



Riverside City College
Curriculum Committee XXXXXXXX **Minutes**

<https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/resources.html>

March 26, 2024 • 3-5 pm • Hall of Fame

1. Call to Order at 3:03pm

Voting Committee Members Present	Members Absent
Juan Ahumada , <i>Communication Studies Dept. Rep. (23-25)</i>	Bobbie Grey , <i>Chemistry</i>
Tucker Amidon , <i>English & Media Studies Dept. faculty. (Spring 24; 24-26; will need a 25-27 or 26-27 term to correct)</i>	Scott Hernández , <i>App. Tech.</i>
Madeline Bettencourt , <i>Cosmetology Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct)</i>	Robert Jew , <i>Art Dept. Rep.</i>
Parissa Clark , <i>Economics/Geography/Political Science Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct)</i>	Karyn Magno , <i>Counseling</i>
Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep. (22-24; needs a 24-25 election to correct)</i>	
Ellen Drinkwater , <i>Articulation Officer</i>	
Mark Haines , <i>Dance and Theater Dept. Rep. (22-24)</i>	
Shannon Hammock , <i>Library/Learning Resources Dept. Rep. (22-24; correction election complete: 24-25)</i>	
Ryan Joseph , <i>Life Sciences Dept. Rep. (22-24; needs a 24-25 election to correct)</i>	
DyanSue Kovacs , <i>World Languages Dept. Rep. (22-24; needs a 24-25 election to correct)</i>	
Amber Lappin , <i>School of Education and Teacher Preparation Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct)</i>	
Clara Lowden , <i>Kinesiology/Athletics Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct)</i>	
Valerie Merrill , <i>Mathematics Dept. Rep. (22-24; 24-26; will need a 25-27 or 26-27 term to correct)</i>	
Doris Namala , <i>History/Humanities/Philosophy/Ethnic Studies Dept. Rep. (22-24; needs a 24-25 election to correct)</i>	
Eddie Perez , <i>Behavioral Science / Psychology Dept. Rep. (Spring 24; needs a 24-25 election to correct)</i>	
Brock Russell , <i>Physical Sciences Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct)</i>	
Steven Schmidt , <i>Music Dept. Rep. (23-25); Technical Review Com Chair</i>	
Amy Vermillion , <i>Nursing Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct)</i>	
Non-Voting Committee Members	
Kelly Douglass , <i>Faculty Chair**</i> , Curriculum Committee (22-24); English	David Caloca , <i>ASRCC</i>
Alexa Salazar Trujillo , <i>ASRCC Student Representative</i>	Casandra Greene , <i>Inst. Sprt.</i>
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-Chair of CC</i>	
Liaisons/Admin/Staff/Guests	
Andy Contreras , <i>Instructional Media Support Services</i>	(via zoom)
Bryan Medina , <i>Curriculum Analyst, District Educational Services</i>	
Ron Ruiz , <i>Psychology Faculty</i>	(via zoom)
Mia Timme , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>	

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villasenor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

2. **Approval of the Agenda: 1st Haines; 2nd Conrad; approved by consensus**
The agenda will be reviewed, discussed, and considered for approval.
3. **Approval of Minutes: March 12, 2024: 1st Amidon; 2nd Lowden; approved by consensus**
The minutes will be reviewed, discussed, and considered for approval.
4. **Public comment - none**
Public comment period provided for members of the public; Curriculum Committee Chair may limit comment period by a vote of the committee.
5. **Action Items: Curriculum proposals (see below)**
Curriculum proposals will be reviewed, discussed, and considered for approval and forwarding to the District Curriculum Committee.
6. **Reports**
 - a. **Curriculum Chair – Kelly Douglass**
 - i. **Update on Curriculum Representative Election Cycles from 3/18/24 Senate**
 1. Senate Meeting on Mar 18, RIV Senate voted to approve realignment of election cycles for curriculum reps to match the current cycles for senators. There appears to be a number of reps on the wrong cycle. Those whose terms end spring 24 must have an election this spring regardless of new cycle because your term is up
 2. Please see the attached document that explains where the election cycle for your group is and if it is for a gap year or full term.
 - ii. **Cross-listing vs. Cross-discipline – postponed for later discussion due to time**
 - iii. **Recruiting for ILO Revision workgroup (Revision of GESLO language)**
 1. Assessment Coordinators are recruiting for revision workgroup. Membership of the workgroup would include the chair or designee of Curriculum Committee, and it need not be the same person each month if, for example, a couple of folks want to join. They could rotate in one month and the other one in the next month. Primary duties include brainstorming and offering suggestions for wording of the ILO, taking information back to Curriculum Committee, and then bringing suggestions back to the workgroup from Curriculum. They plan on one meeting per month for no more than one year's time.
 2. Please contact Kelly if interested in serving.
 - b. **Articulation Officer – Ellen Drinkwater**
 - i. **Deadline date for submissions to launch, CALGETC has to be submitted in December, which means you have to have courses launched with major mods for areas where we articulate the courses by September 27 course launch date.**
 - ii. **Summer 24 is when articulation officers submit for UC transferability. New courses have to have UC transferability first. All courses from IGETC roll into CalGETC with exception of Area 1C. Those courses have to be resubmitted.**
 - c. **Instructional Programs Support Coordinator – Casandra Greene – no report**

- d. Tech Review Chair – Steven Schmidt: *Minutes approval form in Curricunet* – postponed for time
 - e. VPAA – Lynn Wright
 - i. Announcement about summer curriculum institute in Pasadena; contact VPAA Wright if you want to attend.
 - ii. Urging that attendees go to pre-conference, will have sessions on legislation.
 - f. ASRCC Representative –Alexa Salazar Trujillo – no report
 - g. Equity-Minded Curriculum
 - i. Inclusion of SafeTalk and KnowTheSigns and other County programs discussed at last meeting
 - ii. IDEAA Strategies for Curriculum from Feb. 24 Curriculum Regional – postponed for time
7. Curriculum Policy & Procedure:
- a. Inquiry on interest in meeting time change – postponed for time
 - b. Curriculum Chair election announcement for future meeting:
 - i. April 23, 2024 will be election for next two-year curriculum chair term
 - ii. Academic Senate President joins meeting to run the election. Done all in one meeting. We accept nominations and we vote.
8. Open Forum
Discussion forum provided for members of the committee to clarify points on agenda topics or request an item be added to a future agenda..
- a. Information from Rep. Vermillion: Got word of legislation on changing Title 4 which requires that CTE programs will be no more than 1530 hours that offers a certificate. Any CTE program that does, their students will be ineligible to receive federal funding. Nursing Board does not support it. Have to get current program into compliance.
 - b. If the legislation goes through in April, it must be implemented July 1.
9. Next Meeting: April 23, 2024
10. Meeting adjourned at 5:04pm

Action Items:

- 1. Course Deletions: pg. 4
- 2. Course Major Modifications: pg. 4
- 3. General Education: pg. 4-7
- 4. New Courses: pg. 7-8

Information Items: Course Minor Modifications for RCC : pg. 8-9

Information Items: All Information and Action Items for MVC and NC: pg. 9-10

- 1. Course Exclusions
- 2. Course Major Modifications

3. State/Locally Approved Certificate/Degree Modifications

Attachments:

- Minutes from March 12, 2024
- Draft of AP 2101 on Independent Study courses
- Senate Changes to Curriculum Representative Election Cycles
- Safe Talk, Know the Signs, county suicide prevention program information

Action Items:

Course	Long Title	Rationale	Campus	
Course Deletion				
SPA-3N	Spanish for Spanish Speakers	Spanish 3N has not been offered at RCC for quite some time. Since the course is currently only offered at RCC, the best course of action is to launch a course deletion. <i>This course was held at the last meeting to wait for a certificate being revised to remove the course.</i>	R	Hold to next meeting
Course Major Modification				
Motion: 1st Conrad; 2nd Merrill; approved unanimously				
KIN-36	Wellness: Lifestyle Choices	Updating Course objectives, SLO's, course content, and course materials.	NR	Approved
General Education Modification Proposals				
Note to Curriculum Committee Members from the Chair: The General Education Inclusion forms have not been updated with the new Title 5 language, though that is the Area description for the local General Education plan that you should use to evaluate the proposals. That revised language is available here, pages 3-4 of the pdf: https://www.cccco.edu/-/media/CCCCO-Website/docs/regulatory-action/bgccc-associate-degree-final-reg-text-a11y.pdf?la=en&hash=C88E0D34E31E975523EEE00E88CCAB1965D5AB64				
Motion to approve all GE Modification Proposals; 1st Joseph; 2nd Merrill; Motion rejected unanimously after discussion:				
<i>Discussion of benefits of being in a GE category; reminder that this is regular process for adding to GE Areas for our local 2-year degree and we are examining based on revised new area categories; discussion of evidence in COR of art, application, creation, theory, software application and use vs. art-making, skills based course vs. creative course; discussion of proposals that sounded compelling but didn't reflect CORs; committee decided they would rather consider each proposal individually and so denied motion to approve all GE Modification proposals.</i>				
Motion to approve ADM 1: 1st Merrill; 2nd Amidon; Motion rejected unanimously after discussion:				
<i>Discussion of proposal vs. COR; question of sufficient content in the COR; SLO 2 & 3 suggest GE possibility, but content doesn't sufficiently support; suggestion that the discipline revise COR to better support SLOs.</i>				

Proposal to add course to Arts and Humanities.

One of the SLOs for ADMI is to evaluate the role graphic communications and design has played in the development of modern society. In ADMI, students learn about the history of graphic communications, the invention of the printing press, the advent of moveable type, the development of printing technology, and the invention of computer technology. All of these were significant moments of human civilization, when technology, communication, and artistic expression began to interweave efficaciously.

If fine art is synonymous to art galleries, then graphic design is ubiquitously present in all aspects of our everyday life. Every logo we see, every packaging we receive, every brands we identify, every printed shirt we put on, every websites we visit, and every user interface we interact with on our mobile phones are all fine examples of graphic design. ADMI is an effective introduction and examination to this shared culture and collective human experience.

ADM-1 Introduction to Applied Digital Media and Printing

MNR **Denied**

Motion to approve ADM 62: 1st Merrill; 2nd Amidon; Motion approved (14 yes; 4 no; 0 abstentions) after discussion (dissenting votes: Haines, Lowden, Perez, Schmidt):

Discussion of content on historical relevance of typography; COR references expressive and emotive type; SLOs not reflective enough of content; discussion of idea that course content drives the course and everything (SLOs, objectives, assignments) should come from the content; discussion of assessment that measures SLOs vs. content. Noted that objectives appear to address what we are asking for and that content should lead to objectives and objectives are the skills that lead to the outcome of course (reminder of BUS/MAG courses with Equity SLO but not enough content that we saw over last two years and successful revisions in response to that).

ADM-62	Typography and Graphic Design	<p><i>Proposal to add course to Arts and Humanities. One of the listed course contents for ADM62 is an introduction to the history and structure of letterforms. In ADM62, students learn about the historical significance of pictograms, calligraphy, the invention of the Gutenberg printing press, movable types, various art movements, such as the Bauhaus, the Brutalist, the Art Nouveau...etc., and typographical influences on the historic movements of art posters. ADM62 is a course designed to help students develop cultural awareness of the lettering art against the backdrops of historic communication, contemporary commercialism, and post-modern digitization.</i></p>	MNR Approved
<p><i>Motion to approve ADM 71A and 74A: 1st Merrill; 2nd Conrad; Motion rejected unanimously after discussion:</i></p> <p><i>Discussion of courses as more skill-based than creative; brief discussion of history courses and why they would be in this area.</i></p>			

ADM-71A	Adobe Photoshop for Image Manipulation	<p><i>Proposal to add course to Arts and Humanities.</i></p> <p><i>One of ADM71A's course objectives is to learn and apply design principles and design elements to graphic communications using Adobe Photoshop. Design principles and design elements are the fundamental design language of all art forms. Learning and applying this universal art language can help the students to gain an awareness and appreciation of digitally enhanced/manipulated imageries, which surrounds us overwhelmingly in our cross-culturally daily experiences, in this post-PC era.</i></p>	MNR Denied
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Proposal to add course to Arts and Humanities.

One of the SLOs for ADM74A is to demonstrate understanding of the fundamentals of web technology. In ADM74A, students learn about the history of the World Wide Web, the invention of the HyperText Markup Language (HTML), and the rapid evolution of the Internet, where communication, commerce, entertainment, education, artistic expression intersect overlappingly. ADM74A is a course designed to help students develop cultural awareness and contemporary understanding of the web design art form in this post-PC era.

ADM-74A

Web Design

MNR **Denied**

Motion to approve ADM 77A: 1st Haines; 2nd Lowden; Approved unanimously after discussion: Discussion of course as digital art and various components that qualify it as such (comic and cartoon art, etc.); discussion of artistic expression and responding to others artistic expression

Proposal to add course to Arts and Humanities. One of ADM77A's course objectives is to learn and apply design principles and design elements to vector graphics using Adobe Illustrator. Design principles and design elements are the fundamental design language of all art forms. Learning and applying this universal art language can help the students to gain an awareness and appreciation of vector imageries – most notably in logos, icons, and devices' user interfaces, which surrounds us overwhelmingly in our cross-culturally daily experiences, in this post-PC era.

ADM-77A

Adobe Illustrator for Graphic Art

MNR **Approved**

New Courses

Motion to approve KIN V72: 1st Lowden; 2nd Merrill; Approved unanimously

To expand opportunities for women Varsity volleyball student athletes to maximize their volleyball skill ability.

KIN-V72

Women's Indoor Volleyball

R **Approved**

Motion to approve PSY-60: 1st Amidon; 2nd Conrad. Updated motion to table: 1st Perez; 2nd Merrill; motion to table approved unanimously after lengthy discussion:

Chair Douglass provided history of the proposal and why we are seeing in not yet finalized form along with BP/AP also not yet finalized. Provided BP to be reviewed alongside the proposal. BP not fully approved, still at the faculty association to review faculty compensation. Additionally, need to

define the hours. If it is one unit lab, the student will do 54 hours TBA, but how many of those are with the instructor. Some of it will not be with the instructor, but this is lower division independent study, so there needs to be direct instruction. What is the min/max for instructional meeting hours within the 54 hours TBA? This needs to be discussed at TR/DCC.

Discussion covered a range of questions and concerns, including question of hours and what are student TBA and independent hours and what is direct instruction and how does COR reflect that or not; several faculty noted that this resembled an honors contract and that offered a good model to use that might answer some of these questions; discussion of difference from special topics courses, whether a course like this should be structured as an add on to existing course the student is in (how BIO uses theirs); noted that BP/AP says enrollment but not successful completion of a course and committee agreed this was an area that should be revised; discussion of presumption that learning contract would be independent study contract and COR content was direct instruction with discovery that this is not clear in articulation or intent (another area to address); discussion of similarity to work experience courses as another possible model; discussion of concept of independent study at the lower division level and what should that look like and should we have it – again, honors contract example but in examples discussed, this is student-led and student-interested/investigated topics that originate from student; a lot of concern expressed that this would be faculty-driven research despite that we are not a research institution and “is not our paradigm; suggestion of building a college program for research like a McNair scholars model as an alternative to a single-class that may be faculty research driven and not really lower division or independent study in practice; question of if we have a review board and where would they be in process; discussion of what the learning contract would look like and that it should be standardized and that should be defined as well.

Chair Douglass read back a short summary of concerns addressed by committee with note that she would present at TR/DCC as part of RCC CC view that course and BP/AP are not yet ready for use.

Psychology majors want to gain experience in performing research studies.

Note to Curriculum Committee Members from the Chair: this is a new course type that required the creation of a new board policy that has not yet been approved but with a draft that is close. Please review this COR in the context of the draft board/administrative policy that is included as an attachment to these minutes.

PSY-60	Independent Study in Psychology		MNR	Tabled
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Information Items for RCC - Course Minor Modifications

GEG-2	Human Geography	To update the textbooks.	MNR	
GEG-30B	Field Studies in Geography	This course provides students with hands-on experience in the field, including but not limited to, learning how to use geographic tools and field techniques in a variety of natural and cultural environs.	MNR	

GEG-5	Weather and Climate	Minor modification to update course materials.	NR
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Information Items for RCC - Proposals at MVC and NC

Course Exclusions

COM-51	Enhancing Communication Skills	<i>The Moreno Valley College Communication Studies discipline is looking to exclude COM-51 from their curriculum and general catalog. As a discipline, we recommend that students take COM-9: Interpersonal Communication or COM-1: Public Speaking instead to meet graduation and/or transfer requirements as these courses are regularly offered every semester. The course has not been offered at the college in over five years and there are no current plans to offer the course as the section had been canceled the last semester the course was offered.</i>	M
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KIN-45	Group Fitness Instructor	<i>We have updated the requirements for the Fitness Professionals Certificate in 2023. One of the changes that we made was to remove KIN 45 Group Fitness Instructor. We had never offered this course at MVC. It is a 54-hour lecture and 36-hour lab class. This is not a course that students are interested in taking and they can go through the same training at many fitness facilities or gyms who offer a certification for group fitness that can be completed in less than a day. Sometimes these courses are offered online for a much less time requirement. Since we no longer have KIN 45 on our list of requirements for the Fitness Professionals Certificate, we would like to exclude it from our curriculum at Moreno Valley College.</i>	M
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Course Major Modification

ADJ-D1A	Basic Public Safety Dispatch Course	<i>POST (Peace Officer Standards of Training for California) has changed the course curriculum by adding 40 hours of lecture. Changes made to this COR: 1. Added Limitation on Enrollment 2. Changed hours to 146 lecture 14 lab 3. Changed units to 8.0 4. Under Course Content: Changes made to #6, #12, and #14 New Material required by POST #15-#17 Updated course materials This new standard from POST is effective April</i>	M
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2024-- I am asking to expedite this curriculum if possible. BCEC is the only provider of this COR. *I am working with Sabina to submit new state certificate paperwork. Thank you

Program Modifications

PHI-ADT	Philosophy	<i>This ADT is being modified to add newer Philosophy courses and to align with the updated TMC template.</i>	N
ADJ-Cert	Administration of Justice/Basic Public Safety Dispatch	<i>POST (Peace Officer Standings of Training) added 40 additional hours of lecture to the course, ADJ-D1A. (specially added areas for Mental Health, Human Trafficking, and Terrorism). The COR has been modified and based on hours of lecture 146 and lab 14 the class is now 8 units. Moreno Valley College is requesting to update this certificate of achievement. This course will be the only required course to obtain the certificate of achievement.</i>	M

TIGER PRIDE VALUES

Tradition and Innovation: We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

Integrity and Transparency: We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

Growth and Continual Learning: We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

Equity-Mindedness: We promote social justice and equity.

Responsiveness: We respond to the needs of our students and communities through engagement and collaboration.

Student-Centeredness: We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.

AP 2101 INDEPENDENT STUDY

References:

Title 5 Sections 55230 et seq.

Lower-division independent study courses provide individual students challenging and in-depth study on approved topics within any subject area. They provide the students experience in planning and outlining a course of study on their own initiative under instructor and departmental supervision.

Students desiring to register for an Independent Study course must first develop their own project and submit this in writing for the approval of the instructor who will guide the project, and the appropriate administrator.

It is recommended that students who contemplate enrolling for Independent Study courses should have completed one semester of college work and either must be currently enrolled in a course in the intended Independent Study discipline or must have taken at least a minimum of one previous course in the specific discipline in which they will do the Independent Study.

Lower-division independent study programs are developed by establishing a learning contract as an additional component of an existing class the student is enrolled in and must be signed by the student taking the class, the faculty member teaching the class, and the division dean. The learning contract is established in consultation with the respective faculty member and must be submitted to the respective college's Admissions and Records Office by the deadlines established by the college. It must include the number of units and hours of study required, the work product to be evaluated, and the college facilities required.

Units and hours of study should be determined depending on the amount and type of instruction defined in the contract with these options:

- 54 lab hours (TBA allowed) = 1 unit for primarily supervisory instruction; this can also include a variable unit option;
- 18 lecture hours with 36 outside-of-class hours for independent study that includes a weekly direct instruction component with the instructor.

Academic standards and procedures for evaluation of student progress for independent study are the same as those applied to other credit or noncredit courses.

Access to the instructor is the same as that commonly available to students in courses conducted by other instructional methods.

Students enrolling in an Independent Study course in a Career Technical Education field must pursue a major or certificate in the Career Technical Education area of which the independent study project is a part.

The University of California (UC) determines credit after transfer, which means that independent study courses are not counted for admission. Students should be advised to see a counselor for details.

Administrative Approval:

Legal Citations for AP 2101

Title 5. Education
Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 3. Alternative Instructional Methodologies
Article 3. Independent Study

5 CCR § 55230

§ 55230. Purpose.

The provisions of this article should be read in conjunction with the provisions of sections 58051 and 58003.1 concerning attendance in approved courses and programs designed and conducted as independent study.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.

HISTORY

1. New section filed 3-4-91 by Board of Governors of California Community Colleges with the Secretary of State; operative 4-5-91 (Register 91, No. 23). Submitted to OAL for printing only pursuant to Education Code Section 70901.5(b).
2. Editorial correction of History 1 (Register 95, No. 20).
3. Repealer of subchapter 2 and section and new article 3 (sections 55230-55240) and section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35). For prior history of subchapter 2, see Register 93, No. 25.

Title 5. Education
Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 3. Alternative Instructional Methodologies
Article 3. Independent Study

5 CCR § 55232

§ 55232. Academic Standards.

Academic standards applicable to courses of independent study shall be the same as those applied to other credit or noncredit courses, as appropriate, at the college.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.

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Title 5. Education
Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 3. Alternative Instructional Methodologies
Article 3. Independent Study

5 CCR § 55234

§ 55234. Student Progress.

Procedures for evaluation of student progress shall be in accordance with regulations established by the college. A report by an instructor on appropriate records bearing the student's name for purposes of state apportionment shall certify that adequate and proper progress toward accomplishment of the course objectives is being maintained by the student.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.

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Title 5. Education
Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 3. Alternative Instructional Methodologies
Article 3. Independent Study

5 CCR § 55236

§ 55236. Availability of Instructor.

The college shall provide access to the instructor for the students enrolled in courses offered pursuant to this article at least equivalent to that commonly available to students enrolled in courses conducted by other instructional methods in addition to regularly scheduled office hours as practiced at that college.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.

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Title 5. Education
Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 3. Alternative Instructional Methodologies
Article 3. Independent Study

5 CCR § 55238

§ 55238. Eligibility for State Funds.

In order for attendance in a course of independent study to be eligible for state apportionment pursuant to the provisions of this article, the course must be reported as required by this article, and meet all other requirements of statute and regulation relative to eligibility for state apportionment.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901, 70902 and 78310, Education Code.

HISTORY

1. New section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

Title 5. Education
Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 3. Alternative Instructional Methodologies
Article 3. Independent Study

5 CCR § 55240

§ 55240. Instruction.

The instructor assigned to a course conducted pursuant to this article shall:

- (a) Be qualified to provide service in that capacity during the period in which that service is rendered;
- (b) Be responsible for the supervision, control, and evaluation of the course and the enrolled students;
- (c) Provide orientation, guidance, and information regarding course content materials and services for each student as soon as possible subsequent to the student's official enrollment by the college; and
- (d) Provide each student with the instructor's consultation schedule for the semester, quarter, or other prescribed term of the course. This schedule is to be included in the written record of student progress required by section 55234.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.

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Senate Changes to Curriculum Rep. Election Cycles:

The following Departments shall elect Curriculum representatives in **odd-numbered years**:
~~Art; Chemistry; Communication Studies; Cosmetology; Counseling/Student Activities; School of Education & Teacher Preparation; Economics, Geography, Political Science; Nursing; Music; Physical Science; Kinesiology.~~

[REVISED]: Applied Technology; Behavioral Sciences/Psychology; Business, Law, and Computer Information Systems; Communication Studies: English & Media Studies; History, Philosophy, Humanities, and Ethnic Studies; Library & Learning Resources; Life Sciences; Mathematics; Music; World Languages.

The following Departments shall elect Curriculum representatives in **even-numbered years**:
~~Applied Technology; Behavioral Sciences/Psychology; Business, Law, and Computer Information Systems; Dance and Theater; English & Media Studies; History, Philosophy, Humanities, and Ethnic Studies; Library & Learning Resources; Life Sciences; Mathematics; World Languages.~~

[REVISED]: Art; Chemistry; Cosmetology; Counseling/Student Activities; School of Education & Teacher Preparation; Economics, Geography, Political Science; Nursing; Dance and Theater; Physical Science; Kinesiology.

Positions elected in odd-numbered years means you are elected in an odd-numbered year in Spring to serve from Fall odd-number to Spring odd-number for two years; for example, elected in Spring 2025 to serve Fall 2025-Spring 2027.

Positions elected in even-numbered years means you are elected in an even-numbered year in Spring to serve from Fall even-number to Spring even-number for two years; for example, elected in Spring 2024 to serve Fall 2024-Spring 2026.

Odd-numbered year departments:

Department (current term being served) (current rep)	Action needed to align to new cycle
Applied Technology (22-24) (Scott Hernández)	NEEDS ELECTION: Elect now for one year term of 24-25; if new person, consider someone available 24-27
Behavioral Science / Psychology (Spring 24) (Eddie Perez)	NEEDS ELECTION: Elect now for one year term of 24-25; if new person, consider someone available 24-27
Business Admin/Info Sys Tech (22-24) (Paul Conrad)	NEEDS ELECTION: Elect now for one year term of 24-25; if new person, consider someone available 24-27
Communication Studies (23-25) (Juan Ahumada)	Already correct; no election needed in Spring 2024
English & Media Studies (Spring 24; 24-26) (Tucker Amidon)	Okay for now: Hold election in 25 for 25-27 if willing to serve one year beyond current term or in 26 for 26-27 single year term; if a new person, consider someone available from 26-29.
History/Humanities/Philosophy/Ethnic Studies (22-24) (Doris Namala)	NEEDS ELECTION: Elect now for one year term of 24-25; if new person, consider someone available 24-27
Library/Learning Resources (22-24) (Shannon Hammock)	NEEDS ELECTION: Elect now for one year term of 24-25; if new person, consider someone available 24-27
Life Sciences (22-24) (Ryan Joseph)	NEEDS ELECTION: Elect now for one year term of 24-25; if new person, consider someone available 24-27
Mathematics (22-24; 24-26) (Valerie Merrill)	Okay for now: Hold election in 25 for 25-27 if willing to serve one year beyond current term or in 26 for 26-27 single year term; if a new person, consider someone available from 26-29.
Music (23-25) (Steven Schmidt)	Already correct; no election needed in Spring 2024
World Languages (22-24) (DyanSue Kovacs)	NEEDS ELECTION: Elect now for one year term of 24-25; if new person, consider someone available 24-27

Even-numbered year departments:

Department (current term being served) (current rep)	Action needed to align to new cycle
Art (23-25) (Robert Jew)	ELECTION OPTIONAL: Election now for 24-26 or next year when current term you were elected for runs out to fill just 25-26; if waiting until 25, consider continuing for at least one more year for 25-26 or if a new person, someone willing to serve 25-28.
Chemistry (23-25) (Bobbie Grey)	ELECTION OPTIONAL: Election now for 24-26 or next year when current term you were elected for runs out to fill just 25-26; if waiting until 25, consider continuing for at least one more year for 25-26 or if a new person, someone willing to serve 25-28.
Cosmetology (23-25) (Madeline Bettencourt)	ELECTION OPTIONAL: Election now for 24-26 or next year when current term you were elected for runs out to fill just 25-26; if waiting until 25, consider continuing for at least one more year for 25-26 or if a new person, someone willing to serve 25-28.
Counseling (23-25) (Karyn Magno)	ELECTION OPTIONAL: Election now for 24-26 or next year when current term you were elected for runs out to fill just 25-26; if waiting until 25, consider continuing for at least one more year for 25-26 or if a new person, someone willing to serve 25-28.
Early Childhood Education (23-25) (Amber Lappin)	ELECTION OPTIONAL: Election now for 24-26 or next year when current term you were elected for runs out to fill just 25-26; if waiting until 25, consider continuing for at least one more year for 25-26 or if a new person, someone willing to serve 25-28.
Economics/Geography/Political Science (23-25) (Parissa Clark)	ELECTION OPTIONAL: Election now for 24-26 or next year when current term you were elected for runs out to fill just 25-26; if waiting until 25, consider continuing for at least one more year for 25-26 or if a new person, someone willing to serve 25-28.
Nursing Education (23-25) (Amy Vermillion)	ELECTION OPTIONAL: Election now for 24-26 or next year when current term you were elected for runs out to fill just 25-26; if waiting until 25, consider continuing for at least one more year for 25-26 or if a new person, someone willing to serve 25-28.
Dance and Theater (22-24) (Mark Haines)	NEEDS ELECTION: already on correct cycle; needs election for regular cycle ending
Physical Sciences (23-25) (Brock Russell)	ELECTION OPTIONAL: Election now for 24-26 or next year when current term you were elected for runs out to fill just 25-26; if waiting until 25, consider continuing for at least one more year for 25-26 or if a new person, someone willing to serve 25-28.
Kinesiology/Athletics (23-25) (Clara Lowden)	ELECTION OPTIONAL: Election now for 24-26 or next year when current term you were elected for runs out to fill just 25-26; if waiting until 25, consider continuing for at least one more year for 25-26 or if a new person, someone willing to serve 25-28.



Free Virtual & In-Person Presentation

To register, please visit the link or scan the QR code.
<https://www.ruhealth.org/behavioral-health/pei-community-education>



If you have any questions please email or call
Prevention & Early Intervention
(951) 955-3448 or PEI@ruhealth.org.



Building Resiliency and Understanding Trauma: This 2 hour presentation focuses on understanding and defining trauma and different trauma types; Impact of trauma on the brain; Child Traumatic Stress (CTS); Adverse Childhood Experiences (ACEs); Adverse Community Experiences and Resilience (ACEIR); Resiliency and being trauma-informed. Disponible en Español bajo petición

Mental Health 101: This 1.5 hour presentation focuses on understanding mental health; Understanding mental health vs. mental illness; Mental health spectrum; Stigma reduction; Risk and protective factors; Available resources. Disponible en Español bajo petición.



Self Care and Wellness: This 2 hour presentation focuses on Understanding how stress affects you (psychological, spiritual, interpersonal and physical impacts); Strategies to help you manage stress and build resiliency; Practicing the different strategies through guided virtual activities; Available resources and how to connect. Disponible en Español bajo petición.

Know the Signs Presentations: This 2 hour presentation focuses on understanding how to recognize the warning signs of suicide, how to find the words to have a direct conversation with someone in crisis and where to find professional help and resources. Disponible en Español bajo petición.



ASIST: This two-day Applied Suicide Intervention Skills Training (ASIST) workshop will equip participants to respond knowledgeably and competently to persons at risk of suicide. Just as "CPR" skills make physical first aid possible, training in suicide intervention develops the skills used in suicide first aid.(8:30 AM - 4:30 PM)

SafeTALK: is (3 HOURS) In-Person ,Learn four basic steps to recognize persons with thoughts of suicide and connect them with suicide helping resources



safeTALK



Mental Health First Aid: teaches participants a five-step action plan, ALGEE, to support someone developing signs and symptoms of a mental illness or in an emotional crisis



KNOW THE SIGNS VIRTUAL PRESENTATION

**Topics Discussed: How to Talk About Suicide,
Warning Signs, Risk Factors & Resources.**



**MARCH 7TH
2:00PM-3:30PM**

**APRIL 4TH
2:00PM-3:30PM**

**MAY 2ND
2:00PM-3:30PM**



REGISTRATION IS REQUIRED

[HTTPS://BIT.LY/KNOWTHESIGNSREGISTER](https://bit.ly/knowthesignsregister)

FOR MORE INFORMATION PLEASE CONTACT

**NORCO COLLEGE: STUDENTHEALTH@NORCOCOLLEGE.EDU, OR CALL (951) 372-7046
MORENO VALLEY COLLEGE: WELLNESS@MVC.EDU, OR CALL (951) 571-6103**



Health Services

Riverside Community College District is committed to providing access and reasonable accommodation to all District programs and activities. Accommodations for persons with disabilities may be requested by contacting the program/event organizer, Health Service at (951) 372-7046 by no less than three days before the event. Requests received after this date will be honored whenever possible.

Links to programs mentioned in meeting on Tuesday

Douglass, Kelly <Kelly.Douglass@rcc.edu>

Mon 3/18/2024 9:00 AM

To: Ahumada, Juan <Juan.Ahumada@rcc.edu>; Bettencourt, Madeline <Madeline.Bettencourt@rcc.edu>; Brown-Drinkwater, Ellen <Ellen.Brown-Drinkwater@rcc.edu>; Clark, Parissa <Parissa.Clark@rcc.edu>; Conrad, Paul <Paul.Conrad@rcc.edu>; Douglass, Kelly <Kelly.Douglass@rcc.edu>; Greene, Casandra <Casandra.Greene@rcc.edu>; Grey, Bobbie <Bobbie.Grey@rcc.edu>; Haines, Mark <Mark.Haines@rcc.edu>; Hammock, Shannon <Shannon.Hammock@rcc.edu>; Hernandez, Scott <Scott.Hernandez@rcc.edu>; Jew, Robert <Robert.Jew@rcc.edu>; Kearn, Tammy <Tammy.Kearn@rcc.edu>; Amidon, Tucker <Tucker.Amidon@rcc.edu>; Joseph, Ryan <Ryan.Joseph@rccd.edu>; Kovacs, Dyan Sue <DyanSue.Kovacs@rcc.edu>; Lappin, Amber <Amber.Lappin@rcc.edu>; Lowden, Clara <Clara.Lowden@rcc.edu>; Magno, Karyn <Karyn.Magno@rcc.edu>; Merrill, Valerie <Valerie.Merrill@rcc.edu>
Bcc: Douglass, Kelly <Kelly.Douglass@rcc.edu>

📎 2 attachments (2 MB)

IMG_9797.jpeg; IMG_9796.jpeg;

Hi everyone,

I have some links for the specific program that Valerie mentioned as well as some others shared with me by Dr. Renee Martin-Thornton; I will mention them again at our next meeting and include them in future minutes. Thank you for the thoughtful and important contributions to this discussion and care for our students,
Kelly

- The SafeTalk program Valerie shared: <https://livingworks.net/training/livingworks-safetalk/>
- See attached jpeg for programs facilitated by the county; Dr. Martin-Thornton if faculty are interested in having Riverside County facilitate the class on campus, we can let her know.
- Dr. Martin-Thornton also provided this link for several mental health trainings facilitated through Riverside County: <https://www.ruhealth.org/behavioral-health/pei-community-education>
- See attached information on "Know The Signs" virtual training offered in our district and coming soon (4/4 and 5/2).

Kelly Douglass, PhD
(Pronouns: she/her/hers)
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Faculty Co-Chair of RCC Curriculum Committee
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Riverside, California 92506
951-222-8768

Resources for students: <https://www.rcc.edu/student-support/index.html>

District Covid 19 Information Page: https://www.rccd.edu/admin/bfs/risk/Pages/covid_19.aspx