

**Riverside City College
Curriculum Committee ~~XXXX~~ Minutes**

Curriculum website: <https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/index.html>

May 23, 2023 • 3-5 pm • Hall of Fame / Zoom for guests

1. Called to Order at 3:04 pm

Voting Committee Members Present	Members Absent
Juan Ahumada , <i>Communication Studies Dept. Rep. (21-23; 23-25)</i>	Ellen Drinkwater , <i>Articulation Officer</i>
Madeline Bettencourt , <i>Cosmetology Dept. Rep. (21-23; 23-25)</i>	Bobbie Grey , <i>Chemistry Dept. Rep. (21-23;23-25)</i>
Parissa Clark , <i>Economics/Geography/Political Science Dept. Rep. (21-23; 23-25)</i>	Mark Haines , <i>Dance and Theater Dept. Rep. (22-24)</i>
Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep. (22-24)</i>	Karyn Magno , <i>Counseling Dept. Rep. (21-23; 23-25)</i>
Shannon Hammock , <i>Library/Learning Resources Dept. Rep. (22-24)</i>	Aaron Sappenfield , <i>Physical Sciences Dept. Rep. (21-23; 23-25)</i>
Scott Hernández , <i>Applied Technology Dept. Rep. (22-24)</i>	Steven Schmidt , <i>Music Dept. Rep. (21-23; 23-25)</i>
Robert Jew , <i>Art Dept. Rep. (21-23; 23-25)</i>	Kweku Williams , <i>Behavioral Science / Psychology</i>
Ryan Joseph , <i>Life Sciences Dept. Rep. (22-24)</i>	
Tammy Kearn , <i>English & Media Studies Dept. Rep. (22-24)</i>	
DyanSue Kovacs , <i>World Languages Dept. Rep. (22-24)</i>	
Amber Lappin , <i>Early Childhood Education Dept. Rep. (21-23; 23-25)</i>	
Clara Lowden , <i>Kinesiology/Athletics Dept. Rep. (21-23; 23-25)</i>	
Valerie Merrill , <i>Mathematics Dept. Rep. (22-24)</i>	
Doris Namala , <i>History/Humanities/Philosophy/Ethnic Studies Dept. Rep. (22-24)</i>	
Amy Vermillion , <i>Nursing Education Dept. Rep. (21-23; 23-25)</i>	
Non-Voting Committee Members	
David Caloca , <i>ASRCC Student Representative</i>	
Kelly Douglass , <i>Faculty Chair**, Curriculum Committee (22-24); English</i>	
Casandra Greene , <i>RCC Curriculum Instructional Support Coordinator</i>	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-Chair of CC</i>	
Liaisons/Admin/Staff/Guests	
Mia Timme , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>	

2. Motion to approve the agenda: 1st Lowden; 2nd Kearn; agenda amended to pull the BIO 50A and B DE proposal based on info from Douglass and Joseph; approved by consensus.
3. Approval of Minutes from May 9, 2023 with no corrections: 1st Hernández; 2nd Vermillion; approved by consensus
4. **Action Items: Curriculum proposals (see below)**
5. Reports
 - a. Curriculum Chair – Kelly Douglass

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villasenor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

- i. Reminder to committee that the [curriculum calendar for next year](#) is on the curriculum page of the college website.
 - 1. September 29 is the launch deadline because curriculum freeze for launching new proposals begins September 30.
 - 2. Kelly will send outlook invites for next year before summer so you can have your calendar blocked out in plenty of time.
- ii. Be on the lookout in August for info on FLEX training; Kelly and Steven will have a (hopefully) hands on curriculum needs session in a computer room for all who are interested and then before or after we will do the required committee training session. We will have only one new representative next year so hopefully we can get through mandated items quickly and then focus on any process info and needs you all have.
- b. Articulation Officer – Ellen Drinkwater (reported by Kelly Douglass on Ellen’s behalf)
 - i. Cal-GETC Standards Version 1.0 is available [See attached.]
 - ii. IGETC and CSU GE decisions arrived just yesterday. I will be updating the documents and will share out via email next week. I will be emailing or meeting with faculty in areas where any courses were denied.
 - iii. If any discipline is planning on updating ADT – I will be happy to meet to review TMC and review the required articulation documents needed for submission. (ellen.brown-drinkwater@rcc.edu or X-8457)
 - iv. Happy Graduation and Summer to all 😊
- c. Instructional Programs Support Coordinator – Casandra Greene – no report
- d. Tech Review Chair – Steven Schmidt – no report
- e. VPAA – Lynn Wright:
 - i. Lynn congratulated the committee on all of their hard work this year.
 - ii. She also thanked the committee for their collegiate conversations as evidenced by the discussion in today’s meeting.
- f. ASRCC Representative – David Caloca
 - i. Last event is May 25 12-3:
 - ii. Live karaoke and professional photos. BBQ theme with lunch provided.
- g. Equity-Minded Curriculum – Resource guide attached with hyperlinks for electronic resources and all other non-time sensitive resources for this year.
- 6. Curriculum Policy & Procedure
 - a. Curriculum Institute: Make sure to put parking in your Concur order
 - b. Curriculum Representative Election Updates
 - i. All representative elections have been completed; all elections for representatives with terms ending this year (see roster above) were re-elected except in Physical

Sciences where Rep. Sappenfield is stepping down. Brock Russell has been elected as new representative.

- ii. Tammy Kearns shared that the English Dept is looking for someone to shadow her in the fall and then they will take over in the spring with her continued support. Brief discussion on this as a possible model for years coming up as faculty who have served as representatives for several terms may step down and know in advance that they plan to. Curriculum representative is a big job with a steep learning curve.

- 7. Public Comment - none
- 8. Open Forum - none
- 9. Meeting adjourned at 4:17pm; Next Meeting: September 12, 2023

Action Items:

- 1. Course Deletions: pg. 3-4
- 2. Course Major Modifications: pg. 4
- 3. Distance Education: pg. 4
- 4. Extensive Prep Labs: pg. 4-5

Information Items: All Information and Action Items for MVC and NC: pg. 5-6

- 1. Course Major Modifications
- 2. Course Reactivations
- 3. New Courses
- 4. State/Locally Approved Certificate/Degree Modifications

Course	Long Title	Rationale	Cam pus	Action
Motion to approve all proposals: 1st Merrill; 2nd Namala				
Motion amended to approve all proposals except the Extensive Prep Math 1AH to be considered separately: 1st Merrill; 2nd Lowden; approved unanimously				
Course Deletions				
JOU-200	Journalism Work Experience	Deleting course. No longer taught.	MNR	Approved
JOU-200DX	Journalism Work Experience	Deleting course. No longer taught.	R	Approved
MAT-15	Statway II	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
MAT-15DX	Statway II	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
MAT-37	Pre-Statistics	Due to AB 705, this course is no longer needed for students to place into Statistics.	R	Approved

MAT-37DX	Pre-Statistics	Due to AB 705, students no longer need this course in order to qualify for transfer level Statistics.	R	Approved
MAT-45	Statway I	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
MAT-45DX	Statway I	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
MAT-63DE	Arithmetic	Due to AB 705, this course is no longer applicable for students.	R	Approved
MAT-64DE	Pre-Algebra	Due to AB 705 this course is no longer relevant for students.	R	Approved
MAT-65DE	Arithmetic and Pre-Algebra	Due to AB 705 this course is no longer relevant for students	R	Approved
MAT-81	JumpStart for Elementary Algebra	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
MAT-81DX	JumpStart for Elementary Algebra	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
MAT-82	JumpStart for Intermediate Algebra	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved
MAT-82DX	JumpStart for Intermediate Algebra	Due to AB 705, this course is no longer relevant or in compliance with state laws for transfer level math placement.	R	Approved

Course Major Modifications

EAR-42	Child, Family, and Community	Revision to SLOs to align with CAP TPE Courses.	MNR	Approved
--------	------------------------------	---	-----	----------

~~Distance Education Proposals~~ [Pulled from Agenda; see motion to approve agenda]

BIO-50ADE	Anatomy and Physiology I	-	MNR	
BIO-50BDE	Anatomy and Physiology II	-	MNR	

Extensive Lab Prep

Motion to approve Math 1AH: 1st Merrill; 2nd Kearn; Yes – 7; No – 7; Abstentions – 1 – motion fails; hold on agenda

Extensive discussion about the history of extensive prep courses; contractual negotiation history to placement of criteria in the contract with determination assigned to curriculum committees; requirements and expectations on proposal form; Extensive prep proposal refers to COR section that explains the lab but COR does not include this section; history that Math 1A already has Ext. Prep also provided.

Hold

The Riverside City College Mathematic Department believes the 18 hours of lab for Math 1AH meets the criteria outlined in Article X Section J 2a-c. Therefore, this proposal is to request the reclassification of Math 1AH lab hours as lab hours requiring ex

MAT-1AH Honors Calculus I MNR

MVC and MC Curriculum Proposals - Information Items

Course Major Modifications

		<i>Updates to objectives, SLOs, content, and textbooks. Transferable, equivalent to MFE 2261 at CPP per articulation agreement.</i>	N
DFT-42	SolidWorks I		
		<i>Update to description, hours, objectives, SLOs, and content. Transferable, equivalent to MFE 2261 at CPP per articulation agreement.</i>	N
DFT-62	Basic Fusion 360		
		<i>To match the hours of the DFT-62 as the second course in the certificate.</i>	N
DFT-63	Advanced Fusion 360		
		<i>To match updated DFT-42 (Transferable, equivalent to MFE 2261 at Cal Poly Pomona)</i>	N
DFT-842	SolidWorks I		
		<i>To match updated DFT-62 (Transferable, equivalent to MFE 2261 at Cal Poly Pomona)</i>	N
DFT-862	Basic Fusion 360		
		<i>To match the hours of the DFT-62 as the second course in the certificate.</i>	N
DFT-863	Advanced Fusion 360		
		<i>To match updated DFT-42 (Transferable, equivalent to MFE 2261 at Cal Poly Pomona)</i>	N
ENE-42	SolidWorks I		
		<i>Course requirements meet the needs for a firefighter's continuing education and training.</i>	M
FIT-R1A	Structural Collapse Specialist 1		
		<i>Course required for firefighter specialty certification.</i>	M
FIT-R4	Rope Rescue Awareness/Operational		
		<i>Changing the course to add some time for the students to be able to get on the machines.</i>	N
MAN-35	Computer Aided Manufacturing-Mastercam		
		<i>This course is essential for the certification of firefighters who provide emergency response during emergency situations.</i>	M
FIT-R1B	Structural Collapse Specialist 2		

New Courses

MAN-835	Computer Aided Manufacturing-Mastercam	<i>Changing the course to add some time for the students to be able to get on the machines. The MAN 35/835DE was created without creating the 35</i>	N
Program Modifications - ADT			
HIS-ADT	History	<i>Updated the MVC ADT in History to include HIS-60 & HIS-61 in our LIST B - Area 1 Diversity electives, to allow more option for students.</i>	M
MAT-ADT	Mathematics	<i>Included the Honors class of MAT 1A, and additional elective option of MAT-12/12H or PSY/SOC-48 to give the students more options.</i>	M

Attachments:

- May 9, 2023 Minutes
- Equity-Minded Curriculum Resources from 2022-23 Curriculum Committee Meetings
- CalGETC Version 1