

Riverside City College Curriculum Committee Minutes

Curriculum website: websites.rcc.edu/curriculum
September 13, 2022 • 3-5 pm • Hall of Fame / Zoom

1. Call to Order at 3:03pm

Voting Committee Members*	Mode of Attendance	Absent Committee Members
Juan Ahumada , <i>Communication Studies Dept. Rep. (21-23)</i>	Zoom	Scott Hernández , <i>Applied Technology Dept.</i>
Madeline Bettencourt , <i>Cosmetology Dept. Rep. (21-23)</i>	Zoom	Robert Jew , <i>Art Dept. Rep. (21-23)</i>
Parissa Clark , <i>Economics/Geography/Political Science Dept.</i>	Zoom	Aaron Sappenfield , <i>Physical Sciences Dept.</i>
Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep. (22-</i>	Zoom	David Caloca , <i>ASRCC Student Representative</i>
Ellen Drinkwater , <i>Articulation Officer</i>	Zoom	
Bobbie Grey , <i>Chemistry Dept. Rep. (21-23)</i>	Zoom	
Mark Haines , <i>Dance and Theater Dept. Rep. (22-24)</i>	Zoom	
Shannon Hammock , <i>Library/Learning Resources Dept.</i>	Zoom	
Ryan Joseph , <i>Life Sciences Dept. Rep. (22-24)</i>	In person	
Tammy Kearn , <i>English & Media Studies Dept. Rep. (22-24)</i>	Zoom	
DyanSue Kovacs , <i>World Languages Dept. Rep. (22-24)</i>	Zoom	
Amber Lappin , <i>Early Childhood Education Dept. Rep. (21-</i>	Zoom	
Clara Lowden , <i>Kinesiology/Athletics Dept. Rep. (21-23)</i>	Zoom	
Karyn Magno , <i>Counseling Dept. Rep. (21-23)</i>	Zoom	
Valerie Merrill , <i>Mathematics Dept. Rep. (22-24)</i>	Zoom	
Doris Namala , <i>History/Humanities/Philosophy/Ethnic Studies Dept.</i>	Zoom	
Steven Schmidt , <i>Music Dept. Rep. (21-23); Technical</i>	In person	
Amy Vermillion , <i>Nursing Education Dept. Rep. (21-23)</i>	Zoom	
Kweku Williams , <i>Behavioral Science / Psychology Dept.</i>	Zoom	
Non-Voting Committee Members		
Kelly Douglass , <i>Faculty Chair, Curriculum Committee (22-24); English</i>	In person	
Cassandra Greene , <i>RCC Curriculum ISC</i>	In person	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-</i>	Zoom	
Liaisons/Admin/Staff/Guests		
Robert Baradaran , <i>Culinary faculty</i>	Zoom	
Jennifer Corr , <i>Business Admin/Info Sys Tech Dept. faculty</i>	Zoom	
Jeanine Gardner , <i>Admissions and Records</i>	Zoom	
Mia Timme , <i>Instructional Department Specialist, English</i>	In person	
Shari Yates , <i>Interim Dean of Instruction, CTE</i>	Zoom	
Rise Interpreter – Shivani	Zoom	
Rise Interpreter – Traci Spencer	Zoom	

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villasenor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

2. Approval of the Agenda with change to move welcome after approval of minutes: 1st Lowden; 2nd Vermillion; approved by consensus
3. Approval of Minutes from May 24, 2022: 1st Kearn; 2nd Williams; approved by consensus
4. Welcome and introduction to committee members
5. **Action Items**
 - a. **Spreadsheet technical approval (see below for list)**
 - i. Chair Douglass provided an overview of using technical edits list
 - ii. Clarification about course materials published within five years: at least ONE text must be in the last five years (not all)
 - iii. SOC-21DE / CUL 20 notes to be addressed in Action Items
 - iv. Check on BIO 4 and 61 courses. Should language be there about meeting requirements for District. Ellen Drinkwater will check with AOs; Ryan Joseph will check with biologists.
 - b. **Curriculum proposals (see below)**
6. Reports
 - a. Curriculum Chair – Kelly Douglass
 - i. Agenda questions/ first meeting clarifications
 1. Discussion of committee member question regarding how “deep to dive” in discussions at meeting, especially around equity noting that we don’t necessarily want time limit on how much we should spend other than being mindful of our catalog deadlines and meeting constraints. We can raise questions on anything that warrants question and provide feedback, but committee approves title 5 regulations. Discipline faculty are the experts and have final say over their courses as long as they meet the needs of the programs. But we also can ask for more of a discussion on topics in regard to equity, inclusion among the discipline if it seems warranted, offer support and resources and other suggestions from committee.
 2. The last college meeting at which curriculum can be approved to be on track for board approval for inclusion in 2023-24 catalog is November 8; committee members should note that action item agendas for October 25 and November 8 will likely be long.
 - ii. Next meeting we will have ASRCC rep join our committee – David Laloca
 - iii. Explanation of Academic Standards committee function and membership composition; Clara Lowden is still available to serve as RCC Curriculum rep on committee.
 - b. Articulation Officer – Ellen Drinkwater

- i. Area F updates for future joined CSU/UC General Education plan: we will not need to submit any already approved CSU Area F courses – they will be rolled into IGETC Area 7. If there are substantial updates/changes or new courses they will need to be submitted for GE Review December 22.
- ii. New UC transfer Courses – Fall 22
 - 1. HIS 16, 17, 18, 38
 - 2. MAT 1AH, 9, 70B,
 - 3. MUS P52A, 89H
 - 4. PSY 11
 - 5. SOC 21
 - 6. PHO 20
 - 7. CIS/CSC 12
 - 8. CIS/MAT 70A
 - 9. CIS 68A, 68B
- iii. Area E changes - comment period; AB 928 Single GE Pattern for CCC - The New CALGETC; Comment period ends on Sept 30th, 2022:
https://www.surveymonkey.com/r/AB928_GE_Survey

IGETC Area	Subject	Proposed GE Pattern
1	1A English Composition	1 course (3 units)
	1B Critical Thinking & Composition	1 course (3 units)
	1C* Oral Communication (*currently CSU only)	1 course (3 units)
2	2A Mathematical Concepts & Quantitative Reasoning	1 course (3 units)
3	3A Arts (1 course required)	2 courses (6 units)
	3B Humanities (1 course required)	
4	4 Social & Behavioral Sciences	2 courses (6 units)
5	5A Physical Science	1 course (3 units)
	5B Biological Science	1 course (3 units)
	5C Laboratory (for Bio/Phys Sci course)	(1 unit)
N/A	N/A Lifelong Learning & Self-Development	
6	6A** Language Other Than English (LOTE) (**currently UC only, carries no units)	
7	7 Ethnic Studies	1 course (3 units)
TOTAL		11 courses 34 units

iv.

- c. Instructional Programs Support Coordinator – Casandra Greene
 - i. Only 10% of courses are out of compliance – HUGE improvement
 - ii. Please review your report and submit the major and minor modifications.
 - iii. Reach out to Dept Chair/Dean if you need assistance or support and/or/then Chair Douglass.
 - iv. Note that courses that remain out of compliance can be blocked from offering.
 - v. Committee member question: If we are not offering a course, does it need to be updated?
 - 1. Yes – we should not have courses in our catalog that we are not offering
 - 2. If a course is in a program – why are we not offering
 - 3. You can do an exclusion if it is a shared course, but RIV doesn't want it. Be sure to check if it is any Programs
 - vi. Discussion about interdisciplinary course that is out of compliance without a clear or recent “owner;” plan of action about how to address with Members Williams, Lappin, and Clark to be initiated by Chair Douglass in forthcoming email.
- d. Tech Review Chair – Steven Schmidt
 - i. Curricunet is constantly doing updates, so the interface goes through minor changes.
 - ii. If there is something different or a question, please reach out to Steven with questions.
- e. VPAA – Lynn Wright
 - i. VP Wright thanked committee for the work on curriculum.
 - ii. Noted that there was a focus on equity in curriculum at Curriculum Institute 2022; brief summary with note that we will discuss in open forum but also put on next agenda so committee members who attended can review notes for items to share.
 - iii. Shared encouraging news about FTEs and current enrollment numbers that are looking very good.
- f. Equity-Minded Curriculum
 - i. Representative Kern reminded committee about the COR review tool that begins with an equity lens. Hand out to faculty when they are doing major mods.
 - ii. Chair Douglass shared two upcoming events:
 - 1. Community of Practice hosted by English (see attached); Sept 22, zoom, at college hour; Dr. Audrey Holod (ENG) and Courtney Carter (COU) on-specific needs of adult learners
 - 2. Book Club – Becoming a Student Ready College; Bi-Weekly meetings; Chapter 2 on Sept 22, zoom on college hour

7. Curriculum Policy & Procedure
 - a. Vote for continued use of teleconferencing required by AB361
 - b. Satisfied Aug. 30; reconsider at September 27 meeting for October meetings
8. Open Forum
 - a. Representative Williams offered advice on major mods and keeping texts updated – easiest way to do it is with OER resources because they automatically update.
 - i. Any suggestions for areas that are not being updated or new? C-ID does not recommend listing only OER in some discipline.
 - ii. Ideas: Acknowledge on C-ID that OER should be supplemental; Faculty should work to compile a list of resources
 - b. Representative Gray shared some info regarding equity focus at Curriculum Institute:
 - i. Strong focus this year on technology and equity. Specifically using technology to decolonize curriculum.
 - ii. Shared ideas from institute around the need to be flexible with deadlines and time; be understanding to family issues; focus on using technology to help our most marginalized students succeed.
 - c. Next Curriculum Institute – July 12-15, 2023, in Riverside – multiple recommendations to attend if possible and funding allows
9. Next Meeting: September 27, 2022; Meeting adjourned at 4:41pm

Action Items:

1. Spreadsheet of technical edits: p. 6
2. Course Exclusions: pg. 7
3. Course Major Modifications: pg. 7-9
4. Distance Education: pg. 9
5. New Courses: pg. 9
6. New State/Locally Approved Certificates/Degrees: pg. 10
7. State/Locally Approved Certificate/Degree Modifications: pg. 10

Information Items: Course Minor Modifications for RCC : pg. 11-12

Information Items: All Information and Action Items for MVC and NC: pg. 12-13

1. Course Deletions
2. Course Major Modifications
3. Distance Education
4. New Courses
5. New State/Locally Approved Certificates/Degrees
6. State/Locally Approved Certificate/Degree Modifications

Attachments:

- May 24, 2022 minutes
- Community of Practice hosted by English

Action Items:

Technical Corrections on Spreadsheet:

TYPE	DISC-CODE	TITLE	COMMENTS/CONCERNS
MAJ	BIO-18	Human Genetics	Not sure if under SLO #3 if the last statement "Discuss the societal implications..." is supposed to be a separate SLO
MAJ	BIO-19	Environmental Science	textbooks older than 5 years.; Not sure if under SLO #2 if the last statement "Distinguish the environmental impacts..." is supposed to be a separate SLO; numbering is off
MAJ	CUL-20	Fundamentals of Baking I	Lab content not broken out from lecture content
MAJ	DAN-13	Pilates Methodology	Not sure if the 72 hours are lab or outside of class hours (check description). They are listed as outside of class but in the course description it says 72 laboratory hours. If supposed to be lab hours it will change the unit value of the course
MAJ	DAN-14	Internship in Pilates Education and Teaching	Need to add lecture hours in course description
MAJ	KIN-A89C	Advanced Body Sculpting	Remove -ing endings from verbs in Objectives; Remove "Students will" from Objective 6; Objective #4: "affected"; maybe clarify "Learn what it takes" in Objective 5.
MAJ	PSY-33	Theories of Personality	textbooks all older than 5 years (Textbooks are current--all between 2017-2021).; need to add in Course Description "Letter Grade Only"
MAJ	PSY-50	Research Methods in Psychology	Need to add in Course Description "Letter Grade Only"
MAJ	PSY-8	Social Psychology	textbooks all older than 5 years. (Textbooks are current - 2018-2021); need to add in Course Description "Letter Grade Only" and number of lecture hours
DE	SOC-21DE	Introduction to Deviance	Under "Regular Effective Contact" the checkboxes are checked but there is no description as to "how a combination of the above methods will be used together to provide "regular effective contact." However, it can be implied based on the content in the other areas of the proposal

Riverside City College Curriculum Committee Action Items

Course	Long Title	Rationale	Campus	Action
Motion to approve Exclusion and Course Major Modifications: 1st Vermillion; 2nd Lowden; 18 Yes, 0 No, 1 Abstention (Kovacs); motion passes				
Course Exclusion				
CIS-4	Practical Computer Security	<i>This course has not been offered at RCC and faculty do not intend to offer it in the future.</i>	R	Approved
Course Major Modifications				
BIO-10	Life Science Principles	<i>Add Objectives, refine SLOs, update texts. Course Objectives are being added, along with some updates to SLOs. Textbooks have also been updated to bring materials into 5-year compliance.</i>	NR	Approved
BIO-18	Human Genetics	<i>Add Objectives, refine SLOs, update texts</i>	MNR	Approved
BIO-19	Environmental Science	<i>Add Objectives, refine SLOs, update texts</i>	MNR	Approved
BIO-3	Field Botany	<i>Inclusion of Objectives, update of SLOs, relocate appropriate course content to Additional Laboratory Content, update texts</i>	NR	Approved Approved with note to check on course description language about meeting district requirements
BIO-4	Human Biology	<i>Add Objectives, update texts</i>	MNR	Approved
BIO-5	General Botany	<i>Include Objectives. Refine SLOs. Update texts. Relocate appropriate course content to Additional Laboratory Content.</i>	NR	Approved Approved with note to check on course description language about meeting district requirements
BIO-61	Introduction to Organismal and Population Biology	<i>Add Objectives and update texts.</i>	MNR	Approved
BIO-7	Marine Biology	<i>Add objectives and refine SLO's as well as update Text</i>	NR	Approved
BIO-8	Principles of Ecology	<i>Add Objectives, refine SLOs, update texts, relocate appropriate course content to Additional Laboratory Content.</i>	NR	Approved Approved with explanation to committee regarding additional lab content required for
CUL-20	Fundamentals of Baking I	<i>This modification will bring the course material to a level that matches C-ID HOSP 180. Additionally, the publisher has recently revised the textbook edition to keep with current industry standards.</i>	R	Approved

TBA courses but optional for courses with a non-TBA lab.

DAN-13	Pilates Methodology	<i>Updating textbooks.</i>	R	Approved
DAN-14	Internship in Pilates Education and Teaching	<i>Updating textbooks.</i>	R	Approved
KIN-28	Basketball Theory	<i>Updating Sample Assignments and updating course materials.</i>	R	Approved with minor edit to unnecessary and duplicated lab content and clerical error regarding pre-req listed as advisory.
KIN-A20	Golf, Beginning	<i>Update Grading Methods, sample assignments, and course materials.</i>	R	Approved
KIN-A21	Golf, Intermediate	<i>Update sample assignments and course materials.</i>	R	Approved
KIN-A57A	Basketball, Beginning	<i>Update the grading methods, course description, sample assignments, course materials, and add course objectives.</i>	R	Approved
KIN-A57B	Basketball, Intermediate	<i>Update the grading methods, course description, sample assignments, course materials, and add course objectives.</i>	R	Approved
KIN-A57C	Basketball, Advanced	<i>Update the grading methods, course description, sample assignments, course materials, and add course objectives.</i>	R	Approved
KIN-A89A	Beginning Body Sculpting	<i>Update course materials, update grading options, update course description (took out Pass/No Pass), and update sample assignments.</i>	MR	Approved
KIN-A89B	Intermediate Body Sculpting	<i>Update course description, change grading methods, update course materials, and update sample assignments.</i>	MR	Approved
KIN-A89C	Advanced Body Sculpting	<i>Update course description (took off Pass/No Pass), change grading method, update course materials, and update sample assignments.</i>	MR	Approved
MUS-37	Class Guitar	<i>Add objectives, update SLOs, update textbooks, and minor cleanup.</i>	MNR	Approved
MUS-56	Intersession Concert Band	<i>Minor edits to course content.</i>	R	Approved
MUS-68	Community Symphony	<i>Minor edits to course content.</i>	R	Approved
MUS-73	Vocal Jazz Singers	<i>Minor edits to course content.</i>	R	Approved

MUS-76	Advanced Instrumental Chamber Ensembles	Update course description and minor cleanup.	R	Approved
MUS-81	Consort Singers	Minor cleanup.	NR	Approved
MUS-82	Wind Symphony	Minor edits to course content.	R	Approved
MUS-84	Jazz Orchestra	Minor edits to course content.	R	Approved
MUS-85	Intersession Chamber Ensembles	Minor cleanup.	NR	Approved
MUS-86	Intersession Jazz Ensemble	Update course materials and minor cleanup.	R	Approved
MUS-P77	Advanced Guitar Ensemble	Minor edits to course content.	R	Approved
PSY-33	Theories of Personality	Modifications being made to an existing course (e.g., adding Course Objectives, updating textbook section, etc.).	MNR	Approved
PSY-50	Research Methods in Psychology	This course is required for an Associates degree for Transfer to Cal State University system and has been successfully taught at RCC for many years.	MNR	Approved
PSY-8	Social Psychology	This major modification is required to add course objectives, revise course content, and update methods of instruction and evaluation, sample assignments, and textbooks.	MNR	Approved
<i>Motion to approve Distance Ed, New course, and all new and modified programs (1st Haines; 2nd Williams); motion amended to hold SOC 21 DE and THE Acting Certificate(1st Vermillion; 2nd Lowden): approved unanimously</i>				
Distance Education Proposals				
SOC-21DE	Introduction to Deviance		MR	Hold to request more information in regular effective contact section
New Courses				
MUS-P87	Applied Music Training II	Creates intersession instruction option for advanced music students.	MNR	Approved

New Program - Certificate

THE-A	Acting	<i>The Acting Program at Riverside City College is an engaging program designed to prepare highly talented students for work in both professional and educational theatre. In addition to the core of required theatre courses, this comprehensive curriculum includes a sequence of courses in acting, voice, movement, and specialized styles, as well as required participation in campus productions both on and backstage. This balance of course work and production experience prepares students to persevere in the demanding world of professional theatre. Students must exhibit continued progress and artists growth and pass ongoing faculty evaluation in order to remain in the program. Performance opportunities include Performance Riverside, a semiprofessional theatre located on the campus of Riverside City College, which is home to a season of three productions each year, and, our flexible black box space which produces 1-2 productions each year.</i>	R	Hold to correct language in program de- scription
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Program Modification - Certificates

BUS-	General Business	<i>Replacing MAG-51: Elements of Supervision for MAG-40: AMA Certified Professional in Management. MAG-40: AMA Certified Professional in Management class will prepare students to sit in for the AMA Certification exam upon completion of the course. The AMA Certification is industry recognized and will better prepare students for management positions in the workforce.</i>	R	Approved
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BUS-	Management	<i>Replacing MAG-44: Principles of Management for MAG-40: AMA Certified Professional in Management. MAG-40: AMA Certified Professional in Management class will prepare students to sit in for the AMA Certification exam upon completion of the course. The AMA Certification is industry recognized and will better prepare students for management positions in the workforce.</i>	R	Approved
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Program Modification - Degree: Area of Emphasis Degrees

HUM-	Humanities, Philosophy and Art	<i>Updating AOE to reflect curricular changes in ENG courses: Existing courses (ENG 38 and 39) have been deleted from District curriculum holdings and a new sequenced course (ENG 38 ABC) has replaced deleted courses.</i>	MNR	Approved
MAT-	Math and Science	<i>Adding BIO-21 to electives to expand course options.</i>	MNR	Approved

Information Items - Riverside City College Minor Modification Proposals approved at Tech Review on September 6, 2022

CAT-1A	Business Etiquette	<i>Two year CTE review - no changes</i>	MNR
CAT-30	Business English	<i>Two year CTE review - no changes.</i>	MR
CAT-30A	Business English 30A	<i>Two year CTE review - no changes.</i>	R
CAT-31	Business Communication Fundamentals	<i>Two year CTE review - no changes.</i>	MNR
CAT-34A	Introduction to Word	<i>Two year CTE review - no changes.</i>	R
CAT-36A	Legal Office Procedures I	<i>two year CTE review - no changes</i>	R
CAT-36B	Legal Office Procedures II	<i>two year CTE review - no changes</i>	R
CAT-37	Legal Terminology	<i>Two year CTE review - no changes.</i>	R
CAT-38	Legal Word Processing and Forms	<i>Two year CTE review - no changes.</i>	R
CAT-50	Beginning Computer Keyboarding	<i>Two year CTE review - no changes.</i>	MR
CAT-51	Intermediate Keyboarding/Document Formatting	<i>Two year CTE review - no changes.</i>	MNR
CAT-53	Keyboarding Fundamentals	<i>Two year CTE review - no changes.</i>	MR
CAT-61	Professional Office Procedures	<i>Two year CTE review - no changes.</i>	MR
CAT-62	Records Management	<i>Two Year CTE Review - update text</i>	MR
KIN-27	Football Theory	<i>Update course materials.</i>	R
KIN-33	Baseball Theory	<i>Update course materials.</i>	R
KIN-45	Group Fitness Instructor	<i>Update Course Materials</i>	MR
KIN-A11	Tennis, Beginning	<i>Update Courses Materials.</i>	R
KIN-A12	Tennis, Intermediate	<i>Update Course Materials.</i>	R
KIN-A13	Tennis, Advanced	<i>Update Course Materials</i>	R
KIN-A67	Volleyball, Beginning	<i>Update Course Materials.</i>	R
KIN-A68	Volleyball, Intermediate	<i>Update Course Materials.</i>	R
KIN-A69	Volleyball, Advanced	<i>Update Course Materials.</i>	R
KIN-V05	Baseball, Varsity, Men	<i>Update course materials.</i>	R
WEL-115A	SMAW/GMAW Pipe welding fundamentals	<i>Course review to meet the obligations of the CTE 2-year cycle for the state. The course is up to date with current industry standards. No changes are necessary.</i>	R
WEL-20	Blueprint Reading for Welders	<i>Course review to meet the obligations of the CTE 2-year cycle for the state. The course is up to date with current industry standards.</i>	R
WEL-22	Plate and Structural Layout	<i>Course review to meet the obligations of the CTE 2-year cycle for the state. The course is up to date with current industry standards.</i>	R

WEL-24	Pipe Fitting for the trades.	<i>Course review to meet the obligations of the CTE 2-year cycle for the state. The course is up to date with current industry standards. No changes are necessary.</i>	R
WEL-26	Pipe Layout	<i>Course review to meet the obligations of the CTE 2-year cycle for the state. The course is up to date with current industry standards. No changes are necessary.</i>	R

Information Items - Moreno Valley and Norco College Proposals

Course Deletions

HIS-4	History of Western Civilization I	<i>Due to faculty retirements and shifts in the CSU/UC transfer requirements, we are deleting History of Western Civilization courses and directing students to take World History courses instead.</i>	M
HIS-5	History of Western Civilization II	<i>Due to faculty retirements and shifts in the CSU/UC transfer requirements, we are deleting History of Western Civilization courses and directing students to take World History courses instead.</i>	M

Course Major Modifications

BIO-21	California Naturalist	<i>Update missing components in Curricunet.</i>	N
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Distance Education Proposals

ARE-63DE	3D Tour, Virtual, Mixed, Augmented and Extended Reality		N
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New Programs

CIS- Certificate	Python Programming	<i>The goal of this program is to increase diversity in the technical workforce by providing an education platform for entry-level Python Programming jobs. This program aims to develop the quality and quantity of technical professionals to fulfill business needs and generate greater economic impact in the greater Inland Empire region. Students will gain soft and technical skills necessary to become entry-level computer programmers, software developers, web developers, and digital interface designers.</i>	N
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After MVC recently launched the Entrepreneurship certificates, we have found an increasing number of students taking Entrepreneurship courses. Continuing the Entrepreneurship courses would allow students to earn an Associate Degree of Science in Entrepreneurship.

The entrepreneurship program provides students broad, intellectual, practical skills that demonstrate the ability to apply knowledge and concepts related to identifying business opportunities, evaluating ideas, assessing the markets, and exploring risks and rewards. Additionally, students will develop a business model canvas and pitch their business idea. Through a series of courses that include hands-on and experiential learning, students develop knowledge and skills that serve as a springboard to start, run, and grow their own business.

ENP- De-
gree

Entrepreneurship

M

Program Modifications

The state requirements for the ADT have changed to allow for a more diverse array of courses. MVC's ADT should be modified to reflect the new Area A elective category as shown above as well as the removal of courses which are no longer being offered at MVC. MUS-31 and MUS-71 have not been offered at Moreno Valley College since Spring of 2015. MVC currently has two vocal ensembles, one dedicated to the study of concert and chamber music (Concert Choir-MUS-29 / Advanced Chamber Choir MUS-83) and one dedicated to the study and performance of Gospel Music (Gospel Singers – MUS-57 / Gospel Choir – MUS-58). MVC does not have the student interest or vocal faculty leadership at this time (or for the foreseeable future) to support a third choir therefore, College Choir MUS-31 and College Chorus MUS-71 should be excluded from the college catalog.

MUS-
ADT

Music

M

TIGER PRIDE VALUES

Tradition and Innovation: We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

Integrity and Transparency: We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

Growth and Continual Learning: We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

Equity-Mindedness: We promote social justice and equity.

Responsiveness: We respond to the needs of our students and communities through engagement and collaboration.

Student-Centeredness: We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.

Riverside City College Curriculum Committee Minutes

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Madeline Bettencourt , <i>Cosmetology Dept. Rep. (21-23)</i>	Zoom	DyanSue Kovacs , <i>World Languages</i>
Parissa Clark , <i>Economics/Geography/Political Science Dept.</i>	Zoom	Amy Vermillion , <i>Nursing Education</i>
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Clara Lowden , <i>Kinesiology/Athletics Dept. Rep. (21-23)</i>	Zoom	
Karyn Magno , <i>Counseling Dept. Rep. (21-23)</i>	Zoom	
Valerie Merrill , <i>Mathematics Dept. Rep. (22-24)</i>	Zoom	
Doris Namala , <i>History/Humanities/Philosophy/Ethnic Studies Dept.</i>	Zoom	
Aaron Sappenfield , <i>Physical Sciences Dept. Rep. (21-23)</i>	Zoom	
Steven Schmidt , <i>Music Dept. Rep. (21-23); Technical</i>	In Person	
Kweku Williams , <i>Behavioral Science / Psychology Dept.</i>	Zoom	
Non-Voting Committee Members		
David Caloca , <i>ASRCC Student Representative</i>	In Person	
Kelly Douglass , <i>Faculty Chair**, Curriculum Committee (20-22; 22-24); English</i>	In Person	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-</i>	Zoom	
Liaisons/Admin/Staff/Guests		
Robert Baradaran , <i>Culinary faculty</i>	Zoom	
Jennifer Corr , <i>Business Admin/Info Sys Tech Dept. faculty</i>		
Jeanine Gardner , <i>Admissions and Records</i>	Zoom	
Mia Timme , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>	In Person	

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2. Motion to approve Agenda: 1st Conrad; 2nd Williams; approved by consensus with minor modification to note in information items, course major modifications that DFT 24 and ARE 824 are moving forward with ARE 24.
3. Motion to approve minutes from September 13, 2022: 1st Kearn; 2nd Lowden; approved by consensus with minor edit to change “agenda” to minutes and correct name spelling of ASRCC representative.
4. **Action Items (see below)**
5. Reports
 - a. Curriculum Chair – Kelly Douglass
 - i. ILA courses – plan to help facilitate approval of interdisciplinary courses
 1. In cases with a clear, regular user (as ENG with ILA 800) they will take the lead
 2. In cases (as with ILA 5) where use has been sporadic and shared across to disciplines, curriculum chair will take the lead for now
 - ii. September 30 – THIS FRIDAY – is the launch deadline for all courses for the new catalog – please advise faculty to complete and launch
 - iii. RCC webpage at rcc.edu has now been edited to reflect the current committee make-up, to include a link to our webpage with resources and all curriculum business, and to be searchable; visitors to the website can search “curriculum” and be lead to the correct updated page.
 - b. Articulation Officer – Ellen Drinkwater – no report
 - c. Instructional Programs Support Coordinator – Casandra Greene – no report
 - d. Tech Review Chair – Steven Schmidt
 - i. Steven clarified that programs, inclusions, and exclusions (any proposals that go straight to tech review) have until October 21 on the curriculum calendar.
 - ii. Also noted that that calendar math is pushing it and programs should probably really be in by October 14.
 - e. VPAA – Lynn Wright -- no report
 - f. ASRCC Representative – David Caloca: shared several upcoming events (see flyer)
 - i. Wednesday, 9/28 – Western theme and Scavenger hunt
 - ii. Thursday, 9/29 – Wear Green, live karaoke
 - iii. Friday, 9/30 – Pep Rally
 - iv. Saturday, 10/1 – Game Day – Homecoming Game at Ramona High School
 - g. Equity-Minded Curriculum

- i. Rep. Kearns highlighted the excellent work by the COM discipline/department in updated their revisions with equity-minded principles and suggested they provided excellent models.
 - ii. Rep. Grey shared the work she and students have been doing in revived course Chemistry 17, Introduction to the Development of Modern Science, and the infographics on contributions of women in the Islamic Golden Age that students made to fill gaps in the textbook
- 6. Curriculum Policy & Procedure
 - a. Curriculum Institute 2022 Reports
 - i. VPAA Wright noted and appreciated the strong emphasis on curriculum and DEIA focus and OER resources.
 - ii. Rep. Lowden noted one presentation in particular that broke down the COR by section through an equity lens and ways to incorporate equity-minded practices in the course outline across disciplines.
 - iii. Admissions and Records liaison Jeanine Gardner asked about AB 1111 and AB 928 updates and noted info at CI on these issues were extremely helpful.
 - iv. Rep. Williams noted focus on course outlines and ways to incorporate specificity in sections like MOI and other areas, and that there was a robust and exciting discussion about teaching and learning and how to best help students with the content of the course and include that in CORs.
 - b. AB 361 – vote on continued teleconferencing option in response to Governor Newsom’s COVID-related state of emergency – **1st Conrad; 2nd Lowden; approved unanimously**
 - c. AB 1111 update
 - i. Unified numbering of courses has to be completed by July 1, 2024 and applies to all general education courses and courses in a transfer pathway
 - ii. Survey for AB 1111 has been shared and is still open:
<https://asccc.org/content/submit-input-common-course-numbering-implementation> Please share your concerns
 - iii. We are still hearing that guidelines will be received Summer 2023, even though changes for July 1 2024 would have to be launched at the end of September 2023. This is a major concern, but District Curriculum is working now to find out what changes we can make as clerical if no faculty input is required to reduce faculty lift on curriculum. More to come.
- 7. Open Forum
 - a. Rep. Namala asked a question about cross-listings regarding procedure, definitions, and process; discussion ensued with examples and offers to assist.
 - b. Rep. Haines asked about textbooks from high schools for courses that have dual enrollment sections; guidance provided that HS textbook can be included along with textbooks selected by CC faculty that meet the transferability and COR guidelines/needs.

c. Rep. Grey asked for an update on our status in the California Virtual College project and VPAA Wright noted that she would have an update in October.

8. Next Meeting: October 11, 2022

9. Meeting adjourned at 4:24 pm

Action Items:

1. Spreadsheet of technical items: pg. 4-5
2. Course Inclusions: pg. 5
3. Course Major Modifications: pg. 5-6
4. Distance Education: pg. 7
5. New State/Locally Approved Certificates/Degrees: pg. 7
6. State/Locally Approved Certificate/Degree Modifications: pg. 8

Information Items: Course Minor Modifications for RCC : pg. 8-9

Information Items: All Information and Action Items for MVC and NC: pg. 9-11

1. Course Exclusions
2. Course Inclusions
3. Course Major Modifications
4. Distance Education
5. New Courses
6. State/Locally Approved Certificate/Degree Modifications

Attachments:

- Minutes from September 13, 2022 meeting
- Homecoming Week Events Flyer from ASRCC

Action Items:

Motion to approve spreadsheet technical edits: 1st Haines; 2nd Lowden; approved by consensus

RCC Curriculum Committee Proposal Review Spreadsheet: September 27, 2022 Meeting			
TYPE	DISC-CODE	TITLE	COMMENTS/CONCERNS
INCL	CIS-87A	Introduction to IT Project Management	It has no course objectives , no course outline and no textbooks. [Noted in meeting that major mods are not required for inclusion; Chair Douglass will check COR to see if it needs to be referred for update.]
MAJ	BIO-40	Biometrics	??Wording of prereq...should it state MAT 9 or Intermediate Algebra or qualifying placement
MAJ	COM-1	Public Speaking	Course content: 1.a.iii--Not sure what this means: "Identify personal explicitly and implicit." A word or two may be missing. / At end of course descrip., add "Students may not receive credit for both COM-1 and COM-1H"?

MAJ	COM-1H	Honors Public Speaking	Should course description clarify how this Honors course differs from the standard COM-1 course? (as the Active COM-1H course description currently does and as COM 9H does) ? Course content: 1.a.iii- -Not sure what this means: "Identify personal explicitly and implicit." Needs to say in course description that Can't get credit fOr COM-1 And COM-1H
MAJ	COM-6	Small Group Communication	Course content has odd spacing and formatting
MAJ	WEL-85A	American Welding Society/Los Angeles City Welding I	SLO 3 - Remove "Ability to" (Should begin with "Identify...")
PROG M	COS	Cosmetology	Can't find to evaluate, tried searching also (Program was in system; instruction provided about how to locate)
PROG M	COS	Cosmetology Business Administration - Management & Supervision Concentration	Did not see the addition of MAG40 or CIS 3 In Program of Record attachment. Mag 51 has been removed. (Program was in system; instruction provided about how to locate)

- Curriculum Proposals:

Course	Long Title	Rationale	Campus	Action
<i>Motion to approve Course Inclusion and all Course Major Modifications: 1st Hernandez; 2nd Conrad; unanimous approval</i>				
Course Inclusion				
CIS-87A	Introduction to IT Project Management	<i>This course is being included in a new program funded by our NSF-ATE Cyber-preneurship grant. Students will learn business skills in addition to cybersecurity skills in order to run their own cyber contracting business.</i>	R	Approved
Course Major Modifications				
BIO-35	Health Science	<i>Add Objectives, refine SLOs, update texts. Prerequisites are being updated, since former prerequisite for MAT-35 has been removed from the catalogue. Textbook has also been updated to bring materials into 5-year compliance.</i>	MNR	Approved
BIO-40	Biometrics	<i>This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.</i>	R	Approved
COM-1	Public Speaking	<i>This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.</i>	MNR	Approved

COM-11	Storytelling	<i>Students learn the role that oral storytelling plays in creating and passing cultural value through time.</i>	NR	Approved
COM-12	Intercultural Communication	<i>This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.</i>	MNR	Approved
COM-13	Gender and Communication	<i>Comprehensive Review Cycle/updates to the CORs for all Communication Studies courses.</i>	MNR	Approved
COM-1H	Honors Public Speaking	<i>This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.</i>	MNR	Approved
COM-20	Introduction to Communication Theory	<i>This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.</i>	MNR	Approved
COM-3	Argumentation and Debate	<i>Updates to content, methods of evaluation and instruction, and textbooks.</i>	MNR	Approved
COM-6	Small Group Communication	<i>This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.</i>	MNR	Approved
COM-7	Oral Interpretation of Literature	<i>This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.</i>	MNR	Approved
COM-9	Interpersonal Communication	<i>Modifications made to an existing course</i>	MNR	Approved
COM-9H	Honors Interpersonal Communication	<i>Modifications made to an existing course</i>	MNR	Approved
COS-1B	Introduction to Cosmetology Level II	<i>New requirements put forth by the California Board of Barbering and Cosmetology.</i>	R	Approved
HES-1	Health Science	<i>Add Objectives, refine SLOs, update texts</i>	MNR	Approved
WEL-65A	Beginning Shielded Metal Arc Welding	<i>Regular COR review.</i>	R	Approved
WEL-65B	Advanced Shielded Metal Arc Welding	<i>Regular 5 year review</i>	R	Approved
WEL-75A	Gas Metal Arc Welding	<i>5 year review</i>	R	Approved
WEL-75B	Flux Cored Arc Welding (FCAW)	<i>5 year review</i>	R	Approved
WEL-85A	American Welding Society/Los Angeles City Welding I	<i>5 year review</i>	R	Approved
WEL-85B	American Welding Society/Los Angeles City Welding II	<i>5 year review</i>	R	Approved
WEL-95A	Introduction to Gas Tungsten Arc Welding	<i>5 year review</i>	R	Approved
WEL-95B	Advanced Gas Tungsten Arc Welding (GTAW)	<i>5 year review</i>	R	Approved

Motion to approve Distance Education Proposals, New Program, and all Program Modifications: 1st Haines; 2nd Conrad; unanimous approval

Distance Education Proposals

CIS-41DDE	Advanced Security Concepts and Practices	MR	Approved
CIS-48ADE	Introduction to Cloud Computing	MR	Approved
CIS-68ADE	Introduction to Machine Learning	MR	Approved
CIS-68BDE	Big Data Fundamentals	MR	Approved
CIS-87BDE	IT Project Management Framework	MR	Approved

This proposal was held at September 13, 2022 RCC College Curriculum Committee to address a missing field on substantive contact. This has been corrected.

SOC-21DE	Introduction to Deviance	MR	Approved
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New Program - Certificate

*The Acting Program at Riverside City College is an engaging program designed to prepare highly talented students for work in both professional and educational theatre. In addition to the core of required theatre courses, this comprehensive curriculum includes a sequence of courses in acting, voice, movement, and specialized styles, as well as required participation in campus productions both on and back-stage. This balance of course work and production experience prepares students to persevere in the demanding world of professional theatre. Students must exhibit continued progress and artists growth and pass ongoing faculty evaluation in order to remain in the program. Performance opportunities include Performance Riverside, a semiprofessional theatre located on the campus of Riverside City College, which is home to a season of three productions each year, and, our flexible black box space which produces 1-2 productions each year. *This certificate was held at September 13, 2022 RCC College Curriculum to address some editing and language changes in the original narrative; these corrections have been made.**

THE-A	Acting	R	Approved
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Program Modifications - Degree and Certificate

COS-	Cosmetology	<i>Per state requirements removal of Cos 60E and Cos 60E1. California State Board of Barbering and Cosmetology made modifications to licensure requirement, including hour requirements, therefore Cos 60E and Cos 60E1 are not required.</i>	R	Approved
COS-	Cosmetology Business Administration - Management & Supervision Concentration	<i>Management 51 will no longer be offered, replace it with MAG 40 or CIS 3</i>	R	Approved

Information Items: RCC Minor Modifications

CAT-80	Word Processing: Microsoft Word for Windows	<i>Two year CTE review - no changes.</i>	MNR
CAT-808	Critical Thinking, Problem Solving and Decision Making	<i>Two year review</i>	MR
CAT-810	Time Management	<i>Two year review</i>	MR
CAT-811	High Impact Presentations and Proposals for the Work Place	<i>Two year review</i>	MR
CAT-812	Workplace Communication Strategies	<i>Two year review</i>	R
CAT-90	Microsoft Outlook	<i>Two year CTE review - no changes.</i>	MNR
CAT-93	Computers for Beginners	<i>Two year CTE review - no changes.</i>	MNR
CAT-98A	Introduction to Excel	<i>Two year CTE review - no changes.</i>	MNR
CAT-98B	Advanced Excel	<i>Two year CTE review - no changes.</i>	MNR
CIS-80	Word Processing: Microsoft Word for Windows	<i>Two year CTE review - no changes.</i>	MNR
CIS-90	Microsoft Outlook	<i>Two year CTE review - no changes.</i>	MNR
CIS-93	Computers for Beginners	<i>Two year CTE review - no changes.</i>	MNR
CIS-98A	Introduction to Excel	<i>Two year CTE review - no changes.</i>	MNR
CIS-98B	Advanced Excel	<i>Two year CTE review - no changes.</i>	MNR
COS-69D	Mens Hair Design D	<i>This course meets requirements to update minimum barber standards of hair design. Culmination of a four-course series that provides an opportunity for additional skill and competency development within the subject matter.</i>	R
COS-80C	Level III Nail Care Concepts	<i>Level III Nail Care cosmetology concepts, Level III Nail Care, is required to meet the manicuring standards of the Board of Barbering and Cosmetology.</i>	R
PDS-808	Critical Thinking, Problem Solving and Decision Making	<i>Two year CTE review. No changes needed.</i>	MNR

PDS-810	Time Management	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-811	High Impact Presentations and Proposals for the Work Place	<i>Two year CTE review. No changes needed.</i>	MNR
PDS-812	Workplace Communication Strategies	<i>Two year CTE review. No changes needed.</i>	MNR

Information Items: MVC and NC Action Items

Course Exclusions

MUS-31	College Choir	<i>This course has not been offered at Moreno Valley College since Spring of 2015. MVC currently has two vocal ensembles, one dedicated to the study of concert and chamber music (Concert Choir-MUS-29 / Advanced Chamber Choir MUS-83) and one dedicated to the study and performance of Gospel Music (Gospel Singers – MUS-57 / Gospel Choir – MUS -58). MVC does not have the student interest or vocal faculty leadership at this time (or for the foreseeable future) to support a third choir therefore, College Choir MUS-31 should be excluded from the college catalog.</i>	M
MUS-53	Keyboard Proficiency	<i>This course has not been successfully offered at Moreno Valley College since Spring of 2013. Although it was offered in Fall 2020, no advertisement or recruitment was performed in support of this offering and subsequently no students enrolled. Without the implementation of a piano program or an active approach to recruitment, it is unlikely that this course will fill in the future. Keyboard Proficiency MUS-53 should be excluded from the college catalog.</i>	M
MUS-71	College Chorus	<i>This course has not been offered at Moreno Valley College since Spring of 2015. MVC currently has two vocal ensembles, one dedicated to the study of concert and chamber music (Concert Choir-MUS-29 / Advanced Chamber Choir MUS-83) and one dedicated to the study and performance of Gospel Music (Gospel Singers – MUS-57 / Gospel Choir – MUS -58). MVC does not have the student interest or vocal faculty leadership at this time (or for the foreseeable future) to support a third choir therefore, College Chorus MUS-71 should be excluded from the college catalog.</i>	M
MUS-92	Basic Piano	<i>This course has not been successfully offered at Moreno Valley College since the Summer of 2016. The music discipline has no plans to offer this course in the future because it represents somewhat of a duplication of the preferred Beginning Class Piano course (MUS 32). Basic Piano MUS-92 should be excluded from the college catalog.</i>	M

MUS-P27	Beginning String Techniques	<i>This course has not been successfully offered at Moreno Valley College. The music discipline does not currently (and likely will not) have the requisite infrastructure to support an offering of this course. Therefore, Beginning String Techniques MUS-71 should be excluded from the college catalog.</i>	M
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Course Inclusions

CHE-3	Fundamentals of Chemistry	<i>CHE 3 is an introductory course in chemistry for the STEM majors. Its inclusion at MVC will provide students with a pathway in the STEM field that is dedicated to the field of science. Although CHE 3 is similar in scope to CHE 2A, already offered at MVC, the course will focus, primarily, on the preparing students for the General Chemistry series, CHE 1A and CHE 1B.</i>	M
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Course Major Modification

ARE-24	Revit I-Architectural Drafting	<i>Due to last updates of the course changing software to Revit (instead of CAD) there is no need for pre-requisites. As result: 1. Requisites changed to advisory. 2. SLO's link to general education is removed. (Not needed in the first place) 3. Course materials are updated with the latest editions of the same books.</i>	N
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Distance Education Proposals

CIS-48DDE	Cloud Security Essentials		M
CIS-87ADE	Introduction to IT Project Management		M

New Courses

ENE-35B	Dynamics	<i>The course is needed to support transfer student needs for multiple engineering majors. The course is an extension of ENE 35 statics which Norco College currently offers.</i>	N
ENE-49	Strength of Materials	<i>The course is needed to support engineering transfer students prepare and satisfy transfer requirements.</i>	N

Program Modification - ADT

SOC-	Sociology	<i>The statewide TMC template in Sociology has been revised. The modifications to our ADT align with the new template.</i>	N
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Program Modification - Degree

MUS-

Music

This degree is historically important in that it was the first arts degree developed at MVC. However, it has not been modified since its creation and is no longer relevant with regard to our students' transfer needs. This program modification will exclude courses no longer being offered at MVC and adopt 2 new additions to the college catalog (MUS-101 and MUS-P52A). The structure of this program will be redesigned with an emphasis on the 3 main categories (Theory/Applied Music/Ensemble) requisite for transfer to CSU and UC programs. This will more closely align the AA degree with the currently proposed ADT program modifications and simplify navigation of the music degrees for both students and counselors. Although these two degrees (AA and ADT) will be similar in curricular content, the AA will provide the benefit of allowing for a higher total unit count, thus allowing music students to pursue an even more rigorous program of study than is currently possible in the ADT.

M

TIGER PRIDE VALUES

Tradition and Innovation: We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

Integrity and Transparency: We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

Growth and Continual Learning: We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

Equity-Mindedness: We promote social justice and equity.

Responsiveness: We respond to the needs of our students and communities through engagement and collaboration.

Student-Centeredness: We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.



HOMECOMING 2022

SPIRIT WEEK

Mon.
26

No Place Like Home

PJ Day - Wear PJ's and receive a free ASRCC phone charger. Come to the student activities office from 10AM-4PM to claim your prize and show off your jammies!



Tues.
27

I'll Show You How to Get Apples

Lunch - Participate in apple toss to get a free lunch at 12PM*. Nominees come out to the quad steps to encourage voting.
*first 200 student



Wed.
28

We're Not in Kansas Anymore

Scavenger hunt - Meet from 1 PM-1:30 PM outside of the Kane building which is the starting point. Western theme outfits are encourage.



Thurs.
29

Welcome to Emerald City

Golf cart floats- Clubs will have from 9 AM- 11:30 AM to prepare/decorate their golf carts in a Wizard of Oz theme.
Karaoke - 1PM - 3PM Outside Bradshaw Building. Wear green!



Fri.
30

Good Witch on Bad Witch?

Pep Rally - At 5PM meet at Wheellock Gym for food and to meet the homecoming candidates.



Riverside City College Curriculum Committee Minutes

Curriculum website: websites.rcc.edu/curriculum
October 11, 2022 • 3-5 pm • Hall of Fame / Zoom

1. Call to Order at 3:01pm

Voting Committee Members*	Mode of Attendance	Absent Committee Members
Juan Ahumada , <i>Communication Studies Dept. Rep. (21-23)</i>	Zoom	Mark Haines , <i>Dance and Theater</i>
Madeline Bettencourt , <i>Cosmetology Dept. Rep. (21-23)</i>	Zoom	Karyn Magno , <i>Counseling Dept. Rep.</i>
Parissa Clark , <i>Economics/Geography/Political Science Dept.</i>	Zoom	
Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep. (22-</i>	Zoom	
Ellen Drinkwater , <i>Articulation Officer</i>	Zoom	
Bobbie Grey , <i>Chemistry Dept. Rep. (21-23)</i>	Zoom	
Shannon Hammock , <i>Library/Learning Resources Dept.</i>	Zoom	
Scott Hernández , <i>Applied Technology Dept. Rep. (22-24)</i>	Zoom	
Robert Jew , <i>Art Dept. Rep. (21-23)</i>	Zoom	
Ryan Joseph , <i>Life Sciences Dept. Rep. (22-24)</i>	Zoom	
Tammy Kearn , <i>English & Media Studies Dept. Rep. (22-24)</i>	Zoom	
DyanSue Kovacs , <i>World Languages Dept. Rep. (22-24)</i>	Zoom	
Amber Lappin , <i>Early Childhood Education Dept. Rep. (21-</i>	Zoom	
Clara Lowden , <i>Kinesiology/Athletics Dept. Rep. (21-23)</i>	Zoom	
Valerie Merrill , <i>Mathematics Dept. Rep. (22-24)</i>	Zoom	
Doris Namala , <i>History/Humanities/Philosophy/Ethnic Studies Dept.</i>	Zoom	
Aaron Sappenfield , <i>Physical Sciences Dept. Rep. (21-23)</i>	Zoom	
Steven Schmidt , <i>Music Dept. Rep. (21-23); Technical</i>	In Person	
Amy Vermillion , <i>Nursing Education Dept. Rep. (21-23)</i>	Zoom	
Kweku Williams , <i>Behavioral Science / Psychology Dept.</i>	Zoom	
Non-Voting Committee Members		
David Caloca , <i>ASRCC Student Representative</i>	In Person	
Kelly Douglass , <i>Faculty Chair**, Curriculum Committee (</i>	In Person	
Casandra Greene , <i>RCC Curriculum ISC</i>	In Person	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-</i>	In Person	
Liaisons/Admin/Staff/Guests		
Robert Baradaran , <i>Culinary Faculty</i>	Zoom	
Jennifer Corr , <i>Business Admin/Info Sys Tech Faculty</i>	Zoom	
Mia Timme , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>	In Person	
Shari Yates , <i>Interim Dean of Instruction, CTE</i>	Zoom	
Interpreters from RISE – Sylvia and Tania		

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2. Motion to approve the agenda: 1st Williams; 2nd Merrill; approved by consensus
3. Motion to approve the minutes of September 27, 2022: 1st Lowden; 2nd Williams; approved by consensus
4. **Action Items (See below)**
 - a. **Spreadsheet technical approvals**
 - b. **Curriculum proposals (see below)**
5. Reports
 - a. Curriculum Chair – Kelly Douglass
 - i. Last day to launch programs is Oct 21.
 1. Aim for Oct. 14 to be safe.
 2. Must have all of the pieces submitted with proposal if waiting to last possible day, October 21:
 - a. Minutes (Discipline – Department)
 - b. Program Narrative
 - c. Advisory Minutes (for CTE programs)
 - d. LMI (for CTE programs)
 - e. Consortia Minutes if new (for CTE programs)
 - ii. A note on ADTs regarding program proposals
 1. ADTs can take up to 75 days once at the State Chancellor’s office
 2. May have to go through an addendum, even if submitted on time because of this delay at state level
 - b. Articulation Officer – Ellen Drinkwater
 - i. AB 928
 1. Implementation is for 25-26
 2. Plan so far is to hold it at 34 units (IGETC and CSU will be same)
 3. Ethnic Studies – CSU – Area F
 4. Review of attached powerpoint with discussion of various areas and possible impacts – see PPT for all info, but especially the proposed pathway
 - a. ICAS deadline is May 31, 2023 must have something or will go to Administrative
 - b. Note that pathway is not final and how to implement not even being addressed yet so don’t make drastic moves like cancelling or removing classes.

- c. Launch Fall 2023 to have it in the Fall 2024-2025 catalog and ready to submit to UC for 25-26
 - d. Ellen noted that faculty can look at courses that meet IGETC and think about what is likely to be carried over in the same way.
 - e. Not getting rid of local requirements, Colleges/Districts will still have autonomy over their local requirements.
 - 5. Concerns over Nursing and how the transition will impact resources and students.
- c. Instructional Programs Support Coordinator – Casandra Greene
 - i. It is okay to put a course proposal that doesn't have changes
 - ii. In that case, following a faculty review of the course, just record that the review was done and no changes were needed.
- d. Tech Review Chair – Steven Schmidt – No report
- e. VPAA – Lynn Wright
 - i. Hispanic Heritage month events wrapping up
 - ii. Undocumented Student Week of Action coming up next week
 - 1. State Chancellors office webinars everyday at 9 (except Thursday)
 - 2. On campus events
 - iii. Prioritization is in process – Q and A is happening this Friday
 - iv. Oct 24 – Associate Faculty Recognition week
 - 1. A time to acknowledge the great work being done by associate faculty
 - 2. Q: How is spotlight on Associate Faculty being selected; A: Contact department chair
 - 3. Receptions: Tuesday – 10/25 5-7 – Reception; Oct 26 10-2
 - v. World Mental Health Day yesterday; Mental Health and Education Month
 - vi. LGBTQIA History Month
 - vii. College Corps starting at RCC – Volunteers, is very similar to the CALA certificate approved today in curriculum. Students will be working in local schools
- f. ASRCC Representative – David Caloca
 - i. Taco Wednesday in front of Automotive 10/12 (See attached flyer)
 - ii. Caramel Apples and Pumpkin Spice Tea next week
 - iii. Pumpkin Carving Event (See flyer - 10/24)
- g. Equity-Minded Curriculum

- i. Representative Clark mentioned the solidarity statement with the women's protests in Iran that went out earlier today; On Oct 20 there will be a panel with Iranian-American faculty and an Iranian scholar. (More info to be provided after the meeting once details are finalized)
 - ii. Chair Douglass shared Community of Practice Info (see attached)
 - iii. Noted in zoom chat that Basic Needs and Wellness Center has been an excellent resource for students
6. Curriculum Policy & Procedure (AB361 permission for 10/11 mtg. approved at 9/27 mtg.)
7. Open Forum
 - a. Question about honors course – if submitted in spring 2023 when is it active in catalog?
A: Will be in the 24-25 catalog.
 - b. October will be a heavy lift on curriculum and will take a little more time to get response from Chair Douglass, but reminders are welcome if it has gone for a week without reply. (The inbox is getting messy)
8. Adjourned at 4:22 pm
9. Next Meeting: October 25, 2022

Action Items:

1. Spreadsheet of Technical edits: pg. 5
2. Course Deletions: pg. 5-6
3. Course Exclusions: pg. 6
4. Course Major Modifications: pg. 6-7
5. Distance Education: pg. 7
6. New Courses: pg. 7
7. New State/Locally Approved Certificates/Degrees: pg. 8-9

Information Items: Course Minor Modifications for RCC : pg. 9-10

Information Items: All Information and Action Items for MVC and NC: pg. 10-13

1. Course Exclusions
2. Course Inclusions
3. Course Major Modifications
4. New Courses
5. New State/Locally Approved Certificates/Degrees
6. State/Locally Approved Certificate/Degree Modifications

Attachments:

- September 27 minutes
- PPT from ASCCC regarding CalGETC
- Community of Practice Hosted by English flyer
- ASCCC event flyers
- To be added under separate cover: Panel discussion on human rights, feminism, and protests in Iran

Action Items:

Spreadsheet Technical Edits: 1st Kearns; 2nd Williams; Approved by consensus

[Strikethroughs represent issues resolved in meeting via discussion or direct edit by Steven Schmidt]

Discussion included items below and also start date in curricunet, a field with no actual impact on course implementation; can we get rid of it? (Should look into)

MAJ	ANT-1	Physical Anthropology	
MAJ	ANT-1H	Honors Physical Anthropology	SS Books are different than ANT 1— I thought they either needed to be the same or at least include the same texts but the honors course could include more.
MAJ	BIO-31C	Regional Field Studies - Neotropics	SS In MOI, it states "lecture will include..." This is a lab only course so maybe want to change language to "Discussion" or something else
MAJ	BIO-31D	Regional Field Studies - Eurasia	SS In MOI, it states "lecture will include..." This is a lab only course so maybe want to change language to "Discussion" or something else
MAJ	BIO-31E	Regional Field Studies - South America	SS In MOI, it states "lecture will include..." This is a lab only course so maybe want to change language to "Discussion" or something else
MAJ	ESL-801	ESL Support for Career and Technical Programs	SS Update start year to 2023; Does it need to say in Course Description 6—36 hours as that is the hour requirement listed at the top?
MAJ	ESL-90L	Special Topics in English as a Second Language: Punctuation of Phrases and Clauses	SS Update start year to 2023
MAJ	ESL-90M	Special Topics in English as a Second Language: Articles and Prepositions	SS Update start year to 2023; 2017 text still meets 5-year requirement, right?; "or qualifying placement" duplicated.
MAJ	KIN-36	Wellness: Lifestyle Choices	SS Course outline repeats "accidents" in 7A and 7Civ
DE	GEG-1HDE	Honors Physical Geography	SS Unable to locate
DE	JOU-150DE	Intro to Public Relations	SS Unable to locate

Curriculum Proposals:

Course	Long Title	Rationale	Campus	Approved
<i>Motion to Approve Course Deletions, Exclusions, and Major Modifications:</i>				
<i>1st Lowden; 2nd William; approved unanimously [Rep. Hernández not present for vote]</i>				
Course Deletions				

BIO-2	Zoology	<i>Course has not been taught by the Life Sciences Department in over 8-years. Currently, material handled by this class is covered by another course, BIO-6.</i>	R	Approved
BIO-2DX	Zoology	<i>Course has not been taught by the Life Sciences Department in over 8-years. Currently, material handled by this class is covered by another course, BIO-6. The non-DE version of this course has also been voted by the LS Department for Course Deletion.</i>	R	Approved

Course Exclusions

CIS-1B	Advanced Concepts in Computer Information Systems	<i>This course has a stand-alone course since Riverside City College deleted the Computer Applications program. Currently the 1B course is a stand-alone course, is not in any other programs, and has very low enrollment. MVC will continue to offer the course to support the Computer Applications Program at their college.</i>	R	Approved
CIS-76A	Introduction to Microsoft Expression Web	<i>Course has not been offered in years and is a standalone-not in any programs at Riverside. Expression Web has been discontinued by Microsoft.</i>	R	Approved
CIS-78B	Advanced Photoshop	<i>Course has not been offered in years and is a standalone-not in any programs at Riverside.</i>	R	Approved
CIS-81	Introduction to Desktop Publishing using Adobe InDesign	<i>Course has not been offered in years and is a standalone-not in any programs at Riverside.</i>	R	Approved

Course Major Modifications

ADM-2B	Color Printing Systems and Color Management	<i>Updated course title, course description and course contents.</i>	R	Approved
ADM-74B	Web Design II	<i>Updated course title, course description, and course materials</i>	R	Approved
ANT-1	Physical Anthropology	<i>SLOs need refinement, textbooks need updating and this course needs modernizing to include current understandings of modern human variation and the social impacts of those understandings. In addition, the interactions between culture and biology with respect to viral mutation must feature more heavily in the COR.</i>	MNR	Approved Approved
ANT-1H	Honors Physical Anthropology	<i>This course provides the student an opportunity to master in depth reading and writing skills while focusing on the materials of ANT 1. The course fits into the broader Honor's Program as a whole and follows the same designs for in-depth discussion and writing skill mastery.</i>	MNR	Approved
BIO-31C	Regional Field Studies - Neotropics	<i>As part of the program review process, we aim to add course objectives, refine SLOs, and update content of the course.</i>	R	Approved
BIO-31D	Regional Field Studies - Eurasia	<i>As part of the program review process, we aim to add course objectives, refine SLOs, and update content of the course.</i>	R	Approved

BIO-31E	Regional Field Studies - South America	<i>As part of the program review process, we aim to add course objectives, refine SLOs, and update content of the course.</i>	R	Approved
BIO-55	Microbiology	<i>Add Objectives, revise SLOs, update textbooks.</i>	MNR	Approved
COM-2	Introduction to Persuasion	<i>This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.</i>	MNR	Approved
ESL-801	ESL Support for Career and Technical Programs	<i>This course is being updated to reflect the new advisory.</i>	NR	Approved
ESL-90L	Special Topics in English as a Second Language: Punctuation of Phrases and Clauses	<i>This major course modification is to update prerequisites and texts.</i>	MNR	Approved
ESL-90M	Special Topics in English as a Second Language: Articles and Prepositions	<i>This major course revision is to update advisories and textbooks.</i>	MNR	Approved
KIN-36	Wellness: Lifestyle Choices	<i>Update learning objectives, SLO's, and course content.</i>	NR	Approved
KIN-V10	Soccer, Varsity Men	<i>Refine Course Objectives, SLOs, Course Content, Outside of Class Reading Assignments, and update Course Materials.</i>	NR	Approved
KIN-V61	Football Fundamentals, Offensive	<i>Update course materials and update learning objectives.</i>	R	Approved

Motion to Approve Distance Education and New Course Proposals:

1st Kearn; 2nd Lowden; approved unanimously; discussion included ways to find proposals in Curricunet when not in Approvals queue, including letting Chairs Douglass and Schmidt know they aren't in Approval queue.

Distance Education Proposals

GEG-1HDE	Honors Physical Geography		MNR	Approved
JOU-150DE	Intro to Public Relations		MNR	Approved

New Courses

KIN-A08A	Pickleball, Beginning	<i>Creating a new course for Kinesiology.</i>	R	Approved
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Motion to Approve New Programs: 1st Hernández; 2nd Merrill; approved unanimously
New Program - Certificate

As a culmination of the Community Action Leadership Academy (CALA) internship program, initially piloted in 2021-2022 and recently renewed with full outside funding from its parent organization the California Youth Leadership Corps (CYLC) through 2025-26, this interdisciplinary certificate focuses on community engagement and will bring together the philosophy and skills espoused by CALA championing social justice and empowering traditionally underserved students academically and financially through community-based experiences. Students will take three courses over the span of one academic year focusing on leadership skills and community empowerment at practical, personal, and theoretical levels. Upon completion of CALA and the certificate, students will possess certification as verified by their transcripts of experience in community engagement as well as valuable work experience at a community based organization throughout the course of the year. Together, this “learn and earn” model will provide unparalleled opportunities for students to work and support themselves and their communities.

The goal of the Community Action and Leadership Certificate is to compliment the year -long Community Action Leadership Academy (CALA) established at RCC in 2021. CALA is a social justice oriented program that trains students in policy, non-profit management skills, community empowerment, and leadership. Through academy events, a year- long paid internship experience, and this certificate, CALA will become a multi-dimensional learning and training experience for students who historically have not had access to internships. By learning in this certificate program and earning a fair wage simultaneously, student retention in CALA remains high and success and transfer rates equally so.

POL-CAL Community Action and Leadership

R

Approved

New Program – Certificate **Error on Agenda: Should say Degree**

Existing AA degrees in Music are deeply rooted in tradition. In recent years there has been an emergence of non-traditional, alternative, modern music degrees in the areas of Music Industry Studies, Music Technology, Audio, and Recording Arts. These new, modern degree programs require a slightly different lower-division preparation in comparison to their traditional music degree counterparts.

Traditional music degree programs at the college level also do not typically support a student population that is “new” to academic musical studies. It is assumed that “music majors” enter college with existing, traditional music training (with a background in band, orchestra, choir, or piano), and the traditional music degree curriculum is built around that foundation. Therefore, many students with an interest in pursuing degrees and careers in the music industry generally do not have a pathway that welcomes them into academic musical studies at the college level.

This proposed AA in Music and Audio Technology has been extensively researched and tested to provide non-traditional music students with an open door into an AA degree in Music that prepares them properly for transfer into a non-traditional Bachelor’s degree in music, while also providing them with a foundation for a career in the modern music industry. It consists of a blend of traditional, foundational music courses (required of any music major), standard lower-division music technology courses (that virtually all non-traditional music degrees require at the lower-division), and lower-division coursework in the areas of economics, networking, and entrepreneurship (career and life skills for modern musicians).

The coursework in this degree has already been used (carefully crafted into an existing AA in Fine & Applied Arts) to successfully graduate and transfer Music and Audio Technology students at RCC-Riverside. For clarity and visibility, it is obvious at this time that this program needs its own title and place within the RCC catalog.

MUS-
MAT Music and Audio Technology
Noted in meeting that the degree was renamed since Tech Review: Audio and Music Technology

R **Approved**

Information Items -- RCC Minor Modifications

AIR-92	Advanced Building Automation Networks and Programming	Two-year CTE review. No changes are needed.	R
KIN-V52	Fastpitch Fundamentals: Offensive	Update course materials.	R
KIN-V53	Fastpitch Fundamentals: Defensive	Update Course materials	R

KIN-V60	Football Fundamentals, Defensive	<i>Update course materials.</i>	R
LIB-1	Introduction to Information Literacy	<i>The course materials needed updating and OER materials were added.</i>	MNR

Information Items -- MVC and NOR Proposals

Course Exclusions

ENG-50	Basic English Composition	<i>Moreno Valley College would like to exclude English 50 from their course offerings. English 50, which is a below-transfer course, is no longer schedule/offered at Moreno Valley College due to AB705. Instead, students are placed directly into transfer-level English courses.</i>	M
ENG-80	Preparatory Composition	<i>Moreno Valley College would like to exclude English 80 from their course offerings. English 80, which is a below-transfer course, is no longer schedule/offered at Moreno Valley College due to AB705. Instead, students are placed directly into transfer-level English courses.</i>	M
ENG-91	Basic English Composition	<i>Moreno Valley College would like to exclude English 91 from their course offerings. With the introduction of AB705, MVC no longer offers or schedules courses that are below transfer. English 91 is a co-requisite course that was designed to support students who would have traditionally been placed in pretransfer courses (e.g., English 50 and English 80)—students take English 91 concurrently with English 1A. However, based on research from the California Acceleration Project and based on data analysis of our own MVC students, the English discipline determined that English 91 was not effective at meeting students' needs. Instead, students were seeing more success by simply mainstreaming into English 1A with supports other than English 91 (e.g., professors rethinking their course design, policies, and curriculum after professional development on antiracist and culturally responsive teaching; other embedded supports that do not require additional time and financial burdens).</i>	M

Course Inclusions

Moreno Valley College has applied to become a Qualified Educational Provider (QE) for the CA Tax Education Council (CTEC), which offers tax education, and would qualify students to become licensed tax preparers. The U.S. and California income tax principles and tax return course offers preparation as it relates to individuals, sole proprietorships, and other business entities. This course is required by the California Tax Education Council (CTEC) to fulfill the 60-hour qualifying education requirement imposed by the State of California for becoming a Registered Tax Preparer. The required course curriculum provides 45 hours of federal credit, 15 hours of California state credit and 2 hours of ethics towards the qualifying education requirement for tax preparers.

ACC-67 U.S. & California Income Tax Preparation

M

Course Major Modifications

ELE-64	Programmable Logic Controllers	Updating textbooks. Creating MAN/ELE 864	N
ELE-864	Programmable Logic Controllers	Updating textbooks. Creating MAN/ELE 864	N
KIN-V25	Soccer, Varsity, Women	Refine Course Objectives, SLOs, Course Content, Outside of Class Reading Assignments, and update Course Materials.	N
MAN-36	General machine shop and theory of machining	Updating textbooks creating 836	N
MAN-56	CNC Machine Set-Up and Operation	Updating textbooks	N
MAN-57	CNC Program Writing	Updating textbooks	N
MAN-60	Hydraulic and Pneumatic Systems	Updating course textbooks	N
MAN-64	Programmable Logic Controllers	Updating textbooks. Creating MAN/ELE 864	N
MAN-856	CNC Machine Set-Up and Operation	Updating textbooks	N
MAN-857	CNC Program Writing	Updating textbooks	N
MAN-860	Hydraulic and Pneumatic Systems	Updating course textbooks	N

New Courses

MAN-836	General machine shop and theory of machining	This course will be credit/no credit	N
MAN-864	Programmable Logic Controllers	Updating textbooks. Creating MAN/ELE 864	N

New Programs

CIS-DA N	Data Analytics	<p><i>This program addresses industry's continuing demands for professionals to test and build tools to meet the data quality validation needs for a cloud platform-based application and building enterprise analytics of large data volume. Based on Inland Empire/Desert region Labor Market Information report, the data-analysis occupation is projected to have 189 annual job openings, increasing employment by 8% through 2024. The 10th percentile hourly wage for data analysis related occupations exceeds the Family Needs Calculator self-sustainability rate, indicating that approximately the top 90% of workers in this occupation earn self-sufficient hourly wages. The courses in this program will also align with university courses, which will permit students to transfer to further develop skills and knowledge in the areas of Data Science.</i></p>	N
CIS-DSN	Data Science	<p><i>This program addresses industry's continuing demands for professionals to test and build tools to meet the data quality validation needs for a cloud platform-based application and building enterprise analytics of large data volume. Based on Inland Empire/Desert region Labor Market Information report, the data-analysis occupation is projected to have 189 annual job openings, increasing employment by 8% through 2024. The 10th percentile hourly wage for data analysis related occupations exceeds the Family Needs Calculator self-sustainability rate, indicating that approximately the top 90% of workers in this occupation earn self-sufficient hourly wages. The courses in this program will also align with university courses, which will permit students to transfer to further develop skills and knowledge in the areas of Data Science.</i></p>	N
ECO-MADT	Economics	<p><i>MVC does not currently offer an Associate in Arts in Economics for Transfer degree (ADT) and would like to offer students the opportunity to earn an ADT. Earning the ADT before beginning a bachelor's degree program can have many benefits. Students completing this program will have an introductory foundation in the field of Economics and will be able to seamlessly transfer into the CSU system to pursue a baccalaureate degree in Economics. Students will enter with junior standing, and only 60 more credits will usually be required to earn the bachelor's degree, thereby saving both time and money.</i></p>	M

Program Modifications

DFT-3DMD	3D Mechanical Drafting	Updating Drafting Technology by replacing ENE-41 Engineering Graphics with DFT-62-Basic Fusion 360. This change doesn't impact the total units in both certificates. DFT62 is a better replacement for the certificate since it has free software to use for students and includes all the contents of the previous course.	N
DFT-DT	Drafting Technology	Updating Drafting Technology by replacing ENE-41 Engineering Graphics with DFT-62-Basic Fusion 360. This change doesn't impact the total units in both certificates. DFT62 is a better replacement for the certificate since it has free software to use for students and includes all the contents of the previous course.	N

TIGER PRIDE VALUES

Tradition and Innovation: We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

Integrity and Transparency: We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

Growth and Continual Learning: We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

Equity-Mindedness: We promote social justice and equity.

Responsiveness: We respond to the needs of our students and communities through engagement and collaboration.

Student-Centeredness: We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.

Riverside City College Curriculum Committee Minutes

Curriculum website: websites.rcc.edu/curriculum
October 25, 2022 • 3-5 pm • Hall of Fame / Zoom

1. Call to Order at 3:02pm

Voting Committee Members*	Mode of Attendance	Absent Committee Members
Juan Ahumada , <i>Communication Studies Dept. Rep. (21-23)</i>	Zoom	Shannon Hammock ,
Madeline Bettencourt , <i>Cosmetology Dept. Rep. (21-23)</i>	Zoom	Scott Hernández , <i>Applied</i>
Parissa Clark , <i>Economics/Geography/Political Science Dept.</i>	Zoom	Robert Jew , <i>Art Dept. Rep. (21-23)</i>
Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep. (22-</i>	Zoom	
Ellen Drinkwater , <i>Articulation Officer</i>	Zoom	
Bobbie Grey , <i>Chemistry Dept. Rep. (21-23)</i>	Zoom	
Mark Haines , <i>Dance and Theater</i>	Zoom	
Ryan Joseph , <i>Life Sciences Dept. Rep. (22-24)</i>	Zoom	
Tammy Kearns , <i>English & Media Studies Dept. Rep. (22-24)</i>	Zoom	
DyanSue Kovacs , <i>World Languages Dept. Rep. (22-24)</i>	Zoom	
Amber Lappin , <i>Early Childhood Education Dept. Rep. (21-</i>	Zoom	
Clara Lowden , <i>Kinesiology/Athletics Dept. Rep. (21-23)</i>	Zoom	
Karyn Magno , <i>Counseling Dept. Rep. (21-23)</i>	Zoom	
Valerie Merrill , <i>Mathematics Dept. Rep. (22-24)</i>	Zoom	
Doris Namala , <i>History/Humanities/Philosophy/Ethnic Studies Dept.</i>	Zoom	
Aaron Sappenfield , <i>Physical Sciences Dept. Rep. (21-23)</i>	Zoom	
Steven Schmidt , <i>Music Dept. Rep. (21-23); Technical</i>	In Person	
Amy Vermillion , <i>Nursing Education Dept. Rep. (21-23)</i>	Zoom	
Kweku Williams , <i>Behavioral Science / Psychology Dept.</i>	Zoom	
Non-Voting Committee Members		
David Caloca , <i>ASRCC Student Representative</i>	In Person	
Kelly Douglass , <i>Faculty Chair**, Curriculum Committee (</i>	In Person	
Casandra Greene , <i>RCC Curriculum ISC</i>	Zoom and later In Person	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-</i>	Zoom	
Liaisons/Admin/Staff/Guests		
Robert Baradaran , <i>Culinary Faculty</i>	Zoom	
Jennifer Corr , <i>Business Admin/Info Sys Tech Faculty</i>	Zoom	
Jeanine Gardner , <i>Admissions and Records</i>	Zoom	
Mia Timme , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>	In Person	
Shari Yates , <i>Interim Dean of Instruction, CTE</i>	Zoom	
Interpreters from RISE	Zoom	

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villasenor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

2. Approval of the Agenda: 1st Kearn; 2nd Lowden; approved by consensus
3. Approval of Minutes from October 11, 2022: 1st Kearn; 2nd Lowden; approved by consensus
4. **Action Items**
 - a. **Spreadsheet technical approvals (see below)**
 - b. **Curriculum proposals (see below)**
5. Reports
 - a. Curriculum Chair – Kelly Douglass
 - i. Reminder that the agenda for November 8 will likely be a big agenda; will send out as soon after November 1 tech review as possible
 - ii. Please keep the November 29 possible meeting on your calendar for any catalog emergencies; we should know by the week before Thanksgiving if we have to use it.
 - iii. Even if curriculum items didn't make this catalog, please stay diligent with that work over this academic year as next fall will have a "blackout period" after the regular launch deadline and during which no proposals can be launched while we transition course numbers for AB 1111 change.
 - b. Articulation Officer – Ellen Drinkwater – no report
 - c. Instructional Programs Support Coordinator – Casandra Greene
 - i. Question for committee: do they want compliance reports before winter break or when they return
 - ii. Answer: before
 - d. Tech Review Chair – Steven Schmidt – no report
 - e. VPAA – Lynn Wright
 - i. Late start classes have begin and are at 92% filled and are 11% of our offerings
 - ii. CIO conference discussing AB 1111 too; hearing frustrations there as well; Marty Alvarado from Chancellor's office: We can't be held accountable for a plan that doesn't exist.
 - iii. Glenn Hunt center reception for associate faculty tonight 5-7 and tomorrow 12-2.
 - f. ASRCC Representative – David Caloca
 - i. Pumpkin Carving tomorrow (Wed. 10/26), 12-2
 - ii. Friday is Halloween Town, 6-8pm; also a haunted maze
 - g. Equity-Minded Curriculum
 - i. Last Friday the English discipline hosted Community of Practice event focused on community and RCC resources available

- ii. Hosts Rob Hyers from English and Ben Vargas from the Basic Needs Resource Center provided explanation and links to a variety of resources available to students.
- 6. Curriculum Policy & Procedure
 - a. AB361 permission for 10/25 mtg. approved at 9/27 mtg.
 - b. Renew AB361 for November 8 meeting: 1st Haines; 2nd Merrill; approved unanimously
 - c. AB361 update
 - i. Governor Newsom announced the COVID related state of emergency will end in February 2023
 - ii. This impacts the rules and details around continued teleconference options in meetings
 - iii. District legal counsel is parsing the changes and will have guidance soon (as it applies to Board of Trustees, Academic Senate, and more)
- 7. Open Forum
- 8. Next Meeting: November 8, 2022
- 9. Meeting adjourned at 4:12pm, about which many are shocked

Action Items:

- 1. Spreadsheet of technical edits p. 4-5
- 2. Course Deletions: pg. 5
- 3. Course Inclusions: pg. 6
- 4. Course Major Modifications: pg. 6-12
- 5. Distance Education: pg. 12-13
- 6. New Courses: pg. 13-15
- 7. State/Locally Approved Certificate/Degree Modifications: pg. 15-17

Information Items: Course Minor Modifications for RCC : pg. 17-20

Information Items: All Information and Action Items for MVC and NC: pg. 20-28

- 1. Course Deletions
- 2. Course Inclusions
- 3. Course Major Modifications
- 4. Course Minor Modifications
- 5. Distance Education
- 6. New Courses
- 7. New Discipline
- 8. New State/Locally Approved Certificates/Degrees
- 9. State/Locally Approved Certificate/Degree Modifications

Attachments: October 11, 2022 Minutes

Action Items:

Technical Corrections on Spreadsheet:

RCC Curriculum Committee Proposal Review Spreadsheet: October 25, 2022 Meeting			
TYPE	DISC-CODE	TITLE	COMMENTS/CONCERNS
MAJ	ADJ-20	Introduction to Corrections	COs and SLOs are the same
MAJ	ADJ-21	Control & Supervision in Corrections	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	ANT-2	Cultural Anthropology	Is Course Content considered sequential? Is the statement in bold (at end of #4) necessary? [addressed in meeting]
MAJ	BUS-24	Business Communication	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	COS-60B	Level II Cosmetology Concepts	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	COS-60C	Level III Cosmetology Concepts	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	COS-60D	Level IV Cosmetology Concepts	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	FST-4	Introduction to Film Genres	CO #2 "repetitions"
MAJ	HIS-11	Military History of the United States to 1900	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	HIS-12	Military History of the United States Since 1900	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	HIS-32	History of Early Latin America	Need to add Pass/No Pass to Course Description [will be fixed at catalog review]
MAJ	HUM-11	Cults, Crosses, & Colonialism: Religion in America	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	HUM-20A	Arts and Ideas: Special Studies in Humanities	Course Content is vague [addressed in meeting under PCAH explanation of Special Topics course]; Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	HUM-20B	Arts and Ideas: Special Studies in Humanities	Course Content is vague [addressed in meeting under PCAH explanation of Special Topics course]; Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	HUM-20C	Arts and Ideas: Special Studies in Humanities	Course Content is vague [addressed in meeting under PCAH explanation of Special Topics course]; Need to add grading

			method to Course Description [will be fixed at catalog review]
MAJ	JOU-7	Mass Communications	CO #1 should maybe be listed in Methods of Evaluation?; Need to add grading method to Course Description
MAJ	KIN-24	Sports Officiating - Fall Sports	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	MAT-25	Mathematics for the Liberal Arts Student	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	MIL-1	Military History of the United States to 1900	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	MIL-2	Military History of the United States Since 1900	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	MUS-8A	Music Technology I	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	PSY-1	General Psychology	Need to add grading method to Course Description [will be fixed at catalog review]
MAJ	PSY-1H	Honors General Psychology	Need to add grading method to Course Description [will be fixed at catalog review]
NEW	ACC-19	Volunteer Income Tax Assistance Training	Need to add grading method to Course Description [will be fixed at catalog review]
NEW	ACC-19L	Volunteer Income Tax Assistance Tax Preparation	Need to add grading method to Course Description [will be fixed at catalog review]
NEW	ACC-40	Accounting for Managers	Need to add grading method to Course Description [will be fixed at catalog review]
NEW	ENP-30	QuickBooks Online for Entrepreneurs	Need to add grading method to Course Description [will be fixed at catalog review]
NEW	MKT-25	Marketing for Professionals	Need to add grading method to Course Description [will be fixed at catalog review]
NEW	PHI-18	Walking with the Dead: An Interdisciplinary Perspective on Death and Dying	Need to add grading method to Course Description [will be fixed at catalog review]

RCC CC Curriculum Proposals - Action Items

Course	Long Title	Rationale	Campus	Action
<i>Motion to approve all deletions, inclusions, and course major modifications: 1st Lowden; 2nd Kearn; approved unanimously</i>				
Course Deletions				
CUL-42	International Cuisine	This course is no longer offered.	R	Approved
MAT-98	Academic Excellence Seminar	This course has not been offered in many years.	R	Approved

Course Inclusions

ACC-67	U.S. and California Income Tax Preparation	This course is certified by the California Tax Education Council (CTEC) as fulfilling the 60-hour qualifying education requirement imposed by the State of California for becoming a Registered Tax Preparer. Approval by CTEC of RCC's application is required to offer the course. The application is currently under review.	R	Approved
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Course Major Modifications

ADJ-20	Introduction to Corrections	This major modification is done to update SLOs and CLOs, update materials, and correct the TOPS code.	MNR	Approved
ADJ-21	Control & Supervision in Corrections	This major modification is intended to update content, SLOs, CLOs, and books and correct the TOPS code.	MR	Approved
ADM-69A	Motion Graphics and Special Effects with After Effects	ADM69 has been renamed as ADM69A because we are also adding a new course - ADM69B. The renaming will keep ADM69A and ADM69B in a meaningful sequence.	R	Approved
ANT-2	Cultural Anthropology	COR must be updated to conform with C-ID review.	MNR	Approved
ANT-2H	Honors Cultural Anthropology	Update textbook options for the course	MNR	Approved
BIO-31A	Regional Field Biology Studies	As part of the program review process, we aim to add course objectives, refine SLOs, and update content of the course.	R	Approved
BIO-31B	Regional Field Biology Studies	As part of the program review process, we aim to add course objectives, refine SLOs, and update content of the course.	R	Approved
BIO-60	Introduction to Molecular and Cellular Biology	Advisories are being updated, since MAT-35, ENG-50, and ENG-80 have been removed from the catalogue. Course Objectives are also being added, along with some updates to Course Material and SLOs. Textbooks have also been updated to bring materials into 5-year compliance.	MNR	Approved
BUS-24	Business Communication	Modified course content to ensure up-to-date content and textbooks. Added course objectives per the new RCCD curriculum requirements and aligned updated SLO's to objectives.	MNR	Approved
COS-60B	Level II Cosmetology Concepts	Update requisite requirements	R	Approved

		RCC CC discussion included questions about the high unit value of Cosmo classes with explanation about program courses with licensing and hour requirements.		
COS-60C	Level III Cosmetology Concepts	Update requisite requirements.	R	Approved
COS-60D	Level IV Cosmetology Concepts	Update requisite requirements.	R	Approved
COS-801	Level VI Cosmetology Concepts	New requirements were made by the California Board of Barbering and Cosmetology. RCC CC discussion to explain use and purpose of the non-credit course with 100 hours	R	Approved
		After careful review of our current culinary SLO's, PLO's, the Culinary Program review and faculty and student's responses, we feel the need to adjust the lecture and lab hours for Culinary 36, 37 & 38 that better reflect the actual learning and teaching time already listed in the COR's for each course. The previous time was inaccurate and arbitrary set by a previous director decades ago to 45 hours of lecture and 307 hours of lab. We just want to meet the standards we have set and accurately reflect what is truly happening in lecture and in the labs by setting the lecture hours to 66 and the lab hours to 284. This will also change our units to 8.5 from 8. After reviewing current materials for 36, 37 & 38, there are no revisions necessary. All skills and techniques are still current and relevant, including the textbook. Again, the rationale for the additional time is to merely reflect what is truly happening in lecture and in the labs because that information is already in the COR. Our goal is to meet the highest standards set by our industry. In addition, if we change the units earned for the culinary classrooms, all programs that list those courses need to be changed as well; these include our Culinary Arts & Foundational Culinary Arts Certificate Programs. Culinary 36, 37 & 38 courses are tied to these programs. RCC CC discussion included discussion of unit change from 8 to 8.5 but that this was due to a shift in lecture and lab hours but total students hours actually stand almost exactly the same.		
CUL-36	Introduction to Culinary Arts		R	Approved

CUL-37	Intermediate Culinary Arts	<p>After careful review of our current culinary SLO's, PLO's, the Culinary Program review and faculty and student's responses, we feel the need to adjust the lecture and lab hours for Culinary 36, 37 & 38 that better reflect the actual learning and teaching time already listed in the COR's for each course. The previous time was inaccurate and arbitrary set by a previous director decades ago to 45 hours of lecture and 307 hours of lab. We just want to meet the standards we have set and accurately reflect what is truly happening in lecture and in the labs by setting the lecture hours to 66 and the lab hours to 284. This will also change our units to 8.5 from 8. After reviewing current materials for 36, 37 & 38, there are no revisions necessary. All skills and techniques are still current and relevant, including the textbook. Again, the rationale for the additional time is to merely reflect what is truly happening in lecture and in the labs because that information is already in the COR. Our goal is to meet the highest standards set by our industry. In addition, if we change the units earned for the culinary classrooms, all programs that list those courses need to be changed as well; these include our Culinary Arts & Foundational Culinary Arts Certificate Programs. Culinary 36, 37 & 38 courses are tied to these programs.</p>	R	Approved
CUL-38	Advanced Culinary Arts	<p>After careful review of our current culinary SLO's, PLO's, the Culinary Program review and faculty and student's responses, we feel the need to adjust the lecture and lab hours for Culinary 36, 37 & 38 that better reflect the actual learning and teaching time already listed in the COR's for each course. The previous time was inaccurate and arbitrary set by a previous director decades ago to 45 hours of lecture and 307 hours of lab. We just want to meet the standards we have set and accurately reflect what is truly happening in lecture and in the labs by setting the lecture hours to 66 and the lab hours to 284. This will also change our units to 8.5 from 8. After reviewing current materials for 36, 37 & 38, there are no revisions necessary. All skills and techniques are still current and relevant, including the textbook. Again, the rationale for the additional time is to merely reflect what is truly happening in lecture and in the labs because that information is already in the COR. Our goal is to meet the highest standards set by our industry. In addition, if we change the units earned for the culinary classrooms, all programs that list those courses need to be changed as well; these include our Culinary Arts & Foundational Culinary Arts Certificate Programs. Culinary 36, 37 & 38 courses are tied to these programs.</p>	R	Approved

EAR-30	Practicum in Early Childhood Education	In our recent COR update in spring, we missed some language in the course content that is needed to align us with the CAP. The language includes Instructional Technology in section Environments for Teaching and Learning, and Supporting Home Languages in Section Family Engagement. This is the only modification to this COR in this proposal.	MNR	Approved
ENG-14	American Literature I: Pre-Contact through Civil War	Update Course Description, Objectives, SLO, Course Content, Methods of Instruction to reflect emphasis on multiple perspectives and previously minoritized authors, as well as to cover various narrative threads and points of contention within and among diverse racial and cultural groups in American literature during this period. Update Methods of Instruction, Methods of Evaluation, and Assignments to enhance equity-minded pedagogy.	MNR	Approved
ENG-15	American Literature II: 1865 to the Present	Update Course Description, Objectives, SLO, Course Content, Methods of Instruction to reflect emphasis on multiple perspectives and previously minoritized authors, as well as to cover various narrative threads and points of contention within and among diverse racial and cultural groups in American literature during this period. Update Methods of Instruction, Methods of Evaluation, and Assignments to enhance equity-minded pedagogy. RCC CC discussion included Chair's notification that the course does have a title change and should not go forward without edits to all three college ADTs that contain it and plans made to either change course title back or get ADTs done in time. Committee approved either way.	MNR	Approved
ENG-17A	Literary Magazine Production: Beginning	This is the 5-year major modification, which reflects changes in the discipline focus toward equity. This modification updates entrance skills, course objectives, and learning outcomes. Some parts of course content, methods of instruction, methods of evaluation, assignments and resources have also been updated.	NR	Approved
ENG-17B	Literary Magazine Production: Intermediate	This is the 5-year major modification, which reflects changes in the discipline focus toward equity. This modification updates entrance skills, course objectives, and learning outcomes. Some parts of course content, methods of instruction, methods of evaluation, assignments and resources have also been updated.	NR	Approved

ENG-17C	Literary Magazine Production: Advanced	This is the 5-year major modification, which reflects changes in the discipline focus toward equity. This modification updates entrance skills, course objectives, and learning outcomes. Some parts of course content, methods of instruction, methods of evaluation, assignments and resources have also been updated.	NR	Approved
ENG-802	Composition Skills and Support for English 1A	Offered for the first time this fall; we discovered during enrollment that the link to English 1A needed to be set up as a co-requisite, not a limitation on enrollment.	R	Approved
FST-2	Introduction to Television Studies	Course requisites and entrance skills were deleted to comply with current entrance "requirements" for English 1A.	R	Approved
FST-3	Introduction to International Cinema	Course requisites and entrance skills were deleted to comply with current entrance "requirements" for English 1A. RCC CC discussion included notice that course content seemed under-developed in one area and suggested that originator be notified to see if this was an oversight.	R	Approved
FST-4	Introduction to Film Genres	Course requisites and entrance skills were deleted to comply with current entrance "requirements" for English 1A.	R	Approved
FST-5	Fiction and Film: Adaptation	Course requisites and entrance skills were deleted to comply with current entrance "requirements" for English 1A.	R	Approved
HIS-11	Military History of the United States to 1900	Removing advisory for REA-83 and including Pass/No Pass grading method.	MR	Approved
HIS-12	Military History of the United States Since 1900	Removing the REA-83 advisory and update grading methods to include Pass/No Pass.	MR	Approved
HIS-32	History of Early Latin America	Removing the REA-83 advisory and including the Pass/No Pass grading method.	MR	Approved
HUM-11	Cults, Crosses, & Colonialism: Religion in America	Update to course title, descriptions, SLOs, content, methods of instruction and evaluation, and course materials. Addition of course objectives.	NR	Approved
HUM-18	Walking with the Dead: An Interdisciplinary Perspective on Death and Dying	Update to course title, descriptions, SLOs, content, methods of instruction and evaluation, and course materials. Addition of course objectives and a crosslisting with philosophy.	NR	Approved
HUM-20A	Arts and Ideas: Special Studies in Humanities	Update to course descriptions, SLOs, content, methods of instruction and evaluation, and course materials. Addition of course objectives.	R	Approved

HUM-20B	Arts and Ideas: Special Studies in Humanities	Update to course descriptions, SLOs, content, methods of instruction and evaluation, and course materials. Addition of course objectives.	R	Approved
HUM-20C	Arts and Ideas: Special Studies in Humanities	Update to course descriptions, SLOs, content, methods of instruction and evaluation, and course materials. Addition of course objectives.	R	Approved
JOU-7	Mass Communications	Update prerequisites and textbooks.	MNR	Approved
KIN-24	Sports Officiating - Fall Sports	Add learning objectives, update SLO's, update sample assignments, and update course materials.	R	Approved
KIN-A31A	Beginning Hydro HIIT (High Intensity Interval Training)	Change the name of the course, change the course description, change the short description, change the learning objectives, change the SLO's, adjust the course content, adjust the Methods of Instruction, adjust the Methods of Evaluation, adjust sample assignments, and adjust course materials (other texts).	R	Approved
KIN-A31B	Intermediate Hydro HIIT (High Intensity Interval Training)	Change the name of the course, change the course description, change the short description, change the learning objectives, adjust the entrance skills, change the SLO's, adjust the course content, adjust the Methods of Instruction, adjust the Methods of Evaluation, adjust sample assignments, and adjust course materials (other texts).	R	Approved
KIN-A31C	Advanced Hydro HIIT (High Intensity Interval Training)	Change the name of the course, change the course description, change the short description, change the learning objectives, adjust the entrance skills, change the SLO's, adjust the course content, adjust the Methods of Instruction, adjust the Methods of Evaluation, adjust sample assignments, and adjust course materials (other texts).	R	Approved
MAT-125	Corequisite Support for MAT-25	Need to update the course outline to reflect new prerequisite language and update course materials.	MNR	Approved
MAT-25	Mathematics for the Liberal Arts Student	Need to update the course outline to reflect the new prerequisite language and update course materials.	MNR	Approved
MIL-1	Military History of the United States to 1900	Removal of the REA-83 advisory and included the Pass/No Pass grading method.	R	Approved

MIL-2	Military History of the United States Since 1900	Removing the REA-83 advisory and including the Pass/No Pass grading method.	R	Approved
MUS-11	Studio Recording Techniques	Changing TOPs Code and SAM Code to better reflect the career/technical preparation this course provides. Also recommending this course for non-degree credit, in addition to degree credit.	R	Approved
MUS-8A	Music Technology I	Changing TOPs Code and SAM Code to better reflect the career/technical preparation this course provides.	R	Approved
MUS-8B	Music Technology II	Changing TOPs Code and SAM Code to better reflect the career/technical preparation and experience this course provides.	R	Approved
MUS-P11	Live Sound Techniques I	Changing TOPs Code and SAM Code to better reflect the career/technical preparation this course provides.	R	Approved
PDS-816	Personal Finance	Request major modification to change the TOPS code from 0501.00 to 0599.00 and CID code to 52.9999. This will allow the costs for this program to be collected in the same account as the other PDS classes. As it stands now, this PDS class's costs are mixed in with our BUS classes.	MNR	Approved
PDS-817	Financial Future	Request major modification to change the TOPS code from 0501.00 to 0599.00 and CID code to 52.9999. This will allow the costs for this program to be collected in the same account as the other PDS classes. As it stands now, this PDS class's costs are mixed in with our BUS classes.	MNR	Approved
PSY-1	General Psychology	Update course objectives and course materials.	MNR	Approved
PSY-1H	Honors General Psychology	Update course objectives and course materials.	MNR	Approved

***Motion to approve Distance Education and New Course Proposals:
1st Conrad; 2nd Merrill; unanimously approved (Rep. Grey absent during vote)***

Distance Education Proposals

KIN-24DE	Sports Officiating – Fall Sports		R	Approved
PHO-11DE	Commercial and Advertising Photography		R	Approved
PHO-15DE	Wedding and Event Photography		R	Approved
PHO-19DE	Color Correction and the Photographic Portfolio		R	Approved

PHO-22DE	Photography for Social Media		R	Approved
PHO-7DE	Medium and Large Format Film Photography		R	Approved
New Courses				
ACC-19	Volunteer Income Tax Assistance Training	This course will mirror the non-credit ACC 819 course, which will be offered for students who wish to repeat the program since we offer the VITA program each tax year.	R	Approved
ACC-19L	Volunteer Income Tax Assistance Tax Preparation	This course is the second course in a sequence of two courses designed for students who volunteer in the IRS Volunteer Income Tax Assistance (VITA) program. Students will use the IRS-required Tax Slayer software to prepare and file individual federal and state income tax returns within the scope of the VITA program requirements. Students will also learn how to implement and participate in a system of review, which reinforces the ethics and quality controls taught in the prerequisite VITA training course. Students will also develop their interview, communication, and at times, conflict resolution, skills by working with community members on their tax returns.	R	Approved
ACC-40	Accounting for Managers	Entrepreneurial students need to understand the basics of financial and managerial accounting and a broad overview and analysis of financial and managerial reports without the "debits and credits" covered in detail in a basic accounting course. This course can be used as a recommended prerequisite to Accounting 1A.	R	Approved
ACC-819L	Volunteer Income Tax Assistance Tax Preparation	This course is the second course in a sequence of two courses designed for students who volunteer in the IRS Volunteer Income Tax Assistance (VITA) program. Students will use the IRS-required Tax Slayer software to prepare and file individual federal and state income tax returns within the scope of the VITA program requirements. Students will also learn how to implement and participate in a system of review, which reinforces the ethics and quality controls taught in the prerequisite VITA training course. Students will also develop their interview, communication, and at times, conflict resolution, skills by working with community members on their tax returns.	R	Approved

ADM-69B	Motion Graphics and Special Effects with After Effects, Advanced	<p>Currently, the Applied Digital Media department has one course (ADM69) that covers the topic of motion graphics design. In order to align our curriculum more strategically to the demands and needs of the industry, the ADM department is proposing to expand and split the one ADM69 course into ADM69A and ADM69B. This expansion will allow students to gain a more well-rounded foundation in motion graphics.</p> <p>Once ADM69A and ADM69B are approved, ADM69 will go through a course deletion CurricuNET process.</p> <p>RCC CC discussion included clarification that ADM 69A is in major mods having formerly been ADM 69</p>	R	Approved
COS-60A1	Cosmetology Concepts Level A1	To meet Board of Barbering and Cosmetology requirements and to fit inside the RCCD calendar.	R	Approved
COS-60A2	Cosmetology Concepts Level A2	To meet Board of Barbering and Cosmetology requirements and to fit inside the RCCD calendar.	R	Approved
COS-60B1	Cosmetology Concepts Level B1	To meet Board of Barbering and Cosmetology requirements and to fit inside the RCCD calendar.	R	Approved
COS-60B2	Cosmetology Concepts Level B2	<p>To meet Board of Barbering and Cosmetology requirements and to fit inside the RCCD calendar.</p> <p>RCC CC discussion included minor note that entrance skill links were missing; agreed that Rep. Bettencourt would send links to add to Chair Douglass</p>	R	Approved
COS-60C1	Cosmetology Concepts Level C1	To meet Board of Barbering and Cosmetology requirements and to fit inside the RCCD calendar.	R	Approved
COS-60C2	Cosmetology Concepts Level C2	To meet Board of Barbering and Cosmetology requirements and to fit inside the RCCD calendar.	R	Approved
COS-60D1	Cosmetology Concepts Level D1	<p>To meet Board of Barbering and Cosmetology requirements and to fit inside the RCCD calendar.</p> <p>RCC CC discussion included minor note that entrance skill links were missing; agreed that Rep. Bettencourt would send links to add to Chair Douglass</p>	R	Approved

COS-60D2	Cosmetology Concepts Level D2	To meet Board of Barbering and Cosmetology requirements and to fit inside the RCCD calendar.	R	Approved
COS-62A1	Esthetician Concepts Level A1	To meet Board of Barbering and Cosmetology requirements and to fit inside the RCCD calendar.	R	Approved
COS-62A2	Esthetician Concepts Level A2	To meet Board of Barbering and Cosmetology requirements and to fit inside the RCCD calendar.	R	Approved
COS-62B1	Esthetician Concepts Level B1	To meet Board of Barbering and Cosmetology requirements and to fit inside the RCCD calendar.	R	Approved
COS-62B2	Esthetician Concepts Level B2	To meet Board of Barbering and Cosmetology requirements and to fit inside the RCCD calendar.	R	Approved
ENP-30	QuickBooks Online for Entrepreneurs	This course is foundational for understanding and managing a small business.	R	Approved
MKT-25	Marketing for Professionals	This course counts towards a marketing academic certificate from Riverside City College, as well as prepares students for an industry certification by The American Marketing Association.	R	Approved
PHI-18	Walking with the Dead: An Interdisciplinary Perspective on Death and Dying	Cross-listing this already-existent HUM course with PHI due to the overlap of methods and content.	MNR	Approved

***Motion to approve all program modifications:
1st Vermillion; 2nd Lowden; unanimously approved***

Program Modification - ADT

KIN-ADT R	Kinesiology	Updating program to reflect new course titles.	R	Approved
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Program Modification - Certificate

CUL-FCA	Foundational Culinary Arts	After careful review of our current culinary SLO's, PLO's, the Culinary Program review and faculty and student's responses, we feel the need to adjust the lecture and lab hours for Culinary 36, 37 & 38 that better reflect the actual learning and teaching time already listed in the COR's for each course. This will also change our units to 8.5 from 8. After reviewing current materials for 36, 37 & 38, there are no revisions necessary. All skills and techniques are still current and relevant, including the textbook.	R	Approved
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Program Modification - Degree

BIO-SST	Sustainability in Science and Technology	The program goals and objectives as well as catalog description for the program need to be changed because the B.S. degree is no longer available at UCR. However, other 4-year institutions do have an appropriate transfer degree (UCI for example).	R	Approved
MUS-	Music	Add MUS 55 Concert Band to, and change minimum unit requirement for, the Performing Ensembles Elective Courses section.	R	Approved

Program Modification - Degree and Certificate

COS-	Cosmetology	Per state requirements removal of Cos 60E and Cos 60E1. California State Board of Barbering and Cosmetology made modifications to licensure requirement, including hour requirements, therefore Cos 60E and Cos 60E1 are not required.	R	Approved
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CIS	Cyberpreneurship (This item was originally on agenda as an information item but as it is a Riverside program a revised agenda was sent out October 20 indicating this would be included with our action items)	The Cyberpreneurship program is the culmination of 3 years of work funded by the NSF-ATE. The program has been developed with the support and guidance of our Business and Industry Leadership Team made up of 30 local business owners, cybersecurity professionals and internship and apprenticeship partners and K-12 leaders. There is currently a huge gap in the cybersecurity labor market. There are currently 714,548 cyber jobs open in the US and 77,141 in California according to http://cyberseek.org . This labor market information does not account for the small to mid-sized businesses that do not have the ability to have a full-time IT/Cyber employee. In fact, only 14 % of small to mid-sized businesses have a cybersecurity employee yet 43% of all breaches in 2019 were at these businesses. Clearly, the security of these companies and the nation demands that we develop additional contract workers who can help these businesses secure their systems without incurring the cost of a full-time cyber team. Every business is impacted by cyber risk and is required by federal and state regulations and payment card standards to take steps to secure the data they process ex. Customer records, credit card information and data privacy policies. The Cyberpreneurship program will train individuals to become cybersecurity professionals. However, being a skilled cybersecurity professional does not mean an individual knows how to run a business. Therefore, through a cross discipline approach students in this program will also learn entrepreneurship skills such as how to create a business plan and build a business, manage finances, marketing, IT project management, and applicable cyber laws. The outcome will be individuals that work as independent contractors to help these small to mid-sized businesses manage their cybersecurity and reduce cybersecurity risks to the organization, their customers and the nation.	R M	Approved
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CUL- CA	Culinary Arts	After careful review of our current culinary SLO's, PLO's, the Culinary Program review and faculty and student's responses, we feel the need to adjust the lecture and lab hours for Culinary 36, 37 & 38 that better reflect the actual learning and teaching time already listed in the COR's for each course. This will also change our units to 8.5 from 8. After reviewing current materials for 36, 37 & 38, there are no revisions necessary. All skills and techniques are still current and relevant, including the textbook.	R	Approved
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Information Items: RCC Minor Modifications

ACC-55	Applied Accounting/Bookkeeping	Two-year review, no changes needed.	MNR
ACC-63	Income Tax Accounting	Update Textbooks	MNR
ADM-1	Introduction to Applied Digital Media and Printing	Reviewed by the ADM department. No change needed.	MR
ADM-2A	Color Systems and File Management	Reviewed by the ADM department. No change needed.	MR
ADM-2C	Ethics and Legalities for Graphic Designers	Course materials updated	MR
ADM-55	Business Management for Graphic Communications	Course materials updated	R
ADM-62	Typography and Graphic Design	Course materials updated	MR
ADM-63A	Design For Print Publication	Course materials updated	MR
ADM-63B	Design for Electronic Publication	Course materials updated	R
ADM-67	Multimedia Animation	Course materials updated	MR
ADM-68A	3D Animation with Maya I	Reviewed by the ADM department. No change needed.	R
ADM-68B	3D Animation with Maya II	Reviewed by the ADM department. No change needed.	R
ADM-70	Project Production and Portfolio	Reviewed by the ADM department. No change needed.	R
ADM-71A	Adobe Photoshop for Image Manipulation	Course materials updated	MR
ADM-71B	Adobe Photoshop, Advanced	Course materials updated	R

ADM-74A	Web Design	Course materials updated	R
ADM-77A	Adobe Illustrator for Graphic Art	Course materials updated	MR
ADM-77B	Adobe Illustrator, Advanced	Course materials updated	R
ADM-84A	Screen Printing	Course materials updated	R
ADM-84B	Screen Printing, Advanced	Course materials updated	R
ADM-85A	Commercial Printing	Reviewed by the ADM department. No change needed.	R
ADM-85B	Commercial Printing, Advanced	Reviewed by the ADM department. No change needed.	R
CAT-55	Applied Accounting/Bookkeeping	Two year CTE review - no changes.	MR
CAT-65	Introduction to Microsoft PowerPoint	Two year CTE review - no changes.	MR
CAT-91	Microsoft Project	Two year CTE review - no changes.	R
CIS-21A	Linux Operating System Administration	The content has been reviewed and no changes are necessary. Updated textbook.	R
CIS-21B	Linux Operating System Administration II	Reviewed course content - no changes needed. Updated textbooks.	R
CIS-27B	Introduction to Cybersecurity: Ethical Hacking	Content has been reviewed and no changes are required. Updated textbooks.	MR
CIS-40C	Installing, Configuring and Administering Microsoft Operating Systems	Update course textbooks to align with the current Windows operating system editions.	MR
CIS-40D	Systems and Network Administration	Update textbook information.	MR
CIS-825	Cyber Skills - Introduction to Cybersecurity	Reviewed content - No changes necessary Reviewed book - The book listed is free and is the latest version.	R
CIS-826	Cyber Skills - Introduction to Virtualization	Reviewed content for currency. No changes needed Reviewed books for currency. The current book is still valid. Added secondary text as an option.	R

CIS-827	Cyber Skills - Introduction to Protocol Analysis	Reviewed content - No changes necessary Reviewed book - The book listed is free and is the latest version.	R
CIS-830	Introduction to Python Programming: Part 1	Update to books and software used in the course.	R
CIS-831	Introduction to Python Programming: Part 2	Update to books and software used in the course.	R
CIS-832	Introduction to Python Programming: Part 3	Update to books and software used in the course.	R
CIS-834	Historical Perspective: Napier to Torvalds	Update Materials for the course	MR
CIS-835	Foundational Approach: Word Problems to Work Flow	Update reference material	MR
CIS-836	Computational Tools: Calculators to Spreadsheets	Update reference material	MR
CIS-837	Boolean Formulation: Logic to Relationships	Update reference material	MR
CIS-838	Pseudocode and Flowcharts: Descriptive to Visual	Update reference material	MR
CIS-839	Tools of the trade: IDE's to Backup	Update reference material	MR
CUL-21	Fundamentals of Baking II	After reviewing the materials for this course, we needed to submit a modification to include an updated version of the book. No other changes are needed at this time. The Material Fee of \$65 will go towards the cost of the ingredients, since the students will be taking their products home.	R
CUL-22	Cake Decorating I	After reviewing current materials for this course, there are no revisions necessary. All skills and techniques are still current and relevant, including the textbook.	R

CUL-23	Cake Decorating II	After reviewing current materials for this course, there are no revisions necessary. All skills and techniques are still current and relevant, including the textbook. An additional book was added for supplemental material.	R
CUL-41	Fundamentals of Exploring Wine	After reviewing the current course, there are no required changes at this time. Everything is still relevant, including the text book.	R
JOU-1	Introduction to Journalism	JOU 2-year CTE review Minor mod - textbook update	MR
JOU-2	Intermediate Reporting/Newsriting	Two year CTE review. No changes needed.	MR
JOU-20A	Newspaper: Beginning	Two year CTE review. No changes needed.	MNR
JOU-20B	Newspaper: Intermediate	Two year CTE review. No changes needed.	MNR
JOU-20C	Newspaper: Advanced	Two year CTE review. No changes needed.	MNR
JOU-20D	Newspaper: Professional	Two year CTE review. No changes needed.	MNR
JOU-52A	Newspaper Editing: Beginning	Two year CTE review. No changes needed.	R
JOU-52B	Newspaper Editing: Intermediate	Two year CTE review. No changes needed.	R
JOU-52C	Newspaper Editing: Advanced	Two year CTE review. No changes needed.	R
JOU-52D	Newspaper Editing: Executive	Two year CTE review. No changes needed.	R
KIN-30	First Aid and CPR	There are no new updates to the course.	MNR
KIN-38	Stress Management	Update course materials.	MNR

Information Items: MVC and NC Curriculum Proposals

Course Deletions

MDA-1A	Medical Terminology 1A	This course is being deleted as it has been replaced by MDA-10.	M
MDA-1B	Medical Terminology 1B	This course is being deleted as it has been replaced by MDA-10.	M

Course Inclusions

ADJ-10	Introduction to Security	<p>Currently all AOJ offerings at MVC are targeted towards public sector employment. This course, which focuses on the private sector will allow MVC to prepare students for private sector employment also. ADJ-10 is also a very good complement to the HLS series of courses and a request to cross list this course to HLS will follow next academic year.</p>	M
ADJ-9	Law in American Society	<p>ADJ-9 is offered at both of our sister colleges. It offers a broader view and coverage of American substantive and constitutional law than ADJ-3 (Criminal Law), is transferable to both UC and CSU, and increases General Education offerings.</p>	M
ADJ-9H	Honors Law in American Society	<p>ADJ-9H is offered at both of our sister colleges. It offers a broader view and coverage of American substantive and constitutional law than ADJ-3 (Criminal Law), is transferable to both UC and CSU, and increases General Education and Honors offerings.</p>	M
BUS-82	Freight Claims	<p>It will be part of a new program Offered at Moreno Valley College -Business Administration: Logistics Management Concentration also offered at Norco College. This course will assist in meeting the high demand in our geographic location with this new program.</p>	M
BUS-83	Contracts	<p>It will be part of a new program Offered at Moreno Valley College -Business Administration: Logistics Management Concentration also offered at Norco College. This course will assist in meeting the high demand in our geographic location with this new program.</p>	M

BUS-85	Warehouse Management	It will be part of a new program Offered at Moreno Valley College -Business Administration: Logistics Management Concentration also offered at Norco College. This course will assist in meeting the high demand in our geographic location with this new program.	M
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BUS-86	Transportation and Traffic Management	It will be part of a new program Offered at Moreno Valley College -Business Administration: Logistics Management Concentration also offered at Norco College. This course will assist in meeting the high demand in our geographic location with this new program.	M
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BUS-87	Purchasing and Supply Management	It will be part of a new program Offered at Moreno Valley College -Business Administration: Logistics Management Concentration also offered at Norco College. This course will assist in meeting the high demand in our geographic location with this new program.	M
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BUS-90	International Logistics	It will be part of a new program Offered at Moreno Valley College -Business Administration: Logistics Management Concentration also offered at Norco College. This course will assist in meeting the high demand in our geographic location with this new program.	M
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Course Major Modifications

ADJ-43	Criminal Intelligence Analyst Simulations	Modifying prerequisites for student success and completion of full program (Associates of Science Degree & Certification).	M
ADJ-A13A	Drug Use Recognition	The purpose of this modification is to update the CLOs, SLOs, and curriculum and correct the TOPS code.	M

ADJ-A31A	Civil Procedures, Advanced (POST)	This modification is for the sole purpose of changing the TOPS code from 2105.50-- Police Academy to 2105.00 Administration of Justice, consistent with COCI definitions.	M
ADJ-A3A	Child Abuse Investigations	This modification is for the sole purpose of changing the TOPS code from 2105.50-- Police Academy to 2105.00 Administration of Justice, consistent with COCI definitions.	M
ADJ-A48A	Basic Criminal Investigation	The purpose of this modification is to update the curriculum and SLOs and correct the TOPS code.	M
ADJ-B2A	Law Enforcement Pre-Academy	This modification is submitted to correct the TOPS code and update the SLOs.	M
ADJ-B3A	Basic Community Service Officer Academy	This modification is for the sole purpose of changing the TOPS code from 2105.50-- Police Academy to 2105.00 Administration of Justice, consistent with COCI definitions.	M
ADJ-D4B	Dispatcher Role in Critical Incidents Advanced	Updated SLOs and corrected TOPS code.	M
ADJ-D7A	Dispatcher Domestic Violence and Sexual Assault	The purposes of this modification are to update the SLOs and correct the TOPS code.	M
BIO-60H	Honors Introduction to Molecular and Cellular Biology	Advisories are being updated, since MAT-35, ENG-50, and ENG-80 have been removed from the catalog. Course Objectives are also being added, along with some updates to Course Material and SLOs. Textbooks have also been updated to bring materials into 5-year compliance.	M
KIN-A40	Karate, Beginning	Removing 1 SLO and reviewing course materials.	MN
KIN-A41	Karate, Intermediate	Removing two SLOs and reviewing course materials.	MN
Course Minor Modifications			
CIS-40A	Computer Network Fundamentals	Update textbook information.	M

CIS-40B	Network Routing & Switching Essentials	Update course textbooks that contains current technology concepts.	M
FIT-1	Fire Protection Organization	This course provides students with an overall understanding of Fire Technology while educating them on the education and skills needed to become a Fire Fighter.	M
FIT-2	Fire Behavior and Combustion	This course is needed so students understand fire behavior and the means to address different classes of fire extinguishment.	M
FIT-3	Fire Protection Equipment and Systems	Instrumental for understanding systems that support key aspects of Fire Prevention and the systems employed in this area..	M
FIT-4	Building Construction for Fire Protection	Examines building construction and the effects of fire behavior relative to effective fire-fighting.	M
FIT-5	Fire Prevention	Provides an understanding of the proactive side of the fire service's efforts to prevent fires.	M
FIT-7	Principles of Fire and Emergency Services Safety and Survival	Introduces students to the national firefighter life safety initiatives and the need for cultural change regarding safety within emergency services.	M
HMS-49	Careers in Social Work - Counseling Athletes	2-Year CTE COR Review: updated course textbook.	M
HMS-70	Social Work Administration Studies - Non-Profit Organizations	2-Year CTE Review: textbook updated	M
HMS-72	Social Work Administration Studies - Social Welfare Policy	2-Year CTE Review: updated course textbook	M
HMS-74	Social Work Administration Studies - Social Work Theory	2-Year CTE COR Review: updated course textbook	M
Distance Education			
HLS-50DE	Developing a Personal Philosophy of Leadership and Ethics		M
HLS-51DE	Leading Others Ethically		M
HLS-52DE	Ethical Leadership in Organizations		M

HLS-53DE	Ethics and the Challenge of Leadership		M
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New Courses

IAT-15	Industrial Automation 5 - Advanced Operations	The skills gained from the course can help students increase advanced operations knowledge with special emphasis on system metrics, operation of computer-controlled machines, basic ethernet networks, basic programmable controller operations, basic mechanical and hydraulics system operation, basic mechatronic system programming and operation, basic robotics, and CNC programming/operation to include HMI-interface and operation.	M
IAT-20	Industrial Electrical and Motors 1	The skills acquired from the course can help students enter industrial automation workforce.	M
IAT-21	Industrial Electrical and Motors 2	The skills acquired from the course can help students enter industrial automation workforce.	M
IAT-30	Industrial Automation 3 – Pneumatic and Hydraulic Systems	The skills gained from the course can improve students' advance in industrial automation maintenance, as they are important pneumatic and hydraulic system skills and knowledge.	M
IAT-40	Industrial Automation 4 – Sensors and Process Control	The skills gained from the course can improve students' advance in industrial automation maintenance, as they are important sensors, process control, and rigging skills and knowledge.	M

New Discipline

According to "Commercial Truck Driving in the Inland Empire/Desert Region (IEDR), September 2020, as prepared by the Centers of Excellence, "employment for heavy and tractor-trailer drivers is expected to increase 10% between 2019 and 2024. A total of 4,347 job openings will be available over the five-year timeframe. The 50th percentile, median-level, hourly wage for this occupation is \$22.56, above the \$19.94 per hour self-sustainable hourly wage estimate for a single adult with one child."

"The Centers of Excellence recommends creating new truck and bus driving programs to meet the regional need for more workers." The Centers of Excellence for Labor Market Research Top 100 Middle-Skill Occupations report lists Heavy and Tractor-Trailer Truck Drivers as the occupation with the highest projected demand. In addition, the report estimates 482 openings for Bus Drivers, School or Special Client and an additional 471 openings for Bus and Truck Mechanics and Diesel Engine Specialists, many of whom will also need a Commercial Drivers License (CDL) to perform their normal work assignments. While not specifically required for the job, other occupations on this list (such as Electrical Power-Line Installers and Repairers) may find potential employees with a CDL highly desirable candidates.

CDL- Commercial Driver's License

M

New Program

BUS- Degree & Certificate Business Administration: Logistics Management Concentration

To meet the demand in our geographic location, the Business Administration Logistic Management Concentration - Degree/Certification will provide a regional demand for more workers in logistics and materials transportation programs. This program will collaborate with partners of relevant employers to verify the need for these workers and ensure that students have the required knowledge, skills, abilities, and certifications.

M

CIS- Degree- & Cer- tificate	Cyberpreneurship	<p>The Cyberpreneurship program is the culmination of 3 years of work funded by the NSF ATE. The program has been developed with the support and guidance of our Business and Industry Leadership Team made up of 30 local business owners, cybersecurity professionals and internship and apprenticeship partners and K-12 leaders. There is currently a huge gap in the cybersecurity labor market. There are currently 714,548 cyber jobs open in the US and 77,141 in California according to http://cyberseek.org. This labor market information does not account for the small to mid-sized businesses that do not have the ability to have a full-time IT/Cyber employee. In fact, only 14% of small to mid-sized businesses have a cybersecurity employee yet 43% of all breaches in 2019 were at these businesses. Clearly, the security of these companies and the nation demands that we develop additional contract workers who can help these businesses secure their systems without incurring the cost of a full-time cyber team. Every business is impacted by cyber risk and is required by federal and state regulations and payment card standards to take steps to secure the data they process ex. Customer records, credit card information and data privacy policies. The Cyberpreneurship program will train individuals to become cybersecurity professionals. However, being a skilled cybersecurity professional does not mean an individual knows how to run a business. Therefore, through a cross discipline approach students in this program will also learn entrepreneurship skills such as how to create a business plan and build a business, manage finances, marketing, IT project management, and applicable cyber laws. The outcome will be individuals that work as independent contractors to help these small to mid-sized businesses manage their cybersecurity and reduce cybersecurity risks to the organization, their customers and the nation.</p>	M Moved to action items for RIV CC
COM- (ADT)	Communication Studies 2.0	<p>The Communication Studies TMC was updated by the State Chancellor's Office to be awarded as COM 2.0 and to replace the previous COM ADT.</p>	M
Program Modification			
HIS- (ADT)	History	<p>Updated the required course list to include both the US and World History survey courses and include/exclude the elective course list to incorporate new courses that have been added to the MVC curriculum inventory and to exclude courses no longer offered.</p>	M

KIN-Certifi- cate	Fitness Professionals	<p>There are several reasons for the modifications to the Fitness Professionals certificate at Moreno Valley College. KIN 44 Yoga Instructor Training is out of compliance. We will remove it from our certificate, and we hope to create a new program specifically for students or community members who want to get certified to teach Yoga. By decreasing the total units for the certificate, we hope to give students the opportunity to find employment within an expedited, yet reasonable time frame. We would like to make the certificate more appealing, while still offering coursework that prepares students for employment in the fitness related fields. KIN 45 Group Fitness Instructor, removal from certificate. Many gyms offer and require their own group fitness training certification that can be completed in a day or a weekend. KIN 45 is a 54-hour lecture, and 36-hour lab and students can take the training sessions offered by the gym employers in less time. In the past, this class has been offered at the Riverside Campus and has had low enrollment.</p>	M
PHI-(ADT)	Philosophy	Updating the course electives to reflect available courses being offered at MVC.	M

TIGER PRIDE VALUES

Tradition and Innovation: We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

Integrity and Transparency: We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

Growth and Continual Learning: We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

Equity-Mindedness: We promote social justice and equity.

Responsiveness: We respond to the needs of our students and communities through engagement and collaboration.

Student-Centeredness: We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.



Riverside City College

Curriculum Committee **Draft** Minutes

Curriculum website: websites.rcc.edu/curriculum
 November 8, 2022 • 3-5 pm • Hall of Fame / Zoom

1. Call to Order at 3:01 pm

Voting Committee Members*	Mode of Attendance	Absent Committee Members
Juan Ahumada , <i>Communication Studies Dept. Rep. (21-23)</i>	Zoom	Madeline Bettencourt , <i>Cosmetology Dept.</i>
Parissa Clark , <i>Economics/Geography/Political Science Dept.</i>	Zoom	Bobbie Grey , <i>Chemistry Dept. Rep. (21-23)</i>
Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep. (22-</i>	Zoom	Scott Hernández , <i>Applied Technology Dept.</i>
Ellen Drinkwater , <i>Articulation Officer</i>	Zoom	Cassandra Greene , <i>RCC Curriculum ISC</i>
XXXXXXXXXXXXXXXXXXXX	XXXX	
Mark Haines , <i>Dance and Theater Dept. Rep. (22-24)</i>	Zoom	
Shannon Hammock , <i>Library/Learning Resources Dept.</i>	Zoom	
Robert Jew , <i>Art Dept. Rep. (21-23)</i>	Zoom	
Ryan Joseph , <i>Life Sciences Dept. Rep. (22-24)</i>	Zoom	
Tammy Kearn , <i>English & Media Studies Dept. Rep. (22-24)</i>	Zoom	
DyanSue Kovacs , <i>World Languages Dept. Rep. (22-24)</i>	Zoom	
Amber Lappin , <i>Early Childhood Education Dept. Rep. (21-</i>	Zoom	
Clara Lowden , <i>Kinesiology/Athletics Dept. Rep. (21-23)</i>	Zoom	
Karyn Magno , <i>Counseling Dept. Rep. (21-23)</i>	Zoom	
Valerie Merrill , <i>Mathematics Dept. Rep. (22-24)</i>	Zoom	
Doris Namala , <i>History/Humanities/Philosophy/Ethnic Studies Dept.</i>	Zoom	
Aaron Sappenfield , <i>Physical Sciences Dept. Rep. (21-23)</i>	Zoom	
Steven Schmidt , <i>Music Dept. Rep. (21-23); Technical</i>	Zoom	
Amy Vermillion , <i>Nursing Education Dept. Rep. (21-23)</i>	Zoom	
Kweku Williams , <i>Behavioral Science / Psychology Dept.</i>	In Person	
Non-Voting Committee Members		
David Caloca , <i>ASRCC Student Representative</i>	In Person	
Kelly Douglass , <i>Faculty Chair**, Curriculum Committee (</i>	In Person	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-</i>	Zoom	
Liaisons/Admin/Staff/Guests		
Robert Baradaran , <i>Culinary Faculty</i>	Zoom	
Jennifer Coor , <i>Business Admin/Info Sys Tech Dept. Faculty</i>	Zoom	
Jeanine Gardner , <i>Admissions and Records</i>	Zoom	
Mia Timme , <i>Instructional Department Specialist, English</i>	In Person	

2. Approval of the Agenda: 1st Kearn; 2nd Lowden; approved by consensus

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villaseñor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

3. Approval of Minutes from October 25, 2022: 1st Conrad; 2nd Merrill; approved by consensus

4. **Action Items**

a. **Spreadsheet technical approvals (see below)**

- i. **Motion to approve all technical edits in black font by consensus: 1st Kearn; 2nd Haines**
- ii. **Motion and roll call vote to approve all edits in red font and make contingent actions for overall approval of proposals: 1st Lowden; 2nd Williams; approved (17 yes; 0 no; 1 abstention (Hammock); Williams was present but had to step out briefly; vote not counted.**

b. **Curriculum proposals (see below)**

5. Reports

a. Curriculum Chair – Kelly Douglass

- i. Please hold Nov. 29 for tentative emergency meeting – so far so good, but we will know for sure after Nov. 15 Tech Review
- ii. Please note the email you likely received from Silvester Julienne regarding your FSA (Faculty Service Area); if you think you may eligible with minimum qualifications to teach in another discipline, this is the process to initiate to determine that; paperwork due February 15.
- iii. The Course Caps Task Force from 2018 is being reconvened and at the November 4 meeting the discussion was primarily on purpose and purview of the task force. Members agreed that its purpose is to record what the current course caps are and clarify that and potentially to develop a framework for how to evaluate course cap change requests for those charged with making course cap decisions per our faculty agreement, page 25. Not making any specific course cap recommendations.
- iv. If a course is meant to be submitted for our local Gen Ed pattern, that is a separate review process from a new course or course major mod proposal. Paper process similar to DE; the form is available at curriculum website and should be submitted with minutes showing this specific discussion/vote to techreview@rccd.edu.

b. Articulation Officer – Ellen Drinkwater

- i. Ellen will be submitting courses for CSU GE and UC IGETC in the first week of December.
- ii. High school articulation news: UC does not accept high school articulation. More info to come; Ellen seeking further clarification. Current courses affected by this: ASL 1, 2; DAN 7, D21, D32 ,D37, D 46, D48, D 50; ENE 4, FTV 64a, 65; KIN 16, PHO 8, 9 (See attached file)

- c. Instructional Programs Support Coordinator – Casandra Greene (no report due to absence but did relay via Douglass that compliance reports will be sent out by Thursday or early next week at the latest.
- d. Tech Review Chair – Steven Schmidt – no report
- e. VPAA – Lynn Wright
 - i. Provided additional info on compliance reports; some items in progress weren't showing up as such
 - ii. Casandra calling dept chairs, to make corrections for accuracy; If you need assistance please reach out.
- f. ASRCC Representative – David Caloca
 - i. 11/15: Taste of Nations in the Quad 12-2 – international education week; free passport for faculty and classified
 - ii. 11/30, 12-2pm: finals survival -- burgers, cookie shots
- g. Equity-Minded Curriculum –
 - i. Rep. Williams: Time for generous and compassionate explanation of what we are grading on. “There is no letter grade this side of the cosmos that can dim the wonder I see before me.” Remind your students that they will achieve success, and it takes time to learn what you do not know, but really make sure they understand their grades and next steps.
 - ii. Reminder about November Community of Practice on November 18 (see flyer)
 - iii. Tea for Teaching episode 260 “Antiracist Pedagogy” from October 26, 2022: Chair Douglass noted it as a good discussion that acknowledges within an institution, disciplines and faculty members can be at different places on thinking about antiracist practices and pedagogy. It discusses starting with a reflective practice to practical applications and systemic issues.

6. Curriculum Policy & Procedure

- a. AB1111 information (see attached plan)
- b. Update regarding AB361 for the continued use of teleconferencing and AB 2449 (https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202120220AB2449) changes from District legal counsel who noted that generally it appears that remote/virtual meetings will likely be the exception, not the norm starting next year.
- c. He will be presenting to the board on this in December and can share that presentation if we have more questions, but as of now, he has summarized the new rules below:
 - i. Remote attendance by board members is allowed for two limited purposes
 - 1. “Just Cause” (must notify the body/committee at earliest possible time but can be as late as start of regular meeting)

- a. A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely.
 - b. A contagious illness that prevents a member from attending in person.
 - c. A need related to a physical or mental disability as defined in Sections 12926 and 12926.1 not otherwise accommodated by subdivision (g).
 - d. Travel while on official business of the legislative body or another state or local agency.
2. "Emergency Circumstances" (must get approval of the body/committee via vote to approve request; does not need to be agendaized) -- physical or family medical emergency that prevents a member from attending in person
- ii. Remote attendance is only allowed if a quorum (majority) is attending in person
 - iii. All remote attendees must announce the presence of any individual 18+ years of age that are present in the room
 - iv. Remote attendance must be both audio and visual (i.e. zoom is OK, by phone is not)
 - v. Remote attendees (per person) are limited to three consecutive months or 20% of the regular meetings in a calendar year
7. Open Forum: Rep. Williams asked questions and shared ideas regarding weather and other temporary participation solutions for students in short-term emergencies or attendance difficulty.
8. Next Meeting: November 29 (possible); February 28, 2023
9. Meeting adjourned at 4:59pm.

Action Items:

- 1. Technical edits, regular: pg. 5-6
- 2. Technical edits, fixes required for proposal approval: 6-7
- 3. Course Deletions: pg. 7-8
- 4. Course Inclusions: pg. 8-9
- 5. Course Major Modifications: pg. 9-15
- 6. Distance Education: pg. 15
- 7. New Courses: pg. 15-16
- 8. New Discipline: pg. 16
- 9. New State/Locally Approved Certificates/Degrees: pg. 16
- 10. State/Locally Approved Certificate/Degree Modifications: pg. 16-17

Information Items: Course Minor Modifications for RCC : pg. 17-18

Information Items: All Information and Action Items for MVC and NC: pg. 18-24

1. Course Deletions
2. Course Exclusions
3. Course Major Modifications
4. Distance Education
5. New Courses
6. New State/Locally Approved Certificates/Degrees
7. State/Locally Approved Certificate/Degree Modifications

Attachments:

- Minutes from October 25, 2022
- Local process logistics plan for anticipated AB 1111 course numbering changes
- HS Articulated courses list
- Flyer for November Community of Practice hosted by the English Department

Action Items:

RCC Curriculum Committee Proposal Review Spreadsheet: November 8, 2022 Meeting			
T Y P E	DISC- CODE	TITLE	COMMENTS/CONCERNS
Motion to approve all technical edits in black font by consensus: 1st Kearn; 2nd Haines			
M AJ	BIO-20	Plants and Human Affairs	COR states transfers to UC/CSU but course materials do not meet 5 year requirement
M AJ	CIS-18A	Java Programming: Objects	CIS-5 has 5 entrance skills vs CSC-5 listing 6 entrance skills - Fixed
M AJ	CIS-25	Information and Communication Technology Essentials	Does the discipline want to assess all the GESLOs as multiple are listed?
M AJ	CIS-27	Information and Network Security	Does the discipline want to assess all the GESLOs as multiple are listed?
M AJ	ECO-6	Introduction To Political Economy	Need to put in the Short Description (Same as POL-6)
M AJ	MAT-70A	Foundations of Data Science	Does the discipline want to assess all the GESLOs as multiple are listed?
M AJ	POL-6	Introduction To Political Economy	The SLO #'s are duplicated Fixed -KD
M AJ	RLE-80	Real Estate Principles	Rationale states text was updated however the copyright is 2014 - 2014 is okay; course not UC transferable; rationale was not revised; leftover from last major mod. -KD
M AJ	RLE-81	Real Estate Practices	Add grading methods to course description

	BUS-73	Exploring the Entrepreneurial Mindset	Need to add Grading Method in Course Description
N E W	CIS-100	IT Workplace Readiness	Statement in Course Materials says "all will be Open Source and freely available on the Internet" -- but no specific examples are listed to demonstrate the existence of of such materials. Is this okay?
N E W	HIS-60	U.S. History from a Chicana/o/x Perspective: Pre-Columbian to 1848	HIS-60 is Letter Grade only, but HIS-61 is Pass/No Pass OR Letter Grade. Was this discrepancy intentional?
N E W	HIS-61	US History from a Chicana/o/x Perspective: 1848 to Present Day	Same as above
N E W	MAG-41	Leadership, Trust, and Emotional Intelligence	
PROG M	BUS-	Business Administration: Marketing Concentration	Rationale for the program seems to be copy-and-pasted from the 15-unit "Industry Marketing" Program Modification above. The rationale for this Business Administration: Marketing Program Proposal should be for 27-units, as described in their narrative.
<p>Motion and roll call vote to approve all edits in red font and make contingent actions for overall approval of proposals: 1st Lowden; 2nd Williams; approved (17 yes; 0 no; 1 abstention (Hammock); Williams was present but had to step out briefly; vote not counted.</p>			
M A J	CIS-18C	Java Programming: Data Structures	The Course Descriptions and Short Descriptions don't match with CSC -18C
M A J	CIS-63	Introduction to Structured Query Language (SQL)	TBA Option is not indicated under Hours/Grading methods; Course content #1 & 2 don't match, #4 only has an "a" under lecture & lab content with CSC-63
M A J	CSC 18C	Java Programming: Data Structures	Remove from Course Description (Same as CIS-18C)- it is already in the short description; the Course Descriptions and Short Descriptions don't match with CIS -18C; under Entrance Skill #1 the entrance skills are duplicated.
M A J	CSC -63	Introduction to Structured Query Language (SQL)	TBA Option is not indicated under Hours/Grading methods; Course content #1 & 2 don't match, #4 only has an "a" under lecture & lab content with CIS-63
M A J	ETS-2	Introduction to Chicanx and Latinx Studies	Need to add Grading Method in Course Description; remove (Same as HIS-31) from Course Description already in Short Description; SLO #1 &3 are different from HIS-31; course materials differ

M A J	ETS-23	Race, Ethnicity, and Politics in America	One listed text is from 2014; move to Short Description (Same as POL-23); SLO #3 different from SLO #3 on POL-23
M A J	HIS-31	Introduction to Chicanx/Latinx Studies	Need to add Grading Method in Course Description; remove (Same as ETS-2) from Course Description and ADD in Short Description; SLO #1 &3 are different from ETS-2; course materials differ
M A J	POL-23	Race, Ethnicity and Politics in America	Move to short description (Same as ETS-23); SLO #3 different from SLO #3 on ETS-23
D O- E E	PH O- 27D	Forensic & Crime Scene Photography	There are no minutes supporting the DE decision.

RCC Action Items

Course	Long Title	Rationale	Cam pus	Action
<i>Motion to approve Course Deletions and Course Inclusion: 1st Conrad; 2nd Kearn; approved unanimously; Rep. Williams for vote (17-0-0)</i>				
Course Deletion				
ACC-38	Managerial Accounting	ACC 61 covers cost accounting and ACC 40 will cover accounting for non-financial managers. Students who have taken ACC 38 taught the cost accounting course in the past would not be able to take the course if it is modified to be solely accounting for non-financial managers. As a result, the course deletion is recommended.	R	Approved
ACC-38DE	Managerial Accounting	ACC 61 covers cost accounting and ACC 40 will cover accounting for non-financial managers. Students who have taken ACC 38 taught the cost accounting course in the past would not be able to take the course if it is modified to be solely accounting for non-financial managers. As a result, the course deletion is recommended.	R	Approved
ADJ-15	Narcotics	This course has not been taught for several years. It is not a requirement for any RCCD certificates and is not a core course in any CSU transfer curriculum.	MR	Approved
CSC-21	Introduction to Operating Systems	This course has only been offered as CIS for the past 7 years so the cross listing of CSC is no longer needed.	R	Approved
CSC-21A	Linux Operating System Administration	This course was automatically cross-listed years ago but the discipline believes the cross-listing is not warranted. The course has only been offered as CIS for the past 7 years.	R	Approved

CSC-25	Information and Communication Technology Essentials	<i>This course was automatically cross-listed years ago but the discipline believes the cross-listing is not warranted. The course has only been offered as CIS for the past 7 years.</i>	R	Approved
CSC-27	Information and Network Security	<i>This course was automatically cross-listed years ago but the discipline believes the cross-listing is not warranted. The course has only been offered as CIS for the past 7 years.</i>	R	Approved
CSC-27A	Computer Forensics Fundamentals	<i>This course was automatically cross-listed years ago but the discipline believes the cross-listing is not warranted. The course has only been offered as CIS for the past 7 years.</i>	R	Approved

Discussion of ETS courses initially launched for Area F, then denied, now deleted to reduce confusion for students; Rep. Clark noted that we may see more of this or at least more discussion regarding cross-listing rationale and discipline conversation.

ETS-18	Survey of Native American Literature	<i>Upon continued discussion, the ETS faculty and ENG faculty have decided to remove the cross listing of the courses. The original cross listing was created from a version of an existing ENG course that had been revised to be compatible with the Ethnic Studies Breadth Requirement for CSU and to cross-list it with the Ethnic Studies discipline.</i>	MNR	Approved
ETS-20	Survey of African American Literature	<i>Upon continued discussion, the ETS faculty and ENG faculty have decided to remove the cross listing of the courses. The original cross listing was created from a version of an existing ENG course that had been revised to be compatible with the Ethnic Studies Breadth Requirement for CSU and to cross-list it with the Ethnic Studies discipline.</i>	MNR	Approved
ETS-24	Survey of Asian American Literature	<i>Upon continued discussion, the ETS faculty and ENG faculty have decided to remove the cross listing of the courses. The original cross listing was created from a version of an existing ENG course that had been revised to be compatible with the Ethnic Studies Breadth Requirement for CSU and to cross-list it with the Ethnic Studies discipline.</i>	MNR	Approved
ETS-25	Latinx Literature of the United States	<i>Upon continued discussion, the ETS faculty and ENG faculty have decided to remove the cross listing of the courses. The original cross listing was created from a version of an existing ENG course that had been revised to be compatible with the Ethnic Studies Breadth Requirement for CSU and to cross-list it with the Ethnic Studies discipline.</i>	MNR	Approved

Course Inclusion

APP-450	Apprenticeship Work Experience	<i>The apprenticeship program at RCC has greatly expanded and requires the addition of the APP 450 course to support the apprenticeship students' unique educational journey. The course</i>	R	Approved
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will allow students the opportunity to develop attitudes, skills, and knowledge consistent with their selected trade.

Motion to approve Course Major Modifications:

1st Lowden; 2nd Joseph; approved 18 yes, 0 no, 1 abstention (Conrad)

Course Major Modification

BIO-1	General Biology	To update course as part of program review.	MNR	Approved
BIO-14	Soil Science and Management	Course Objectives are being added, along with some updates to SLOs. Textbooks have also been updated to bring materials into 5-year compliance.	R	Approved
BIO-15	Soil Science and Management Laboratory	Course Objectives are being added, along with some updates to SLOs. Textbooks have also been updated to bring materials into 5-year compliance.	R	Approved
BIO-16	Human Reproduction and Sexual Behavior	Course SLO's and Course Content are being updated to reflect the need to educate about human reproduction and sexuality with a more equity-focused and diversity-focused perspective, which takes into consideration the distinction between chromosomal sex and gender identities when discussing human sexuality. Course content, objectives, material, and textbook have been updated to reflect this need.	MNR	Approved
BIO-1H	Honors General Biology	Add course objectives; modify SLOs. Update curriculum as part of program review.	MNR	Approved
BIO-20	Plants and Human Affairs	Course Objectives are being added, along with some updates to SLOs. Textbooks have also been updated to bring materials into 5-year compliance.	R	Approved
BIO-45	Survey of Human Anatomy and Physiology	Add Objectives, review SLOs, update texts	MNR	Approved
BIO-50A	Anatomy & Physiology I	Major Modifications are being made to provide more cohesive transition for students moving from Bio-50A to Bio-50B, regarding the sequence of subjects and lessons between the two sequential classes. Course Objectives are being added, SLOs are being updated, and more inclusive language is being incorporated into Course Materials. General updates in textbooks, materials, and terminologies have also been included. CHE-2A (or CHE-3) has been added as a Co-Requisite to ensure a more streamlined lesson structure in early sections of the course.	MNR	Approved with understanding that CHE 2A and CHE 3 coreq will be changed to an advisory to match C-ID; RCC and MVC Bio faculty agreed; Norco faculty able to reply at

time of meeting also agree.

BIO-50B	Anatomy and Physiology II	<i>Major Modifications are being made to provide more cohesive transition for students moving from Bio-50A to Bio-50B, regarding the sequence of subjects and lessons between the two sequential classes. Course Objectives are being added, SLOs are being updated, and more inclusive language is being incorporated into Course Materials. General updates in textbooks, materials, and terminologies have also been included.</i>	MNR	Approved
BIO-6	Introduction to Zoology	<i>Update as part of program review. Addition of course objectives; modification of SLOs.</i>	R	Approved
BIO-85	Special Topics in Biology	<i>Course Objectives are being added, along with some updates to SLOs. Additional items are also being updated to bring materials into 5-year compliance.</i>	MR	Approved
CIS-14B	Web Programming: Server Pages	<i>Update content, objectives, and reference materials.</i>	MR	Approved
CIS-18A	Java Programming: Objects	<i>CTE 2 Year Curriculum Review: revision of all course outline of record components and addition of TBA lab activities.</i>	MNR	Approved
CIS-18B	Java Programming: Advanced Objects	<i>CTE 2 Year Curriculum Review: revision of all course outline of record components and addition of TBA lab activities.</i>	MNR	Approved
CIS-18C	Java Programming: Data Structures	<i>CTE 2 Year Curriculum Review: revision of all course outline of record components and addition of TBA lab activities.</i>	MNR	Approved with contingency that course description and short description be edited to match CSC 18C
CIS-25	Information and Communication Technology Essentials	<i>Reviewed course content for currency. No changes required. Updated text books.</i>	MR	Approved
CIS-27	Information and Network Security	<i>The course content has been reviewed and no changes are needed at this time. Updated text-books.</i>	MR	Approved
CIS-27A	Computer Forensics Fundamentals	<i>Reviewed course content for currency. No changes are needed. Reviewed books. Removed one old book but the other two are the latest editions from these preferred authors.</i>	MR	Approved

CIS-63	Introduction to Structured Query Language (SQL)	<i>Add Lab content and update course materials</i>	MNR	Approved contingent upon fixes noted above (TBA hours; course content match with CSC 63)
CIS-70A	Foundations of Data Science	<i>Need to adjust prerequisites since MATH-35 is no longer offered.</i>	MR	Approved
CSC-18A	Java Programming: Objects	<i>CTE 2 Year review, see CIS 18A</i>	NR	Approved
CSC-18B	Java Programming: Advanced Objects	<i>Added objectives, updated course materials.</i>	R	Approved
CSC-18C	Java Programming: Data Structures	<i>Added objectives, updated course materials.</i>	R	Approved with contingency that course description and short description be edited to match CSC 18C
CSC-63	Introduction to Structured Query Language (SQL)	<i>Add lab content and update course materials</i>	R	Approved contingent upon fixes noted above (TBA hours; course content match with CIS 63)
ECO-6	Introduction To Political Economy	<i>To bring Econ 6 into compliance with Pol 6 as they are cross-listed</i>	MR	Approved
ENG-18	Survey of Native American Literature	<i>The English and Ethnic Studies disciplines have determined that it is best, at this time, to unlink (un cross-link) this currently cross-listed literature course. Rationale for unlinking: In fall 2021, CSU reviewers did not approve ENG 18 to satisfy requirements for Area F (Ethnic Studies). Therefore, maintaining the cross-listing with Ethnic Studies will result (and has already resulted) in confusion and frustration for students who intend to take the course to satisfy the new Area F requirement. This major modification returns the course to a survey of literature course that aligns solely with the English C-ID for the course, and while these major modifications removed language pertaining to ethnic studies, the revised COR still maintains the most salient anti-racist and equity-minded theory, practices, and procedures, all which were gleaned as a result of the English discipline's collaboration with our colleagues in Ethnic Studies for the earlier cross-listing of the course. Major modifications have been made to Course description (long);</i>	MNR	Approved

Course objectives; Methods of Instruction; Methods of Evaluation; Assignments

ENG-20	Survey of African American Literature	<p><i>The English and Ethnic Studies disciplines have determined that it is best, at this time, to unlink (un cross-link) this currently cross-listed literature course. Rationale for unlinking: In fall 2021, CSU reviewers did not approve ENG 20 to satisfy requirements for Area F (Ethnic Studies). Therefore, maintaining the cross-listing with Ethnic Studies will result (and has already resulted) in confusion and frustration for students who intend to take the course to satisfy the new Area F requirement. This major modification returns the course to a survey of literature course that aligns solely with the English C-ID for the course, and while these major modifications removed language pertaining to ethnic studies, the revised COR still maintains the most salient anti-racist and equity-minded theory, practices, and procedures, all which were gleaned as a result of the English discipline's collaboration with our colleagues in Ethnic Studies for the earlier cross-listing of the course. Major modifications have been made to Course description (long); Course objectives; Methods of Instruction; Methods of Evaluation; Assignments.</i></p>	MNR	Approved
ENG-24	Survey of Asian American Literature	<p><i>The English and Ethnic Studies disciplines have determined that it is best, at this time, to unlink (remove the cross-listing for) this currently cross-listed literature course. Rationale for unlinking: In fall 2021, CSU reviewers did not approve ENG 20 to satisfy requirements for Area F (Ethnic Studies). Therefore, maintaining the cross-listing with Ethnic Studies will result (and has already resulted) in confusion and frustration for students who intend to take the course to satisfy the new Area F requirement. This major modification returns the course to a survey of literature course that aligns solely with the English C-ID for the course, and while these major modifications removed language pertaining to ethnic studies, the revised COR still maintains the most salient anti-racist and equity-minded theory, practices, and procedures, all which were gleaned as a result of the English discipline's collaboration with our colleagues in Ethnic Studies for</i></p>	MNR	Approved

the earlier cross-listing of the course. Major modifications have been made to Course description (long); Course objectives; Methods of Instruction; Methods of Evaluation; Assignments.

ENG-25	Latinx Literature of the United States	<p><i>The English and Ethnic Studies disciplines have determined that it is best, at this time, to unlink (un cross-link) this currently cross-listed literature course. Rationale for unlinking: In fall 2021, CSU reviewers did not approve ENG 20 to satisfy requirements for Area F (Ethnic Studies). Therefore, maintaining the cross-listing with Ethnic Studies will result (and has already resulted) in confusion and frustration for students who intend to take the course to satisfy the new Area F requirement. This major modification returns the course to a survey of literature course that aligns solely with the English C-ID for the course, and while these major modifications removed language pertaining to ethnic studies, the revised COR still maintains the most salient anti-racist and equity-minded theory, practices, and procedures, all which were gleaned as a result of the English discipline's collaboration with our colleagues in Ethnic Studies for the earlier cross-listing of the course. Major modifications have been made to Course description (long); Course objectives; Methods of Instruction; Methods of Evaluation; Assignments.</i></p>	MNR	<p>Approved Approved contingent upon fixes noted above but especially SLOs and course materials that differ from HIS 31 Approved contingent upon fixes noted above but especially SLO that differs from POL 23</p>
ETS-2	Introduction to Chicano and Latinx Studies	<p><i>Per AB1460, this Ethnic Studies course is designed to fulfill the CSU Area F GE Breadth graduation requirement.</i></p>	MNR	<p>Approved contingent upon fixes noted above but especially SLO that differs from POL 23</p>
ETS-23	Race, Ethnicity, and Politics in America	<p><i>Matching new changes made to POL 23 cross-listed class to fulfill CSU graduation requirement in both U.S. government and California state and local government.</i></p>	MNR	<p>Approved contingent upon fixes noted above but especially SLO that differs from POL 23</p>

HIS-2	World History since 1500	<i>Removing the REA-83 advisory and including the Pass/No Pass grading method.</i>	MNR	Approved
HIS-2H	Honors World History since 1500	<i>Removing advisory and including the Pass/No Pass grading method.</i>	R	Approved
HIS-31	Introduction to Chicano/Latinx Studies	<i>Per AB1460, this History course is cross listed with Ethnic Studies which is designed to fulfill the CSU Area F GE Breadth graduation requirement.</i>	MNR	Approved contingent upon fixes noted above but especially SLOs and course materials that differ from ETS 2
ILA-5	Service Learning and Community Involvement	<i>This modification is to add objectives and update the course and to remove ECE and Education as cross-disciplines and add Political Science (all at the request of the disciplines).</i>	MR	Approved
KIN-44A	Yoga Instructor Fundamentals	<i>The MVC Kinesiology department is in the process of creating a 7 unit Yoga Instructor Certificate. In order to become a Registered Yoga Teacher 200, students must successfully complete a 200-hour yoga teacher training that is registered with Yoga Alliance. All training hours must come from the same school. Therefore, we would like to update KIN 44 to 44A and create a second course KIN 44 B, in order for students to gain all the necessary hours and training to become a Registered Yoga Teacher 200. To earn the Yoga Instructor Certificate, the following courses KIN 44A, KIN 44B, and one of the following, KIN 46 Beg Yoga, 47 Int. Yoga, or 48 Adv Yoga must each be passed with a C or better. It was necessary to update and make a few necessary changes to the SLO's, Content, Objectives and course description to align with our vision for the certificate and to meet the requirements set by Yoga Alliance. The name will change from KIN 44 Yoga Instructor Training to KIN 44A Yoga Instructor Fundamentals</i>	MR	Approved
MAT-105	Corequisite Support for Math 5	<i>Updating prerequisite language.</i>	MNR	Approved
MAT-70A	Foundations of Data Science	<i>Need to adjust prerequisites since math 35 will no longer be offered.</i>	MNR	Approved
POL-23	Race, Ethnicity and Politics in America	<i>Updating this COR to include language necessary for this course to satisfy CSU American Institutions Requirement including California state government, history, and constitution. Textbooks, content, objectives, assignments, and SLO's now all reflect this verbiage.</i>	MNR	Approved contingent upon fixes noted above but especially SLO that differs from POL 23
POL-6	Introduction To Political Economy	<i>Updating POL 6 COR to be identical as cross-listed course ECO 6. No major changes other than matching the 2 courses.</i>	MR	Approved

RLE-80	Real Estate Principles	<i>Updating student learning outcomes, topics, methods of instruction, evaluation, assignments and text.</i>	MNR	Approved
RLE-81	Real Estate Practices	<i>This course is being updated as a major modification to include current and relevant SLOs, detailed course content, detailed assignments and updated textbook information.</i>	MNR	Approved
RLE-83	Real Estate Finance	<i>This course is being updated as a major modification to include current and relevant SLOs, detailed course content, detailed assignments and updated textbook information.</i>	MNR	Approved
RLE-84	Real Estate Appraisal	<i>This course is being updated as a major modification to include current and relevant SLOs, detailed course content, detailed assignments and updated textbook information.</i>	MR	Approved
RLE-85	Real Estate Economics	<i>This course is being updated as a major modification to include current and relevant SLOs, detailed course content, detailed assignments and updated textbook information.</i>	MNR	Approved
RLE-86	Escrow Procedures I	<i>This course is being updated as a major modification to include current and relevant SLOs, detailed course content, detailed assignments and updated textbook information.</i>	MR	Approved

Motion to approve all remaining proposals: 1st Williams; 2nd Merrill; approved unanimously

Distance Education Proposals

ADJ-27DE	Forensic & Crime Scene Photography		NR	Approved contingent upon fixes noted upon approval from PHO faculty
BUS-24DE	Business Communications		MNR	Approved
MKT-25DE	Marketing For Professionals		R	Approved
PHO-27DE	Forensic & Crime Scene Photography		NR	Approved contingent upon fixes noted upon approval from PHO faculty

New Courses

BUS-73	Exploring the Entrepreneurial Mindset	<i>This new course will transfer as a GE to CSUSB</i>	R	Approved
CIS-100	IT Workplace Readiness	<i>RCC and MVC have robust IT internship and apprenticeship programs. Discussion with our advisors and employer partners has guided the creation of this course that will provide students with basic workplace fundamental skills. We have found that, while students are learning IT skills in the classroom to make them job ready, they are lacking skills like workplace communication, timekeeping, documentation, interviewing and other skills that are IT specific. This course</i>	MR	Approved

		<i>will allow faculty to interact with students preparing for internships or apprenticeships to ensure they are ready.</i>		
HIS-60	U.S. History from a Chicana/o/x Perspective: Pre-Columbian to 1848	<i>This course meets CSU GE Areas C2 and D and IGETC Area 3B and 4 transfer requirements. Meets major and elective requirements. Prepares students for a major in History. Elective in the AA-T degree in History. Committee discussion of course as overlapping with ETS but written to be HIS course.</i>	MR	Approved
HIS-61	US History from a Chicana/o/x Perspective: 1848 to Present Day	<i>This course meets CSU GE Areas C2 and D and IGETC Area 3B and 4 transfer requirements. Meets major and elective requirements. Prepares students for a major in History. Elective in the AA-T degree in History. Committee discussion of course as overlapping with ETS but written to be HIS course.</i>	MR	Approved
MAG-41	Leadership, Trust, and Emotional Intelligence	<i>Added depth to our existing management courses and will be integrated into our degree and certificate patterns. Committee discussion about content and discipline expertise and possible future overlap with other disciplines.</i>	R	Approved
New Discipline				
APP-DISC	Apprenticeship	<i>The expanded role of the community colleges in apprenticeship prospects in conjunction with workforce development has resulted in an expansion of the apprenticeship discipline and articulated with CSU, UC, and California Independent Colleges and Universities. Extensive partnerships with industry partners, CSU's, UC's, and unified school districts have expanded coursework in our colleges that prepares students for apprenticeship opportunities.</i>	R	Approved
New Program - ADT				
COM-ADTR	Communication Studies 2.0	<i>This ADT aligns with the new Communication Studies 2.0 Transfer Model Curriculum and will replace the existing ADT in Communication Studies.</i>	R	Approved
Program Modification - ADT				
ENG-ADTR	English	<i>Update to course name on ENG 15</i>	R	Approved
Program Modification - Certificate				

MKT-	Industry Marketing	<i>Rationale for this State-Approved Industry Marketing Certificate is for RCC to offer students a shorter- than-concentration program that they can utilize for employment. This 15-unit Industry Marketing Certificate program prepares students for certification exams offered by organizations in the marketing and digital marketing industry. Along with these industry certifications, the academic Industry Marketing Certificate from RCC indicated on college transcript will increase the employability of students.</i>	R	Approved
Program Modification - Degree and Certificate				
BUS-	Business Administration: Marketing Concentration	<i>The modified list of marketing concentration reflects the today's industry trend and employments in the marketing profession. This proposed modification list of marketing courses also coincides with the list of courses required for the 15-unit State-Approved Industry Marketing Certificate, to encourage students who start with the 15-unit program to continue with the degree program.</i>	R	Approved

Information Items: Course Minor Modifications for RCC

CIS-17A	Programming Concepts and Methodology II: C++	<i>Update course materials</i>	MNR
CIS-17B	C++ Programming: Advanced Objects	<i>Update course material</i>	MNR
CIS-17C	C++ Programming: Data Structures	<i>Update course materials</i>	MNR
CIS-5	Programming Concepts and Methodology I:C++	<i>Updating course materials</i>	MNR
CIS-7	Discrete Structures	<i>Update reference material</i>	MNR
CSC-17A	Programming Concepts and Methodology II: C++	<i>Update course materials</i>	NR
CSC-17B	C++ Programming: Advanced Objects	<i>Update course materials</i>	R
CSC-17C	C++ Programming: Data Structures	<i>Update course materials</i>	R
CSC-5	Programming Concepts and Methodology I:C++	<i>Update to course materials</i>	NR
CSC-7	Discrete Structures	<i>Update reference material</i>	NR

MAT-11	College Algebra	<i>Updating course materials.</i>	MNR
MAT-1B	Calculus II	<i>Updating course materials.</i>	MNR
MAT-2	Differential Equations	<i>Updating course materials.</i>	MNR
MAT-3	Linear Algebra	<i>Updating course materials.</i>	MNR
MAT-35	Intermediate Algebra	<i>Updating course materials.</i>	MNR
MAT-52	Elementary Algebra	<i>Updating course materials.</i>	MNR
MAT-53	College Geometry	<i>Updating course materials.</i>	MNR

Information Items: Proposals at MVC and NC

Course Deletion

ADJ-6	Patrol Procedures	<i>This course has not been taught for several years. It is not a requirement for any RCCD certificates and is not a core course in any CSU transfer curriculum.</i>	MN
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Course Exclusions

ENG-50	Basic English Composition	<i>Moreno Valley College would like to exclude English 50 from their course offerings. English 50, which is a below-transfer course, is no longer schedule/offered at Moreno Valley College due to AB705. Instead, students are placed directly into transfer-level English courses.</i>	M
ENG-80	Preparatory Composition	<i>Moreno Valley College would like to exclude English 80 from their course offerings. English 80, which is a below-transfer course, is no longer schedule/offered at Moreno Valley College due to AB705. Instead, students are placed directly into transfer-level English courses.</i>	M
ENG-91	Basic English Composition	<i>Moreno Valley College would like to exclude English 91 from their course offerings. With the introduction of AB705, MVC no longer offers or schedules courses that are below transfer. English 91 is a co-requisite course that was designed to support students who would have traditionally been placed in pretransfer courses (e.g., English 50 and English 80)—students take English 91 concurrently with English 1A. However, based on research from the California Acceleration Project and based on data analysis of our own MVC students, the English discipline determined that English 91 was not effective at meeting students' needs. Instead, students were seeing more success by simply mainstreaming into English 1A with supports other than English 91 (e.g., professors rethinking their course design, policies, and curriculum after professional development on antiracist and culturally responsive teaching; other embedded supports that do not require additional time and financial burdens).</i>	M

Course Major Modification

		<i>The current pre-requisite for this course, "qualification for ENG-1A is no longer valid due to Title V and AB 705. This is a proposal for changing the pre-requisite to: "previous academic GPA of 2.0 or higher". This change is necessary for compliance with both state legislature and discipline accreditation standards and to ensure student success in the Dental Assistant Program. This pre-requisite was determined in collaboration with faculty discipline, English Department faculty and Institutional Effectiveness.</i>	
DEA-10	Introduction to Dental Assisting and Chair-side Assisting		M
HMS-13	Employment Support Strategies	<i>COR Revision: major mod: objectives added</i>	M
HMS-14	Job Development	<i>2-Year CTE COR Revision: major mod: objectives edited</i>	M
HMS-16	Public Assistance and Benefits	<i>COR Revision: major mod: objectives added</i>	M
HMS-17	Introduction to Community Mental Health	<i>COR Revision: major mod: objective added</i>	M
HMS-18	Introduction to Social Work	<i>COR Revision: major mod: objective added</i>	M
HMS-19	Generalist Practices of Social Work	<i>COR Revision: major mod: objective added and added required text</i>	M
HMS-20	Medical Social Work	<i>COR Revision: major mod: objective added</i>	M
HMS-21	Social Justice in the Criminal Justice System	<i>2-Year CTE COR Revision: major mod: objective added</i>	M
HMS-22	Human Behavior and the Social Environment	<i>COR Revision: major mod: objective added and update to course textbook edition/year</i>	M
HMS-23	Law and Ethics in Social Work, Human Services, & Counseling Practices	<i>COR Revision: major mod: objective added and course text updated</i>	M
HMS-24	Creative Arts Therapies and Self-Care for Helping Professionals	<i>COR Revision: major mod: objective added</i>	M
HMS-25	Crisis-Intervention Management	<i>COR Revision: major mod: objective added and update course text</i>	M
HMS-26	Trauma-Focused Counseling	<i>COR Revision: major mod: objective added</i>	M
HMS-27	Introduction to Multi-cultural Counseling	<i>COR Revision: major mod: objective added and updated course textbook edition</i>	M
HMS-28	Military Social Work	<i>COR Revision: major mod: objective added and updated required textbook</i>	M

HMS-30	Counseling of African Americans	<i>COR Revision: major mod: objective edited, course text updated, short title updated</i>	M
HMS-31	Counseling of Latina and Latino Americans	<i>CTE 2-Year COR Revision: major mod: objectives edited, textbook updated, short title updated</i>	M
HMS-32	Counseling of Asian Americans	<i>2-Year CTE COR Revision: major mod: objective added, short title updated, textbook updated</i>	M
HMS-33	Counseling of Native Americans	<i>2-Year CTE COR Revision: major mod: objective added and textbook updated</i>	M
HMS-34	Counseling Emotionally Disabled Students	<i>COR Revision: major mod: objective added and textbook updated</i>	M
HMS-35	Counseling Students with a Learning Disability	<i>COR Revision: major mod: objective added and textbook updated</i>	M
HMS-36	Counseling Families of Special Needs Youth	<i>COR Revision: major mod: objective added and update course textbook.</i>	M
HMS-37	Counseling Clients with Disabilities	<i>2-Year CTE COR Revision: major mod: objectives edited</i>	M
HMS-38	Introduction to Applied Behavioral Analysis	<i>2-Year CTE COR Revision: major mod: objectives edited and textbook updated.</i>	M
HMS-39	Introduction to Special Education and the IEP (Individualized Education Program)	<i>COR Revision: major mod: objective added and course textbook update</i>	M
HMS-4	Introduction to Human Services	<i>COR Revision: major mod: objective added</i>	M
HMS-40	Counseling Youth and Adolescents	<i>COR Revision: major mod: objective added and updated course textbook.</i>	M
HMS-41	Counseling and Resources for Survivors of Domestic Violence	<i>2-Year CTE COR Revision: major mod: objective added</i>	M
HMS-42	Counseling and Resources for Families and the Child Welfare System	<i>2-Year CTE COR Revision: major mod: objective added and textbook updated</i>	M
HMS-43	Counseling and Resources for Older Adults and Their Families	<i>2-Year CTE COR Revision: major mod: objective added and textbook updated</i>	M
HMS-45	Counseling Youth on Probation	<i>2-Year CTE COR Revision: major mod: objectives edited and textbook updated</i>	M

HMS-46	Introduction to Resources and Counseling Individuals on Probation or Parole	<i>COR Revision: major mod: objective added and textbook updated</i>	M
HMS-47	Counseling of Residential Treatment Clients	<i>2-Year CTE COR Revision: major mod: objectives edited and textbook updated</i>	M
HMS-48	Counseling and Case Management in Correctional Facilities	<i>COR Revision: major mod: objective added and textbook updated</i>	M
HMS-5	Introduction to Evaluation and Counseling	<i>COR Revision: major mod: objective added</i>	M
HMS-6	Introduction to Case Management	<i>COR Revision: major mod: objective added</i>	M
HMS-60	Introduction to Drugs and Alcohol	<i>COR Revision: major mod: objective added and update course textbook; short description edit</i>	M
HMS-61	Evaluation of Narcotics and Controlled Substances	<i>COR Revision: major mod: objective added and update course textbook.</i>	M
HMS-62	Introduction to the Diagnostic and Statistical Manual of Mental Disorders	<i>2-Year CTE COR Revision: major mod: objective added and textbook updated</i>	M
HMS-64	Introduction to Physiology and Pharmacology Related to Addiction	<i>2-Year CTE COR Revision: major mod: objective added and textbook updated</i>	M
HMS-7	Introduction to Psychosocial Rehabilitation	<i>2-Year CTE COR Revision: major mod: objective added and textbook updated</i>	M
HMS-71	Grant Writing Essentials	<i>2-Year CTE COR Revision: major mod: objective added</i>	M
HMS-73	Social Work Administration Studies - Administration in Social Work	<i>COR Revision: major mod: objective added and textbook updated</i>	M
HMS-8	Introduction to Group Process	<i>COR Revision: major mod: objective added</i>	M
IAT-10	Industrial Automation 1	<i>Incorrect hours and units on original.</i>	M
KIN-A46	Yoga, Beginning	<i>Update course materials, simplify the name, change the SLO's</i>	MN

KIN-A47	Yoga, Intermediate	<i>We are changing the course name by simplifying the name to Yoga, instead of Hatha Yoga. We are adding course materials, changing SLO's and updating the content.</i>	MN
SCA-10	Industrial Automation 1	<i>Incorrect hours and units on original.</i>	MN

Distance Education Proposals

ADJ-801DE	Community Emergency Response Team (CERT)		N
ARE-824DE	Revit I-Architectural Drafting		N
ARE-825DE	Revit II-Advanced Architectural Drafting		N
ARE-863DE	3D Tour, Virtual, Mixed, Augmented and Extended Reality		N
DFT-830DE	Computer Aided Drafting (CAD)		N
DFT-831DE	Advanced Computer Aided Drafting (CAD)		N
DFT-842BDE	SolidWorks II		N
DFT-842DE	SolidWorks I		N
DFT-862DE	Basic Fusion 360		N
DFT-863DE	Advanced Fusion 360		N
ENE-851DE	Print Reading		N

New Courses

KIN-A42	Karate, Advanced	<i>We are leveling our Karate classes at the same time as updating the COR's for Beginning and Intermediate Karate.</i>	M
KIN-A48	Yoga, Advanced	<i>We are leveling our Yoga classes to Beginning, Intermediate, and Advanced so that students can continue their yoga practice. We are updating the COR's for beginning class KIN A46 and intermediate KIN A47</i>	M

New Program - ADT

COM-ADTN	Communication Studies 2.0	<i>This ADT aligns with the new Communication Studies 2.0 Transfer Model Curriculum and will replace the existing ADT in Communication Studies.</i>	N
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New Program - Degree and Certificate

CRP-	Apprenticeship Carpentry, Acoustical Installer	<i>An agreement was made with Southwest Carpenters Union to have them train our students with the courses we develop based on Carpenter's Union Curriculum and Santiago Valley College. These courses are the same as 400 series apprenticeship programs, taught by professionals on the job site. No new hire required. We are planning to schedule this program/courses in Fall 2022.</i>	N
CRP-	Apprenticeship Carpentry, Concrete	<i>An agreement was made with Southwest Carpenters Union to have them train our students with the courses we develop based on Carpenter's Union Curriculum and Santiago Valley College. These courses are the same as 400 series apprenticeship programs, taught by professionals on the job site. No new hire required. We are planning to schedule this program/courses in Fall 2022.</i>	N
CRP-	Apprenticeship Carpentry, Drywall Finisher	<i>An agreement was made with Southwest Carpenters Union to have them train our students with the courses we develop based on Carpenter's Union Curriculum and Santiago Valley College. These courses are the same as 400 series apprenticeship programs, taught by professionals on the job site. No new hire required. We are planning to schedule this program/courses in Fall 2022.</i>	N
CRP-	Apprenticeship Carpentry, Drywall Lather	<i>An agreement was made with Southwest Carpenters Union to have them train our students with the courses we develop based on Carpenter's Union Curriculum and Santiago Valley College. These courses are the same as 400 series apprenticeship programs, taught by professionals on the job site. No new hire required. We are planning to schedule this program/courses in Fall 2022.</i>	N
CRP-	Apprenticeship Carpentry, Finish Carpentry	<i>An agreement was made with Southwest Carpenters Union to have them train our students with the courses we develop based on Carpenter's Union Curriculum and Santiago Valley College. These courses are the same as 400 series apprenticeship programs, taught by professionals on the job site. No new hire required. We are planning to schedule this program/courses in Fall 2022.</i>	N
CRP-	Apprenticeship Carpentry, Framing	<i>An agreement was made with Southwest Carpenters Union to have them train our students with the courses we develop based on Carpenter's Union Curriculum and Santiago Valley College. These courses are the same as 400 series apprenticeship programs, taught by professionals on the job site. No new hire required. We are planning to schedule this program/courses in Fall 2022.</i>	N

CRP-	Apprenticeship Carpentry, Tilt-Up	<i>An agreement was made with Southwest Carpenters Union to have them train our students with the courses we develop based on Carpenter's Union Curriculum and Santiago Valley College. These courses are the same as 400 series apprenticeship programs, taught by professionals on the job site. No new hire required. We are planning to schedule this program/courses in Fall 2022.</i>	N
Program Modification - ADT			
ENG-ADTM	English	<i>Update of ENG-15 title; removal of deleted ETS courses.</i>	M
ENG-ADTN	English	<i>Update of ENG-15 title; Removal of deleted ETS courses.</i>	N
KIN-ADTM	Kinesiology	<i>We have updated the COR's for KIN A46 and A47 classes including the title of the class. The new course titles are: YOGA Beginning and YOGA Intermediate. We are requesting a modification to our program to reflect those changes.</i>	M
KIN-ADTN	Kinesiology	<i>There was a course name change for KIN-A46 and KIN-A47 from Hatha Yoga to Yoga. The Kinesiology discipline is adding KIN-A89A and KIN-A89B in the Fitness section to provide more options for students.</i>	N

TIGER PRIDE VALUES

Tradition and Innovation: We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

Integrity and Transparency: We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

Growth and Continual Learning: We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

Equity-Mindedness: We promote social justice and equity.

Responsiveness: We respond to the needs of our students and communities through engagement and collaboration.

Student-Centeredness: We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.

AB 1111 – Local Process Logistics

Chancellor’s Office Guidance Expected:	Summer 2023 (?)
Curriculum Launch Deadline:	TBD, Late September, 2023
Local Curriculum Approval Process:	Fall Term 2023
Curriculum Approval Deadline:	December Board, 2023
24SUM/FAL Scheduling Begins:	January, 2024
Catalog Publication:	Mid-March, 2024 for the 24-25 Catalog

Meta Logistics:

Discipline Updates:

- In the event that a new discipline abbreviation is required due to AB1111, Meta will be updated so that all proposals (active, approved, in review, historical, draft, etc.) will reflect the updated discipline.

Program Updates:

- Any programs that contain a course whose numbering is impacted by AB1111 will be administratively updated by District Educational Services to reflect the new numbering.
- Faculty do not need to draft or propose any modifications if the only change to the program is course numbering due to AB1111.

Course Updates:

- District Educational Services has agreed to assist with administratively updating courses in Meta whose numbering is impacted by AB1111.
 - Because of this, faculty will not need to launch any modifications in Meta if the only update to the course is a numbering change due to AB1111.
 - District Educational Services will also compile a list of all courses whose numbering is impacted, and this information will be communicated to the curriculum committees.
 - **To help facilitate this process, we are asking faculty, curriculum representatives, and the curriculum committees to assist by adhering to the following guidelines:**
1. All curriculum work should be prioritized during the 23SPR term in anticipation of the 24-25 catalog.
 2. Faculty should review any proposals currently in draft status and determine if the draft is needed.
 - a. If the draft is needed, the draft must be launched by the September 2023 curriculum launch deadline for inclusion in the 24-25 catalog.
 - b. If the draft is not needed, faculty should delete the draft from Meta.
 3. To facilitate AB1111 updates, faculty should adhere to the following adjustments to the curriculum timeline:

September 2023	October to December 2023	January 2024
Curriculum Launch Deadline	Meta “Blackout” <ul style="list-style-type: none">• Do not create new draft curriculum in Meta• Do not launch new curriculum changes in Meta• Draft curriculum created in Meta during this time may be deleted!• Discipline Facilitators and Department Chairs will still need to approve In Review proposals in Meta.	Curriculum work may resume in Meta

Check out our blog and resource materials library at <https://composingpossibilities.com/>
New blog entry at the start of each month!

November:

Tina Stavropoulos (ENG),
Janelle Arafles (ENG), &
Stefanie Tate (DE)

Effective Discussions & Directions in Online Spaces

Text: "Research Based Practices for Improving the Effectiveness of Asynchronous Online Discussion Boards" by Aloni & Harrington:



Date: Friday, November 18
12:30-1:30 pm
via Zoom

OCTOBER 21: *Supporting Students Outside the Classroom* with Rob Hyers (ENG) and Benjamin Vargas (Basic Needs and Wellness Center)

SEPTEMBER 22: *Adult Learners: Understanding the Characteristics and Specific Needs of Adult Learners* with Dr. Audrey Holod (ENG) and Courtney Carter (COU)

Winter Institute (JANUARY): *Navigating Positionality: Employing Effective Strategies to Address & Affirm Student Experiences in the Classroom* with Dr. Audrey Holod (ENG) and Dr. Miguel Reid (ENG/ESL)

MARCH: *Student Engagement and Building Community: Online and F2F* with Star Taylor (ENG), Alex Gilbert (ENG), Sharon Walker (Umoja), and Dr. Thatcher Carter (ENG)

APRIL: *Alternative Assignments Workshop and Gallery Walk* with Dr. Kelly Douglass (ENG), Dr. Jan Andres (ENG), & Dr. Kathleen Sell (ENG)

MAY: *Best Practices Review, 2022-23* with Dr. Kelly Douglass (ENG)

2022-23 Community of Practice Events

*hosted by the
English discipline*

For more info, contact:
Dr. Kelly Douglass - kelly.douglass@rcc.edu
Dr. Kathleen Sell - kathleen.sell@rcc.edu



Riverside City College Curriculum Committee Agenda

Curriculum website: websites.rcc.edu/curriculum
February 28, 2023 • 3-5 pm • Hall of Fame / Zoom

1. Call to Order at 3:05pm

Present	Absent
Juan Ahumada , <i>Communication Studies Dept. Rep. (21-23)</i>	Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep.</i>
Madeline Bettencourt , <i>Cosmetology Dept. Rep. (21-23)</i>	Ellen Drinkwater , <i>Articulation Officer</i>
Parissa Clark , <i>Economics/Geography/Political Science Dept. Rep. (21-23)</i>	Bobbie Grey , <i>Chemistry Dept. Rep. (21-23)</i>
Scott Hernández , <i>Applied Technology Dept. Rep. (22-24)</i>	Mark Haines , <i>Dance and Theater Dept. Rep. (22-24)</i>
Robert Jew , <i>Art Dept. Rep. (21-23)</i>	Shannon Hammock , <i>Library/Learning Resources Dept.</i>
Ryan Joseph , <i>Life Sciences Dept. Rep. (22-24)</i>	Tammy Kearns , <i>English & Media Studies Dept. Rep. (22-</i>
DyanSue Kovacs , <i>World Languages Dept. Rep. (22-24)</i>	
Amber Lappin , <i>Early Childhood Education Dept. Rep. (21-23)</i>	
Clara Lowden , <i>Kinesiology/Athletics Dept. Rep. (21-23)</i>	
Karyn Magno , <i>Counseling Dept. Rep. (21-23)</i>	
Valerie Merrill , <i>Mathematics Dept. Rep. (22-24)</i>	
Doris Namala , <i>History/Humanities/Philosophy/Ethnic Studies Dept. Rep. (22-24)</i>	
Aaron Sappenfield , <i>Physical Sciences Dept. Rep. (21-23)</i>	
Steven Schmidt , <i>Music Dept. Rep. (21-23); Technical Review Com Chair</i>	
Amy Vermillion , <i>Nursing Education Dept. Rep. (21-23)</i>	
Kweku Williams , <i>Behavioral Science / Psychology Dept. Rep. (22-24)</i>	
Non-Voting Committee Members	
David Caloca , <i>ASRCC Student Representative</i>	
Kelly Douglass , <i>Faculty Chair***, Curriculum Committee (22-24); English</i>	
Cassandra Greene , <i>RCC Curriculum ISC</i>	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-Chair of CC</i>	
Liaisons/Admin/Staff/Guests	
Robert Baradaran , <i>Culinary Faculty</i>	
Jennifer Corr , <i>Business Admin/Info Sys Tech Dept. Faculty</i>	
Mia Timme , <i>Instructional Department Specialist, English Media Studies and</i>	

2. Approval of the Agenda: (1st Hernández; 2nd Lowden; approved by consensus)

3. Approval of Minutes from November 8, 2022:

a. 1st Vermillion; 2nd Lowden; approved by consensus with one correction

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villasenor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

- b. One correction: Bobbie Grey listed as both present and absent; Douglass will fix to absent;
- 4. **Action Items: Curriculum proposals (see below)**
- 5. Reports
 - a. Curriculum Chair – Kelly Douglass
 - i. Update on Academic Standards committee
 - 1. Clarified a Brown Act committee as it is a sub committee of Academic Senate.
 - 2. There will be the old remote meeting process with teleconferencing from each site, listed on agenda (MVC, NC, RCC, RCCD)
 - ii. Reminder: Spring curriculum and Fall Freeze
 - 1. Sept 29 deadline for launching courses. Curricunet freeze begins Sept 30 2023 - Jan 1 2024 -- As a result of AB 1111 (course renumbering)
 - 2. We still do not have guidance and there is none expected until July.
 - 3. Course numbering updates will made on the back end, which is why there is a freeze.
 - iii. Thea Quigley, Assoc Dean CTE shared with Chair Douglass: there is a CTE and Non-credit workshop at Compton college on March 20. Reach out to Shari Yates if you would like more information. Some topics include the following:
 - 1. Using CTE Min Quals tool kit
 - 2. Non-credit to credit pathways
 - iv. Curriculum Calendar for 23-24 – see attachment
 - b. Articulation Officer – Ellen Drinkwater – No Report – AB928 updates at next meeting
 - c. Instructional Programs Support Coordinator – Casandra Greene
 - i. Course compliance reports will be out as soon as catalog publishes.
 - ii. Discussion ensued to clarify color coding
 - d. Tech Review Chair – Steven Schmidt
 - i. Curriculum committee website has been moved. There is a new url: <https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/index.html>
 - ii. Currently in the process of updating links.
 - e. VPAA – Lynn Wright
 - i. Enrollment
 - 1. Second week of school 97.4% for enrollment
 - 2. 89.6% fill rate

3. 494 WSCH – highest since 2013-2014
 4. Following census 94.9% a little below first day 6,037 FTS
 5. Reduced number of courses – Norco is at 96% of their targets.
 6. Increasing FTS for next year.
 7. Previously – 80-20 for face to face, and DE
 8. FTS to FTE ratio – 18% is ideal/currently at 14%
 9. We get different funding based on how course is taught (face to face/online/short term)
- ii. Modality: 42% Asynchronous; 12% Hybrid; 46% face to face
 - iii. A focus for the semester will be course rotation
 1. Ensuring that courses are being offered in alignment with programs
 2. Classroom use – how is space being used with the large portion of courses being online?
 - iv. Division Leads for ZTC
 1. There will be a strong push for OER: Texts for ZTC are changing rapidly. There is incentive to create texts that qualify.
 2. Every course must be published for ZTC and LTC (low cost)
 3. State is collecting data
 4. Heather Smith is leading the work group on ZTC.
- f. ASRCC Representative – David Caloca
- i. Club Rush next week – 10-2 and 4-6 on Mon-Wed
 - ii. March 14 – international women celebration in Hall of Fame
 - iii. After Hours event; March 15; 4-6 in front of Automotive; Del Taco and energy drinks
- g. Equity-Minded Curriculum
- i. Some Associate faculty may not be comfortable using ZTC if it is not already used. Should put in ZTC in course outline if there is something. Should be an actual text not a collection of links.
 - ii. Equity Talk to Equity Walk – kick off book club. Should start in March 16.
 - iii. Community of Practice event – March 30 during College Hour: “Student Engagement and Building Community, online and F2F presented by Alex Gilbert
 - iv. When teaching hybrid – students are taking hybrid when they think it is fully online, they don’t realize there is a face to face component.
 1. It is difficult to determine the modality during registration.

2. Some faculty have been reaching out to students to alert them that there is a meeting time in person.
3. Dr. Wright will address and look at possible solutions.
4. Lengthy discussion ensued covering multiple issues: Do students understand what a hybrid course is when they enroll? If you or your discipline is having this issue, please send concerns to Dr. Wright so it is documented. Students register in different ways – Web Advisor, EduNav; EduNav is not user friendly for students. Modality is not easily identified on EduNav.
5. This semester has required more defined guidance and onboarding for students. Online has become a cultural comfort zone.
6. We should have one of our August Flex-days be a student-focused day for students led with faculty. Students need more academic orientation. An open house where faculty across the campus connect with students would show an investment in students. Broader than Welcome Day. Would foster a sense of institutional commitment.

6. Curriculum Policy & Procedure

- a. META/Curricunet updates/changes – Kelly Douglass
 - i. May have noticed changes in curricunet (course inclusion and exclusion) using this new correct proposal type instead of putting them all in “New Course”. Still doing “paper” form but attach it to the appropriate proposal.
 - ii. Short description has been removed and we no longer need it.
 - iii. Grading methods – wasn’t always showing up in the same place proposal or outline, should be uniform moving forward.
 - iv. Cover page – “what is the year and semester you want to offer the course” has been removed – it was not an option faculty could request, so incorrect to ask.
- b. Curriculum Reps: If your term ends in 2023, please alert your department about a re-election or new election, as applicable.

7. Public Comment

- a. As Brown Act committee we have to have Public Comment for public or non-committee member college community
- b. No Comments

8. Open Forum – No Comments

9. Next Meeting: March 14, 2023

10. Meeting adjourned at 4:29pm

Action Items:

1. Course Major Modifications: pg. 2
2. General Education Modifications: pg. 2

Information Items: Course Minor Modifications for RCC : pg. 3-5

Information Items: All Information and Action Items for MVC and NC: pg. 5-6

1. Course Exclusions
2. Course Major Modifications
3. State/Locally Approved Certificate/Degree Modifications

Attachments:

- November 8, 2022 minutes
- 23-24 Curriculum Calendar
- AB1111 Timeline

Action Items:

Technical Corrections on Spreadsheet –

- Check with Bryan Medina about Meta – potential glitches with new proposal categories
- Chem 1AH has more objectives than CHE 1 – an honors version of the course must include what is on the original courses, but could have additional objectives if discipline chooses to.

Course	Long_Title	Rationale	Campus	Action
<i>Motion to Approve Course Major Modifications (1st Hernández; 2nd Joseph; approved unanimously with conditional approval on Chem 2A; noted that Integrated Math 2 is not part of the C-ID/UCOP algebra course language that was approved last year for courses that require this pre-req for a course we don't offer)</i>				
Course Major Modifications				
CHE-1A	General Chemistry, I	Change pre-requisite language from "Prerequisite: CHE-2A or CHE-3 and MAT-35" to "Prerequisite: CHE-2A or CHE-3 and Intermediate Algebra or Qualifying Placement."	MNR	Approved
CHE-1AH	Honors General Chemistry, I	Change pre-requisite language from "Prerequisite: CHE-2A or CHE-3 and MAT-35" to "Prerequisite: CHE-2A or CHE-3 and Intermediate Algebra or Qualifying Placement."	MR	Approved
CHE-2A	Introductory Chemistry, I	Change pre-requisite language from "Prerequisite: MAT-52" to "Prerequisite: Elementary Algebra, Integrated Math 2, or qualifying placement".	MNR	Approved conditionally based on removal of Integrated Math 2 pre-req (see note above at

RLE-82	Legal Aspects of Real Estate	<i>This course is being updated as a major modification to include current and relevant SLOs, detailed course content, detailed assignments and updated textbook information.</i>	MNR	Approved
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Motion to Approve General Education Modifications (1st Hernández; 2nd Lowden; approved unanimously)
General Education Modification

POL-21	Latinx Politics	<i>POL 21 and 23 satisfy both American Institutions and Social/Behavioral Science.</i>	MNR	Approved
POL-23	Race, Ethnicity and Politics in America	<i>POL 21 and 23 satisfy both American Institutions and Social/Behavioral Science.</i>	MNR	Approved

Representative Williams arrived at 3:43 pm (college business) after action item voting and is not included in unanimous approvals; Representative Namala had to leave at 4pm, but was present for all voting.

Information Items: RCC Minor Modifications

AUB-50	Introduction to Automotive Collision Repair	<i>Current materials for this course were re-viewed. All materials including the textbook are still relevant.No changes were necessary.</i>	R	
AUB-51	Automotive Non-Structural Collision Repair and Estimating	<i>Current materials for this course were re-viewed. All materials, including the textbook, are still relevant. No changes were necessary.</i>	R	
AUB-52	Automotive Refinishing and Paint	<i>Current materials for this course were re-viewed. All materials, including the textbook, are still relevant. No changes were necessary.</i>	R	
AUB-53	Automotive Collision Repair Special Projects	<i>Current materials for this course were re-viewed. All materials, including the textbook, are still relevant. No changes were necessary.</i>	R	
AUB-54	Automotive Structural Collision Repair and Frame	<i>Current materials for this course were re-viewed. All materials, including the textbook, are still relevant. No changes were necessary.</i>	R	
AUB-55	Automotive Advanced Refinishing and Custom Paint	<i>Current materials for this course were re-viewed. All materials, including the textbook, are still relevant. No changes were necessary.</i>	R	
AUB-56	Automotive Technology for the Automotive Collision Specialist	<i>Current materials for this course were re-viewed. All materials, including the textbook, are still relevant. No changes were necessary.</i>	R	
AUB-57	Antique and Classic Auto Restoration and Fabrication	<i>Current materials for this course were re-viewed. All materials, including the textbook, are still relevant. No changes were necessary.</i>	R	

AUB-59A	Automotive Collision Service and Repair	<i>Current materials for this course were re-viewed. All materials, including the textbook, are still relevant. No changes were necessary.</i>	R
AUB-59B	Automotive Refinishing Service and Repair	<i>Current materials for this course were re-viewed. All materials, including the textbook, are still relevant. No changes were necessary.</i>	R
AUB-60	Automotive Trim and Upholstery I	<i>Current materials for this course were re-viewed. All materials, including the textbook, are still relevant. No changes were necessary.</i>	R
AUB-61	Automotive Trim and Upholstery II	<i>Current materials for this course were re-viewed. All materials, including the textbook, are still relevant. No changes were necessary.</i>	R
AUT-13A	Hybrid and Electric Vehicle Technology 1	<i>CTE 2 year review, no changes.</i>	R
AUT-13B	Advanced Hybrid and Electric Vehicle Technology	<i>CTE 2 year review, no changes.</i>	R
AUT-1A	Automotive Engine Repair (Upper End)	<i>CTE 2 year review, no changes.</i>	R
AUT-1B	Automotive Engine Repair (Lower End)	<i>CTE 2 year review, no changes.</i>	R
AUT-2	Automotive Automatic Transmission/Transaxles	<i>CTE 2 year review, no changes.</i>	R
AUT-3	Automotive Manual Drivetrain Systems	<i>CTE 2 year review, no changes.</i>	R
AUT-4A	Automotive Steering and Suspension	<i>CTE 2 year review, no changes.</i>	R
AUT-4B	Advanced Suspension and Brake Systems	<i>CTE 2 year review, no changes.</i>	R
AUT-5	Automotive Brakes	<i>CTE 2 year review, no changes.</i>	R
AUT-50	Automotive Principles	<i>CTE 2 year review, no changes.</i>	R
AUT-6A	Automotive Electrical Systems 1	<i>CTE 2 year review, no changes.</i>	R
AUT-6B	Automotive Electrical Systems 2	<i>CTE 2 year review, no changes.</i>	R
AUT-7	Automotive Heating and Air Conditioning	<i>CTE 2 year review, no changes.</i>	R
AUT-801	ASE Test Preparation- Engine Repair	<i>CTE 2 year review, no changes.</i>	R
AUT-802	ASE Test Preparation- Automatic Transmission/ Transaxle	<i>CTE 2 year review, no changes.</i>	R

AUT-803	ASE Test Preparation- Manual Drive Train and Axles	CTE 2 year review, no changes.	R
AUT-804	ASE Test Preparation - Suspension and Steering	CTE 2 year review, no changes.	R
AUT-805	ASE Test Preparation- Brakes	CTE 2 year review, no changes.	R
AUT-806	ASE Test Preparation- Electrical/Electronic Systems	CTE 2 year review, no changes.	R
AUT-807	ASE Test Preparation- Heating and Air Conditioning	CTE 2 year review, no changes.	R
AUT-808	ASE Test Preparation- Engine Performance	CTE 2 year review, no changes.	R
AUT-811	ASE Test Preparation- Advanced Engine Performance	CTE 2 year review, no changes.	R
AUT-8A	Automotive Engine Performance 1	CTE 2 year review, no changes.	R
AUT-8B	Automotive Engine Performance 2	CTE 2 year review, no changes.	R
AUT-8C	Automotive Emission Controls	CTE 2 year review, no changes.	R
CAT-831	Word Processing Skills: Editing and Formatting Documents	Minor modification review.	R
MAT-1C	Calculus III	Updating course materials.	MNR

Information Items: MVC and NC Proposals

Course Exclusions

JOU-150	Intro to Public Relations	Norco College currently does not provide a newspaper, nor do we currently have a Journalism discipline. We will only keep JOU-7 since it is a Communication Studies ADT option.	N
JOU-200	Journalism Work Experience	Norco College currently does not provide a newspaper, nor do we currently have a Journalism discipline. We will only keep JOU-7 since it is a Communication Studies ADT option.	N
JOU-20A	Newspaper: Beginning	Norco College currently does not provide a newspaper, nor do we currently have a Journalism discipline. We will only keep JOU-7 since it is a Communication Studies ADT option.	N
JOU-20B	Newspaper: Intermediate	Norco College currently does not provide a newspaper, nor do we currently have a Journalism discipline. We will only keep JOU-7 since it is a Communication Studies ADT option.	N

JOU-20C	Newspaper: Advanced	Norco College currently does not provide a newspaper, nor do we currently have a Journalism discipline. We will only keep JOU-7 since it is a Communication Studies ADT option.	N
JOU-20D	Newspaper: Professional	Norco College currently does not provide a newspaper, nor do we currently have a Journalism discipline. We will only keep JOU-7 since it is a Communication Studies ADT option.	N
Course Major Modifications			
HLS-2	Preparedness for Emergencies, Disasters & Homeland Security Incidents	This modification is intended to change prerequisite courses to advisory courses.	M
HLS-3	Response to Emergencies, Disasters and Homeland Security Incidents	Change prerequisite to advisory	M
HLS-4	Recovery in Emergencies, Disasters and Homeland Security Incidents	Change prerequisite to advisory.	M
Program Modification			
FIT-FT	Fire Technology - Degree & Certificate	This modification will streamline Fire Technology degree pathway by requiring EMS 50 & 51 instead of these courses being offered as an elective. Fire Service industry standards require Emergency Medical Technician certification and these courses are a required prerequisite to attend the Fire Academy based on recommendations from advisory committees and is consistent with statewide collegiate programs offering a Fire Technology degree. This change will ensure the path to a Fire Technology degree is clearly understood and eliminate elective confusion that has been a barrier for several students.	M

2023-2024 Riverside Community College District Curriculum Calendar

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

July	
4	Legal Holiday/Day of Observation

August	
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September	
4	Legal Holiday/Day of Observation
5	Technical Review & District Curriculum
12	College Curriculum Meeting
19	Technical Review & District Curriculum
26	College Curriculum Meeting
29	Last Day to Launch (Originator)
30	Curriquet "Freeze" Begins

October	
3	Technical Review & District Curriculum
6	Facilitator and Chair Approval Deadline
6	Program Submission to TR E-mail Deadline
10	College Curriculum Meeting
17	Technical Review Penultimate Approval
24	College Curriculum Penultimate Approval
31	Admin Review Deadline

November	
7	Technical Review Last Possible Approval
10	Legal Holiday/Day of Observation
14	College Curriculum Last Possible Approval
16	SPECIAL MEETING: DCC Last Possible
22	Ed Services Prepares Proposals for Cabinet
27	Executive Cabinet Last Possible Approval
28	Tentative College Curriculum Meeting

December	
5	Technical Review & District Curriculum
5	Committee on Teaching & Learning Last Possible
11-17	Finals Week
12	Board of Trustees Last Possible Approval

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

January	
1	Legal Holiday/Day of Observation
1	Curriquet "Freeze" Ends
15	Legal Holiday/Day of Observation

February	
16	Legal Holiday/Day of Observation
19	Legal Holiday/Day of Observation
20	Technical Review & District Curriculum
27	College Curriculum Meeting

March	
5	Technical Review & District Curriculum
12	College Curriculum Meeting
19	Technical Review & District Curriculum
26	College Curriculum Meeting
29	Legal Holiday/Day of Observation

April	
2	Technical Review & District Curriculum
8-14	Spring Break
16	Technical Review & District Curriculum
23	College Curriculum Meeting
29	CORs Effctv. for 24-25 Become Active in Meta

May	
7	Technical Review & District Curriculum
14	College Curriculum Meeting
21	Technical Review & District Curriculum
28	College Curriculum Meeting
27	Legal Holiday/Day of Observation

June	
1-7	Finals Week

	Q3 2023													
	JULY				AUGUST				SEPTEMBER				OCTOBER	
CCCCO	Guidance Expected													
Faculty									Curriculum Submission Deadline				Review	
District Educational Services	Degree Documentation Preparation										Curriquest			
District Curriculum Committee														
College Curriculum Committee & Faculty														
Articulation Officers														
Instructional Program Support Coordinator														
Department Chairs/Deans														
Instructional Department Specialist														
IT														
Human Resources														
Other Departments														

Q4 2023										Q1 2024									
OCTOBER		NOVEMBER				DECEMBER				JANUARY				FEBRUARY				MARCH	
Originators: Curriqunet Meta "Freeze" Reviewers/Approvers: Work Continues in Meta										Curriculum Work Resumes									
Meta Updates						District-Wide Communication				Degree Audit Updates									
AB1111 Changes Review and Approval																			
Address AB1111 Special Circumstances																			
					Articulation Updates and Submissions Begin														
					Curriculum Submission to COCI				Colleague Updates		Catalog Production								
															SUM/FAL SCHED				
															SUM/FAL SCHED				
												Section Roll							
					Faculty Record Updates with New Discipline Prefixes														
					Website, Publication, and Documentation Updates														



Riverside City College
Curriculum Committee DRAFT MINUTES

Curriculum website: <https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/index.html>

π March 14, 2023 π • 3-5 pm • Hall of Fame / Zoom for guests

1. Call to Order at 3:02pm

Present	Absent
Juan Ahumada , <i>Communication Studies Dept. Rep. (21-23)</i>	Tammy Kearns , <i>English & Media Studies Dept. Rep.</i>
Madeline Bettencourt , <i>Cosmetology Dept. Rep. (21-23)</i>	DyanSue Kovacs , <i>World Languages Dept. Rep. (22-24)</i>
Parissa Clark , <i>Economics/Geography/Political Science Dept. Rep. (21-23)</i>	Karyn Magno , <i>Counseling Dept. Rep. (21-23)</i>
Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep. (22-24)</i>	Kweku Williams , <i>Behavioral Science / Psychology</i>
Ellen Drinkwater , <i>Articulation Officer</i>	
Bobbie Grey , <i>Chemistry Dept. Rep. (21-23)</i>	
Mark Haines , <i>Dance and Theater Dept. Rep. (22-24)</i>	
Shannon Hammock , <i>Library/Learning Resources Dept. Rep. (22-24)</i>	
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Valerie Merrill , <i>Mathematics Dept. Rep. (22-24)</i>	
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Aaron Sappenfeld , <i>Physical Sciences Dept. Rep. (21-23)</i>	
Steven Schmidt , <i>Music Dept. Rep. (21-23); Technical Review Com Chair</i>	
Amy Vermillion , <i>Nursing Education Dept. Rep. (21-23)</i>	
Non-Voting Committee Members	
Kelly Douglass , <i>Faculty Chair**, Curriculum Committee (22-24); English</i>	
David Caloca , <i>ASRCC Student Representative</i>	
Casandra Greene , <i>RCC Curriculum Instructional Support Coordinator</i>	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-Chair of CC</i>	
Liaisons/Admin/Staff/Guests	
Jennifer Corr , <i>Business Admin/Info Sys Tech faculty member via Zoom</i>	
Jeanine Gardner , <i>Admissions and Records via Zoom</i>	
Mia Timme , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>	

2. Approval of the Agenda: 1st Lowden; 2nd Hernández; approved unanimously

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3. Approval of Minutes from February 28, 2023: 1st Haines; 2nd Lowden; Approved with two abstentions: Drinkwater, Haines
4. **Action Items: Curriculum proposal, Course Major Modification: 1st Hernández; 2nd Haines; approved unanimously**

Course	Long Title	Rationale	Campus
GUI-47	Career Exploration and Life Planning	<i>Career Exploration and Life Planning is a class that helps students make major life decisions regarding career, academics, and financial options. The strong focus on decision making based on personal motivations, self-exploration, career exploration, evaluation, and decision, will help the student to develop plans of action based on research, data, and their own personal definition of success.</i>	MNR APPROVED

5. Reports

- a. Curriculum Chair – Kelly Douglass – No report
- b. Articulation Officer – Ellen Drinkwater
 - i. Legislation updates:
 1. AB 928 – CAL GETC
 - a. Effective 25-26
 - b. Single pathway to UC – 34 units
 - c. Will be only one GE pathway for UC and CSU. CSU will still have CSU Breadth.
 - d. The GE Area requirements have not changed since draft. See requirements outlined in powerpoint.
 - e. Lifelong learning:
 - i. ICAS recognizes importance of lifelong learning and self-development, however, it will not be included in CALGETC
 - ii. CA Community Colleges encouraged to consider including lifelong learning and self-development as a local requirement in the CCC Associate degree pattern.
 - iii. Still in communication with CSU in hopes of making it a graduation requirement. No update at this point.
 - f. Creating special committee to create the standards of each GE area
 2. Ethnic Studies
 - a. IGETC Ethnic Studies effective in 23-24, inclusion of what was already approved for CSU GE Area F Ethnic Studies.
 - b. Associate Degree Ethnic Studies – effective 24/25
 - c. Assoc Degree GE pathway – waiting for final approval of GE requirements. Intent is to create CCC Degree requirements in alignment with CALGETC.

3. AB 1111 – Common Course Numbering
 - f. See timeline (Kelly reviewed at previous Curriculum Meeting.)
 - g. There will be a curriculum freeze – please try to launch before leaving for summer. Absolute final launch deadline is September 29 for 24/25 catalog.
 - h. Must be completed by SUM/FAL 2024, but work needs to be started Fall 2023/Winter 2024 to be in catalog.
 - i. How will this impact courses with governing boards outside of the state (board of Nursing) (Cosmetology)? Discussion ensued
- Articulation Updates. The following lists are included in powerpoint:
 0. Courses submitted for CSU GE and IGETC. If approved will be effective Fall 23.
 1. List of new courses with CSU transferability, effective Summer 23.
 2. List of courses that will be submitted for UC transfer in summer 23. If approved will be effective Fall 23.
 - i. Timeline Review
 0. Ethnic Studies – IGETC Inclusion Area 7 – Fall 23
 1. Ethnic Studies in AA/AS degree – Fall 2024
 2. AB 1111 Common Course Numbering – All CCC’s establish common course numbers for general education and transfer pathways and adopted in catalog by July 1, 2024
 3. CAL-GETC implemented Fall 2025
- c. Instructional Programs Support Coordinator – Casandra Greene – No report
- d. Tech Review Chair – Steven Schmidt: Steven shared at Tech Review our discussions at last meeting regarding EduNav and student scheduling and other issues. Vice Chancellor Mills took note.
- e. VPAA – Lynn Wright:
 - i. Curriculum Institute is July 12-15 (Wed – Sat) – Thursday through Saturday for most attendees
 - ii. Is in Riverside and have a zoom option.
 - iii. We can send 10-12 people for sure – Please email Lynn and Kelly.
- f. ASRCC Representative – David Caloca
 - i. After hours event – in front of Automotive - March 28 – 12-2 Tacos in front of Digital Lib
 - ii. Club Rush – learned many students didn’t know about the Student Services fee
 1. Money is used to fund services and events by ASRCC.
 2. \$55.50 per semester. Some programs cover cost.
 3. Includes food events, helps cover cost for sporting events, and some
- g. Equity-Minded Curriculum:

- i. Recruitment for CALA event. Rep. Clark has posters and would like to know if anyone would be willing to share or hang up.
 - 1. Recruiting a cohort of approx. 25 students
 - 2. Students will get a paid internship and have some of their fees covered.
 - ii. Community of Practice – March 30, Student Engagement: Building Community in person and on zoom
 - iii. Chair Douglass reminded faculty that there are several PPTs from last summer’s curriculum institute – you can find all of them on the website – very helpful with many resources.
 - iv. Community of Practice – Equity Talk to Equity Walk: March 16 - During College hour
6. Curriculum Policy & Procedure:
- a. Reminder/Updates for Spring Term Curriculum Rep. Elections
 - b. If this is the end of your curriculum rep term, please make sure to have your department vote for you to continue or elect someone else.
7. Public Comment:
- a. Jeanine Gardner asked about courses not being offered to complete degree or certificate that are still in the catalog
 - i. Have we done a review of when the course was last offered?
 - ii. Casandra and Lynn will connect to look at this and determine what we can do to support this.
8. Open Forum – no comments
9. Next Meeting: March 28, 2023
10. Meeting adjourned at 3:50pm

Information Items: All Information and Action Items for MVC and NC

Course	Long Title	Rationale	Campus
Course Deletions			
BIT-1	Introduction to Biotechnology	The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.	M
BIT-20	Introduction to Biotechnology	The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.	M
BIT-200DX	Biotechnology Work Experience	The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.	M

BIT-21	Laboratory Techniques	The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.	M
BIT-22	DNA Techniques	The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.	M
BIT-23	Protein Techniques	The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.	M
BIT-24	Principles of Culture Techniques	The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.	M
BIT-25	Research Presentation	The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.	M
New Courses			
SCA-12	Introduction to Automation Networking	Supply Chain Automation technicians can increase their knowledge in Supply Chain distribution systems by learning the communication process between input/output sensors with PLC's and motor controllers.	N
SCA-812	Introduction to Automation Networking	Supply Chain Automation technicians can increase their knowledge in Supply Chain distribution systems by learning the communication process between input/output sensors with PLC's and motor controllers.	N

Program Discontinuance - Certificates

HMS-	Careers in Social Work	There is universal agreement among regular faculty in the program that it be merged with or replaced by another related program.	M
HMS-	Family Studies	There is universal agreement among regular faculty in the program that it be merged with or replaced by another related program.	M
HMS-	Social Work Administration Studies	There is universal agreement among regular faculty in the program that it be merged with or replaced by another related program.	M

Attachments:

- February 28, 2023 minutes
- Rep. Drinkwater's PPT

TIGER PRIDE VALUES

Tradition and Innovation: We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

Integrity and Transparency: We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

Growth and Continual Learning: We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

Equity-Mindedness: We promote social justice and equity.

Responsiveness: We respond to the needs of our students and communities through engagement and collaboration.

Student-Centeredness: We create meaningful learning environments that value the strengths and experiences our students bring



Riverside City College Curriculum Committee Minutes

April 25, 2023 • 3-5 pm • Hall of Fame / Zoom for guests

Curriculum website: <https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/index.html>

1) Call to Order at 3:04 pm

Voting Committee Members* Present	Absent Members
Juan Ahumada , <i>Communication Studies Dept. Rep. (21-23; 23-25)</i>	Parissa Clark , <i>Economics/Geography/Political Science</i>
Madeline Bettencourt , <i>Cosmetology Dept. Rep. (21-23; 23-25)</i>	Bobbie Grey , <i>Chemistry Dept. Rep. (21-23)</i>
Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep. (22-24)</i>	Shannon Hammock , <i>Library/Learning Resources</i>
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Amy Vermillion , <i>Nursing Education Dept. Rep. (21-23; 23-25)</i>	
Kweku Williams , <i>Behavioral Science / Psychology Dept. Rep. (22-24)</i>	
Non-Voting Committee Members Present	
David Caloca , <i>ASRCC Student Representative</i>	
Kelly Douglass , <i>Faculty Chair**, Curriculum Committee (22-24); English</i>	
Cassandra Greene , <i>RCC Curriculum Instructional Support Coordinator</i>	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-Chair of CC</i>	
Liaisons/Admin/Staff/Guests	
Jennifer Corr , <i>Business Admin/Info Sys Tech faculty member (via Zoom)</i>	
Jeanine Gardner , <i>Admissions and Records (via Zoom)</i>	
Mia Timme , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>	

- 2) Approval of the Agenda: First – Hernandez; Second – Lowden; Approved by Consensus
- 3) Approval of Minutes from March 14, 2023: First – Hernandez; Second – Lowden; Approved by consensus
- 4) [See Open Forum for debriefing discussion of police incident on campus, April 18, 2023; discussion took place at top of the meeting before action items and regular Open Forum items occurred later in meeting under regular agenda placement]
- 5) **Action Items: Curriculum proposals (see below)**
- 6) Reports
 - a) Curriculum Chair – Kelly Douglass
 - i) WKX 200 update; Douglass has started the first step in cleaning up the cross-listed work-

experience courses. If your discipline isn't using theirs, they've been sent an invitation to please delete. If they want to keep, they need to make it discipline specific.

- ii) Chair Douglass asked the committee for their informal view on a future revision of Senate bylaws for Curriculum Reps and Chair to serve three-year terms instead of two with the idea that for new representatives, they often feel secure in the work they are doing just as their term is up. For long term representatives who are re-elected, when they do decide to step down, they could use that least year or semester to have an elected shadow rep participate or observe.
 - (1) MVC just made the change at their college.
 - (2) We need to address changes in Strategic Plan – and Bylaws – so given that a revision of these documents is on the table, possible for the fall (?) it might be a good time.
 - (3) Committee members generally positive about the idea.
 - (4) Q: Can a rep step down early if they want/need to?
A: Yes – people have stepped down in the past.
- b) Articulation Officer – Ellen Drinkwater
 - i) No Report, but Rep. Haines has a question about UCs possibly not allowing HS articulated course – this has since changed. Getting it on transcript with “HS” denotation.
 - ii) No new news on AB928.
- c) Instructional Programs Support Coordinator – Casandra Greene
 - i) Course Compliance Reports went out
 - ii) Discussion of Minor Mod vs. Major Mod
- d) Tech Review Chair – Steven Schmidt - No Report
- e) VPAA – Lynn Wright
 - i) RCC schedule of classes now has a search feature.
 - ii) DE and OER are in the process of looking at how to help students become more ready for using canvas.
- f) ASRCC Representative – David Caloca
 - i) Event today to encourage students to vote in ASRCC elections
 - ii) Upcoming events:
 - (1) 4-27 – Cosmo event
 - (2) 5-9 – Taco Vendor and Cheerleaders
 - (3) 5-25 – BBQ Chicken event with Food Services and Basic Needs Center / Finals Survival
- g) Equity-Minded Curriculum
 - i) Mark Haines: Went to see Twilight – about Rodney King incident. In addition to play, three talks about race and inclusion. Rep. Haines provided links:
https://twilight.moretotalkabout.com/?utm_source=wordfly&utm_medium=email&utm_campaign=dhTWIMTTASeries20230410&utm_content=version A
 - ii) Kelly Douglass: Last in-person Community of Practice for this year; The “April” event will be Thursday, May 4. We are having a Gallery of Student work where they responded to an alternative assignment option. Directions and discussion of alternative assignments are at the Composing Possibilities blog: <https://composingpossibilities.com/blog/>. Presenters are Drs. Jan Andres, Kelly Douglass, and Kathleen Sell. We will be in Quad 111 and the gallery will be available to view from 12-2 with Q&A and discussion from 12:45-1:45, in particular for thinking about ways to make this work across disciplines.

- iii) Kweku Williams: Midterm progress report – explains what Canvas is telling them. To address stress factors of passing a class he uses progress reports check-ins. Explains the mechanics of grading and what it means in regards to Learning Outcomes. Ethnographic approach to letter grades. It can be a strategy to combat fear of evaluation.

7) Curriculum Policy & Procedure

- a) Review for discussion: https://www.asccc.org/sites/default/files/CCC_DEI-in-Curriculum_Model_Principles_and_Practices_June_2022.pdf
 - i) We have a document that does some of this in our [COR Review Tool](#), but this has additional resources for classroom practices.
 - ii) How do we achieve the student learning outcomes.
 - iii) Page 3 (Traditional education practice . . .) second bullet (high cost . . .) We have an important discussion going on through Senate and OER about low and zero cost textbooks. For COR it can't be just a collection links. It has to be a stable url text book.
 - (1) Discussion ensued with a variety of points and examples.
 - (2) In your dept/discipline: has there been a discussion about selecting resources where the writers are compensated for their work?
 - (3) In Anthro – use two books from American Anthropology who compensate their writers and anthropologists. Also has audio books. Challenge with Archeology.
 - (4) When we use OER from services, we assume authors are being compensated, which is why just having links on the COR will not work.
 - (5) Dance has to pay a fee every year to cover the cost of using music in their classes and shows.
 - (6) Are the OERs representational of diverse voices?
 - (7) How do you balance diverse authors and content with cost?
 - (8) Some of the language here is focused on terminology that can be vague.
 - (9) So if we are really thinking about these principles in practice in curriculum, the course description should be a key focus. This is the part of the COR students see. That is a place to highlight any points of student interest and inclusivity, along with necessary elements for articulation.
 - (10) Diverse methods of instruction – could be on COR.
 - (11) Assumption that only certain disciplines can address issues of DEI. When we are looking at curriculum we are not looking at Ethnic Studies (this is a discipline) – we are looking for equity and how we reach our students with our CORs.

b) Updates on Representative Elections

- i) Clara, Karyn , Aaron and Steven still to determine for their departments.
- ii) Brock Russell will be new rep for Physical Sciences, Aaron Sappenfield's current position.

8) Public Comment - None.

9) Open Forum

- i) Carry over from above discussion on DEI document
 - ii) Nursing is moving – B-A-JEDI (belonging, accessibility, justice, equity, diversity, inclusion) DEI is not inclusive enough. Is this just in nursing or are others using this?
 - iii) In education we need to be careful about being too insular; we want our work to be usable/make sense
 - iv) DEI is the informed lived experience of our students; our practices should be accessible; practice not just language. Whatever language helps people do the work!
- b) Debrief and sharing of concerns regarding Tuesday – 4.18.23: Shelter in Place/Lock Down [This discussion was had at beginning of meeting after approval of agenda.]

- i) Took way too long to state it was not an active shooter.
- ii) We need more training.
- iii) Be mindful that we don't know everyone's story and how they will be impacted by an event. [Multiple private accounts shared of faculty and students with their own past high-profile lockdown/active shooter events or scares and how it affected them.]
- iv) Active shooter/emergency/lockdown/shelter-in-place trainings need to be done in multiple spaces. There was a police led training in Quad, but in other buildings it is different. Each building should have their own training.
- v) Spaces should have emergency resources (food, water, laptop to connect with information, cell phone chargers, site specific needs) that are not touched in the event of emergency.
- vi) There are pockets where we are not able to access Wi-Fi.
- vii) Encourage people to know their area
- viii) Discussion about emergency ratings – to help establish how serious an event is.
- ix) RCCD Test Alert on messages.

10) Next Meeting: May 9, 2023

11) Adjourned – 4:29 PM

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Action Items: [Apologies for the different and slightly off formatting of approval items. I made a time-consuming pdf to word error that I'm stuck with until final minutes.]

1. Course Major Modifications: pg. 2
 - **Motion to Approve Course Major Mods – First - Hernandez, Second – Haines; Approved**
 - CHE 3 – discussion about correct language or no language for pre-req and implication for entrance skills; Douglass will check Rep. Grey and fix appropriately.
 - Course material fee – we need to put the specific amount and we will add a note that it is subject to change.
2. Distance Education: pg. 3
3. State/Locally Approved Certificate/Degree Modifications: pg. 3
 - **Motion to Approve DE proposals and Certs/Degrees – First - Lowden, Second – Joseph; Approved**

Information Items: Course Minor Modifications for RCC : pg. 3

Information Items: All Information and Action Items for MVC and NC: pg. 3-4

1. Course Major Modifications
2. Course Inclusions
3. New Courses

Attachments:

- March 14, 2023 Minutes
- DEI In Curriculum: Model Principles and Practices, June 2022 (attached at end of this file)

Action Items:

Course	Long Title	Rationale	Campus
Course Major Modifications			
CHE-3	Fundamentals of Chemistry	<i>Change pre-requisite language from "Prerequisite: Math-52" to "Prerequisite: Elementary Algebra, Integrated Math 2, or qualifying placement."</i>	MNR
KIN-30	First Aid and CPR	<i>Change the course description. The fee for the certificates was increased. Removing the specific cost of the certificates.</i>	MNR
KIN-6	Introduction to PE for Pre-school and Elementary Children	<i>Add Learning Objectives, update Course Content, update Course Materials, and update Sample Assignments.</i>	R
KIN-A03	Adaptive Physical Fitness	<i>Update sample assignments and update course materials.</i>	R
PHI-11	Critical Thinking and Analytic Writing	<i>This major modification to Philosophy 11 incorporates a significant focus on analytic writing into the COR, sufficient to meet the IGETC standard for Area 1B: Critical Thinking and Composition. The course will appeal to a broad range of students looking to fulfill this important requirement, as philosophy instructors are well-equipped to further students' facility with the logical treatment and presentation of argumentative writing.</i>	MNR

Distance Education Proposals

ENG-44DE	Poetry from the Twentieth Century to the Present		NR
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Program Modifications - ADT

JOU-ADT	Journalism	<i>The updated ADT in Journalism includes a new course JOU 150 and aligns with the updated TMC provided from the Chancellor's Office so that we are in compliance with updated TMC.</i>	R
KIN-ADT	Kinesiology	<i>RCC does not offer KIN-A40 or KIN-A41 and is removing them from the ADT.</i>	R

RCC Minor Modifications

CIS-20	Systems Analysis and Design	<i>CTE two year update.</i>	MR
KIN-A04	Adaptive Water Exercise	<i>Update course materials.</i>	R
KIN-V04	Basketball, Varsity, Men	<i>Update course materials.</i>	R

MVC/NC Curriculum Proposals

Course Major Modification

FIT-15	Firefighter Refresher - Core Competencies	<i>Provides firefighters with college credit for skills required by fire service organizations.</i>	M
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Course Inclusions

ADJ-801	Community Emergency Response Team (CERT)	<i>This course is essential to increase the preparedness of the Moreno Valley College Campus Community, including professional staff, faculty and students. This training equips individuals with the knowledge and skills that will educated them in disaster preparedness at home, in the community, or the workplace, and be more resilient when an incident occurs.</i>	M
ETS-1	Introduction to Ethnic Studies	<i>MVC recently hired a full-time faculty member in Ethnic Studies and we are looking to expand the Ethnic Studies course offerings. With the new Ethnic Studies requirement, more course offerings are necessary to provide opportunities for students.</i>	M
ETS-13	Survey of Black Thought	<i>MVC recently hired a full-time faculty member in Ethnic Studies and we are looking to expand the Ethnic Studies course offerings. With the new Ethnic Studies requirement, more course offerings are necessary to provide opportunities for students.</i>	M

ETS-3	Introduction to African American Studies	<i>MVC recently hired a full-time faculty member in Ethnic Studies and we are looking to expand the Ethnic Studies course offerings. With the new Ethnic Studies requirement, more course offerings are necessary to provide opportunities for students.</i>	M
ETS-7	Women of Color in the United States	<i>MVC recently hired a full-time faculty member in Ethnic Studies and we are looking to expand the Ethnic Studies course offerings. With the new Ethnic Studies requirement, more course offerings are necessary to provide opportunities for students.</i>	M
ETS-8	Introduction to Black Feminism	<i>MVC recently hired a full-time faculty member in Ethnic Studies and we are looking to expand the Ethnic Studies course offerings. With the new Ethnic Studies requirement, more course offerings are necessary to provide opportunities for students.</i>	M

New Courses

FIT-S31A	Fire Fighter 1A Structure	<i>This course is being utilized to facilitate training required by local Fire Departments in support of Inter-Service Agreements between them and Moreno Valley College and aligns with the requirements set by California State Fire Training.</i>	M
FIT-S31B	Hazardous Materials & Weapons of Mass Destruction	<i>This course is being utilized to facilitate training required by local Fire Departments in support of Inter-Service Agreements between them and Moreno Valley College and aligns with the requirements set by California State Fire Training.</i>	M



Image: Peralta Community College

In Curriculum: Instructional Principles and Practices

In Partnership With



California Community Colleges
CURRICULUM



DEI in Curriculum: Model Principles and Practices

Background and Groundwork

The California Community College Curriculum Committee (5C) in 2020 created a set of recommended priorities that focuses on championing equity-minded curriculum and practices for credit and noncredit instruction. The committee created a workgroup in fall of 2021, charged with developing guidance for the field and recommendations on how to support the implementation of culturally relevant and responsive curriculum at local levels. This workgroup, called

DEI (diversity, equity, and inclusion) in Curriculum, created the chart below with promising practices for both discipline/teaching faculty and for curriculum committees and local academic senates.

The traditional educational practices listed below, and juxtaposed with the equity principles and culturally responsive practices provided, include traditional western/Eurocentric ideologies and practices upon which North American educational systems and institutions were built. This DEI framework recognizes and acknowledges the historic omission and hindrance of students of color from education by law throughout U.S. history. Even after many forms of overt racial discrimination were outlawed, the legacy of that history is still present in seemingly race-neutral, “universal” values and practices. This framework acknowledges and challenges the structures, policies, and practices inherent in systems of higher education that maintain inequality and hinder the education and progress of marginalized students. A focus on equity principles and culturally responsive policy and practices directly counters institutionalized racism, inviting CCC educators to actively engage in dismantling that harmful legacy. This framework was created to help you actualize that

Who Is the Audience for These Recommendations?

Discipline/instructional faculty, curriculum committees, and local academic senates have the shared responsibility to ensure that curriculum review committee members and discipline experts work together to provide DEI frameworks and principles in curriculum review and approval processes for credit and noncredit. Administrators and classified professionals who support the curriculum process at local levels also contribute to supporting equity-minded practices.

How Do I Use This Chart?

work.

The chart below provides promising practices that can be used by faculty, deans, curriculum chairs and committees, Chief Instructional Officers (CIO)/Vice Presidents of Instruction, and local academic senates to begin conversations on how to redesign practices from working within a traditional Eurocentric model to working within an equity-minded framework. Although there may be challenging conversations in beginning transformative work, addressing the fear and leaning into the dissonance has the opportunity to become a cacophony of discord that can create rhapsody and beautiful new sounds and thoughts. In other words, the emotion and push back may be uncomfortable, but it may also yield new ideas and ways to support our diverse student population in more innovative and representative ways, which is the charge of the California Community Colleges.

The first column provides some of the traditional ways of thinking of the curriculum elements and is juxtaposed by the second column that shows equity-minded principles.

The third column provides promising practices that faculty can begin implementing at the classroom level. The fourth column shows ways in which local curriculum committees and academic senates may support equity work in reviewing credit and noncredit curriculum, course outlines of record, and curriculum documents and processes in the classroom and beyond in culturally responsive ways.

The chart is not exhaustive and is not intended to be a mandate, but rather a model and tool of transformative principles to frame curriculum development and classroom practices at local levels. The document concludes with a brief glossary of terms and a list of culturally responsive theorists and scholars referenced in the development of this tool

Traditional Educational Practice Supporting research may be found at the end of this document.	Equity Principle Supporting research may be found at the end of this document.	Culturally Responsive Classroom Practices All faculty have the opportunity to engage in conversations about equity minded practices within the context of their disciplinary expertise and curricular practices and such practices may include but are not limited to the following:	Culturally Responsive Practices for Curriculum Committees and Local Senates Curriculum committees and senates have the opportunity to engage in equity minded review processes of curriculum that may include but are not limited to the following:
<ul style="list-style-type: none"> • One dominant culture represented in textbooks and course materials. • High cost of course textbooks and materials. 	<ul style="list-style-type: none"> • Represent multiple cultures in textbooks and course materials. • Use low-cost and zero-cost textbooks/materials. • Use open educational resources. 	<ul style="list-style-type: none"> • Select textbooks and course materials that include multiple perspectives and diverse representation from varied racial, ethnic, sex, gender, sexuality, socioeconomic status, religion, age, and abilities perspectives. • Explore and select open educational resources and low-cost textbooks and materials for a reduction of costs when feasible. • Ensure textbooks and materials are accessible. • Enhance textbook selections with additional supplemental materials that ensure the above equity frameworks and principles in decision-making are prioritized and addressed. • For additional resources for effective inclusion, diversity, equity, antiracism textbook and resource audits—see ASCCC OERI Inclusion, Diversity, Equity, and Anti-Racism (IDEA) Framework. 	<ul style="list-style-type: none"> • Review textbook and course material selections for inclusion of multiple perspectives and diverse representation from varied racial, ethnic, sex, gender, sexuality, socioeconomic status, religion, age, and abilities perspectives; and provide feedback and guidance. • Encourage and incentivize reduction of textbook and material costs (via reviews of units, textbook costs, and other materials). • Ensure textbooks and materials are accessible. • Model, encourage and incentivize inclusion of additional supplemental materials that ensure the above equity frameworks and principles in decision-making are prioritized and addressed.
<ul style="list-style-type: none"> • Student-facing documents and descriptions focused on deficit-minded language. 	<ul style="list-style-type: none"> • Use asset-minded and decolonized language. 	<ul style="list-style-type: none"> • Shift language from impersonal verbiage and descriptions to warm, culturally responsive content. • Reword language from a colonized mindset to an equity mindset (e.g., colonized vs colonial; enslaved instead of slaves). • Collaborate with student services faculty and classified professionals to prioritize student needs in a more hands-on, holistic approach that addresses the whole student. 	<ul style="list-style-type: none"> • Examine equity-minded language continuity in documents that are front-facing to ensure culturally responsive practices such as in course descriptions, catalogues, course outlines of record, websites, and policies. • Review documents for language and descriptions that may be impersonal and shift descriptions to be warm and culturally responsive. • Recommend and model rewording language from a colonized mindset to equity mindset.

Traditional Educational Practice Supporting research may be found at the end of this document.	Equity Principle Supporting research may be found at the end of this document.	Culturally Responsive Classroom Practices All faculty have the opportunity to engage in conversations about equity minded practices within the context of their disciplinary expertise and curricular practices and such practices may include but are not limited to the following:	Culturally Responsive Practices for Curriculum Committees and Local Senates Curriculum committees and senates have the opportunity to engage in equity minded review processes of curriculum that may include but are not limited to the following:
<ul style="list-style-type: none"> • Institutional culture of deference to discipline faculty as the only experts on curriculum. 	<ul style="list-style-type: none"> • Interrogate systemic and institutional barriers. • Dismantle institutional deference to hierarchies that perpetuate barriers. • Move as a faculty collective toward antiracist critical consciousness. 	<ul style="list-style-type: none"> • Complete training and professional development on cultural curriculum audits. • Embrace DEI discussions, value cross-functional input, and solicit interdisciplinary feedback. • Take care not to “weaponize” academic freedom and academic integrity as tools to impede equity in an academic discipline or inflict curricular trauma on our students, especially historically marginalized students. 	<ul style="list-style-type: none"> • Assert the voice of and embrace the power and authority granted in educational code and title 5 to make curriculum decisions, as is the responsibility of curriculum committees. • Intentionally include culturally responsive experts on curriculum committees and for review of course outlines of record (CORs). • Agendize and normalize DEI discussions and intentionally alter practices that perpetuate barriers. • Create a curriculum committee handbook that requires a diversity, equity, inclusion, and antiracist lens for the COR. • Make time for critical conversations, empowering faculty to hold each other accountable for embedding cultural humility in faculty self-reflection and cultural competency into lessons and activities. • For more information on embedding DEI into the COR – see Rostrum article “Moving the Needle: Equity, Cultural Responsiveness, and Anti-Racism in the Course Outline of Record”.

Traditional Educational Practice Supporting research may be found at the end of this document.	Equity Principle Supporting research may be found at the end of this document.	Culturally Responsive Classroom Practices All faculty have the opportunity to engage in conversations about equity minded practices within the context of their disciplinary expertise and curricular practices and such practices may include but are not limited to the following:	Culturally Responsive Practices for Curriculum Committees and Local Senates Curriculum committees and senates have the opportunity to engage in equity minded review processes of curriculum that may include but are not limited to the following:
<ul style="list-style-type: none"> • Course syllabus is approached from a compliance and/or teacher-centered perspective. 	<ul style="list-style-type: none"> • Reframe practices and policies to serve as a co-learner and engage in a partnership. • Actively care for the whole human being in syllabi/classroom policies. • Democratize the student/teacher relationship and empower students' agency over their own learning. 	<ul style="list-style-type: none"> • Use warm handoffs and intentional basic needs office/resource contact names, websites, phone numbers. • Understand and be sensitive to students' lived experiences. • Use flexible due dates and make room for students' needs. • Coach and "water up" - meaning to create learning environments where students become active agents in their own learning (see Hammond's definition in the Glossary of Terms below). • Communicate in the syllabus: <ul style="list-style-type: none"> • intention to create a classroom where students are cared for and valued as learners, • desire for and ability of all students to succeed at a high level and outline how faculty work with students for their success, • belief that all students are expected to succeed, • actively promote awareness and critical examination dominant norms and broader social inequalities , • the value of students' racial/ethnic backgrounds as sources of learning and knowledge, and, • actively promote awareness and critical examination of students' assumptions, beliefs, and privilege. <p>(Source: Equity-Minded Inquiry Series Syllabus Review.)</p> <ul style="list-style-type: none"> • For additional resources and models of effective culturally responsive practices – see Center for Urban Education's Equity-minded Inquiry Series Syllabus. • For resources on creating social belonging and supporting the whole student – see the College Transition Collaborative. 	<ul style="list-style-type: none"> • Advocate with collective bargaining units to include culturally responsive practices in performance evaluations and/or peer reviews. • Provide professional development to support culturally responsive practices.

		Culturally Responsive Classroom Practices All faculty have the opportunity to engage in conversations about equity minded practices within the context of their disciplinary expertise and curricular practices and such practices may include but are not limited to the following:	Culturally Responsive Practices for Curriculum Committees and Local Senates Curriculum committees and senates have the opportunity to engage in equity minded review processes of curriculum that may include but are not limited to the following:
<ul style="list-style-type: none"> Classroom experiences, assignments, and assessments are built from an individualist perspective. 	<ul style="list-style-type: none"> Shift to a collectivism perspective to engage authentic lived experiences and relate to students' cultural norms. 	<ul style="list-style-type: none"> Build on diverse backgrounds to engage as a familia, tribe, or village through collaborative classroom activities. Be a warm demander and co-learner with students. Intentionally create collaborative engagement opportunities (e.g., group work, peer-to-peer work, pair shares, etc.) 	<ul style="list-style-type: none"> Encourage assignments, practices, and assessments that are formative in addition to summative. Review for a variety of methods of evaluations, assignments, and assessments. Encourage and provide professional development for the creation of authentic assessments.
<ul style="list-style-type: none"> Assumption that only certain disciplines can address antiracism, diversity, and equity. Not recognizing ethnic studies as a well-established discipline. 	<ul style="list-style-type: none"> Weave DEI and culturally responsive practice into every course. Intentionally design ethnic studies courses with discipline experts. 	<ul style="list-style-type: none"> Use culturally responsive practices and a social justice lens in all disciplines. Create ethnic studies courses that rely on ethnic studies discipline experts to maintain the integrity of the ethnic studies disciplines. Honor and respect the ethnic studies disciplines by focusing on African American/ Africana/Black Studies, American Indian/Native American Studies, Asian American Studies, and Chicano/a/Latino/Mexican American Studies. 	<ul style="list-style-type: none"> Ensure that all classes and curriculum engage in equity work and culturally responsive content and practices. Maintain the fidelity of ethnic studies as a well-established discipline.
<ul style="list-style-type: none"> Siloed programs and service 	<ul style="list-style-type: none"> Use Guided Pathways frameworks. 	<ul style="list-style-type: none"> Rethink mapping and milestones within a student-centered focus. Utilize the resources available to do the work: Student Equity and Achievement (SEA), Flex, division/deans, & Guided Pathways funds; and Academic Senate for CA Community Colleges (ASCCC) local senate visits. 	<ul style="list-style-type: none"> Explicitly include DEI practices in program review, curriculum committee, senate, and shared governance meetings to discuss DEI in curriculum and program needs. Involve students in the Guided Pathways decision-making process.

Glossary

Collectivism — an individual’s sense of connection to and responsibility for members of their group/community (Hofstede, 1984; Triandis, 1995).

Critical race theory — a way of seeing, attending to, accounting for, tracing and analyzing the ways that race is produced; the ways that racial inequality is facilitated, and the ways that our history has created these inequalities that now can be almost effortlessly reproduced unless we attend to the existence of these inequalities (Crenshaw, 2021 as cited in Fortin).

Culturally responsive teaching — an educator’s ability to 1) recognize students’ cultural displays of learning and meaning making, 2) respond positively and constructively with teaching actions, 3) use cultural knowledge as a scaffold to connect what the student knows to new concepts and content in order to promote effective information processing, and 4) to create a safe space for learning (Hammond, 2015).

Equity-minded — a schema that provides an alternative framework for understanding the causes of equity gaps in outcomes and the action needed to close them. Rather than attribute inequities in outcomes to student deficits, being equity-minded involves interpreting inequitable outcomes as a signal that practices are not working as intended. Inequities are eliminated through changes in institutional practices, policies, culture, and routines. Equity-mindedness encompasses being (1) race-conscious, (2) institutionally-focused, (3) evidence-based, (4) systemically-aware, and (5) action-oriented (California Community Colleges Chancellor’s Office Diversity, Equity, and Inclusion Glossary of Terms).

Euro-centric — privileging European or Westernized values and ways of knowing as the norm or “default” while marginalizing alternative perspectives, histories, and knowledge.

Individualism — the valuing of the individual over the value of groups or society as a whole (Griffiths, 2015).

Student-centered — refers to a wide variety of educational programs, learning experiences, instructional approaches, and academic-support strategies that are intended to address the distinct learning needs, interests, aspirations, or cultural backgrounds of individual students and groups of students.

Warm demander — a teacher who communicates personal warmth toward students while at the same time demands they work toward high standards. The teacher provides concrete guidance and support for meeting the standards, particularly corrective feedback, opportunities for information processing, and culturally relevant meaning making (Hammond, 2015).

Warm handoffs — directly connecting students to campus resources and services; a transfer of care between two members of a care team; teachers providing direct contact names and information to connect students with service representatives such as in syllabi and course materials or directly introducing students to student service representatives with an intentional introduction.

Watering up — instructional practices with the science of learning that we can apprentice students to be active agents in their own learning, instead of watering them down with compliance-oriented deficit views. This process requires students to build and braid together multiple neural, relational, and experiential processes to produce their own unique learning acceleration process (Hammond, 2021).

References

California Community Colleges Chancellor’s Office. (2020). Diversity, Equity, and Inclusion Glossary of Terms. <https://www.cccco.edu/-/media/CCCCO-Website/Files/Communications/vision-for-success/8-dei-glossary-of-terms.pdf>

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Griffiths, H. et. al (2015). Theoretical perspectives on education. *Introduction to Sociology*. (2nd edition). Openstax. <https://openstax.org/books/introduction-sociology-2e/pages/16-2-theoretical-perspectives-on-education?query=individualism&target=%7B%22type%22%3A%22search%22%2C%22index%22%3A0%7D#import-auto-id1425924>.

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Hammond, Z. (Summer 2021). Integrating the science of learning and culturally responsive practice. *Liberatory Education*. American Educator <https://www.aft.org/ae/summer2021/hammond>.

Triandis, H. (1995) *Individualism and Collectivism*. Routledge.



Riverside City College Curriculum Committee Minutes

Curriculum website: <https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/index.html>

May 9, 2023 • 3-5 pm • Hall of Fame / Zoom for guests

1. Call to Order at 3:06pm

Voting Committee Members Present	Committee Members Absent
Juan Ahumada , <i>Communication Studies Dept. Rep. (21-23; 23-25)</i>	Parissa Clark , <i>Economics/Geography/Political Science</i>
Madeline Bettencourt , <i>Cosmetology Dept. Rep. (21-23; 23-25)</i>	Mark Haines , <i>Dance and Theater Dept. Rep. (22-24)</i>
Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep. (22-24)</i>	Shannon Hammock , <i>Library/Learning Resources</i>
Ellen Drinkwater , <i>Articulation Officer</i>	Robert Jew , <i>Art Dept. Rep. (21-23)</i>
Bobbie Grey , <i>Chemistry Dept. Rep. (21-23)</i>	Tammy Kearns , <i>English & Media Studies Dept. Rep.</i>
Scott Hernández , <i>Applied Technology Dept. Rep. (22-24)</i>	Amber Lappin , <i>Early Childhood Education Dept. Rep.</i>
Ryan Joseph , <i>Life Sciences Dept. Rep. (22-24)</i>	
DyanSue Kovacs , <i>World Languages Dept. Rep. (22-24)</i>	
Clara Lowden , <i>Kinesiology/Athletics Dept. Rep. (21-23; 23-25)</i>	
Karyn Magno , <i>Counseling Dept. Rep. (21-23)</i>	
Valerie Merrill , <i>Mathematics Dept. Rep. (22-24)</i>	
Doris Namala , <i>History/Humanities/Philosophy/Ethnic Studies Dept. Rep. (22-24)</i>	
Aaron Sappenfield , <i>Physical Sciences Dept. Rep. (21-23)</i> <small>Next rep confirmed: Brock Russell</small>	
Steven Schmidt , <i>Music Dept. Rep. (21-23); Technical Review Com Chair</i>	
Amy Vermillion , <i>Nursing Education Dept. Rep. (21-23; 23-25)</i>	
Kweku Williams , <i>Behavioral Science / Psychology Dept. Rep. (22-24)</i>	
Non-Voting Committee Members	
David Caloca , <i>ASRCC Student Representative</i>	
Kelly Douglass , <i>Faculty Chair**, Curriculum Committee (22-24); English</i>	
Cassandra Greene , <i>RCC Curriculum Instructional Support Coordinator</i>	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-Chair of CC</i>	
Liaisons/Admin/Staff/Guests	
Jennifer Corr , <i>Business Admin/Info Sys Tech faculty member (via Zoom)</i>	
Jeanine Gardner , <i>Admissions and Records (via Zoom)</i>	
Mia Timme , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>	

2. Approval of the Agenda: 1st Hernandez; 2nd Lowden; Approved by consensus

3. Approval of Minutes from April 25, 2023: 1st Hernandez; 2nd Merrill; Approved by consensus

4. Action Items

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villaseñor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

- a. **Spreadsheet technical approvals: NONE**
- b. **Curriculum proposals (see below)**

5. Reports

- a. Curriculum Chair – Kelly Douglass: No Report
- b. Articulation Officer – Ellen Drinkwater: No Report
- c. Instructional Programs Support Coordinator – Casandra Greene: No Report
- d. Tech Review Chair – Steven Schmidt: No Report
- e. VPAA – Lynn Wright
 - i. Happy Teacher Appreciation Week
 - ii. Return to topic raised in a previous RCC Curriculum Committee meeting: Students not knowing about Hybrid courses and how they meet or not being able to see or identify clearly the modality of the courses they are enrolling in. Noted a lack of consistency in how info is communicated in EduNav, Web Advisor, and schedule pdf. Steps taken to address:
 - 1. Email and text went to students about the definitions of modality to help clarify
 - 2. Encouragement to all faculty and staff working with students to remind students to look as they are registering for courses
 - 3. Consider putting a notation on canvas shells once it opens up
 - 4. Big change: addition of graphic clarifying the info to the RCC webpage where schedule of classes is. Discussion of further clarifications that could be made including suggestion for the “online” column to move the explanatory text at bottom of the cell to the top with a heading that indicates ONLINE. Creates three categories: Online, online with REG MEET, and online with OCC MEET.
- f. ASRCC Representative – David Caloca
 - i. Grad fest: May 25, 12-3 – selling student cap/gown, BBQ chicken lunch, and live music
 - ii. Tiger Pride event today went well; thank you to the RCC Cheer team for participation
 - iii. Budget hearings next week
 - iv. ASRCC Banquet Friday
- g. Equity-Minded Curriculum
 - i. Community of Practice through English – alternative student assignments
 - 1. Had attendees from many different disciplines/divisions
 - 2. If anyone is interested in the assignment sample, please reach out to Kelly

3. Students were able to make a critical thinking argument about literature without having to write an essay.
 - ii. Bobbie part of grant to attend Equity & Diversity for Disabled students in higher Ed in Oregon
 1. How to provide teaching tools when teaching students with various challenges, including neuro-diversity.
 2. Will provide a FLEX presentation in the fall to report out
 3. Discussion ensued about interest in and need for this expanded set of resources for faculty to support students; much support extended to Bobbie for her participation and willingness to share out upon return. Discussion and sharing of some personal stories from faculty attesting to the need for and value of these additional tools and supports.
 6. Curriculum Policy & Procedure
 - a. AB1111 – We await guidance from the state chancellor’s office
 - b. If your term is up, please make sure your department holds elections; we are still waiting to hear about the next curriculum rep term from departments currently represented by Reps. Clark, Grey, Jew, Magno, and Schmidt.
 7. Public Comment: None
 8. Open Forum topic: registering for Curriculum institute
 - a. Everyone needs to register themselves using the Concur system and uploading a download of the agenda as a pdf
 - b. Use budget line that is already set up in concur for you (Goal starts with 6). Someone in finance will backfill with a transfer at the end.
 9. Next Meeting: May 23
 10. Meeting adjourned at 3:42pm
-

Action Items

Motion to approve all DE proposals: 1st Lowden; 2nd Hernandez; Approved unanimously (Note: Representative Williams arrived after action item vote.)

Curriculum Proposals: Distance Education

		<u>College</u>	<u>Action</u>
ALR 2DE	Strategic Reading	NR	
CIS 70ADE	Foundations of Data Science	MNR	
EDU 1DE	Introduction to Elementary Classroom Teaching	MR	
ENG 4DE	Writing Tutor Training	MNR	
MAT 70ADE	Foundations of Data Science	MNR	

Information Item: Program Modification

ADT	POL	Political Science	N
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Attachments:

- April 25, 2023 minutes

TIGER PRIDE VALUES

Tradition and Innovation: We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

Integrity and Transparency: We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

Growth and Continual Learning: We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

Equity-Mindedness: We promote social justice and equity.

Responsiveness: We respond to the needs of our students and communities through engagement and collaboration.

Student-Centeredness: We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.

**Riverside City College
Curriculum Committee ~~XXXX~~ Minutes**

Curriculum website: <https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/index.html>

May 23, 2023 • 3-5 pm • Hall of Fame / Zoom for guests

1. Called to Order at 3:04 pm

Voting Committee Members Present	Members Absent
Juan Ahumada , <i>Communication Studies Dept. Rep. (21-23; 23-25)</i>	Ellen Drinkwater , <i>Articulation Officer</i>
Madeline Bettencourt , <i>Cosmetology Dept. Rep. (21-23; 23-25)</i>	Bobbie Grey , <i>Chemistry Dept. Rep. (21-23;23-25)</i>
Parissa Clark , <i>Economics/Geography/Political Science Dept. Rep. (21-23; 23-25)</i>	Mark Haines , <i>Dance and Theater Dept. Rep. (22-24)</i>
Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep. (22-24)</i>	Karyn Magno , <i>Counseling Dept. Rep. (21-23; 23-25)</i>
Shannon Hammock , <i>Library/Learning Resources Dept. Rep. (22-24)</i>	Aaron Sappenfield , <i>Physical Sciences Dept. Rep. (21-23; 23-25)</i>
Scott Hernández , <i>Applied Technology Dept. Rep. (22-24)</i>	Steven Schmidt , <i>Music Dept. Rep. (21-23; 23-25)</i>
Robert Jew , <i>Art Dept. Rep. (21-23; 23-25)</i>	Kweku Williams , <i>Behavioral Science / Psychology</i>
Ryan Joseph , <i>Life Sciences Dept. Rep. (22-24)</i>	
Tammy Kearn , <i>English & Media Studies Dept. Rep. (22-24)</i>	
DyanSue Kovacs , <i>World Languages Dept. Rep. (22-24)</i>	
Amber Lappin , <i>Early Childhood Education Dept. Rep. (21-23; 23-25)</i>	
Clara Lowden , <i>Kinesiology/Athletics Dept. Rep. (21-23; 23-25)</i>	
Valerie Merrill , <i>Mathematics Dept. Rep. (22-24)</i>	
Doris Namala , <i>History/Humanities/Philosophy/Ethnic Studies Dept. Rep. (22-24)</i>	
Amy Vermillion , <i>Nursing Education Dept. Rep. (21-23; 23-25)</i>	
Non-Voting Committee Members	
David Caloca , <i>ASRCC Student Representative</i>	
Kelly Douglass , <i>Faculty Chair**, Curriculum Committee (22-24); English</i>	
Casandra Greene , <i>RCC Curriculum Instructional Support Coordinator</i>	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-Chair of CC</i>	
Liaisons/Admin/Staff/Guests	
Mia Timme , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>	

2. Motion to approve the agenda: 1st Lowden; 2nd Kearn; agenda amended to pull the BIO 50A and B DE proposal based on info from Douglass and Joseph; approved by consensus.
3. Approval of Minutes from May 9, 2023 with no corrections: 1st Hernández; 2nd Vermillion; approved by consensus
4. **Action Items: Curriculum proposals (see below)**
5. Reports
 - a. Curriculum Chair – Kelly Douglass

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villasenor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

- i. Reminder to committee that the [curriculum calendar for next year](#) is on the curriculum page of the college website.
 - 1. September 29 is the launch deadline because curriculum freeze for launching new proposals begins September 30.
 - 2. Kelly will send outlook invites for next year before summer so you can have your calendar blocked out in plenty of time.
 - ii. Be on the lookout in August for info on FLEX training; Kelly and Steven will have a (hopefully) hands on curriculum needs session in a computer room for all who are interested and then before or after we will do the required committee training session. We will have only one new representative next year so hopefully we can get through mandated items quickly and then focus on any process info and needs you all have.
 - b. Articulation Officer – Ellen Drinkwater (reported by Kelly Douglass on Ellen’s behalf)
 - i. Cal-GETC Standards Version 1.0 is available [See attached.]
 - ii. IGETC and CSU GE decisions arrived just yesterday. I will be updating the documents and will share out via email next week. I will be emailing or meeting with faculty in areas where any courses were denied.
 - iii. If any discipline is planning on updating ADT – I will be happy to meet to review TMC and review the required articulation documents needed for submission. (ellen.brown-drinkwater@rcc.edu or X-8457)
 - iv. Happy Graduation and Summer to all 😊
 - c. Instructional Programs Support Coordinator – Casandra Greene – no report
 - d. Tech Review Chair – Steven Schmidt – no report
 - e. VPAA – Lynn Wright:
 - i. Lynn congratulated the committee on all of their hard work this year.
 - ii. She also thanked the committee for their collegiate conversations as evidenced by the discussion in today’s meeting.
 - f. ASRCC Representative – David Caloca
 - i. Last event is May 25 12-3:
 - ii. Live karaoke and professional photos. BBQ theme with lunch provided.
 - g. Equity-Minded Curriculum – Resource guide attached with hyperlinks for electronic resources and all other non-time sensitive resources for this year.
6. Curriculum Policy & Procedure
- a. Curriculum Institute: Make sure to put parking in your Concur order
 - b. Curriculum Representative Election Updates
 - i. All representative elections have been completed; all elections for representatives with terms ending this year (see roster above) were re-elected except in Physical

Sciences where Rep. Sappenfield is stepping down. Brock Russell has been elected as new representative.

- ii. Tammy Kearns shared that the English Dept is looking for someone to shadow her in the fall and then they will take over in the spring with her continued support. Brief discussion on this as a possible model for years coming up as faculty who have served as representatives for several terms may step down and know in advance that they plan to. Curriculum representative is a big job with a steep learning curve.

- 7. Public Comment - none
- 8. Open Forum - none
- 9. Meeting adjourned at 4:17pm; Next Meeting: September 12, 2023

Action Items:

- 1. Course Deletions: pg. 3-4
- 2. Course Major Modifications: pg. 4
- 3. Distance Education: pg. 4
- 4. Extensive Prep Labs: pg. 4-5

Information Items: All Information and Action Items for MVC and NC: pg. 5-6

- 1. Course Major Modifications
- 2. Course Reactivations
- 3. New Courses
- 4. State/Locally Approved Certificate/Degree Modifications

Course	Long Title	Rationale	Cam pus	Action
Motion to approve all proposals: 1st Merrill; 2nd Namala				
Motion amended to approve all proposals except the Extensive Prep Math 1AH to be considered separately: 1st Merrill; 2nd Lowden; approved unanimously				
Course Deletions				
JOU-200	Journalism Work Experience	<i>Deleting course. No longer taught.</i>	MNR	Approved
JOU-200DX	Journalism Work Experience	<i>Deleting course. No longer taught.</i>	R	Approved
MAT-15	Statway II	<i>Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.</i>	R	Approved
MAT-15DX	Statway II	<i>Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.</i>	R	Approved
MAT-37	Pre-Statistics	<i>Due to AB 705, this course is no longer needed for students to place into Statistics.</i>	R	Approved

MAT-37DX	Pre-Statistics	Due to AB 705, students no longer need this course in order to qualify for transfer level Statistics.	R	Approved
MAT-45	Statway I	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
MAT-45DX	Statway I	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
MAT-63DE	Arithmetic	Due to AB 705, this course is no longer applicable for students.	R	Approved
MAT-64DE	Pre-Algebra	Due to AB 705 this course is no longer relevant for students.	R	Approved
MAT-65DE	Arithmetic and Pre-Algebra	Due to AB 705 this course is no longer relevant for students	R	Approved
MAT-81	JumpStart for Elementary Algebra	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
MAT-81DX	JumpStart for Elementary Algebra	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
MAT-82	JumpStart for Intermediate Algebra	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
MAT-82DX	JumpStart for Intermediate Algebra	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
Course Major Modifications				
EAR-42	Child, Family, and Community	Revision to SLOs to align with CAP TPE Courses.	MNR	Approved
Distance Education Proposals [Pulled from Agenda; see motion to approve agenda]				
BIO-50ADE	Anatomy and Physiology I	-	MNR	
BIO-50BDE	Anatomy and Physiology II	-	MNR	
Extensive Lab Prep				
<i>Motion to approve Math 1AH: 1st Merrill; 2nd Kearn; Yes – 7; No – 7; Abstentions – 1 – motion fails; hold on agenda</i>				
<i>Extensive discussion about the history of extensive prep courses; contractual negotiation history to placement of criteria in the contract with determination assigned to curriculum committees; requirements and expectations on proposal form; Extensive prep proposal refers to COR section that explains the lab but COR does not include this section; history that Math 1A already has Ext. Prep also provided.</i>				

Hold

The Riverside City College Mathematic Department believes the 18 hours of lab for Math 1AH meets the criteria outlined in Article X Section J 2a-c. Therefore, this proposal is to request the reclassification of Math 1AH lab hours as lab hours requiring ex

MAT-1AH Honors Calculus I

MNR

MVC and MC Curriculum Proposals - Information Items

Course Major Modifications

		<i>Updates to objectives, SLOs, content, and textbooks. Transferable, equivalent to MFE 2261 at CPP per articulation agreement.</i>	N
DFT-42	SolidWorks I		
		<i>Update to description, hours, objectives, SLOs, and content. Transferable, equivalent to MFE 2261 at CPP per articulation agreement.</i>	N
DFT-62	Basic Fusion 360		
		<i>To match the hours of the DFT-62 as the second course in the certificate.</i>	N
DFT-63	Advanced Fusion 360		
		<i>To match updated DFT-42 (Transferable, equivalent to MFE 2261 at Cal Poly Pomona)</i>	N
DFT-842	SolidWorks I		
		<i>To match updated DFT-62 (Transferable, equivalent to MFE 2261 at Cal Poly Pomona)</i>	N
DFT-862	Basic Fusion 360		
		<i>To match the hours of the DFT-62 as the second course in the certificate.</i>	N
DFT-863	Advanced Fusion 360		
		<i>To match updated DFT-42 (Transferable, equivalent to MFE 2261 at Cal Poly Pomona)</i>	N
ENE-42	SolidWorks I		
		<i>Course requirements meet the needs for a firefighter's continuing education and training.</i>	M
FIT-R1A	Structural Collapse Specialist 1		
		<i>Course required for firefighter specialty certification.</i>	M
FIT-R4	Rope Rescue Awareness/Operational		
		<i>Changing the course to add some time for the students to be able to get on the machines.</i>	N
MAN-35	Computer Aided Manufacturing-Mastercam		
		<i>This course is essential for the certification of firefighters who provide emergency response during emergency situations.</i>	M

New Courses

MAN-835	Computer Aided Manufacturing-Mastercam	<i>Changing the course to add some time for the students to be able to get on the machines. The MAN 35/835DE was created without creating the 35</i>	N
Program Modifications - ADT			
HIS-ADT	History	<i>Updated the MVC ADT in History to include HIS-60 & HIS-61 in our LIST B - Area 1 Diversity electives, to allow more option for students.</i>	M
MAT-ADT	Mathematics	<i>Included the Honors class of MAT 1A, and additional elective option of MAT-12/12H or PSY/SOC-48 to give the students more options.</i>	M

Attachments:

- May 9, 2023 Minutes
- Equity-Minded Curriculum Resources from 2022-23 Curriculum Committee Meetings
- CalGETC Version 1