RCC

RIVERSIDE CITY COLLEGE

Curriculum Committee Agenda

https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/resources.html

April 23, 2024 • 3-5 pm • Hall of Fame

Zoom link for Spring 2024: https://rccd-edu.zoom.us/j/86563659008?pwd=Jro6ZShalcuNnmSkSpIO2GhCq7zWVC.1

1. Call to Order

Voting Committee Members Present	Absent
Juan Ahumada, *Communication Studies Dept. Rep. (23-25)*	**Tucker Amidon**, *English & Media Studies Dept. faculty. (Spring 24; 24-26; will need a 25-27 or 26-27 term to correct)*
Madeline Bettencourt, *Cosmetology Dept. Rep. (23-25; elected to revised cycle for 24-26)*	
Parissa Clark, *Economics/Geography/Political Science Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct))*	
Paul Conrad, *Business Admin/Info Sys Tech Dept. Rep. (22-24; 24-25 (cycle correction term))*	**Scott Hernández**, *Applied Technology Dept. Rep. (22-24; Pierre Ortanez elected for 24-25, (cycle correction term))*
Ellen Drinkwater, *Articulation Officer*	
Bobbie Grey, *Chemistry Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct))*	
Mark Haines, *Dance and Theater Dept. Rep. (22-24)*	**Robert Jew**, *Art Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct))*
Shannon Hammock, *Library/Learning Resources Dept. Rep. (22-24; correction election complete: 24-25)*	
Ryan Joseph, *Life Sciences Dept. Rep. (22-24; needs a 24-25 election to correct)*	**DyanSue Kovacs**, *World Languages Dept. Rep. (22-24; needs a 24-25 election to correct)*
Amber Lappin *School of Education and Teacher Preparation Dept. Rep. (23-25; elected to revised cycle for 24-26)*	
Clara Lowden, *Kinesiology/Athletics Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct))*	
Karyn Magno, *Counseling Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct))*	**Valerie Merrill**, *Mathematics Dept. Rep. (22-24; 24-26; will need a 25-27 or 26-27 term to correct)*
Doris Namala, *History/Humanities/Philosophy/Ethnic Studies Dept. Rep. (22-24; 24-25 (cycle correction term))*	
Eddie Perez, *Behavioral Science / Psychology Dept. Rep. (Spring 24; needs a 24-25 election to correct)*	
Brock Russell, *Physical Sciences Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct))*	
Steven Schmidt, *Music Dept. Rep. (23-25); Technical Review Com Chair*	
Amy Vermillion, *Nursing Dept. Rep. (23-25; will need a 24-26 or 25-26 term to correct))*	
Non-Voting Committee Members	
Kelly Douglass, *Faculty Chair**, Curriculum Committee (22-24; 24-26); English*	**David Caloca**, *ASRCC Student Representative*
Casandra Greene, *RCC Curriculum Instructional Support Coordinator*	
Alexa Salazar Trujillo, *ASRCC Student Representative*	
Lynn Wright, *VP of Academic Affairs; Administrative Co-Chair of CC*	
Liaisons/Admin/Staff/Guests	
Jennifer Corr, *Business Admin/Info Sys Tech faculty member*	(present via Zoom)
Jeanine Gardner, *Admissions and Records*	(present via Zoom)
Mia Timme, *Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison*	

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villasenor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

2. Approval of the Agenda with adjustment to move Curriculum Chair to top of action items to accommodate Senate President Scott-Coe's time; 1st Conrad; 2nd Lowden; approved by consensus
   The agenda will be reviewed, discussed, and considered for approval.

3. Approval of Minutes from March 26, 2024: 1st Vermillion; 2nd Haines; approved by consensus
   The minutes will be reviewed, discussed, and considered for approval.

4. Public comment - none
   Public comment period provided for members of the public; Curriculum Committee Chair may limit comment period by a vote of the committee.

5. Curriculum Policy & Procedure, item a

   a. Academic Senate President Jo Scott-Coe: Curriculum Chair Election

   b. Nomination of Chair Douglass by Clara Lowden; 2nd Ellen Drinkwater; no other nominations; Douglass approved unanimously for 2024-2026 term

6. **Action and Information Items**

Action Items:					
Proposal_Type	**Course**	**Long_Title**	***Rationale***	**Campus**	**CCRIV_Decision**
Course Deletion	SPA-3N	Spanish for Spanish Speakers	*Spanish 3N has not been offered at RCC for quite some time. Since the course is currently only offered at RCC, the best course of action is to launch a course deletion. (Previously held to wait for EAR program that course is in)*	R	Continue to Hold
New Course	PSY-60	Independent Study in Psychology	*Psychology majors want to gain experience in performing research studies. (Previously held for further review of AP and broader discussion.)*	MNR	Continue to Hold
Motion to Approve Program Modification EAR-ADT: 1st Lowden; 2nd Drinkwater; approved unanimously after brief discussion of PHY 11 and double-count courses in this high unit degree.					
Program Modification - ADT	EAR	Elementary Teacher Education	*Updating ADT in Elementary Education with courses recently modified that meet TMC guidelines.*	R	**Approved**
Information Items					

| New Program - Certificate | KIN | Yoga Teacher Training | *The Yoga Teacher Training Certificate is a training program, designed to create workforce preparation for those wanting to teach yoga. Today's yoga instructor industry requires at least a 200-hour yoga teaching certification to teach yoga. We welcome all levels and styles into our classes required within the certificate program. This work force preparation certificate at MVC is an accessible way to meet student's needs financially and is inclusive to all levels and abilities. Completing the requirements for the Yoga Teacher Training Certification program will provide the skills and student based learning opportunities needed to create individuals who will be competitive for entry level positions teaching, create their own business, work at studios, athletic clubs, recreation centers, and corporate settings. Passing all three courses with a C or better will earn students their 200-hour yoga teaching certification.*

We are a Registered Yoga School (RYS) with Yoga Alliance (YA) the accrediting body over yoga in the United States. This level of standard will give students the opportunity to then register with YA into their database, so companies know their training was thorough. Once registered students will become 200-hour Registered Yoga Teacher (RYT). This step is not required for the college program but opens more doors for students which is why we have taken this step to ensure greater workforce opportunities for our students. | M |

7. Reports

    a. Curriculum Chair – Kelly Douglass

        i. Possible review and discussion of ADT/AOE Council proposal - deferred to some time in May

        ii. Added report item: AB 1111 update:

            1. Please note for all disciplines, there is nothing you need to do, or can do, yet *locally*, but know that we did get a memo on this in April. There are statewide meetings happening in June we can participate in (see below).

            2. The state Chancellor's Office has a three-phase plan; phase 1, so far, will involve six specific courses that are supposed to be revised and launched in fall 24 for fall 25. We will have more info on the scope when we get info over the summer and in August.

            3. The courses don't even have the numbers agreed to yet or the named new four-character designations, or the required course elements, but we know what they are by their description:

Course	Enrollment Data (2022-23)	CalGETC Category
College Composition	300K-330K	1A
Argumentative Writing and Critical Thinking	115K-140K	1B
Public Speaking	150K-175K	1C
Introduction to Statistics	185K-225K	2
Introduction to American Government and Politics	125K-160K	4
Introduction to Psychology	145K-170K	4

These courses will improve transfer and articulation for approximately 1 million students. The Phase I cluster of courses will inform processes, templates, and professional development needed for complete implementation. Throughout spring and summer 2024, as a part of a collaboration between the Chancellor's Office and the ASCCC, faculty from the California Community Colleges, CSU and UC will convene to define the common elements necessary for the first set of cohort classes with an eye toward improving articulation processes and maintaining the autonomy of the local curricular needs for all three segments.

4. So clearly this will involve English, Communications, Math, Political Science, and Psychology; because of the change to a four-character discipline name abbreviation instead of our current three-character abbreviations, it will also not just be these courses

   a. Faculty will have to go through a regular major modification proposal for the above six courses to address any changes with required elements.

   b. The rest of the discipline, all courses in the discipline, will also have to change to be that new abbreviation as well. This will happen clerically through our curriculum specialists and will not involve faculty.

5. We don't know at this time how courses that have the same C-ID as the courses listed above may be or if they will be impacted by this round of changes.

6. More info immediately upon return in the Fall for our local curriculum process; in the meantime, Dr. Wright mentioned the following to be on the look out from ASCCC (or from Dr. Wright or Chair Douglass who may receive a forward); from ASCCC Communications: "The CCC Chancellor's Office determined August 15, 2024 as the date by which CCN descriptors for the initial 6 courses shall be finalized to meet their proposed timeline. **Because of this, the ASCCC will be convening intersegmental discipline meetings on June 12, June 18, and June 24.** These meetings will be held virtually, across multiple dates in June to accommodate the differing faculty schedules across the

state. The ASCCC will provide a stipend for participants with funding provided by the CCC Chancellor's Office. An invitation to register will be sent out soon. Prior to the meetings, the ASCCC will distribute a survey for each of the courses to gather intersegmental discipline faculty feedback in order to help shape the outcomes of the June convenings. Once the June convenings are complete, the ASCCC will call on a smaller group of faculty to work on finalizing the CCN descriptors by the August 15 deadline."

   iii. Reminder about cross-listing vs. cross-discipline

     1. Cross-listing are identical courses – the sections are offered on the same time. CORs must match exactly. Each discipline can schedule the course (the coordination is a good idea).

     2. Cross Discipline – course is in one discipline and they have oversight/ownership. However, someone in another discipline with appropriate FSA could teach the course if that discipline is added as a cross-discipline.

     3. Discussion of possible examples for consolidation like CIS/CSC/CAT as well as new discipline of Public Health. Program created in Nursing, but could be taught by BIO or KIN faculty with a health FSA. Kelly will look at Public Health specifically to make sure set up as intended.

   iv. Meeting time update

     1. This was raised a few years ago and discussed at the October 26, 2021 meeting; at that time, there was a consensus to keep the meetings 3-5.

     2. Discussion ensued on the option to move meetings to 2:30-4:30; most faculty didn't feel too strongly either way, but would prefer the 30 minute earlier time to address traffic.

     3. Representatives asked to think about it, consult with departments and possible future reps, to return to as an action item in May.

   v. Representative election update inquiry – see roster above; send Douglass updates as you have them

   vi. [Curriculum Institute](#) interest inquiry

     1. If you want to go reach out to Dr. Wright

     2. It is in Pasadena, July 10-13 or 11-13 if you don't go to the pre-session

b. Articulation Officer – Ellen Drinkwater

   i. AB928 had many changes in it, including mandatory placement on the ADT pathway with the following exceptions

     1. an ADT pathway does not exist in the chosen major at the college

     2. the student's educational pathway is better served by a local associate degree

     3. the student plans to apply to transfer to a UC campus or an independent college or university

     4. the student is seeking to complete a community college baccalaureate degree program

     5. the student is seeking to complete a career technical education program that does not have an ADT pathway.

  ii. The mandatory placement will begin Summer 2024.

  iii. Discussion of various questions:

     1. Does the student know they are being placed? Students will select where they will be placed.

     2. How hard will it be for a student to change their major? They will do it through counseling.

     3. If there is a local degree and ADT which will the student be placed on? This is still being figured out.

     4. Existing students will not be impacted.

c. Instructional Programs Support Coordinator – Casandra Greene

  i. Compliance Reports

     1. Reports will be out this week.

     2. Faculty who only need a minor modification (changes only to items below content area) will go to the board for board dates, which will make keeping classes compliant, especially CTE that require 2-year review, easier.

  ii. Catalog

     1. New catalog is live online and has many student-friendly features including course summaries that popup when the cursor hovers over the name in a program, etc.

     2. Check out and let Casandra know if there are any concerns or anything that looks incorrect.

d. Tech Review Chair – Steven Schmidt – no report

e. VPAA – Lynn Wright

  i. AB1111 and AB928 as covered earlier in meeting

  ii. Dr. Wright thanked Casandra for her hard work on this project and praised her for the ingenuity and precision in getting it done.

  iii. The committee congratulated Casandra, Dr. Greene, on the completion of her doctorate.

f. ASRCC Representative – David Caloca and Alexa Salazar Trujillo

  i. Busy with Budget hearings; No events currently happening

  ii. If you are an advisor please make sure your packet is in by May 1

  iii. Student of distinction award nominations deadline is May 6 by 5pm

g. Equity-Minded Curriculum

  i. IDEAA Strategies for Curriculum from February 24 Curriculum Regional Meeting

1. Many resources shared at Regional Curriculum Meeting, including a reminded of revised Title 5 language (§51201) that has DEI language in regulation so you are empowered to do this and codify it in your COR

2. PPT presentation: https://drive.google.com/file/d/1bMJS6i3Br06K1-H6XllUbYjr6aATddIz/view

    a. Resource slide with many links on what ASCCC has said about IDEAA and ways to achieve in curriculum (slide 9)

    b. Includes link to the Model Principles and Practices guide shared last fall

    c. Also include Universal Design strategies starting at SLIDE 18 – lots of resources.

    d. PLEASE share with colleagues in general for individual strategies and practices, but also for colleagues working on new curriculum or curriculum revision

3. And as always, direct them to our COR Revision tool at our curriculum resources website page.

    ii. Additional items for the Committee - none

8. Curriculum Policy & Procedure:

    a. Academic Senate President Jo Scott-Coe: Curriculum Chair Election – see above

    b. From ASCCC: Disciplines List

        i. In February, the annual process for formally reviewing the Disciplines List, which establishes the minimum qualifications for the faculty of California community colleges, was initiated.

        ii. ASCCC is currently accepting proposals to revise the Disciplines List for the 2024-2025 cycle. The deadline for submission of proposals is **September 30, 2024**. Proposals received after the deadline may be held for the 2025-2026 cycle.

        iii. ASCCC sent out an email with resource materials to help you with the process and requested that this be provided to, among other college folks, curriculum committee members, who should provide this to their department chairs – I will forward the email for you to share as warranted.

    c. FYI: CalGETC future impact on textbook section of COR – discussion of reiterated and new policies – more on this when operational.

        i. OER are acceptable if they are constant and publicly available as published textbooks i.e. not a list of links (already true)

        ii. Textbooks must be identified in the CCC Course Outline of Record and published within seven years of the course submission date or clearly identified as a classic on the COR.

        iii. Lab science courses must have a clearly identified Lab manual included in the COR

9. Open Forum – no items

    Discussion forum provided for members of the committee to clarify points on agendized topics or request an item be added to a future agenda..

a. Thank you from the Curriculum Chair, on the occasion of being elected to serve again:

b. We do a lot! Curriculum is where the class begins and is the foundation of anything and everything we do in education. Chair Douglass indicated that she is proud and honored to work with this committee.

10. Next Meeting: May 14, 2024

11. Meeting adjourned at 4:25pm

Attachments:

- March 26 Final Minutes and related attachments (Curriculum Rep Cycle Change Info; AP 2101; Information on Various Suicide Prevention Workshops and Resources)
- Hyperlinks in agenda item 7.g.
- Email from ASCCC about disciplines list under separate cover