Riverside City College
Curriculum Committee Draft Minutes
https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/resources.html
March 12, 2024 • 3-5 pm • Hall of Fame

1. Meeting Called to Order at 3:03 pm

   a. Note that Kweku Williams is on leave and the remainder of his term this semester will be served by Eddie Perez

   b. Motion for the committee to allow Representative Haines to participate under the AB2449 Emergency Circumstances provision for physical medical emergency: 1st Vermillion; 2nd Lowden; approved unanimously

Voting Committee Members Present	Voting Committee Members Absent
Juan Ahumada, *Communication Studies Dept. Rep. (23-25)*	**Madeline Bettencourt**, *Cosmetology Dept. Rep. (23-*
Tucker Amidon, *English & Media Studies Dept. faculty. (Spring 24 Rep)*	
Parissa Clark, *Economics/Geography/Political Science Dept. Rep. (23-25))*	
Paul Conrad, *Business Admin/Info Sys Tech Dept. Rep. (22-24)*	
Ellen Drinkwater, *Articulation Officer*	
Bobbie Grey, *Chemistry Dept. Rep. (23-25)*	
Mark Haines, *Dance and Theater Dept. Rep. (22-24)*	(via Zoom per AB 2449 Emergency Circumstances)
Shannon Hammock, *Library/Learning Resources Dept. Rep. (22-24)*	
Scott Hernández, *Applied Technology Dept. Rep. (22-24)*	
Robert Jew, *Art Dept. Rep. (23-25)*	
Ryan Joseph, *Life Sciences Dept. Rep. (22-24)*	
DyanSue Kovacs, *World Languages Dept. Rep. (22-24)*	
Amber Lappin, *Early Childhood Education Dept. Rep. (23-25)*	
Clara Lowden, *Kinesiology/Athletics Dept. Rep. (23-25)*	
Karyn Magno, *Counseling Dept. Rep. (23-25)*	
Valerie Merrill, *Mathematics Dept. Rep. (22-24)*	
Doris Namala, *History/Humanities/Philosophy/Ethnic Studies Dept. Rep. (22-24)*	
Eddie Perez, *Behavioral Science / Psychology Dept. Rep. (22-24)*	
Brock Russell, *Physical Sciences Dept. Rep. (23-25)*	
Steven Schmidt, *Music Dept. Rep. (23-25); Technical Review Com Chair*	
Amy Vermillion, *Nursing Education Dept. Rep. (23-25)*	
Non-Voting Committee Members	
Kelly Douglass, *Faculty Chair**, Curriculum Committee (22-24); English*	**David Caloca**, *ASRCC Student Co-Representative*
Casandra Greene, *RCC Curriculum Instructional Support Coordinator*	

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Alexa Salazar Trujillo, *ASRCC Student Co-Representative*	
Lynn Wright, *VP of Academic Affairs; Administrative Co-Chair of CC*	
Liaisons/Admin/Staff/Guests	
Skip Berry, *Business Admin/Info Sys Tech faculty member*	
Amanda Brown, *Mathematics faculty member*	
Steven Corbin, *Business Admin/Info Sys Tech faculty member*	
Ginka Gavrilov, *Mathematics faculty member*	
Janet Lehr, *Business Admin/Info Sys Tech faculty member*	
Mark Lehr, *Business Admin/Info Sys Tech faculty member*	
Scott McLeod, *Business Admin/Info Sys Tech faculty member*	
Mia Timme, *Instructional Department Specialist, English Media Studies and World Languages, IDS Liaison*	
Jason Wong, *Mathematics faculty member*	

2. Approval of the Agenda: 1st Amidon; 2nd Lowden; approved by consensus
   The agenda will be reviewed, discussed, and considered for approval.

3. Approval of Minutes: February 27, 2024: 1st Amidon; 2nd Hammock; approved by consensus
   The minutes will be reviewed, discussed, and considered for approval.

4. Public comment - none
   Public comment period provided for members of the public; Curriculum Committee Chair may limit comment period by a vote of the committee.

5. **Action Items**

   a. **GE Plan Amendments forwarded from Academic Standards:** Standards reviewed the proposals under the principal that the local RCCD general education pattern is intended for terminal 2-year degrees and not for transfer. While it fits within the CalGETC framework, the local pattern does not have to be an exact match. Standards considered the merits of each proposal, but also considered the potential for unit overload and its impact on students. All the proposals were forwarded as noted below unanimously with an 8-0 vote (one member of the committee was absent).

      i. **Action Items**

      Amendments to the 24-25 RCCD General Education Pattern
      All standards decisions were unanimous, with one member absent.

      a) **Proposal by CIS to include CIS-1A into Area 2**
      Forwarded by Standards without a recommendation in favor or against the proposal.
      1st Conrad; 2nd Lowden; Proposal denied (3 yes; 15 no; 3 abstentions)
      (approvals: Conrad, Hernandez, Kovacs; abstentions: Ahumada, Grey, Hammock)
      Discussion was lengthy; Speakers from the Math department shared results of their review of documents and felt that the course did not meet the requirements of quantitative reasoning for the area and that the course was more introductory; Speakers from the CIS discipline explained their view that the course does meet the quantitative reasoning threshold, described the course as not a survey and provided additional reasoning for why the course fits Area 2, referencing the 12 page document included in the supplemental documents provided to the committee; Chair clarified language from title 5 and shared summary of Standards Committee discussion from the February 29

minutes. Additional discussion centered around the Excel and database content in the course, both from the point of view of how much time in the course is spent using these as well as how the programs are used, discussion of the need for students with a terminal two-year course to have a clear quantitative reasoning course, the nature of database work, statistical analysis, and other examples; further discussion about curriculum and Standards process and about the role of the curriculum committee in this decision, the Title 5 creation of category of Area 2 from two pre-existing areas and the language from the original categories that followed to the new category, as well as the process for CIS discipline to submit CIS 1A for Area 2 in a future regular Gen Ed inclusion proposal perhaps that could be proposed with a course major mod with modifications to indicate more of the quantitative reasoning elements so they are more visible in, and required by, the course outline of record.

b) Proposal by COM to Modify Area 1 by creating Area 1B – Oral Communication and Area 1C – Critical Thinking
Forwarded by Standards with a recommendation to not approve the proposal.
1st Vermillion; 2nd Lowden; Proposal denied (1 yes; 20 no; 0 abstention) (approval: Ahumada)
Brief discussion to clarify that the Title 5 language has two sub-sections for Area 1 (1A and 1B). Proposal is to make 1B into two areas (1B and 1C) adding an additional 3-unit requirement.

c) Proposal by HIS to add an American Institutions Area to the GE Pattern
Forwarded by Standards with a recommendation to not approve the proposal.
1st Vermillion; 2nd Amidon; Proposal denied unanimously
Brief clarification that this proposal would add an additional 3-unit requirement.

d) Proposal by MAT to remove CIS 14A, CSC 14A, CSC 8, CIS 18A, CSC 18A, and CIS 30A from Area 2
Forwarded by Standards with a recommendation to not approve the proposal.

   a. Noted before discussion began that CSC 8 was retracted by the Math department from their proposal

   b. **Motion to remove CIS 14A, CSC 14A, CIS 18A, CSC 18A, CIS 30A from area 2:**
   1st Merrill; 2nd Amidon; Proposal denied (1 yes; 20 no; 0 abstention) (approval: Merrill)

Discussion to clarify that courses are already in the new Title 5 language aligned Gen Ed plan approved by this committee in December 2023 and that this proposal is to remove them; concern expressed among some committee members that this is not a good precedent to set; additional discussion debating the idea that these courses may not fit the newly created Area 2 Quantitative Reasoning area. Chair clarified the recommendation that the Standards committee made to this curriculum committee back in December

was a recommendation based on the Title 5 language. Concern expressed that this proposal is being considered since these courses were approved by Curriuclum Committees in December. Additional discussion from math faculty and their intention not to disregard other disciplines but to share their opinions from math expertise; further examination of both old and new Title 5 language that both name computer language courses as course types that may be included.

    ii. **Information Item**
Proposal by HIS to include History courses in both Area 3 (Arts and Humanities) and Area 4 (Social and Behavioral Sciences)
Standards voted to not forward this proposal to the Curriculum Committee. With the exception of HIS-1, 2, and 2H, the HIS courses in question are not in the 23-24 RCCD Humanities area, and were therefore not included in the proposed 24-25 Arts and Humanities area. However, the HIS discipline can follow the regular general education modification procedure to propose them for inclusion into the 24-25 RCCD general education pattern.

  b. **Curriculum proposals** *Curriculum proposals will be reviewed, discussed, and considered for approval and forwarding to the District Curriculum Committee.*

Course Deletions			
SPA-3N	Spanish for Spanish Speakers	*Spanish 3N has not been offered at RCC for quite some time. Since the course is currently only offered at RCC, the best course of action is to launch a course deletion.* *2/27/24 and 3/12/24 action: Hold to wait for ECE/EDU cert.*	R
Program Modification			
SPA-ADT	Spanish	*To align Associate in Arts in Spanish for Transfer degree with curriculum modifications – new courses and course deletions. 2/27/24 CC action: Hold to wait for ECE/EDU cert. 3/12/24 action: **APPROVE** (because the SPA 3N course is removed so doesn't need to wait for the deletion) 1st Amidon; 2nd Lowden; approved unanimously*	R

6. Reports

  a. Curriculum Chair – Kelly Douglass

    i. RCC Senate bylaws clean-up effect on Curriculum Reps: Discussion of Senate proposal to align election cycle of curriculum reps with the election cycle of

Senators based on language in bylaws that suggests they should be on the same cycle. Most of the representatives are on the opposite cycle of the even year or odd year rotation (with the exception of Communication Studies, Dance and Theater, and Music which appear to already be aligned). Exactly how to resolve will be clearer after the next Senate meeting; the only part we know for sure is those with terms ending 24-26 will need to be re-elected, but hold until we understand the implications of re-alignment. Should be resolved by next Curriculum Committee meeting, so please wait on department election of representatives until then.

    ii. Cross-listing vs. Cross-discipline – Tabled until next meeting to allow time for other reports

b. Articulation Officer – Ellen Drinkwater – no report

c. Instructional Programs Support Coordinator – Casandra Greene: Addressed inquiries about updated compliance reports to note that will be coming in the next month or so.

d. Tech Review Chair – Steven Schmidt – no report

e. VPAA – Lynn Wright

    i. Thanked the committee for the hard work and noted how important it is and how hard everyone has been working and how much it is appreciated

    ii. Cookies are on the way to lift spirits and energy after our long discussion!

f. ASRCC Representative – Alexa Salazar Trujillo

    i. Club Rush is happening now.

        1. Today from 4-6, they have churros.

        2. Wed - 10-2 extreme nachos

        3. Thursday – loaded baked potatoes

    ii. Bunny Hop – March 22, 5-7

        1. Last year was so many people they are moving to practice field to accomodate the crowds.

        2. Food and Entertainment.

g. Equity-Minded Curriculum:

    i. Chair Douglass shared info from a webinar in early Feb. from the State Chancellor's Office on the relationship between HBCUs and CCCs which included mention of MOUs regarding our system ADTs and transfer to HBCU, and they provided some links noted below for anyone who wants to share or explore:

        1. ADT alignments can be found via the Transfer Search Tool - https://icangotocollege.com/transfer-tool This is a living tool with new alignments added regularly

2. For more information on the HBCU Transfer Pathways visit our website - https://www.californiacommunitycollegehbcutransfer.com/

3. Join the CCC to HBCU listserv - tinyurl.com/HBCUTransfer

4. Also noted from the committee: Umoja counselor has information on scholarships

ii. Committee member recommended a program offered called SafeTalk to learn more about supporting students with mental health struggles and specifically thoughts of suicide. Concern from both professional and personal parental experiences about students here now and coming to us who are struggling immensely in the wake of the last four years, too many of whom are struggling with suicidal thoughts.

1. Committee member shared personal experience with a family member dealing with thoughts of suicide and emphasized the importance of doing the training to have the resources to support students. It takes work but is important and our students need support.

2. Student perspective shared that the smallest details of asking how someone is doing goes a long way. It may not seem like a lot, but it makes a huge difference.

3. Nursing department is doing suicide prevention training as part of their department

7. Curriculum Policy & Procedure:

a. Curricunet META minutes attachment/form change

i. Brief mention of changed format for showing discipline approval in proposal launches

ii. Full explanation of new form sent with meeting materials will be tabled for next meeting

b. Tentative: Interdisciplinary degree curriculum review process – tabled until next meeting

c. IDEAA Strategies for Curriculum from Curriculum Regional on February 24 – tabled until next meeting

d. Discussion of meeting time adjustment – tabled until next meeting

8. Open Forum – no items; (accidentally may have skipped after discussion of item 6.g.ii.)
   Discussion forum provided for members of the committee to clarify points on agendized topics or request an item be added to a future agenda..

9. Next Meeting: March 26, 2024

Attachments:

- RCCD General Education Proposal Supplemental Documentation
- Curricunet Meta Minutes Form
- February 27, 2024 draft minutes and attachments