at 3:03pm

<b>Voting Committee Members Present</b>	<b>Mode of Attendance:</b>	<b>Voting Committee Members Absent</b>
<b>Juan Ahumada</b> , <i>Communication Studies Dept. Rep. (21-23)</i>	Zoom	<b>Huda Aljord</b> , <i>World Languages Dept. Rep.</i>
<b>Madeline Bettencourt</b> , <i>Cosmetology Dept. Rep. (21-23)</i>	Zoom	<b>Paul Conrad</b> , <i>Business Admin/Info Sys</i>
<b>Michelle Black</b> , <i>Mathematics Dept. Rep. (20-22)</i>	Zoom	<b>Bobbie Grey</b> , <i>Chemistry Dept. Rep. (21-23)</i>
<b>(D.) Brown</b> , <i>History/Humanities/Philosophy/Ethnic Studies Dept. Rep.</i>	Zoom	<b>Mark Haines</b> , <i>Dance and Theater Dept.</i>
<b>Parissa Clark</b> , <i>Economics/Geography/Political Science Dept.</i>	Zoom	<b>Robert Jew</b> , <i>Art Dept. Rep. (21-23)</i>
<b>Ellen Drinkwater</b> , <i>Articulation Officer</i>	Zoom	<b>Tammy Kearns</b> , <i>English &amp; Media Studies</i>
<b>Shannon Hammock</b> , <i>Library/Learning Resources Dept.</i>	Zoom	
<b>Scott Hernández</b> , <i>Applied Technology Dept. Rep. (20-22)</i>	Zoom	
<b>Ryan Joseph</b> , <i>Life Sciences Dept. Rep. (20-22)</i>	In Person	
<b>Amber Lappin</b> , <i>Early Childhood Education Dept. Rep. (21-</i>	In Person	
<b>Clara Lowden</b> , <i>Kinesiology/Athletics Dept. Rep. (21-23)</i>	In Person	
<b>Karyn Magno</b> , <i>Counseling Dept. Rep. (21-23)</i>	Zoom	
<b>Aaron Sappenfield</b> , <i>Physical Sciences Dept. Rep. (21-23)</i>	Zoom	
<b>Steven Schmidt</b> , <i>Music Dept. Rep. (21-23); Technical</i>	In Person	
<b>Amy Vermillion</b> , <i>Nursing Education Dept. Rep. (21-23)</i>	In Person	
<b>Kweku Williams</b> , <i>Behavioral Science / Psychology Dept.</i>	Zoom	
<b>Non-Voting Committee Members</b>		
<b>Kelly Douglass</b> , <i>Faculty Chair**, Curriculum Committee (20-22); English</i>	In Person	
<b>Elisabeth Etchell</b> , <i>ASRCC Student Representative</i>	Zoom	
<b>Cassandra Greene</b> , <i>RCC Curriculum ISC</i>	In Person	
<b>Lynn Wright</b> , <i>VP of Academic Affairs; Administrative Co-</i>	Zoom	
<b>Liaisons/Admin/Staff/Guests</b>		
<b>Robert Baradaran</b> , <i>Culinary Discipline</i>		
<b>Mia Timme</b> , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>		
<b>Shari Yates</b> , <i>Interim Dean of Instruction, CTE</i>		

- Approval of the Agenda: (1<sup>st</sup> Lowden; 2<sup>nd</sup> Hernandez; approved by consensus)
- Approval of Minutes from September 14, 2021: (1<sup>st</sup> Lowden; 2<sup>nd</sup> Hernandez; approved by consensus)
- 4. Action Items (see below)**

**Riverside City College MISSION:** Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

**VISION:** Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villaseñor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

## 5. Reports

### a. Curriculum Chair – Kelly Douglass

- i. Thank you to representatives for supporting faculty launching courses by last Friday's catalog deadline.
- ii. Please help make sure discipline and department approvals in curricunet happen.
  1. Curricunet approvals required for district Discipline Facilitator and three chairs from each college.
  2. Q: What about disciplines that are not at a College?  
A: If there is no chair at a college, the curriculum chair becomes the department chair to mark as not an RCC course.

### b. Articulation Officer – Ellen Drinkwater

#### i. IGETC Ethnic Studies

1. UC is making progress with adoption of ETS for IGETC.
2. UC IGETC Ethnic Studies Adoption Timeline
  - a. November 2021: Current UC IGETC Ethnic Studies structure and criteria will be reviewed at the Academic Council's November 22, 2021 meeting
  - b. December 2021: UC Academic Assembly confirms approval/final adoption and change to Senate Regulation 478
  - c. January/February 2022: Final language proposed to IGETC Standards Sub-Committee

#### ii. UC Approved courses have been updated for Fall 2021:

ALR 4	ETS/POL 23
BUS 15	GEO 2
BUS 48	KINA64C
COM 11	MUS 101
CSC 8	PHI 34
DAN D30ABC	POL 17
DAN D35	POL 20
ENG/ETS 24	POL 22
ETS 1, 3, 7, 8, 40	PSY 10
ETS/POL 21	PSY 35H

### c. Instructional Programs Support Coordinator – Casandra Greene – no report

### d. Tech Review Chair – Steven Schmidt – no report

### e. VPAA – Lynn Wright

- i. 58% online – 40% F2F (60% fill rate) – 2% hybrid
- ii. Expecting more online for winter.

- iii. Spring schedule will be 60/40 with 55-60% online; remaining will be face to face or hybrid
  - iv. Q: Can departments offer hybrid?  
A: Online and Hybrid have historically been linked. Now hybrid is being linked to face to face. Does Hybrid count as face to face or online? New language has been added to the contract – Dr. Wright will clarify.
- f. ASRCC Representative – Elisabeth Etchell
- i. Representative Etchell is the ICC Director and helps clubs with needs to function effectively.
  - ii. Updates for October:
    1. Tiger Pride events (bi-weekly) food giveaway – Thurs 9/30 at Cosmo with Cosmo Service gift certificates
    2. Tiger Pride Event at Butch’s Grinder (10/1)
    3. Homecoming Week
    4. Week of Scare and Halloween Town – Drive through Halloween event
    5. ASRCC Senate elections have been postponed
- g. Equity-Minded Curriculum
- i. Thursday 9/30: 12:50-1:50. Quad 103 – Community of Practice – hosted by English Dept. “Addressing Hot Moments in the Classroom Through Democratic Participation Strategies”
  - ii. An Equity Agenda item is now being added to other meeting agendas, and creating conversation opportunities about equity practices.
  - iii. Evening students didn’t have spaces to work and hangout between classes. Can we open up the library for extended hours?
    1. Blocking out classroom spaces for students who need a place to study or take tests.
    2. VPAA Wright noted that it has been addressed in the deans meeting and will be brought to PLT on 9/29; Chair Douglass noted that she will share concern with Senate President Sellick.
    3. Shortage of librarians and classified staff and no student assistance. Have had discussion about extending hours to 8p.
    4. Is there another space that can be used?
6. Curriculum Policy & Procedure
- a. Brown Act Updates
    - i. Governor Newsom’s Executive Order exempting us from Brown Act requirements for in-person meetings and membership votes extended until the end of October.

- ii. AB361 has passed and made it law that the exemptions will persist until Jan 1, 2024. Current understanding is that meetings can continue through 2023 with zoom attendance and roll call voting.
- b. DE/DX updates – share statement
- i. Guidance statement from RCCD chairs was shared on zoom screen with committee and major points reviewed with understanding that complete statement and bullet point graphic would be shared following the meeting for representative use and sent to college community via riv-all from Senate President Sellick and Curriculum Chair Douglass. (See attachments including Standard DE Proposal).
  - ii. WIN 2022 – extended transitional – DX can be used for scheduling
  - iii. SPR 2022 – Must have a standard DE approved to schedule a course online.
  - iv. If you want to teach a course online you MUST do a DE proposal for standard online – DEADLINE is OCT 8. Send proposal, district minutes approval, originating department minutes. Send to [techreview@rccd.edu](mailto:techreview@rccd.edu).**
  - v. Courses that need DE for Summer and Fall 2022 – proposals need to be in by the end of Fall.
  - vi. Question for further research on how “line of site” language applies to lab courses.
  - vii. Q: Is it appropriate for disciplines to evaluate which courses should be offered in which modality?  
A: YES! This is a great time to do that.
  - viii. Q: When creating new courses should we be doing the DE/DX at the same time?  
A: Yes, generally: If a new course was launched in Fall 2021 (September 24), the DE/DX for Summer/Fall 2022 should be launched no later than the end of Fall term. Standard practice should be that when a new course is launched a DE or DX proposal should be done at the same time in whichever modality is appropriate.
  - ix. Thank you to everyone who had all of the DEs needed by the original April 9 deadline.

## 7. Open Forum

- a. Zoom/In person moved to Kane 224 due to difficulties with technology in Hall of Fame.
- b. When reviewing programs for action items, clear all filters and search by the name of the certificate/degree to pull proposal for review.
- c. Discussion of email from Dr. Torria Davis regarding online teaching certification courses.
  - i. May of last year an online certification process was approved. Faculty who want to teach online need to be certified or be in the process of being certified. RCC is putting together their own training program but currently refer faculty to @One.
  - ii. Q: How will this requirement impact DE/DX proposals?  
A: Faculty teaching under DE have always been required to teach under a

certification of some kind; when we had to submit our December 2020 report to the state Chancellor's office on the emergency relocation of all classes to online instruction covering March 2020 forward, I believe even the DX had to have a plan for faculty training and certification, so even if faculty are teaching online for only a brief period under a DX (like for a local course closure because of COVID exposure) it would see faculty would still have to have a current certification.

- iii. Discussion of how this is different from the Canvas Academy (3 years) and when the timeline begins – from when the rule was created in September 2020 or from when individual instructors (even prior to September 2020) did their training?
  - iv. RCCD Online Teaching Certification & Resources Website Link:  
[https://www.rccd.edu/admin/ed\\_services/de/faculty/Pages/certificationResources.aspx](https://www.rccd.edu/admin/ed_services/de/faculty/Pages/certificationResources.aspx)
  - v. How will this impact adjunct? Will they be compensated for the extensive hours?
  - vi. Only 30 learners in the @One course at a time. Is there priority given to one group over another?
  - vii. Heather Smith is faculty chair of the DE Committee; We may need to reach out about intent of the language.
  - viii. Faculty will be notified at least one year in advance of when the certification needs to be renewed.
  - ix. Deans were provided a roster of faculty that are trained.
- d. DE and DX proposals do not have to have major mods or minor mods to stay in compliance. Once submitted and approved, no additional action is needed (unless you want to update or delete).
  - e. This semester is weird. Hope everyone is doing okay. If you are not okay and need support please reach out.

8. Meeting adjourned at 4:55

9. Next meeting: October 12, 2021

#### **Action Items:**

1. Spreadsheet Technical Corrections (courses with notes only) [Note: not voted on as a block in meeting, but all corrections were mentioned except one punctuation error which we will fix.]: pg. 5
2. Course Major Modifications: pg. 5-6
3. New Courses: pg. 6
4. State/Locally Approved Certificate/Degree Modifications: pg. 7-8

#### **Information Items:**

1. Course Major Modifications: pg. 8-12
2. Discipline Inclusion: pg. 12
3. New Courses: pg. 12



4. New State/Locally Approved Certificates/Degrees: pg. 12-13

**Roll Call Vote Record: pg. 13-14**

**Attachments:**

- Minutes from September 14, 2021
- Guidance statement from RCCD chairs
- Infographic of main DE/DX use policies and deadlines
- Standard DE Proposal form

<b>RCC Curriculum Committee Proposal Review Spreadsheet: September 28, 2021 Meeting</b>			
<b>TYP E</b>	<b>DISC-CODE</b>	<b>TITLE</b>	<b>COMMENTS/CONCERNS</b>
MAJ	CIS-30A	Introduction to Python Programming	Not sure if they want to link to all those GE SLOS
MAJ	ESL-95	Pronunciation and Accent Reduction	Just need to remove the comma and spacing in Advisory Skills
NEW	CIS-68A	Introduction to Machine Learning	Not sure if they want to link to all those GE SLOS; the actual Entrance Skills is not identified it is only linked to the courses.
NEW	CIS-68B	Big Data Fundamentals	Entrance Skill identified but it seems that there are 3 separate concepts and it needs to be split out into 3 Entrance Skills; Not sure if they want to link to all those GE SLOS
NEW	CIS-87B	IT Project Management Framework	Not sure if they want to link to all those GE SLOS; course content lacking

<b>Course</b>	<b>Long Title</b>	<b>Rationale</b>	<b>Campus</b>
<b><i>Motion to approve all Course Major Modifications and New Courses: 1<sup>st</sup> Vermillion; 2<sup>nd</sup> Lowden Motion amended to hold New Courses and approve Course Major Modifications: 1<sup>st</sup> Vermillion; 2<sup>nd</sup> Lowden; approved unanimously</i></b>			
<b>Course Major Modifications</b>			
CIS-30A	Introduction to Python Programming	Major course modification is needed to include general education SLO to meet UC and CSU general education requirement along with changing course prerequisite (CIS-1A) to be advisory to be more inclusive of students who already have the technical and computing skills for programming.	MR <b>Approved</b>

ESL-65	American Classroom Culture	<i>The purpose of this modification is to conduct a standard review of content, update texts, add new course objectives, and align to new course sequence.</i>	MNR	<b>Approved</b> <b>Approved</b> with discussion regarding concern of title; Douglass will share with ESL faculty for possible revision.
ESL-95	Pronunciation and Accent Reduction	<i>ESL is revising the support courses to align with the new sequence of core ESL courses which were revised to align with AB705 recommendations. In addition, advisories and textbooks are being updated.</i>	MNR	
<b>New Courses</b>				
CIS-68A	Introduction to Machine Learning	<i>This course is part of Data Science and Data Analytics program. It introduces students to concepts and theories of Machine Learning to prepare students of coursework and career in Computer Science and Data Science. The knowledge and skillsets provided in this course will help student prepare for STEM workforce. This course also aims to increase student population diversity in STEM by providing computational and statistical skills that will help learners build careers in data analytics, programming and engineering.</i>	MR	<b>Held</b> For correction needed noted at TR (entrance skill errors; concern over GESLOs) and with awareness that there is time to fix.
CIS-68B	Big Data Fundamentals	<i>This course is part of the Data Science A.S degree and Data Analytic certificate programs. This course is aimed to build data analytic skills that will help student establish their career and/or prepare students for university studies in Data Science. This course promotes STEM education that will aid in creating technical workforce diversity in Inland Empire region.</i>	MR	<b>Held</b> For correction needed noted at TR (entrance skill errors; concern over GESLOs) and with awareness that there is time to fix.

*The goal of this class is to increase diversity in the technical workforce by providing an education platform for entry-level Associate IT Project Managers focusing on context of Project Management and Information Technology. This program aims to develop quality and quantity of technical professionals to fulfill business needs and generate greater economic impact in the greater Inland Empire region. Students will gain soft and technical skills necessary to become entry-level project management jobs, including IT project managers, project coordinators, project specialists, and assistant project managers. Employment for the Project Management is expected to increase 31% between 2017 and 2027 or 8.8 million nationwide job openings will be available over the ten-year time frame. Over the last 12 months in the Inland Empire/Desert Region, there were 2,198 job postings for project managers and 576 combined job postings for project coordinators, project specialists, and assistant project managers.*

**Held**  
For correction needed noted at TR (course content needs expansion to second level, etc.) and with awareness that there is time to fix.

CIS-87B IT Project Management Framework

MR

**Motion to approve all Program Modifications: 1<sup>st</sup> Vermillion; 2<sup>nd</sup> Lowden; Approved with 1 abstention (Williams)**

**Program Modifications - Certificates**

COS-CIT R	Cosmetology Instructor Training	Updating program to reflect unit value change of courses.	R	Approved
THE-MT R	Musical Theatre	Course listing is being updated.	R	Approved

**Program Modifications - Degrees and Certificates**

AUB-AT-ATU R	Automotive Technology - Automotive Trim and Upholstery	Updating course offerings to remove WEL34, which was deleted from the College inventory.	R	Approved
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WEL-AS WT R	Welding Technology	<i>Rationale for the changes to the Welding Technology Certificate of Achievement and Degree is to ensure courses within the discipline are utilized concurrently with the courses in the individual smaller certificate patterns. These courses may be used as either required or elective courses within multiple Welding Certificate patterns. The two additional elective courses proposed in the Welding Technology Certificate/Degree pattern will simultaneously allow students to utilize the proposed courses in the smaller certificate options as well as giving them the skill to obtain employment and then continue taking courses to achieve the larger Welding Technology Certificate or Degree. We are also removing the WEL-34 class as it has been deleted.</i>	R	Approved
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## Information Items – MVC and NC proposals

### Course Major Modifications

BUS-82	Freight Claims	<i>This Course Major Modification: 1. Modifies the SLO's, moving some to Course Objectives. 2. Populates the Course Objectives field. 3. Updates the course material. (NOTE: Although textbooks are dated, they remain the most authoritative sources. There appears to be no other full-text options. An addition to the Course Material listing makes clear the use of more recent content specific material is an instructor option.)</i>	N	
BUS-83	Contracts	<i>This Course Major Modification: 1. Modifies the SLO's, moving some to Course Objectives. 2. Populates the Course Objectives field. 3. Updates the course material. (NOTE: Although textbooks are dated, they remain the most authoritative sources. There appears to be no other full-text options. An addition to the Course Material listing makes clear the use of more recent content specific material is an instructor option.)</i>	N	
BUS-85	Warehouse Management	<i>This Course Major Modification: 1. Modifies the SLO's, moving some to Course Objectives. 2. Populates the Course Objectives field. 3. Updates the course material.</i>	N	

BUS-86	Transportation and Traffic Management	<p><i>This Course Major Modification:</i></p> <ol style="list-style-type: none"> <li>1. Modifies the SLO's, moving some to Course Objectives.</li> <li>2. Populates the Course Objectives field.</li> <li>3. Updates the course material.</li> </ol>	N
BUS-87	Purchasing and Supply Management	<p><i>This Course Major Modification</i></p> <ol style="list-style-type: none"> <li>1. Modifies the SLO's, moving some to Course Objectives.</li> <li>2. Populates the Course Objectives field.</li> <li>3. Updates the course material.</li> </ol>	N
BUS-90	International Logistics	<p><i>This Course Major Modification</i></p> <ol style="list-style-type: none"> <li>1. Modifies the SLO's, moving some to Course Objectives.</li> <li>2. Populates the Course Objectives field.</li> <li>3. Updates the course material.</li> </ol>	N
CIS-30B	Python Programming in Networking	<p><i>Per discipline recommendation, major course modification is needed to include general education SLOs and change course prerequisite, CIS-1A.</i></p>	M
CIS-30C	Python Programming in Cybersecurity	<p><i>Per recommendation of CIS discipline, course major modification is needed to include general education SLOs to meet UC/CSU general education course articulation requirement. Change of course prerequisite, CIS-1A, to advisory will help increase student diversity and inclusion in this certificate. Course materials are also updated to include up-to-date resources and books as there has been changes to programming libraries and Python versions.</i></p>	M
CIS-30D	Python Programming for Internet of Things (IoT)	<p><i>Per discipline recommendation, this major modification includes general education SLOs to meet UC/CSU requirement for articulation. Textbook and course materials are also updated due to changes in Python versions and libraries.</i></p>	M
CIS-30E	Advanced Python Programming	<p><i>Per discipline recommendation, course major modification includes general education SLOs to meet UC/CSU articulation requirement. This modification also includes course materials updates as Python version and libraries have changed.</i></p>	M

FIT-CFO3A	Human Resources Management Chief Fire Officer	<p><i>Designed to provide students with knowledge of the human resource requirements related to the roles and responsibilities of a Chief Fire Officer including developing plans for employee accommodations, developing hiring procedures, establishing personnel assignments, and developing a measurable accident and injury program. This course is essential in the professional development of senior fire officers.</i></p>	M
FIT-CFO3B	Budget and Fiscal Responsibilities Chief Fire Officer	<p><i>This California State Fire Training course is designed to provide senior fire service officers with information on the roles and responsibilities of budgeting for a Chief Fire Officer. This includes developing a budget management system, a department budget, and also elaborates on the process for ensuring competitive bidding.</i></p>	M
FIT-CFO3C	General Administration Functions Chief Fire Officer	<p><i>This course is required by California State Fire Training to help senior fire officers progress to the rank of Chief Officer.</i></p>	M
FIT-CFO3D	Emergency Service Delivery Responsibilities	<p><i>This course required by California State Fire Training ensures senior fire officers have the education needed to promote to advanced leadership positions.</i></p>	M
FIT-CO2A	Human Resource Management	<p><i>This professional development course developed through California's Office of State Fire Training is designed to provide information for Company Officers on the use of human resources to accomplish assignments, evaluate members performance, supervising personnel, and integrating health and safety plans, polices, and procedures into daily activities as well as the emergency scene.</i></p>	M
FIT-CO2B	General Administrative Functions	<p><i>Designed by California's Office of State Fire Training to provide professional development and training for Firefighters on general administrative functions and the implementation of department policies and procedures. The course also addresses conveying the fire department's role, image, and mission to the public.</i></p>	M

FIT-CO2C	Fire Inspections and Investigations	<i>This California State Fire Training Course is designed to provide students with information on conducting inspections, identifying hazards and fire code violations while performing a fire investigation to determine preliminary cause. It will also discuss securing an incident scene while preserving evidence.</i>	M
FIT-CO2D	All Risk Command Operations	<i>This course designed by California's Office of state Fire Training provides professional development for career firefighters to provide information on conducting incident size-up, developing and implementing an initial plan of action involving single and multiunit operations for various types of emergency incidents to mitigate emergency situations by following agency safety procedures, conducting pre-incident planning, and conduct a post-incident analysis.</i>	M
FIT-CO2E	Wildland Incident Operations	<i>This California State Fire Training course is designed to provide information on evaluating and reporting incident conditions, analyzing incident needs so they can develop and implementing a plan of action. Additionally, students will be able to deploy incident resources to suppress a wildland fire, establish an incident command post, and complete incident reports.</i>	M
FIT-S21	Public Safety Honor Guard Academy	<i>This highly sought after course provides public safety personnel in the region with the military drill and ceremony training to appropriately conduct formal events for their perspective agencies.</i>	M
FIT-S3	Basic Fire Fighter Academy	<i>Update SLO's due to Assessment results.</i>	M
FIT-S3A	Introduction to Fire Academy and Physical Conditioning for Fire Academy Students	<i>This course focuses on the nutritional and physical aspects that are imperative for student success in FIT S3-Fire Academy.</i>	M
FIT-S3B	Firefighter I Academy Skills Review and Certification	<i>This course ensures previous students have the opportunity to certify on skills required by the State of California that were not previously offered at MVC. This helps ensure students who previously attended FIT S3 have the certifications to increase their opportunity and marketability for employment.</i>	M

HLS-50	Developing a Personal Philosophy of Leadership and Ethics	<i>This modification updates the COR to align with the latest IPSLEI curriculum and move the course from FIT to HLS.</i>	M
HLS-51	Leading Others Ethically	<i>This modification updates the COR to align with the latest IPSLEI curriculum and move the course from FIT to HLS.</i>	M
HLS-52	Ethical Leadership in Organizations	<i>This modification updates the COR to align with the latest IPSLEI curriculum and move the course from FIT to HLS.</i>	M
HLS-53	Ethics and the Challenge of Leadership	<i>This modification updates the COR to align with the latest IPSLEI curriculum and move the course from FIT to HLS.</i>	M
<b>New Courses</b>			
ARE-63	3D Tour, Virtual, Mixed, Augmented and Extended Reality	<i>High demand in emerging technologies in BIM, VR, AR, MR and XR for presenting space design. This course can be a part of new certificate in 3D tour.</i>	N
CIS-87A	Introduction to IT Project Management	<i>The skills acquired from the course can help students</i>	M
DFT-31	Advanced Computer Aided Drafting (CAD)	<i>A new course part of Essential CAD certificate. This course can be offered fully online or Hybrid.</i>	N
DFT-62	Basic Fusion 360	<i>Emerging technology for makers. A part of "Essential Fusion 360" certificate.</i>	N
DFT-63	Advanced Fusion 360	<i>Emerging technology for makers. A part of "Essential Fusion 360" certificate.</i>	N
<b>New Discipline</b>			
INT-	Industrial Automation	<i>The goal of this program is to provide training to a diverse population of adult learners to support Adult Education and Community Initiatives and drive awareness of technical skills in the community to improve career outcomes. The program intends to improve diversity in the population of learners while positively build student interests in education options and promote career growth district wide. Students will gain industrial systems applications skills for improved marketability and employability for the workplace.</i>	M
<b>New Programs - Certificates</b>			
ARE-E3DT N	Essential 3D Tour	<i>To provide short certificate for continuing education and professionals with program focus to job market.</i>	N



ARE-ER N	Essential Revit	To provide short certificate for continuing education and professionals with program focus to job market.	N
DFT-ECAD N	Essential CAD	To provide short certificate for continuing education and professionals with program focus to job market.	N
DFT-EF360 N	Essential Fusion 360	To provide short certificate for continuing education and professionals with program focus to job market.	N
DFT-ESW N	Essential SolidWorks	To provide short certificate for continuing education and professionals with program focus to job market.	N
<b>New Programs - Degrees and Certificates</b>			
HLS-EMHS-L M	Emergency Management and Homeland Security - Leadership	The Emergency Management and Homeland Security - Leadership concentration prepares students to be leaders in homeland security and emergency management. The curriculum is designed to provide the learner with a foundation of technical and professional knowledge to meet local, state, and national safety responsibilities both in the public and private sectors preparing for, mitigating, responding to, and recovering from natural and manmade disasters. The concentration in Cyber Security is specifically designed to prepare Cyber Security Professionals to operate in the complex world of Emergency Management and Homeland Security.	M

		Agenda	Minutes	Motion to Approve all Major Mods	Motion to Approve All Program mods
	<b>First</b>	Lowden	Lowden	Lowden	Vermillion
	<b>Second</b>	Hernandez	Hernandez	Vermillion	Lowden
	<b>Approval</b>	Approved	Approved	Approved	Approved

Zoom	Juan Ahumada			Y	Y
	Huda Aljord				
	Madeline Bettencourt			Y	Y
Zoom	Michelle Black			Y	Y
Zoom	D. Brown			Y	Y
Zoom	Parissa Clark			Y	Y
	Paul Conrad				

Zoom	Ellen Drinkwater	Y	Y
	Bobbie Grey		
	Mark Haines		
Zoom	Shannon Hammock	Y	Y
Zoom	Scott Hernandez	Y	Y
	Robert Jew		
In person	Ryan Joseph	Y	Y
	Tammy Kearn		
In person	Amber Lappin	Y	Y
In person	Clara Lowden	Y	Y
Zoom	Karyn Magno	Y	Y
Zoom	Aaron Sappenfield	Y	Y
In person	Steven Schmidt	Y	Y
In person	Amy Vermillion	Y	Y
Zoom	Kweku Williams	Y	abstain

**TIGER PRIDE VALUES**

**Tradition and Innovation:** We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

**Integrity and Transparency:** We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

**Growth and Continual Learning:** We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

**Equity-Mindedness:** We promote social justice and equity.

**Responsiveness:** We respond to the needs of our students and communities through engagement and collaboration.

**Student-Centeredness:** We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.

## Guidance for the Application of Emergency-Only Distance Ed (DX) Delivery

- The DX were never intended for use as permission to schedule classes online; rather, their original intent was to allow courses to be moved online in an emergency situation: "...in the case of a campus/college/district closure emergency; this form does not otherwise authorize online or hybrid course delivery" (Emergency-Only Proposal form).
- In Spring 2021, the curriculum chairs made two statements in a message that went out to rccd-all on March 18, 2021 and that was co-signed by the Academic Senate Presidents, effectively temporarily amending that use:
  - Fall 21 should be a transitional semester and allow DX to be used for scheduling in order to allow faculty to get their DE in on time: "Our Emergency-Only approvals authorize DE delivery of any classes that start on campus but are forced back online or hybrid at any point by a site closure; as outlined in the original process, courses with emergency-only approvals are authorized for online delivery for any future RCCD emergency that prohibits onsite instruction (partial or total). It is the position of the District Curriculum Committee and Senate Presidents that the Emergency-Only approvals also cover courses for Fall 2021 deemed appropriate by the discipline to continue offering online or hybrid as we transition out of the emergency. This additional semester of coverage allows departments who may wish to submit permanent DE proposals in time for regular Winter/Spring 2022 scheduling to do so."
  - Faculty should submit standard DE proposals to cover them for Winter/Spring 22: "[F]or Winter and Spring 22, faculty are advised to submit DE proposals to [techreview@rccd.edu](mailto:techreview@rccd.edu) by April 9, 2021."
- The Curriculum Chairs re-affirm that the purpose of DX approvals was never to allow for scheduling of online courses (except in the case of total campus closure) but rather for courses forced to move online. We acknowledge now in Fall of 21, they also cover classes when a whole class has been temporarily "closed" because of a local quarantine of that class and its students as this is an emergency, though temporary, and this allows instruction to continue uninterrupted.
- The Curriculum Chairs also understand that the pandemic has gone on longer and in varied waves no one anticipated; **in light of this and to create clear guidelines going forward, our view regarding the use of DX approvals going forward is as follows:**
  - **Winter 2022** may be considered an extension of the same "transition out of emergency" period as Fall 21, allowing DX to be used to schedule Winter 2022 if necessary.
  - **From Spring 22 forward, DX can no longer be used for regular planned scheduling of courses** unless we are in a shutdown mode as in 2020.
    - To support faculty who may not have met the original April 9 deadline for DE or still not have submitted DE for courses they wish to continue offering online or hybrid in Spring 22 and for which no DE approval exists, **DE proposals submitted with required district discipline and originating department minutes to [techreview@rccd.edu](mailto:techreview@rccd.edu) by October 8 should be able to move through the curricular process in time before the Spring schedule is published and be offered with DE delivery.**
    - Courses scheduled online or hybrid for Spring 22 without DE approved in time should **revert to face-to-face delivery or be cancelled, per consultation with VPAA, Deans, and faculty.**
  - Note that **Summer and Fall 22 DE proposals** may make approval deadlines if launched by the first day of Spring 22 at the very latest, but since they require discipline and department conversation, it is better to **complete and launch them by the end of Fall 21.**

# Standard Distance Ed (DE) & Emergency-Only Distance Ed (DX) Usage for 2022 forward

**Winter 2022 - DX can be used to schedule online/hybrid classes if needed.**

**Spring 2022 forward - DX will not be used to schedule classes online/hybrid.**

**DE proposals for Spring 2022 must be submitted with district discipline and originating department minutes by October 8, 2021.**

**Submit DE proposals for Summer and Fall 2022 with district discipline and originating department minutes by the end of Fall 2021.**

*Approved at District Academic Senate, September 27, 2021;*

*See full "Guidance for the Application of Emergency-Only Distance Ed (DX) Delivery" statement from RCCD Curriculum Chairs for more. RCC Faculty with questions, contact your department curriculum rep or Kelly Douglass, RCC Curriculum Chair.*

***Submit all Distance Education proposals and minutes to [techreview@rccd.edu](mailto:techreview@rccd.edu).***

## Riverside City College Curriculum Committee Minutes

Curriculum Committee Website: <https://websites.rcc.edu/curriculum/>  
(Spreadsheet for technical edits at Agendas and Minutes tab)

**October 12, 2021 • 3-5 pm • Kane 224**

### 1.1 Call to Order at 3:03pm

Voting Committee Members Present	Mode of Attendance	Committee Members Absent
<b>Juan Ahumada</b> , <i>Communication Studies Dept. Rep. (21-23)</i>	Zoom	
<b>Huda Aljord</b> , <i>World Languages Dept. Rep. (20-22)</i>	Zoom	
<b>Madeline Bettencourt</b> , <i>Cosmetology Dept. Rep. (21-23)</i>	Zoom	
<b>Michelle Black</b> , <i>Mathematics Dept. Rep. (20-22)</i>	Zoom	
<b>(D.) Brown</b> , <i>History/Humanities/Philosophy/Ethnic Studies Dept. Rep.</i>	Zoom	
<b>Parissa Clark</b> , <i>Economics/Geography/Political Science Dept.</i>	Zoom	
<b>Paul Conrad</b> , <i>Business Admin/Info Sys Tech Dept. Rep. (20-</i>	Zoom	
<b>Ellen Drinkwater</b> , <i>Articulation Officer</i>	Zoom	
<b>Bobbie Grey</b> , <i>Chemistry Dept. Rep. (21-23)</i>	Zoom	
<b>Mark Haines</b> , <i>Dance and Theater Dept. Rep. (20-22)</i>	Zoom	
<b>Shannon Hammock</b> , <i>Library/Learning Resources Dept.</i>	Zoom	
<b>Scott Hernández</b> , <i>Applied Technology Dept. Rep. (20-22)</i>	Zoom	
<b>Robert Jew</b> , <i>Art Dept. Rep. (21-23)</i>	Zoom	
<b>Ryan Joseph</b> , <i>Life Sciences Dept. Rep. (20-22)</i>	In person	
<b>Tammy Kearns</b> , <i>English &amp; Media Studies Dept. Rep. (20-22)</i>	Zoom	
<b>Amber Lappin</b> , <i>Early Childhood Education Dept. Rep. (21-</i>	In person	
<b>Clara Lowden</b> , <i>Kinesiology/Athletics Dept. Rep. (21-23)</i>	Zoom	
<b>Karyn Magno</b> , <i>Counseling Dept. Rep. (21-23)</i>	Zoom	
<b>Aaron Sappenfield</b> , <i>Physical Sciences Dept. Rep. (21-23)</i>	Zoom	
<b>Steven Schmidt</b> , <i>Music Dept. Rep. (21-23); Technical</i>	In person	
<b>Amy Vermillion</b> , <i>Nursing Education Dept. Rep. (21-23)</i>	Zoom	
<b>Kweku Williams</b> , <i>Behavioral Science / Psychology Dept.</i>	Zoom	
<b>Non-Voting Committee Members</b>		
<b>Kelly Douglass</b> , <i>Faculty Chair**, Curriculum Committee</i>	In person	
<b>Elisabeth Etchell</b> , <i>ASRCC Student Representative</i>	In person	
<b>Casandra Greene</b> , <i>RCC Curriculum ISC</i>	In person	
<b>Lynn Wright</b> , <i>VP of Academic Affairs; Administrative Co-</i>	In person	
<b>Liaisons/Admin/Staff/Guests</b>		
<b>Robert Baradaran</b> , <i>Culinary Faculty</i>	Zoom	
<b>Mia Timme</b> , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>	Zoom	

**Riverside City College MISSION:** Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

**VISION:** Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: [georgina.villasenor-lee@rccd.edu](mailto:georgina.villasenor-lee@rccd.edu) or Lorraine Jones: [lorraine.jones@rccd.edu](mailto:lorraine.jones@rccd.edu).

- 2.! Approval of the Agenda: 1<sup>st</sup> Williams; 2<sup>nd</sup> Lowden; approved by consensus
- 3.! Approval of Minutes from September 28, 2021: 1<sup>st</sup> Williams; 2<sup>nd</sup> Lowden; approved by consensus
- 4.! **Action Items (see below)**
- 5.! Reports
  - a.! Curriculum Chair – Kelly Douglass
    - i.! AB 361 Approval
      - 1.! Future standing item under curriculum policy and procedure to approve continued teleconferencing/zoom meetings; must renew approval every 30 days
      - 2.! 1<sup>st</sup> Kearn; 2<sup>nd</sup> Williams; approved by consensus
      - 3.! Next vote at Nov. 9 meeting to authorize intention for mixed meeting in February.
    - ii.! Non-Credit CORs must now include outside-of-class student hours so total student hours are on COR.
      - 1.! Mirrored courses (credit and non-credit) will be handled as a clerical cleanup; discipline faculty do not need to do anything
      - 2.! Other non-credit courses that are not mirrored need to be revised as a modification, preferably by end of academic year in June.
      - 3.! Question and discussion about difference between a non-credit course and a student participating by auditing a course.
    - iii.! Follow up on issues raised at last RCC CC:
      - 1.! Regarding online instruction certification: Senate is addressing this and more info will be on the way; see Senate President Mark Sellick’s October 6 email.
      - 2.! ESL 95 course title questions: Chair Douglass spoke with ESL faculty who provided input and feedback on curriculum committee questions and concerns about course title, including course being optional and directly addressing pronunciation improvement and clarity in English, while valuing students other languages and currency in the field, while also noting appreciation for the question generally and as an issue to further consider for future modifications.
  - b.! Articulation Officer – Ellen Drinkwater – no report
  - c.! Instructional Programs Support Coordinator – Casandra Greene
    - i.! Compliance reports
      - 1.! RCC is now at a 7.6% out-of-compliance rate compared to 67% out of compliance - Amazing work on curriculum from committee and faculty!

- 2.! Next reports will include work that should be done in spring.
  - 3.! Major modifications are designed to be a review of the course by discipline experts. Changes are only necessary if deemed appropriate (but even with no changes, modifications need to go through).
- ii.! CCCCCO curriculum and our catalog/addendum
    - 1.! The state chancellor’s office is behind in approval of items that cannot be done by local approval alone (ADTs, CTE certificates, etc.).
    - 2.! Programs can still be included for next academic year, but may not appear in the catalog – they may have to be published in the addendum.
- d.! Tech Review Chair – Steven Schmidt
    - i.! Many Distance Ed addendum came through by last Friday’s October 8 deadline with Department minutes
    - ii.! They must also include District Discipline vote if course is at more than one college.
- e.! VPAA – Lynn Wright
    - i.! Changes made to Title 5 sections 58003.1 and 58009 that affect funding for colleges with compressed calendars (like ours) that will increase apportionment.
    - ii.! Retroactive to this year; District is working on it.
- f.! ASRCC Representative – Elisabeth Etchell
    - i.! Many events are happening: Homecoming, Elections, Halloween town, In and out Burger (Thursday), Football game, LASSE, Student Senator Q&A, Career Closet
    - ii.! Food pantry moved to Kane
    - iii.! Flyers attached
- g.! Equity-Minded Curriculum
    - i.! Chapter 5 “Democratizing the Classroom” from Stephen Brookfield’s *Powerful Techniques for Teaching Adults* (2013) – highlighted reading from last week’s Community of Practice workshop hosted by English department.
    - ii.! *Grading for Equity* – Joe Feldman – especially Chapter 7, “Practices That Are Mathematically Accurate” from Part III, “Equitable Grading Practices.”
    - iii.! Vision Resource Center’s (<https://visionresourcecenter.cccco.edu/>) learning modules through the CCC office –from October 5 email from Acting Chancellor Daisy Gonzales: “The two new learning modules, described below, will also help us all recognize our individual biases and develop culturally affirming policies, practices and pedagogy. Please note, to access the modules you must first log in to the Vision Resource Center and then search for the title. Everyone who completes these learning modules will receive a certificate of completion.”
      - 1.! “I Don’t See Color, I Just See People: Becoming Culturally Competent” — this module examines the way in which the U.S. educational system perpetuates inequity and introduces various frameworks that can be

leveraged to promote cultural competence and improve students' experiences on campus.

2.! "Playing Behind the Screen: The Implicit Bias in Our Colleges"—this module introduces implicit bias and how it manifests on a college campus. The module offers strategies to address implicit bias at the institutional level to improve the educational outcomes for students and experiences for everyone on our campuses.

iv.! LGBTQIA2+ History Month events – see October 4 email from Al Wyant-Forbes (and attached graphic)

6.! Curriculum Policy & Procedure - none

7.! Open Forum – none

8.! Meeting adjourned at 4:34pm

9.! Next meeting: October 26, 2021

**Action Items:**

1.! Spreadsheet technical corrections: pg. 5

2.! Course Deletions: pg. 5

3.! Course Major Modifications: pg. 5

4.! Distance Education: pg. 5-6

5.! New Courses: pg. 6-8

6.! New State/Locally Approved Certificates/Degrees: pg. 8-11

7.! Roll call votes: pg. 12

**Information Items:** RCC Course Minor Modifications: pg. 12-18

**Information Items:** MVC and NC proposals: pg. 18-27

1.! Course Deletions

2.! Course Exclusions

3.! Course Major Modifications

4.! Course Minor Modifications

5.! New Courses

6.! New State/Locally Approved Certificates/Degrees

7.! State/Locally Approved Certificate/Degree Modifications

**Attachments:**

•! September 28, 2021 minutes

•! ASRCC flyers: ASRCC Senate election info; Homecoming info; Scare Week Info, Halloween town drive-thru

•! LGBTQIA2+ History Month events flyer



**RCC Curriculum Committee Proposal Review Spreadsheet: October 12, 2021 Meeting  
1<sup>st</sup> Lowden; 2<sup>nd</sup> Haines; approved by consensus**

TYPE	DISC-CODE	TITLE	COMMENTS/CONCERNS
DE	BIO-20DE	Plants and Human Affairs	In lab component area references BIO-5 lab. I believe it is just a copy/paste error.
NEW	CIS-68A	Introduction to Machine Learning	Several GE SLOs
NEW	CIS-68B	Big Data Fundamentals	Several GE SLOs
NEW	CIS-87B	IT Project Management Framework	Problem with course content structure. I believe it has already been held and maybe this is being addressed.
NEW	PAL-65	Law Office Technology	SLO #4 don't need "Student will...."

**Action Items**

Course	Long Title	Rationale	Campus
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***Motion to approve course deletions and major modifications: 1<sup>st</sup> Williams; 2<sup>nd</sup> Kern; approved unanimously***

**Course Deletions**

AUT-30	Ford Minor Services and Shop Practices	<i>Course has not been offered in over 5 years. Program has closed.</i>	R	<b>Approved</b>
AUT-40	Ford Electrical Systems - MLR (Maintenance and Light Repair)	<i>This course has not been offered in at least 5 years.</i>	R	<b>Approved</b>
AUT-41	Ford Advanced Electronics MLR	<i>This course has not been offered in at least 5 years.</i>	R	<b>Approved</b>
AUT-42	Ford Heating and Air Conditioning MLR	<i>This course has not been offered in at least 5 years.</i>	R	<b>Approved</b>
AUT-43	Ford Automotive Brakes MLR	<i>This course has not been offered in at least 5 years.</i>	R	<b>Approved</b>
AUT-44	Ford Alignment, Steering and Suspension MLR	<i>This course has not been offered in at least 5 years.</i>	R	<b>Approved</b>
AUT-45	Ford Automotive Chassis Systems MLR	<i>Course is no longer being taught.</i>	R	<b>Approved</b>
AUT-58	Automotive Diesel Mechanics	<i>Course is not being taught.</i>	R	<b>Approved</b>
AUT-99	Auto Technology Internship	<i>This course has not been offered in at least 5 years.</i>	R	<b>Approved</b>

**Course Major Modifications**

MUS-11	Studio Recording Techniques	<i>Modify prerequisite.</i>	R	<b>Approved</b>
MUS-P11	Live Sound Techniques I	<i>New course in demand by many music technology students. Will become part of a future additional music technology certificate.</i>	R	<b>Approved</b>

***Motion to approve DE Proposals and New Courses (not including CIS 87B which we held again): 1<sup>st</sup> Williams; 2<sup>nd</sup> Lowden; approved unanimously***

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### Distance Education Proposals (Standard)

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BIO-16DE	Human Reproduction and Sexual Behavior	MNR	Approved
BIO-20DE	Plants and Human Affairs	R	Approved
BIO-5DE	General Botany	NR	Approved
BIO-7DE	Marine Biology	NR	Approved
BIO-8DE	Principles of Ecology	NR	Approved
EST-15DE	Zero Net Energy Building Science	R	Approved
PAL-82DE	Immigration Law, Practice and Procedures	R	Approved
PAL-84DE	Criminal Law and Procedure	R	Approved

### New Courses

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CIS-68A	Introduction to Machine Learning	MR	Approved
			<p><i>This course is part of Data Science and Data Analytics program. It introduces students to concepts and theories of Machine Learning to prepare students of course-work and career in Computer Science and Data Science. The knowledge and skillsets provided in this course will help student prepare for STEM workforce. This course also aims to increase student population diversity in STEM by providing computational and statistical skills that will help learners build careers in data analytics, programming and engineering.</i></p> <p><i>(This course was held at September 28, 2021 RCC CC for various technical and formatting fixes needed.)</i></p>
CIS-68B	Big Data Fundamentals	MR	Approved
			<p><i>This course is part of the Data Science A.S degree and Data Analytic certificate programs. This course is aimed to build data analytic skills that will help student establish their career and/or prepare students for university studies in Data Science. This course promotes STEM education that will aid in creating technical workforce diversity in Inland Empire region.</i></p> <p><i>(This course was held at September 28, 2021 RCC CC for various technical and formatting fixes needed.)</i></p>

CIS-87B	IT Project Management Framework	<p><i>The goal of this class is to increase diversity in the technical workforce by providing an education platform for entry-level Associate IT Project Managers focusing on context of Project Management and Information Technology. This program aims to develop quality and quantity of technical professionals to fulfill business needs and generate greater economic impact in the greater Inland Empire region. Students will gain soft and technical skills necessary to become entry-level project management jobs, including IT project managers, project coordinators, project specialists, and assistant project managers. Employment for the Project Management is expected to increase 31% between 2017 and 2027 or 8.8 million nationwide job openings will be available over the ten-year time frame. Over the last 12 months in the Inland Empire/Desert Region, there were 2,198 job postings for project managers and 576 combined job postings for project coordinators, project specialists, and assistant project managers. (This course was held at September 28, 2021 and October 12, 2021 RCC CC with note that content is single level only.)</i></p>	MR	<b>Held</b>
CUL-48	Dietary Baking	<p><i>Many students express interest in healthful alternatives, and how to manipulate recipes they're currently using. Vegan baking has become a topic of interest with almost every baking course offered, and only an overview of the topic is discussed within Fundamentals of Baking and Pastry.</i></p>	R	<b>Approved</b>
MUS-P52A	Songwriting I	<p><i>We have a large population of students with skills and the desire to study songwriting, but we do not have the coursework to help them along that pathway. This will be the first in a series of courses leading to a new singer-songwriter certificate, and will become part of a larger, new AA in Music Industry &amp; Technology. Most local CSUs have at least one lower-division 2-unit songwriting class, some have two. The goal is to make this course transferable to commercial music / music industry studies programs at these local CSUs.</i></p>	MR	<p><b>Approved</b> (with discussion about expanding social issues section of content to be more culturally inclusive and name additional song style genres including Hip Hop and Rap; Steven will contact MUS faculty)</p>

PAL-65	Law Office Technology	<i>An additional elective for the Associate in Science Degree in Paralegal Studies. Course will also assist students law office technology suites in the legal environment.</i>	R	Approved
SOC-21	Introduction to Deviance	<i>The new class will give RCC majors more choices and enhance their experience at RCC. Also, our sociology majors will also be able to explore more areas of their discipline of choice.</i>	MR	Approved
<b>Motion to approve all New Programs except ADJ certificate in Digital Forensic Investigation: 1<sup>st</sup> Hernandez; 2<sup>nd</sup> Williams; approved unanimously</b>				
<b>New Programs: ADTs</b>				
ETS-PAL-ADT-LPPS	Social Justice Studies: Gender Studies	<i>This degree is designed to facilitate the student's passage from Riverside City College to the California State University (CSU) System with an Associate in Arts in Social Justice Studies – Gender Studies. This degree will satisfy the lower division requirements for the eventual conferral of the Bachelor's Degree in Social Justice Studies – Gender Studies at a CSU. With this degree the student will be prepared for transfer to the university upper division level. Additionally, the intent of an associate degree for transfer is to assist students in seamlessly transferring to a CSU.</i>	R	Approved
LPPS	Law, Public Policy, and Society	<i>This degree is designed to facilitate the student's passage from Riverside City College to the California State University (CSU) System with an Associate in Arts in Social Justice Studies. This degree will satisfy the lower division requirements for the eventual conferral of the Bachelor's Degree in Social Justice Studies at a CSU. With this degree the student will be prepared for transfer to the university upper division level. Additionally, the intent of an associate degree for transfer is to assist students in seamlessly transferring to a CSU.</i>	R	Approved
SOC-	Social Justice Studies	<i>This degree is designed to facilitate the student's passage from Riverside City College to the California State University (CSU) System with an Associate in Arts in Social Justice Studies. This degree will satisfy the lower division requirements for the eventual conferral of the Bachelor's Degree in Social Justice Studies at a CSU. With this degree the student will be prepared for transfer to the university upper division level. Additionally, the intent of an associate degree for transfer is to assist students in seamlessly transferring to a CSU.</i>	R	Approved
<b>New Programs: Certificates</b>				
ADJ-	Digital Forensic Investigation	<i>This is a new program to address the employment needs to Digital Forensics Investigation.</i>	R	Held as courtesy to committee members

who had difficulty finding program narrative in new curriculum format

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*To create a certificate program that includes Culinary 36, 37, & 38 only. We currently have an Associates degree / Certificate program with these courses, but it also requires Cul. 20 (Baking), Kin 4 and Mag 56. We wish to have a certificate program that only offers culinary 36, 37 & 38. The rationale for this is to address students desire to only pursue culinary arts and not the baking and management courses. We have found that some students will take the first 3 courses, but not Cul. 20, Kin 4 and Mag 56 and therefore, forgo their certificate. We still feel the need to offer Cul. 20, Kin 4 and Mag 56, which explains the rationale for having both programs.*

CUL- Foundational Culinary Arts

R **Approved**

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## New Programs: Degrees

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*In accordance with RCCD Board Policy 5775 item 6 (“Encouragement of curriculum in environmental sustainability”), and District Strategic Plan 2019-24 Objective 6.1 (“Establish and expand relationships with regional educational institutions”), an Associate of Arts degree in Sustainability is proposed at RCC. A survey of local schools found that while many universities offer higher degrees in Sustainability, no Associate Degree programs appear to be available in our area to prepare students for transfer. The degree is designed to fulfill IGETC requirements as well as basic requirements for the University of California, Riverside B.A. in Environment and Sustainability Studies and for Sustainability degrees at other institutions of higher education. While the courses will ensure that RCC students are well-prepared to transfer and complete a Sustainability degree at any university, courses were specifically chosen to create a smooth and efficient pipeline for Sustainability students to UCR, since this is where many of our students will choose to transfer. RCC faculty communicated closely with UCR faculty during the mapping of this associate degree.*

*As was made clear by the recent Resolution of the Board of Governors, California Community Colleges (No. 2019-11), sustainability must be a priority for the CCCs and this includes the need to provide valuable education to our students. According to a recent report, the global green technology and sustainability market size is set to grow from \$11.2 billion in 2020 to \$36.6 billion by 2025. And, According to the U.S. Bureau of Labor Statistics, more than half of the growth in employment expected by 2026 will be in eco-friendly occupations. A Sustainability degree will help lead our students to a fulfilling job and a more stable future.*

BIO- Sustainability in Economics and Society

R

**Approved**  
with discussion re:  
whether  
Math 12  
/12H should  
be an option  
where  
PSY/SOC  
48 is; Ryan  
will take to  
discipline  
faculty to  
consider.

BIO-	Sustainability in Science and Technology	<p><i>In accordance with RCCD Board Policy 5775 item 6 (“Encouragement of curriculum in environmental sustainability”), and District Strategic Plan 2019-24 Objective 6.1 (“Establish and expand relationships with regional educational institutions”), an Associate of Science degree in Sustainability is proposed at RCC. A survey of local schools found that while many universities offer higher degrees in Sustainability, no Associate Degree programs appear to be available in our area to prepare students for transfer. The degree is designed to fulfill IGETC requirements as well as basic requirements for the University of California, Riverside B.S. in Environment and Sustainability Studies and for Sustainability degrees at other institutions of higher education. While the courses will ensure that RCC students are well-prepared to transfer and complete a Sustainability degree at any university, courses were specifically chosen to create a smooth and efficient pipeline for Sustainability students to UCR, since this is where many of our students will choose to transfer. RCC faculty communicated closely with UCR faculty during the mapping of this associate degree. As was made clear by the recent Resolution of the Board of Governors, California Community Colleges (No. 2019-11), sustainability must be a priority for the CCCs and this includes the need to provide valuable education to our students. According to a recent report, the global green technology and sustainability market size is set to grow from \$11.2 billion in 2020 to \$36.6 billion by 2025. And, according to the U.S. Bureau of Labor Statistics, more than half of the growth in employment expected by 2026 will be in eco-friendly occupations. A Sustainability degree will help lead our students to a fulfilling job and a more stable future.</i></p>	R	<p><b>Approved</b> with note to consider some of the pre-reqs to required classes for inclusion on program; Ryan will take to discipline faculty for consideration.</p>
<b>New Programs: Non-Credit Certificate</b>				
BUS-	Non-Credit Global Industry	<p><i>This certificate will prepare students for business in a global market.</i></p>	R	<p><b>Approved</b> with note of minor hours error; Casandra fixed in meeting.</p>

		Agenda	Minutes	Spread Sheet of Updates needed	Motion to Approved course deletions and major mods	Motion to Approve Distance ed and New Courses (excluding CIS 87B)	Motion to Approve All New Programs (ADTs, Certs/Degrees/N on-credit except Digital Forensics)	Motion to Approve AB361
	<b>First</b>	Williams	Williams	Lowden	Williams	Williams	Williams	Kearn
	<b>Second</b>	Lowden	Lowden	Haines	Kearn	Lowden	Haines	Williams
	<b>Approval</b>	By consensus	By consensus	By consensus				By consensus
zoom	Juan Ahmada				Yes	Yes	Yes	
zoom	Huda Aljord				Yes	Yes	Yes	
zoom	Madeline Bettencourt				Yes	Yes	Yes	
zoom	Michelle Black				Yes	Yes	Yes	
zoom	D. Brown				Yes	Yes	Yes	
zoom	Parissa Clark				Yes	Yes	Yes	
zoom	Paul Conrad				Yes	Yes	Yes	
zoom	Ellen Drinkwater				Yes	Yes	Yes	
zoom	Bobbie Grey				Yes	Yes	Yes	
zoom	Mark Haines				Yes	Yes	Yes	
zoom	Shannon Hammock				Yes	Yes	Yes	
zoom	Scott Hernandez				Yes	Yes	Yes	
zoom	Robert Jew				Yes	Yes	Yes	
In Person	Ryan Joseph				Yes	Yes	Yes	
zoom	Tammy Kearn				Yes	Yes	Yes	
In Person	Amber Lappin				Yes	Yes	Yes	
zoom	Clara Lowden				Yes	Yes	Yes	
zoom	Karyn Magno				Yes	Yes	Yes	
zoom	Aaron Sappenfield				Yes	Yes	Yes	
In Person	Steven Schmidt				Yes	Yes	Yes	
zoom	Amy Vermillion				Yes	Yes	Yes	
zoom	Kweku Williams				Yes	Yes	Yes	
In Person	Lynn Wright							
In Person	Kelly Douglass							
In Person	Casandra Greene							
Zoom	Robert Baradaran							
Zoom	Mia Timme							

## Information Items - Minor Modifications at RCC

Course	Long Title	Rationale	Campus
ADJ-13	Criminal Investigation	<i>Minor Modification: 09.17.21 Textbook Update</i>	MNR
ADJ-14	Advanced Criminal Investigation	<i>Minor Modification: 09.17.21 Textbook Update</i>	NR
ADJ-2	Principles and Procedures of the Justice System	<i>Course updates including textbook updates.</i>	MNR
ADJ-3	Concepts of Criminal Law	<i>Course updates including adding and updating textbooks.</i>	MNR
ADJ-4	Legal Aspects of Evidence	<i>Minor Modification: 09.18.21 Textbook Update</i>	MNR



ADJ-8	Juvenile Law and Procedures	<i>Minor Modification: 09.17.21 Textbook Update</i>	MNR
AIR-30	Residential System Installation	<i>Two-year CTE Review. No changes are needed.</i>	R
AIR-61A	Beginning Air Conditioning and Refrigeration I	<i>Two-year CTE Review. No changes are needed.</i>	R
AIR-61B	Advanced Air Conditioning and Refrigeration II	<i>Two-year CTE Review. No changes are needed.</i>	R
AIR-64A	Beginning Air Conditioning and Refrigeration Electricity	<i>Two-year CTE Review. No changes are needed.</i>	R
AIR-64B	Advanced Air Conditioning and Refrigeration Electricity II	<i>Two-year CTE Review. No changes are needed.</i>	R
AIR-76	Facilities Maintenance/Chillers	<i>Two-year CTE Review. No changes are needed.</i>	R
AIR-77	Energy Conservation Methods for HVACR	<i>Two-year CTE Review. No changes are needed.</i>	R
AIR-78	Safe Refrigerant Handling & Management	<i>Two-year CTE Review. No changes are needed.</i>	R
AIR-80	Gas Heating	<i>Two-year CTE review. No changes are needed.</i>	R
AIR-83	All Weather Heating & Cooling System	<i>Two-year CTE review. No changes are needed.</i>	R
AIR-84	Boiler and Hydronic Heating	<i>Two-year CTE review. No changes are needed.</i>	R
AIR-90	Building Automation Fundamentals	<i>Two-year CTE review. No changes are needed.</i>	R
AIR-91	Advanced Building Control Networks	<i>Two-year CTE review. No changes are needed.</i>	R
AUT-801	ASE Test Preparation- Engine Repair	<i>CTE 2 year review</i>	R
AUT-802	ASE Test Preparation- Automatic Transmission/ Transaxle	<i>2 year CTE Review</i>	R
AUT-803	ASE Test Preparation- Manual Drive Train and Axles	<i>2 year CTE review</i>	R
AUT-804	ASE Test Preparation - Suspension and Steering	<i>2 year CTE review</i>	R
AUT-805	ASE Test Preparation- Brakes	<i>2 year CTE review</i>	R
AUT-806	ASE Test Preparation- Electrical/Electronic Systems	<i>2 year CTE review</i>	R
AUT-807	ASE Test Preparation- Heating and Air Conditioning	<i>CTE 2 year review</i>	R

AUT-808	ASE Test Preparation- Engine Performance	<i>CTE 2 year review</i>	R
AUT-811	ASE Test Preparation- Advanced Engine Performance	<i>CTE 2 year review</i>	R
COS-10A	Level I Hairstyling Concepts	<i>Occupational two year review. No changes needed.</i>	R
COS-10B	Level II Hairstyling Concepts	<i>Occupational two year review. No changes needed.</i>	R
COS-10C	Level III Hairstyling Concepts	<i>Occupational two year review. No changes needed.</i>	R
COS-1A	Introduction to Cosmetology Level I	<i>Occupational two year review. No changes needed.</i>	R
COS-1B	Introduction to Cosmetology Level II	<i>Occupational two year review. No changes needed.</i>	R
COS-1C	Cosmetology Business Concepts	<i>Occupational two year review. No changes needed.</i>	R
COS-20A	Level I Chemical Texture Concepts	<i>Two-year CTE review. No change needed.</i>	R
COS-20B	Level II Chemical Texture Concepts	<i>Two-year CTE review. No changes needed.</i>	R
COS-30A	Level I Haircutting Concepts	<i>Two-year CTE review. No changes needed.</i>	R
COS-30B	Level II Haircutting Concepts	<i>Two-year CTE review. No changes needed.</i>	R
COS-30C	Level III Haircutting Concepts	<i>Two-year CTE review. No changes needed.</i>	R
COS-30D	Level IV Haircutting Barbering Concepts	<i>Two-year CTE review. No changes needed.</i>	R
COS-40A	Level I Haircoloring and Bleaching Concepts	<i>Two-year CTE review. No changes needed.</i>	R
COS-40B	Level II Haircoloring and Bleaching Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-57A	Level I Skin Care Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-57B	Level II Skin Care Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-57C	Level III Skin Care Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-60A	Beginning Cosmetology Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-60B	Level II Cosmetology Concepts	<i>Two-year CTE review. No changes are needed.</i>	R

COS-60C	Level III Cosmetology Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-60D	Level IV Cosmetology Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-60E	Level V Cosmetology Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-60E1	Level V Cosmetology Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-60E2	Level V Cosmetology Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-61A	Level I Cosmetology Instructor Concepts A	<i>Two-year CTE review. No changes are needed.</i>	R
COS-61B	Level II Cosmetology Instructor Concepts B	<i>Two-year CTE review. No changes are needed.</i>	R
COS-62A	Level I Esthetician Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-62B	Level II Esthetician Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-64A	Manicuring and Pedicuring	<i>Two-year CTE review. No changes are needed.</i>	R
COS-64B	Level II: Manicuring and Pedicuring	<i>Two-year CTE review. No changes are needed.</i>	R
COS-67A	New Trends and Techniques in Hairdressing A	<i>Two-year CTE review. No changes are needed.</i>	R
COS-67B	New Trends and Techniques in Hairdressing B	<i>Two-year CTE review. No changes are needed.</i>	R
COS-67C	New Trends and Techniques in Hairdressing C	<i>Two-year CTE review. No changes are needed.</i>	R
COS-67D	New Trends and Techniques in Hairdressing D	<i>Two-year CTE review. No changes are needed.</i>	R
COS-68A	Principles and Practices of Competition Hairstyling	<i>Two-year CTE review. No changes are needed.</i>	R
COS-68B	Special Artistic Effects Used in Competition Hairstyling	<i>Two-year CTE review. No changes are needed.</i>	R
COS-69A	Mens Hair Design A	<i>Two-year CTE review. No changes are needed.</i>	R
COS-69B	Mens Hair Design B	<i>Two-year CTE review. No changes are needed.</i>	R
COS-69C	Mens Hair Designs C	<i>Two-year CTE review. No changes are needed.</i>	R
COS-70A	Level I Makeup and Hair Removal Concepts	<i>Two-year CTE review. No changes are needed.</i>	R

COS-70B	Level II Makeup and Hair Removal Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-801	Level VI Cosmetology Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-80A	Level I Nail Care Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-80B	Level II Nail Care Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-811	Cosmetology Teacher Training	<i>Two-year CTE review. No changes are needed.</i>	R
COS-812	Level II Esthetician Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-90A	Level I Clinic Floor Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-90B	Level II Clinic Floor Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-90C	Level III Clinic Floor Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-95A	Hairstyling Theory Exam Readiness	<i>Two-year CTE review. No changes are needed.</i>	R
COS-95B	Hairstyling Practical Exam Readiness	<i>Two-year CTE review. No changes are needed.</i>	R
COS-96A	Barbering Theory Exam Readiness Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-96B	Barbering Practical Exam Readiness Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-97A	Cosmetology Theory Exam Readiness Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-97B	Cosmetology Practical Exam Readiness Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-98A	Esthetics Theory Exam Readiness Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-98B	Esthetics Practical Exam Readiness Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-99A	Manicure Theory Exam Readiness Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
COS-99B	Manicure Practical Exam Readiness Concepts	<i>Two-year CTE review. No changes are needed.</i>	R
CUL-46	Fundamentals of Baking and Pastry	<i>Required 2-year review.</i>	R
CUL-47	Advanced Baking and Pastry	<i>Required 2-year review.</i>	R

CUL-50	ServSafe Food Safety	<i>Required 2-year review. No additional changes at this time.</i>	R
CUL-824	The Art Of Garde Manger	<i>Two-year CTE review. No changes are needed.</i>	R
CUL-825	Menu Planning	<i>Two-year CTE review. No changes are needed.</i>	R
CUL-826	Food Cost Accounting	<i>Two-year CTE review. No changes are needed.</i>	R
CUL-827	Culinary Purchasing and Receiving	<i>Two-year CTE review. No changes are needed.</i>	R
CUL-828A	Culinary Food Preparation I	<i>Two-year CTE review. No changes are needed.</i>	R
CUL-828B	Culinary Food Preparation II	<i>Two-year CTE review. No changes are needed.</i>	R
CUL-842	International Cuisine	<i>Two-year CTE review. No changes are needed.</i>	R
CUL-850	ServSafe Food Safety	<i>Required 2-year review. No additional changes at this time.</i>	R
CUL-875	Introduction to Math for Baking Professionals	<i>Required 2-year review. No additional changes at this time.</i>	R
CUL-876	Introduction to Cost Control for Professional Bakers	<i>Required 2-year review. No additional changes at this time.</i>	R
CUL-877	Baker's Percentages and Recipe Conversion	<i>Required 2-year review. No additional changes at this time.</i>	R
CUL-878	Cost Control for Baking & Pastry	<i>Required 2-year review. No additional changes at this time.</i>	R
EST-10	Industrial Calculations	<i>Two-year CTE Review. No changes are needed.</i>	R
EST-15	Zero Net Energy Building Science	<i>Two-year CTE Review. No changes are needed.</i>	R
EST-20	California Energy Codes	<i>Two-year CTE Review. No changes are needed.</i>	R
EST-22	California Mechanical Codes	<i>Two-year CTE Review. No changes are needed.</i>	R
EST-23	California Plumbing Codes	<i>Two-year CTE Review. No changes are needed.</i>	R
EST-24	California Electrical Codes	<i>Two-year CTE Review. No changes are needed.</i>	R
EST-25	California Residential Codes	<i>Two-year CTE Review. No changes are needed.</i>	R
EST-26	California Fire Codes	<i>Two-year CTE Review. No changes are needed.</i>	R

EST-30	Architectural Blueprint Reading	<i>Two-year CTE Review. No changes are needed.</i>	R
EST-32	Architectural Practice I	<i>Two-year CTE Review. No changes are needed.</i>	R
EST-33	Materials of Construction	<i>Two-year CTE Review. No changes are needed.</i>	R

### Information Items: MVC and NC only proposals

Course	Long Title	Rationale	Campus
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#### Course Deletions

ADJ-A46A	Background Investigation	<i>Our partner, Riverside County Sheriff has determined that this course will no longer be taught with the college.</i>	M
ADJ-A8A	Field Training Officer	<i>Our partner, Riverside County Sheriff has determined that this course will no longer be taught with the college.</i>	M
ADJ-A9A	Field Training Officer Update	<i>Our partner, Riverside County Sheriff has determined that this course will no longer be taught with the college.</i>	M

#### Course Inclusions

ADJ-24	Interview and Interrogation	<i>Our industry advisors have recommended that our CSI certificate be modified to meet state and industry standards and include ADJ-24 Interview and Interrogation as part of its overall curriculum to make our students more marketable in the industry. The discipline also recommends that it be added to the ADT as an elective. Both RCC and MVC offer the course within their program but Norco College does not have it in their catalog. To better meet the needs of our students and to maintain consistency across the district, ADJ-24 should be offered at Norco College and included in our catalog as part of the ADJ program.</i>	N
ADJ-31	Cybercrime and Digital Forensics	<i>Our industry advisors have recommended that our CSI certificate be modified to meet state standards and include ADJ-31 Cyber Crime and Digital Forensics as part of its curriculum. RCC offers the course within their program but Norco College does not have it in their catalog. To better meet the needs of our students, ADJ-31 should be offered at Norco College and included in our catalog as part of the ADJ program.</i>	N

ADJ-9H	Law in American Society Honors	<p><i>ADJ-9, Law in American Society, is currently offered at Norco College as part of the ADJ program and as a GE course under Social and Behavioral Sciences intended as an introduction to the American Legal System. ADJ-9H was developed in 2020 in an effort to take the curriculum to greater depth and provide a more rigorous and enriched experience for accelerated students but is currently offered only at RCC. ADJ-9H can make a significant difference for our students at Norco College, especially those looking at prelaw. It also supports one of our guided pathways within the discipline. ADJ-9H's overall curriculum can make our students more marketable in the industry and those planning to attend law school. RCC offers the course within their program but Norco College does not have it in their catalog. To better meet the needs of our students and to maintain consistency across the district, ADJ-9H should be offered at Norco College and included in our catalog as part of the ADJ program.</i></p>	N
CIS-30A	Introduction to Python Programming	<p><i>CIS-30A is an introductory course in Python and lays the foundations for Python programming. It is intended as the first in a series of courses that will enable students to expand their knowledge base and potentially receive certificates in Python programming. This course path expands the programming skills for existing computer science and Information Technology students. Python programming remains one of the most highly demanded skills in the programming and cybersecurity field. The Python course series, including CIS-30A, provides an education platform for students to potentially improve their opportunities for pursuing career or industry certifications in Python programming that will impact regional and national workforce.</i></p>	N

CIS-30B	Python Programming in Networking	<p><i>CIS-30B builds on the concepts introduced in CIS-30A and provides an emphasis on the use of Python programming in network administration. It is one of the required courses that will potentially enable students to receive a certificate in Python Programming. This course path expands the programming skills for existing computer science and Information Technology students. Python programming remains one of the most highly demanded skills in the programming and cybersecurity field. The Python course series, including CIS-30B, provides an education platform for students to potentially improve their opportunities for pursuing career or industry certifications in Python programming that will impact regional and national workforce.</i></p>	N
CIS-30C	Python Programming in Cybersecurity	<p><i>CIS-30C teaches programming concepts for security assessment and system investigation using Python programming language. It is one of the required courses that will enable students to potentially receive a certificate in Python Programming. The Python programming course path expands the programming skills for existing computer science and Information Technology students. Python programming remains one of the most highly demanded skills in the programming and cybersecurity field. The Python course series, including CIS-30C, provides an education platform for students to potentially improve their opportunities for pursuing career or industry certifications in Python programming that will impact regional and national workforce.</i></p>	N
CIS-30D	Python Programming for Internet of Things (IoT)	<p><i>CIS-30D builds on the concepts introduced in CIS-30A and teaches students how to use Python and MicroPython to write programs in embedded systems and micro-controllers. It is one of the required courses that will enable students to potentially receive certificates in Python programming. This course path expands the programming skills for existing computer science and Information Technology students. Python programming remains one of the most highly demanded skills in the programming and cybersecurity field. The Python course series, including CIS-30D, provides an education platform for students to potentially improve their opportunities for pursuing career or industry certifications in Python programming that will impact regional and national workforce.</i></p>	N



CIS-30E	Advanced Python Programming	<i>CIS-30E builds on the concepts introduced in CIS-30A and teaches students how to apply the principles of Python programming to import and manipulate data sets. It is one of the required courses that will allow students to potentially receive certificates in Python programming. This course path expands the programming skills for existing computer science and Information Technology students. Python programming remains one of the most highly demanded skills in the programming and cybersecurity field. The Python course series, including CIS-30E, provides an education platform for students to potentially improve their opportunities for pursuing career or industry certifications in Python programming that will impact regional and national workforce.</i>	N
ETS-1	Introduction to Ethnic Studies	<i>In order to build our Ethnic Studies Discipline, both to fulfill the CSU Area F requirement and to offer a modern, broader range of dedicated Ethnic Studies courses, we need to add these courses to our Catalog to begin offering them. These course additions are critical to our new Social Justice ADT proposal as well as our hope for a future ADT in Ethnic Studies.</i>	N
ETS-3	Introduction to African American Studies	<i>In order to build our Ethnic Studies Discipline, both to fulfill the CSU Area F requirement and to offer a modern, broader range of dedicated Ethnic Studies courses, we need to add these courses to our Catalog to begin offering them. These course additions are critical to our new Social Justice ADT proposal as well as our hope for a future ADT in Ethnic Studies.</i>	N
ETS-7	Women of Color in the United States	<i>In order to build our Ethnic Studies Discipline, both to fulfill the CSU Area F requirement and to offer a modern, broader range of dedicated Ethnic Studies courses, we need to add these courses to our Catalog to begin offering them. These course additions are critical to our new Social Justice ADT proposal as well as our hope for a future ADT in Ethnic Studies.</i>	N
ETS-8	Introduction to Black Feminism	<i>In order to build our Ethnic Studies Discipline, both to fulfill the CSU Area F requirement and to offer a modern, broader range of dedicated Ethnic Studies courses, we need to add these courses to our Catalog to begin offering them. These course additions are critical to our new Social Justice ADT proposal as well as our hope for a future ADT in Ethnic Studies.</i>	N

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**Course Major Modifications**

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ADJ-42	Criminal Behavior and Intelligence Analysis	<i>Major Modification: Decreased lab hours 09/22/21.</i>	M
ADJ-43	Criminal Intelligence Analyst Simulations	<i>Major Modification: Decrease lab hours 09/22/21.</i>	M
ADJ-A5A	Bicycle Patrol	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-P4A	PC 832 Arrest, Search and Seizure	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
EMS-59	Paramedic Preparation	<i>This is an entrance class for the paramedic program. This class has been moved from a letter grade to a Pass/No pass class.</i>	M

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**Course Minor Modifications**

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ADJ-40	Law Enforcement Crime Analysis	<i>Minor Modification 09/20/21: changed "presentation" to "paper" in methods of evaluation.</i>	M
ADJ-6	Patrol Procedures	<i>Books updated.</i>	MN
ADJ-A10A	Vice Operations	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-A11A	Effective Writing for Law Enforcement	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-A13A	Drug Use Recognition	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-A14A	Search Warrant Preparation Workshop	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-A14B	Search Warrant Execution	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-A29A	Courtroom Testimony/De-menor	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-A31A	Civil Procedures, Advanced (POST)	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-A3A	Child Abuse Investigations	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-A42A	Crime Scene Inv./video taping, Advanced	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-A44A	Laser Operator	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-A48A	Basic Criminal Investigation	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M

ADJ-B1A	Intro to Wellness and Physical Conditioning in Prep for Law Enforcement and Correctional Academies	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-B1B	Basic Peace Officer Training Academy	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-B3A	Basic Community Service Officer Academy	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-D1A	Basic Public Safety Dispatch Course	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-D1B	Dispatcher Update, Public Safety	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-D1C	Communications Training Officer Course	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-D3A	Dispatcher Update - Handling the Rising Tide of Suicide	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-D4A	Dispatcher Role Critical Incidents	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-D4B	Dispatcher Role in Critical Incidents Advanced	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-D5A	Dispatcher Public Safety Advanced	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-D6A	Dispatcher, Crisis Negotiations	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-D7A	Dispatcher Domestic Violence and Sexual Assault	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-S1A	Supervisory Course	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-T1A	Traffic Collision Investigation: Basic	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-T1B	Intermediate Traffic Collision Investigation	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-T1C	Traffic Collision Investigation, Advanced	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-T1D	Traffic Collision Reconstruction	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-T2A	Radar Operations	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
ADJ-W10A	PC 832 Firearms	<i>This curriculum needs to be reviewed and updated every 2 years per CTE requirements.</i>	M
DEA-20	Infection Control for Dental Assistants	<i>This course was reviewed for currency and the textbooks were updated.</i>	M

DEA-21	Introduction to Radiology for Dental Assistants	<i>This course was reviewed for currency and had the textbook updated.</i>	M
DEA-22	Introduction to Supervised Externships	<i>This course is being updated for currency and course materials.</i>	M
DEA-23	Introduction to Dental Sciences	<i>This course is being updated for currency and course materials.</i>	M
DEA-24	Dental Materials for the Dental Assistant	<i>The program is updating this course for currency as a CTE course and course materials.</i>	M
DEA-30	Intermediate Chairside Dental Assisting	<i>This course is being updated for currency and updating of course materials.</i>	M
DEA-31	Radiology for Dental Assistants	<i>This course is being updated for currency and course materials.</i>	M
DEA-32	Intermediate Supervised Externships	<i>Periodic CTE course update for currency.</i>	M
DEA-40A	Advanced Chairside Surgical Dental Assistant	<i>This course is being updated for currency and course materials.</i>	M
DEA-40C	Advanced Chairside Restorative Dental Assistant	<i>This course is being updated for currency and course materials.</i>	M
EMS-40	Emergency Medical Technician Continuing Education	<i>Need for students to enter the EMS profession and prepares them for EMS 50 and EMS 51 - reducing attrition and improving graduation numbers</i>	M
EMS-41	Emergency Medical Responder	<i>To better prepare students to meet the rigors of EMS 50 and EMS 51 by decreasing the attrition rate and increasing the graduation rate</i>	M
EMS-50	Emergency Medical Technician	<i>Creating entry-level professionals in Emergency Medical Services who are competent, compassionate and results driven professionals in the emergency medicine profession.</i>	M
EMS-51	Emergency Medical Services-Basic Clinical/Field	<i>Create entry-level health care professionals that are competent, compassionate and able to perform in a dynamic and dangerous environment while delivering quality medical care.</i>	M
EMS-60	Patient Assessment and Airway Management	<i>This is one of four required courses for this semester.</i>	M
EMS-61	Introduction to Medical Pathophysiology	<i>This is one of four required courses for this semester.</i>	M
EMS-62	Emergency Pharmacology	<i>This is one of four required courses for this semester.</i>	M
EMS-63	Cardiology	<i>This is one of four required courses for this semester.</i>	M

EMS-70	Trauma Management	<i>This is one of two required courses for this semester.</i>	M
EMS-71	Clinical Medical Specialty I	<i>This is one of two required courses for this semester.</i>	M
EMS-80	Medical Emergencies	<i>This is one of four classes required for the semester.</i>	M
EMS-81	Special Populations	<i>This is one of four required courses for this semester.</i>	M
EMS-82	Special Topics	<i>This is one of four required courses for this semester.</i>	M
EMS-83	Clinical Medical Specialty II	<i>This is one of four required courses for this semester.</i>	M
EMS-90	Assessment Based Management	<i>This is one of two required courses for this semester.</i>	M
EMS-91	Paramedic Field Internship	<i>This is one of two required courses for this semester.</i>	M

**New Courses**

ADJ-201	Crime & Intelligence Analysis Work Experience	<i>In support of the student pathway, professional development and employability within the Crime and Intelligence Analysis profession.</i>	M
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**New Programs**

ADJ- Degree & Cert.	Administration of Justice	<i>Norco College is the only college in the district without an AS degree in Administration of Justice. The AS degree was removed from NC's catalog after the 2008 recession when NC did not have a full-time faculty in the discipline. Today, this AS degree will assist our students to attain an AS degree in ADJ which in turn can increase wage earnings by 2.5% throughout the industry without any continued education at a 4-year institution. This AS degree also supports five guided pathways within public safety. The Certificate of Achievement will allow those new or already in the field without a degree or college credits to earn college credits towards their professional development requirements to navigate through the salary structure within their departments. It will also allow students to earn college credits towards the Public Safety pathway wherein they may not want to earn an actual degree. This will prepare our students for jobs in high demand within our industry and earn a livable wage.</i>	N
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**Program Modifications**

ADJ- ADT	Administration of Justice	<p><i>Six guided pathways have been identified within the ADJ program. Students should have the opportunity to take a variety of courses that fit within the guided pathway they are seeking to learn more about and enter into as a career. Adding the additional courses will afford our students more opportunity to professionally develop themselves in their specific field of study and prepare them for jobs in our high-demand industries.</i></p>	N
MAN- Degree & Cert.	Computer Numerical Control Programming	<p><i>Decreasing one class by one unit (Man 35). The class can be taught in 4 units instead of 5. We are changing the name of the course (MAN 35) From Computer Aided Manufacturing-Mastercam to Computer Aided Machining. In this course we would like to be able to teach either Mastercam and/or Fusion 360 and not just focus on Mastercam We also would like to give the students the option to take a new class teaching a new program known as Fusion 360 instead of Mastercam. The industry is stating that more and more companies are using Fusion 360.</i></p>	N

**TIGER PRIDE VALUES**

**Tradition and Innovation:** We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

**Integrity and Transparency:** We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

**Growth and Continual Learning:** We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

**Equity-Mindedness:** We promote social justice and equity.

**Responsiveness:** We respond to the needs of our students and communities through engagement and collaboration.

**Student-Centeredness:** We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.

**Riverside City College**  
**Curriculum Committee Minutes**  
Curriculum website: [websites.rcc.edu/curriculum](http://websites.rcc.edu/curriculum)  
October 26, 2021 • 3-5 pm • Kane 224 / Zoom

1.! Call to Order at 3:01pm

<b>Voting Committee Members Present</b>	<b>Mode of Attendance</b>	<b>Voting Committee Members Absent</b>
<b>Juan Ahumada</b> , <i>Communication Studies Dept. Rep. (21-23)</i>	Zoom	<b>Mark Haines</b> , <i>Dance and Theater Dept. Rep.</i>
<b>Huda Aljord</b> , <i>World Languages Dept. Rep. (20-22)</i>	Zoom	<b>Scott Hernández</b> , <i>Applied Technology Dept.</i>
<b>Madeline Bettencourt</b> , <i>Cosmetology Dept. Rep. (21-23)</i>	Zoom	
<b>Michelle Black</b> , <i>Mathematics Dept. Rep. (20-22)</i>	Zoom	
<b>(D.) Brown</b> , <i>History/Humanities/Philosophy/Ethnic Studies Dept. Rep.</i>	Zoom	
<b>Parissa Clark</b> , <i>Economics/Geography/Political Science Dept.</i>	Zoom	
<b>Paul Conrad</b> , <i>Business Admin/Info Sys Tech Dept. Rep. (20-</i>	Zoom	
<b>Ellen Drinkwater</b> , <i>Articulation Officer</i>	Zoom	
<b>Bobbie Grey</b> , <i>Chemistry Dept. Rep. (21-23)</i>	Zoom	
<b>Shannon Hammock</b> , <i>Library/Learning Resources Dept.</i>	Zoom	
<b>Robert Jew</b> , <i>Art Dept. Rep. (21-23)</i>	Zoom	
<b>Ryan Joseph</b> , <i>Life Sciences Dept. Rep. (20-22)</i>	Zoom	
<b>Tammy Kearn</b> , <i>English &amp; Media Studies Dept. Rep. (20-22)</i>	Zoom	
<b>Amber Lappin</b> , <i>Early Childhood Education Dept. Rep. (21-</i>	Zoom	
<b>Clara Lowden</b> , <i>Kinesiology/Athletics Dept. Rep. (21-23)</i>	Zoom	
<b>Karyn Magno</b> , <i>Counseling Dept. Rep. (21-23)</i>	Zoom	
<b>Aaron Sappenfield</b> , <i>Physical Sciences Dept. Rep. (21-23)</i>	Zoom	
<b>Steven Schmidt</b> , <i>Music Dept. Rep. (21-23); Technical</i>	In Person	
<b>Amy Vermillion</b> , <i>Nursing Education Dept. Rep. (21-23)</i>	Zoom	
<b>Kweku Williams</b> , <i>Behavioral Science / Psychology Dept.</i>	Zoom	
<b>Non-Voting Committee Members</b>		
<b>Kelly Douglass</b> , <i>Faculty Chair**, Curriculum Committee</i>	In person	
<b>Elisabeth Etchell</b> , <i>ASRCC Student Representative</i>	Zoom	
<b>Casandra Greene</b> , <i>RCC Curriculum ISC</i>	In person	
<b>Lynn Wright</b> , <i>VP of Academic Affairs; Administrative Co-</i>	Zoom	
<b>Liaisons/Admin/Staff/Guests</b>		
<b>Robert Baradaran</b> , <i>Culinary Program Faculty</i>	Zoom	
<b>Mia Timme</b> , <i>Instructional Department Specialist, English</i>	In person	

2.! Approval of the Agenda: 1<sup>st</sup> Williams; 2<sup>nd</sup> Lowden; approved by consensus

3.! Approval of October 12, 2021 Minutes: 1<sup>st</sup> Williams; 2<sup>nd</sup> Lowden; approved by consensus

**Riverside City College MISSION:** Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

**VISION:** Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

*Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: [georgina.villasenor-lee@rccd.edu](mailto:georgina.villasenor-lee@rccd.edu) or Lorraine Jones: [lorraine.jones@rccd.edu](mailto:lorraine.jones@rccd.edu).*

#### 4.! Action Items

- a.! Spreadsheet technical approvals – approved by consensus (see below)
- b.! Curriculum proposals (see below)

#### 5.! Reports

##### a.! Curriculum Chair – Kelly Douglass

##### i.! 2022 Meeting update/info

- 1.! **AB 361 that allowed for us to have mixed meetings with voting members participating via zoom has been amended; It expires Jan 31, 2022** now instead of January 1, 2024. Bill does not address voting members with HR accommodations, so if you have approved HR accommodation and will still be participating via zoom, let Chair Douglass know so she can confirm that this is still allowed.
- 2.! **Remaining meetings for Fall 21 will be in Kane; but beginning with Spring 22 we will be back in the Hall of Fame, in person.**
- 3.! Discussion of possible movement of meeting time next year (Fall 22-Spring 23) to 2:30 instead of 3; Some faculty expressed challenges in making the meeting earlier; consensus to keep at 3-5 for next year.

##### ii.! DE reminder for Fall 2022: Please look at compliance report that identifies what is Standard Distance Ed and Emergency-Only Approval. If it is emergency-only or none, please have discipline consider if you want standard DE.

- 1.! It is too late for DE for Spring 22
- 2.! Forms must be in before the end of Fall term (Dec. 16) in order to have them for 22SUM and 22FAL
- 3.! Email to [techreview@rccd.edu](mailto:techreview@rccd.edu) with form, District discipline approval, and department approval from initiating college.

##### iii.! COR Review Tool update: Approved and ready to share!

- 1.! Will be sent out with the minutes and posted on curriculum website (address on minutes and meeting drafts)
- 2.! Have faculty use the COR review tool for modifications and new courses. (Though we are past deadline for next year's catalog, curriculum work is better to do in spring to launch as you leave or first thing in the fall so fall is just about shepherding proposals through curriculum process.)

##### b.! Articulation Officer – Ellen Drinkwater – No report

##### c.! Instructional Programs Support Coordinator – Casandra Greene - No report

##### d.! Tech Review Chair – Steven Schmidt

- i.! Please be aware of deadlines; Next meeting – Nov 9 last college meeting. Anything not approved won't make catalog.



- ii.! If you are reviewing and have concerns – feel free to reach out to Steven or Kelly and they can help facilitate corrections by the meeting time.
- e.! VPAA – Lynn Wright - no report
- f.! ASRCC Representative – Elisabeth Etchell
  - i.! Scare week -- Halloween activities. Please pass along to your students.
  - ii.! Friday is Halloween Town drive-thru in the parking garage. Fun displays.
  - iii.! Thursday at CTE food is being provided for students.
- 6.! Equity-Minded Curriculum
  - a.! @One course: Equity and Culturally Responsive Teaching in an Online Environment. Recommended as a great resource; addresses how to do equity work when we are not face to face.
  - b.! Link: <https://onlinenetworkofeducators.org/course-cards/equity-culturally-responsive-teaching-in-the-online-learning-environment/>
- 7.! Curriculum Policy & Procedure – no items
- 8.! Open Forum – no time
- 9.! Next Meeting: **November 9**  
(last RCC CC meeting of 2021; last possible College Curriculum approval for Fall 2022 catalog)
- 10.! Meeting adjourned at 5:01pm

**Action Items:**

- 1.! Technical changes list: pg. 4
- 2.! Course Deletions: pg. 4-5
- 3.! Course Major Modifications: pg. 5-8
- 4.! Distance Education: pg. 8
- 5.! New Courses: pg. 8-9
- 6.! New State/Locally Approved Certificates/Degrees: pg. 9

**Information Items: Course Minor Modifications for RCC: pg. 9-10**

**Information Items: All Information and Action Items for MVC and NC: pg. 10-12**

- 1.! Course Deletions
- 2.! Course Exclusions
- 3.! Course Major Modifications
- 4.! Course Minor Modifications
- 5.! Distance Education
- 6.! New Courses
- 7.! State/Locally Approved Certificate/Degree Modifications

**Attachments:**

- ! October 12, 2021 Minutes
- ! COR Review Tool

**Action Items:**

-! Technical Corrections on Spreadsheet: <https://websites.rcc.edu/curriculum/agendas-minutes/>

RCC Curriculum Committee Proposal Review Spreadsheet: October 26, 2021 Meeting			
TYP E	DISC-CODE	TITLE	COMMENTS/CONCERNS
MAJ	FTV-51A	Film, Television and Video Laboratory I	Linked with GESLO but 51A is not. Is this the intent or should both be linked with GESLO?
MAJ	FTV-51B	Film, Television and Video Laboratory II	Linked with GESLO but 51A is not. Is this the intent or should both be linked with GESLO?
NE W	CIS-27F	Cyber Threat Intelligence & Automated Response	Can't find in Curricunet (moved to queue late; holding to allow committee to review)
NE W	CIS-70A	Foundations of Data Science	Can't find in Curricunet (moved to queue late; holding to allow committee to review)
NE W	CIS-87B	IT Project Management Framework	Doesn't appear COR has changed from previous meeting
NE W	MAT-70A	Foundations of Data Science	I thought MAT 35 was no longer with AB705 (see Advisory) (Discussion during meeting)
NE W	PSY-11	Psychology of Human Sexuality	No units are listed

**RCC CC Curriculum Proposals - Action Items**

Course	Long Title	Rationale	Campus	Action
<i>Motion to approve all course deletions and major modifications: 1<sup>st</sup> Williams; 2<sup>nd</sup> Kearn</i>				
<i>Amendment to motion to hold all BUS courses: 1<sup>st</sup> Williams; 2<sup>nd</sup> Ahumada; (revised; not approved)</i>				
<i>Revised amendment to approved all deletions and all major modifications except those holding for corrections and further input/discussion from originators: BUS 20, 22, 40, 840, FTV 51A, FTV 51B, and all MAG major mod proposals: 1<sup>st</sup> Williams; 2<sup>nd</sup> Conrad; approved unanimously</i>				
<b>Course Deletion</b>				
CAT-84	Word Processing: Word-Perfect for Windows	Course is being deleted from the Riverside Course inventory.	R	Approve
CIS-84	Word Processing: Word-Perfect for Windows	Course is being deleted from the Riverside Course inventory.	R	Approve

FTV-43	Television Studio and Equipment	<i>Per October 1, 2021 email from Scott Hernandez, this class is to be deleted; it is not offered or needed.</i>	R	Approve
FTV-46	Editing for Television	<i>Per notes from Scott Hernandez on October 1, 2021, this course is no longer offered and should be deleted.</i>	R	Approve
HET-80	Nursing Assistant Training Program (NATP)	<i>Course was changed to NNA-80. HET 80 is no longer going to be offered.</i>	R	Approve
MUS-51	Men's Ensemble	<i>No longer offered. Equivalent courses are being offered and fulfill the same requirements.</i>	R	Approve
MUS-72	Group Keyboarding Skills	<i>No longer offered. Equivalent courses are being offered and fulfill the same requirements.</i>	R	Approve
MUS-88	Pageantry Ensemble	<i>Outdated version. Replaced by MUS 48.</i>	R	Approve
PHO-13	Advanced Darkroom Techniques	<i>Course is outdated and will be replaced with a new and updated course.</i>	R	Approve
<b>Course Major Modifications</b>				
ADJ-10	Introduction to Security	<i>The course requires a major modification as it has not been reviewed or updated for a few years.</i>	R	Approve
BUS-20	Business Mathematics	<i>The desire of the Business Discipline is to add a diversity student learning outcome (SLO) that links to General Education SLO.</i>	MNR	Hold BUS/MAG courses on hold for questions to originators about course content/diversity SLO relationship.
BUS-22	Management Communications	<i>Adding Diversity SLO and Course Objectives to the Course.</i>	MNR	Hold
BUS-40	Introduction to Global Business	<i>Adding Diversity SLO and Course Objectives to the Course.</i>	R	Hold
BUS-43	Global Marketing	<i>Updating SLOs</i>	R	Approve
BUS-46	Global Trade	<i>This course is part of the Global Industry State Approved Certificate as well as A.S. in Business Administration Global Enterprise Concentration.</i>	R	Approve
BUS-48	Global Management	<i>Updating SLOs</i>	R	Approve
BUS-840	Introduction to Global Business	<i>Adding Diversity SLO and Course Objectives to the Course.</i>	R	Hold
BUS-843	Global Marketing	<i>Updating SLOs</i>	R	Approve
BUS-846	Global Trade	<i>Updating course to include diversity SLO</i>	R	Approve
BUS-848	Global Management	<i>Updating SLOs</i>	R	Approve
FTV-38A	Beginning Film, Television and Video Production Project	<i>Removing FTV 43 as an advisory.</i>	R	Approve
FTV-44A	Beginning Television Production	<i>When 51B was added as a co-requisite option, 51A was removed; modification is to put it back and create an "or" option.</i>	R	Approve

FTV-51A	Film, Television and Video Laboratory I	<i>As part of program review, update entry skills, add TOPS code. Also adding course objectives.</i>	R	<b>Hold</b> 51A/B held for questions about leveling
FTV-51B	Film, Television and Video Laboratory II	<i>Major modification to remove 45B as co-req and add objectives.</i>	R	<b>Hold</b> 51A/B held for questions about leveling
FTV-52	Film, Television and Video Laboratory	<i>Needs objectives.</i>	R	<b>Approve</b>
FTV-64A	Beginning Digital Editing Principles and Techniques	<i>Adding objectives and updating texts.</i>	R	<b>Approve</b>
FTV-68	Story Development Process in the Entertainment Industry	<i>Course objectives added.</i>	R	<b>Approve</b>
FTV-71A	Beginning Sound Engineering for Audio in Media	<i>The course is being reinstated to meet requirements of the ADT.</i>	R	<b>Approve</b>
FTV-76	Advanced Digital Audio Recording Pro Tools 201	<i>Revision to remove pre-req of FTV 75 which was deleted and add objectives.</i>	R	<b>Approve</b>
MAG-44	Principles of Management	<i>Including our new Diversity SLO.</i>	MNR	<b>Hold</b> BUS/MAG courses on hold for questions to originators about course content/diversity SLO relationship.
MAG-51	Elements of Supervision	<i>Including our new Diversity SLO.</i>	MNR	<b>Hold</b>
MAG-52	Employee Training & Development	<i>Including a new Diversity SLO.</i>	R	<b>Hold</b>
MAG-56	HRM: Human Resources Management	<i>Adding a new Diversity SLO.</i>	MNR	<b>Hold</b>
MAG-60	Introduction to Hospitality Management	<i>Adding a new Diversity SLO.</i>	R	<b>Hold</b>
MAG-62	Restaurant and Hotel Management	<i>Adding new Diversity SLO.</i>	R	<b>Hold</b>
MAG-70	Introduction to Organization Development	<i>Adding a new Diversity SLO.</i>	R	<b>Hold</b>
MUS-1	Teaching Music to Young Children	<i>Add objectives, update SLOs, course content, sample assignments, and materials.</i>	MR	<b>Approve</b>
MUS-23	History of Rock and Roll	<i>Update catalog description. Add objectives. Update SLO language. Update textbooks.</i>	MNR	<b>Approve</b>
MUS-30	Class Voice	<i>Add objectives. Update materials.</i>	MNR	<b>Approve</b>
MUS-31	College Choir	<i>Add objectives and update SLOs.</i>	MNR	<b>Approve</b>
MUS-40	Class Percussion	<i>Add objectives. Update materials.</i>	R	<b>Approve</b>

MUS-43A	Jazz Improvisation and Theory I	<i>Add objectives. Update description, SLOs, and materials.</i>	R	<b>Approve</b>
MUS-43B	Jazz Improvisation and Theory II	<i>Add objectives. Update description, SLOs, and materials.</i>	R	<b>Approve</b>
MUS-43C	Jazz Improvisation and Theory III	<i>Add objectives. Update description, SLOs, and materials.</i>	R	<b>Approve</b>
MUS-49	Indoor Marching Percussion	<i>Add objectives. Update description, SLOs, methods of evaluation, instruction, materials.</i>	R	<b>Approve</b>
MUS-50	Master Chorale	<i>Update course description. Add objectives.</i>	R	<b>Approve</b>
MUS-53	Keyboard Proficiency	<i>Add objectives. Update SLOs and materials.</i>	MR	<b>Approve</b>
MUS-57	Gospel Singers	<i>Remove entrance skills. Add objectives. Update SLOs.</i>	MR	<b>Approve</b>
MUS-59	Winter Marching Band Clinic	<i>Add objectives. Update description, methods, materials.</i>	R	<b>Approve</b>
MUS-60	Summer Marching Band Clinic	<i>Add objectives. Update description, methods, materials.</i>	R	<b>Approve</b>
MUS-61	Auxiliary Marching Units	<i>Add objectives. Update description, SLOs, methods, materials.</i>	R	<b>Approve</b>
MUS-66	Indoor Color Guard	<i>Add objectives. Update description, SLOs, methods, and materials.</i>	R	<b>Approve</b>
MUS-69	Festival Choir	<i>Add objectives. Update SLOs.</i>	R	<b>Approve</b>
MUS-70	Guitar Lab Ensemble	<i>Add objectives. Update SLOs, course content, sample assignments, and textbook. Remove prerequisite.</i>	MNR	<b>Approve</b>
MUS-71	College Chorus	<i>Remove entrance skill. Add objectives. Update SLOs.</i>	MNR	<b>Approve</b>
MUS-74	Jazz Proficiency	<i>Add objectives. Update SLOs and materials.</i>	R	<b>Approve</b>
MUS-80	Master Singers	<i>Update description. Add objectives.</i>	R	<b>Approve</b>
MUS-83	Advanced Chamber Choir	<i>Remove entrance skills. Add objectives. Update SLOs.</i>	MR	<b>Approve</b>
MUS-87	Applied Music Training	<i>Add limitation on enrollment and objectives.</i>	MNR	<b>Approve</b>
MUS-89	Music of Multicultural America	<i>Add objectives. Update materials.</i>	NR	<b>Approve</b> with note to contact originator about some content questions
MUS-89H	Honors Music of Multicultural America	<i>Add objectives. Update materials.</i>	NR	<b>Approve</b> with note to contact originator about some content questions
MUS-92	Basic Piano	<i>Add objectives. Update SLOs. Update text.</i>	MNR	<b>Approve</b>
MUS-93	The Business of Music	<i>Add objectives. Update SLOs and materials.</i>	NR	<b>Approve</b>
MUS-94	Community Jazz Orchestra	<i>Add objectives. Update description, content, methods.</i>	R	<b>Approve</b>
MUS-95	Community Symphony Band	<i>Update description, add objectives, update SLOs, update content, MOI, MOE, SA.</i>	R	<b>Approve</b>

MUS-97	Pep Band	<i>Add objectives. Update description, SLOs, and methods.</i>	R	<b>Approve</b>
MUS-P27	Beginning String Techniques	<i>Update description, SLOs, and course content. Add objectives. Update materials.</i>	MR	<b>Approve</b>
MUS-P28	Symphony Strings	<i>Add objectives. Update description, SLOs, content, methods.</i>	R	<b>Approve</b>
MUS-P44	Jazz Lab Band	<i>Add objectives. Update description, SLOs, methods.</i>	R	<b>Approve</b>
MUS-P84	Jazz Lab Orchestra	<i>Add objectives. Update description, SLOs, content, methods.</i>	R	<b>Approve</b>
<b><i>Motion to approve distance education proposal and new program and HOLD all new courses: 1<sup>st</sup> Lowden; 2<sup>nd</sup> Brown; approved unanimously</i></b>				
<b>Distance Education</b>				
GUI-45DE2	Introduction to College		MNR	<b>Approve</b>
<b>New Courses</b>				
CIS-27F	Cyber Threat Intelligence & Automated Response	<i>Course required for cyberpreneurship program grant.</i>	R	<b>Hold</b> because not in CC queue; will review for next meeting
CIS-70A	Foundations of Data Science	<i>Foundations of Data Science will attract students to the Data Science Certificate and Program. They will be exposed to an industry-leading programming language and statistical inference for data driven decision-making. This course will prepare students to be successful in Statistics for STEM and Introduction to Python. The Data Analytics Certificate and Associates Degree in Data Science prepares students for Junior Data Analyst positions. The U.S. Bureau of Labor Statistics reports that the demand for data science skills will drive a 27.9 percent rise in employment in the field through 2026. Data Scientist make businesses grow better and are the backbone of data-intensive companies.</i>	MR	<b>Hold</b> because not in CC queue; will review for next meeting
CIS-87B	IT Project Management Framework	<i>The goal of this class is to increase diversity in the technical workforce by providing an education platform for entry-level Associate IT Project Managers focusing on context of Project Management and Information Technology. This program aims to develop quality and quantity of technical professionals to fulfill business needs and generate greater economic impact in the greater Inland Empire region. Students will gain soft and technical skills necessary to become entry-level project management jobs, including IT project managers, project coordinators, project specialists, and assistant project managers. Employment for the Project Management is expected to increase 31% between 2017 and 2027 or 8.8 million nationwide job openings will be available over the ten-year time frame. Over the last 12 months in the Inland Empire/Desert Region, there were 2,198 job postings for project managers and 576 combined job postings for project coordinators, project specialists, and assistant project managers. <b><i>This course has been held at last three RCC CC meetings because the course content is only one level.</i></b></i>	MR	<b>Hold</b> because still waiting for content to be revised so it is not single-level.

MAT-70A	Foundations of Data Science	<p><i>Foundations of Data Science will attract students to the Data Science Certificate and Program. They will be exposed to an industry-leading programming language and statistical inference for data driven decision-making. This course will prepare students to be successful in Statistics for STEM and Introduction to Python. The Data Analytics Certificate and Associates Degree in Data Science prepares students for Junior Data Analyst positions. The U.S. Bureau of Labor Statistics reports that the demand for data science skills will drive a 27.9 percent rise in employment in the field through 2026. Data Scientist make businesses grow better and are the backbone of data-intensive companies.</i></p>	MNR	<p><b>Hold</b> Because x-listed partner (CIS 70A) not in CC queue; will review for next meeting</p>
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PSY-11	Psychology of Human Sexuality	<p><i>Human Sexuality has a C-ID descriptor (PSY 130) that will help provide a clear path for transfer to CSU. The course will directly contribute to the A.A.T. in Psychology by adding an option to List A. Several social justice ADTs are currently in development, and Human Sexuality is a course that can contribute to the course options for those programs. The course contributes to student self-understanding, personal growth, and well-being. It is applicable to and of interest to students from most majors. Human Sexuality will also enhance our general education offerings. In line with what is seen at quite a few CCCs, we plan to submit this course for fulfillment of Area D and Area E CSU GE requirements. It also fits in IGETC Area 4 and in RCCD GE B2: Social &amp; Behavioral Sciences.</i></p>	MNR	<p><b>Hold</b> For a variety of questions regarding content.</p>
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### New Programs - Certificates

ADJ-	Digital Forensic Investigation	<p><i>This is a new program to address the employment needs to Digital Forensics Investigation. <b>This certificate was held to allow committee more time for review.</b></i></p>	R	<p><b>Approve</b></p>
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### Information Items - RCC Minor Modifications

CAT-842	MOSPrep: Microsoft Office Excel Expert Exam Preparation	<p><i>Two year review with text update.</i></p>	MR	
CAT-843	MOSPrep: Microsoft Office PowerPoint Core Exam Preparation	<p><i>Two-year review with textbook update.</i></p>	MR	
CAT-844	MOSPrep: Microsoft Office Access Core Exam Preparation	<p><i>Two year review with text book update.</i></p>	MR	

CAT-845	MOSPrep: Microsoft Office Outlook Core Exam Preparation	<i>Two year review with text book update.</i>	MR
PDS-802	Supervisory Skills	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-803	Increasing Productivity	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-804	Motivating Yourself and Others	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-805	Difficult Conversations	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-806	The Art of Negotiating and Collaborating	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-807	Personality Styles and Difficult Relationships	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-809	Business Writing in a Technological World	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-813	Best Practices in Customer Service	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-814	Closing Techniques That Win the Sale	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-815	Winning Sales Scripts	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-816	Personal Finance	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-817	Financial Future	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-818	The Successful Job Search	<i>Two year CTE review. No changes needed.</i>	MNR

## Information Items - MVC and NC Proposals

### Course Deletion

MDA-54	Clinical Medical Assisting and Pharmacology	<i>This course has been replaced with MDA-54A and MDA-54B</i>	M
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### Course Exclusion

KIN-38	Stress Management	<i>KIN 38 (Stress Management) is not a required class for our ADT (KIN) or our Fitness Professionals Certificate. Excluding this course from MVC does not affect our program or any degrees/certificates that we have to offer.</i>	M
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### Course Major Modification

ADJ-C2A	Adult Correctional Officer Supplemental Core Course	<i>STC has changed the required curriculum for this course. This modification aligns the curriculum with the state mandates.</i>	M
FIT-C40	Advanced Incident Command System (I-400)	<i>The target audience for this course is senior Fire department personnel who are expected to perform in a management capacity in an Area Command or Multi-Agency Coordination Entity.</i>	M



FIT-INS1	Instructor I	<i>Course is required for firefighter career progression in agencies operating within the RCCD</i>	M
FIT-INS2	Instructor II	<i>Course is required for career advancement of firefighters actively working in the RCCD.</i>	M
MAN-35	Computer Aided Machining	<i>There are other CAM software systems. Mastercam is still used in much of the industry many are also using Fusion 360.</i>	N
MDA-11	Medical Documentation and Terminology	<i>Reviewed course for currency; updated objectives, course content, and course materials.</i>	M
MDA-59	Medical Office Procedures	<i>Reviewed course for currency, updated objectives to better align with current medical assisting duties/skills, and updated course materials.</i>	M
<b>Course Minor Modification</b>			
MDA-10	Medical Terminology	<i>Reviewing and updating course materials.</i>	M
MDA-50	Medical Assisting Core	<i>Reviewed course for currency and updated course materials.</i>	M
MDA-54A	Clinical Medical Assisting I	<i>Reviewed course for currency and updated course materials.</i>	M
MDA-54B	Clinical Medical Assisting II	<i>Reviewed course for currency and updated course materials.</i>	M
MDA-58B	Advanced Medical Transcription	<i>Reviewed course for currency and updated course materials.</i>	M
MDA-60	Survey of Human Disease Processes	<i>Reviewed course for currency and updated course materials.</i>	M
MDA-61	Pharmacology for Medical Office Personnel	<i>Reviewed course for currency and updated course materials.</i>	M
MDA-62	CPT/Coding	<i>Reviewed course for currency and updated course materials.</i>	M
MDA-63	Diagnostic Coding	<i>Reviewed course for currency and updated course materials.</i>	M
MDA-64	Advanced Diagnostic Coding	<i>Reviewed course for currency and updated course materials.</i>	M
<b>Distance Education</b>			
DEA-23DE2	Introduction to Dental Sciences		M
DEA-41DE2	Dental Office Management		M
<b>New Courses</b>			
HMS-64	Introduction to Physiology and Pharmacology	<i>This course is required to meet accreditation standards of the California Consortium of Addiction Programs and Professionals and will be added to the Drug and Alcohol Studies Certificate of Achievement.</i>	M

HMS-65	Supervised Practicum	<i>This course is required to meet accreditation standards of the California Consortium of Addiction Programs and Professionals and will be added to the Drug and Alcohol Studies Certificate of Achievement.</i>	M
<b>Program Modification</b>			
CIS-AS CA	Computer Applications	<i>The modification of Computer Applications and Office Technology certificate and degree address the removal of deleted courses, CIS-84 – Word Processing: Word Perfect for Windows, removal cross-listed CAT-54A and change of CIS-54A course title. These changes will impact the elective options of the certificate and degree, which does not impose any changes to program over objectives, units or learning outcomes. Course removal and title change are the result of outdated technology course content.</i>	M

**TIGER PRIDE VALUES**

**Tradition and Innovation:** We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

**Integrity and Transparency:** We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

**Growth and Continual Learning:** We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

**Equity-Mindedness:** We promote social justice and equity.

**Responsiveness:** We respond to the needs of our students and communities through engagement and collaboration.

**Student-Centeredness:** We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.