

# **Riverside City College**

## **Curriculum Committee Minutes**

Curriculum website: websites.rcc.edu/curriculum September 27, 2022 • 3-5 pm • Hall of Fame / Zoom

## 1. Call to Order at 3:03pm

Voting Committee Members*	Mode of Attendance	Members Absent
Juan Ahumada, Communication Studies Dept. Rep. (21-23)	Zoom	Casandra Greene, RCC Curriculum
Madeline Bettencourt, Cosmetology Dept. Rep. (21-23)	Zoom	DyanSue Kovacs, World Languages
Parissa Clark, Economics/Geography/Political Science Dept.	Zoom	Amy Vermillion, Nursing Education
Paul Conrad, Business Admin/Info Sys Tech Dept. Rep. (22-	Zoom	
Ellen Drinkwater, Articulation Officer	Zoom	
Bobbie Grey, Chemistry Dept. Rep. (21-23)	Zoom	
Mark Haines, Dance and Theater Dept. Rep. (22-24)	Zoom	
Shannon Hammock, Library/Learning Resources Dept.	Zoom	
Scott Hernández, Applied Technology Dept. Rep. (22-24)	Zoom	
Robert Jew, Art Dept. Rep. (21-23)	Zoom	
Ryan Joseph, Life Sciences Dept. Rep. (22-24)	In Person	
Tammy Kearn, English & Media Studies Dept. Rep. (22-24)	Zoom	
Amber Lappin, Early Childhood Education Dept. Rep. (21-	Zoom	
Clara Lowden, Kinesiology/Athletics Dept. Rep. (21-23)	Zoom	
Karyn Magno, Counseling Dept. Rep. (21-23)	Zoom	
Valerie Merrill, Mathematics Dept. Rep. (22-24)	Zoom	
Doris Namala, History/Humanities/Philosophy/Ethnic Studies Dept.	Zoom	
Aaron Sappenfield, Physical Sciences Dept. Rep. (21-23)	Zoom	
Steven Schmidt, Music Dept. Rep. (21-23); Technical	In Person	
Kweku Williams, Behavioral Science / Psychology Dept.	Zoom	
Non-Voting Committee Members		
David Caloca, ASRCC Student Representative	In Person	
Kelly Douglass, Faculty Chair**, Curriculum Committee (20-22; 22-24); English	In Person	
Lynn Wright, VP of Academic Affairs; Administrative Co-	Zoom	
Liaisons/Admin/Staff/Guests		
Robert Baradaran, Culinary faculty	Zoom	
Jennifer Corr, Business Admin/Info Sys Tech Dept. faculty		
Jeanine Gardner, Admissions and Records	Zoom	
Mia Timme, Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison	In Person	

**Riverside City College MISSION:** Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

*VISION:* Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villasenor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

- 2. Motion to approve Agenda: 1<sup>st</sup> Conrad; 2<sup>nd</sup> Williams; approved by consensus with minor modification to note in information items, course major modifications that DFT 24 and ARE 824 are moving forward with ARE 24.
- 3. Motion to approve minutes from September 13, 2022: 1<sup>st</sup> Kearn; 2<sup>nd</sup> Lowden; approved by consensus with minor edit to change "agenda" to minutes and correct name spelling of ASRCC representative.
- 4. Action Items (see below)
- 5. Reports
  - a. Curriculum Chair Kelly Douglass
    - i. ILA courses plan to help facilitate approval of interdisciplinary courses
      - 1. In cases with a clear, regular user (as ENG with ILA 800) they will take the lead
      - 2. In cases (as with ILA 5) where use has been sporadic and shared across to disciplines, curriculum chair will take the lead for now
    - ii. September 30 THIS FRIDAY is the launch deadline for all courses for the new catalog please advise faculty to complete and launch
    - iii. RCC webpage at rcc.edu has now been edited to reflect the current committee make-up, to include a link to our webpage with resources and all curriculum business, and to be searchable; visitors to the website can search "curriculum" and be lead to the correct updated page.
  - b. Articulation Officer Ellen Drinkwater no report
  - c. Instructional Programs Support Coordinator Casandra Greene no report
  - d. Tech Review Chair Steven Schmidt
    - i. Steven clarified that programs, inclusions, and exclusions (any proposals that go straight to tech review) have until October 21 on the curriculum calendar.
    - ii. Also noted that that calendar math is pushing it and programs should probably really be in by October 14.
  - e. VPAA Lynn Wright -- no report
  - f. ASRCC Representative David Caloca: shared several upcoming events (see flyer)
    - i. Wednesday, 9/28 Western theme and Scavenger hunt
    - ii. Thursday, 9/29 Wear Green, live karaoke
    - iii. Friday, 9/30 Pep Rally
    - iv. Saturday, 10/1 Game Day Homecoming Game at Ramona High School
  - g. Equity-Minded Curriculum

- i. Rep. Kearn highlighted the excellent work by the COM discipline/department in updated their revisions with equity-minded principles and suggested they provided excellent models.
- ii. Rep. Grey shared the work she and students have been doing in revived course Chemistry 17, Introduction to the Development of Modern Science, and the infographics on contributions of women in the Islamic Golden Age that students made to fill gaps in the textbook

## 6. Curriculum Policy & Procedure

- a. Curriculum Institute 2022 Reports
  - i. VPAA Wright noted and appreciated the strong emphasis on curriculum and DEIA focus and OER resources.
  - ii. Rep. Lowden noted one presentation in particular that broke down the COR by section through an equity lens and ways to incorporate equity-minded practices in the course outline across disciplines.
  - iii. Admissions and Records liaison Jeanine Gardner asked about AB 1111 and AB 928 updates and noted info at CI on these issues were extremely helpful.
  - iv. Rep. Williams noted focus on course outlines and ways to incorporate specificity in sections like MOI and other areas, and that there was a robust and exciting discussion about teaching and learning and how to best help students with the content of the course and include that in CORs.
- b. AB 361 vote on continued teleconferencing option in response to Governor Newsom's COVID-related state of emergency 1<sup>st</sup> Conrad; 2<sup>nd</sup> Lowden; approved unanimously
- c. AB 1111 update
  - i. Unified numbering of courses has to be completed by July 1, 2024 and applies to all general education courses and courses in a transfer pathway
  - ii. Survey for AB 1111 has been shared and is still open: <a href="https://asccc.org/content/submit-input-common-course-numbering-implementation">https://asccc.org/content/submit-input-common-course-numbering-implementation</a> Please share your concerns
  - iii. We are still hearing that guidelines will be received Summer 2023, even though changes for July 1 2024 would have to be launched at the end of September 2023. This is a major concern, but District Curriculum is working now to find out what changes we can make as clerical if no faculty input is required to reduce faculty lift on curriculum. More to come.

## 7. Open Forum

- a. Rep. Namala asked a question about cross-listings regarding procedure, definitions, and process; discussion ensued with examples and offers to assist.
- b. Rep. Haines asked about textbooks from high schools for courses that have dual enrollment sections; guidance provided that HS textbook can be included along with textbooks selected by CC faculty that meet the transferability and COR guidelines/needs.

- c. Rep. Grey asked for an update on our status in the California Virtual College project and VPAA Wright noted that she would have an update in October.
- 8. Next Meeting: October 11, 2022
- 9. Meeting adjourned at 4:24 pm

#### **Action Items:**

- 1. Spreadsheet of technical items: pg. 4-5
- 2. Course Inclusions: pg. 5
- 3. Course Major Modifications: pg. 5-6
- 4. Distance Education: pg. 7
- 5. New State/Locally Approved Certificates/Degrees: pg. 7
- 6. State/Locally Approved Certificate/Degree Modifications: pg. 8

## **Information Items: Course Minor Modifications for RCC: pg. 8-9**

Information Items: All Information and Action Items for MVC and NC: pg. 9-11

- 1. Course Exclusions
- 2. Course Inclusions
- 3. Course Major Modifications
- 4. Distance Education
- 5. New Courses
- 6. State/Locally Approved Certificate/Degree Modifications

#### **Attachments:**

- Minutes from September 13, 2022 meeting
- Homecoming Week Events Flyer from ASRCC

## **Action Items:**

Motion to approve spreadsheet technical edits: 1st Haines; 2nd Lowden; approved by consensus

RCC C	RCC Curriculum Committee Proposal Review Spreadsheet: September 27, 2022 Meeting				
TYPE	DISC-CODE	TITLE	COMMENTS/CONCERNS		
INCL	CIS-87A	Introduction to IT Project Management	It has no course objectives, no course outline and no textbooks. [Noted in meeting that major mods are not required for inclusion; Chair Douglass will check COR to see if it needs to be referred for update.]		
MAJ	BIO-40	Biometrics	??Wording of prereqshould it state MAT 9 or Intermediate Algebra or qualifying placement		
MAJ	COM-1	Public Speaking	Course content: 1.a.iiiNot sure what this means: "Identify personal explicitly and implicit." A word or two may be missing. / At end of course descrip., add "Students may not receive credit for both COM-1 and COM-1H"?		

MAJ	COM-1H	Honors Public Speaking	Should course description clarify how this Honors course differs from the standard COM-1 course? (as the Active COM-1H course description currently does and as COM 9H does)? Course content: 1.a.iii-Not sure what this means: "Identify personal explicitly and implicit." Needs to say in course description that Can't get credit fOr COM-1 And COM-1H
MAJ	COM-6	Small Group Communication	Course content has odd spacing and formatting
MAJ	WEL-85A	American Welding Society/Los Angeles City Welding I	SLO 3 - Remove "Ability to" (Should begin with "Identify")
PROG M	COS	Cosmetology	Can't find to evaluate, tried searching also (Program was in system; instruction provided about how to locate)
PROG M	COS	Cosmetology Business Administration - Management & Supervision Concentration	DId not see the addition of MAG40 or CIS 3 In Program of Record attachment. Mag 51 has been removed. (Program was in system; instruction provided about how to locate)

## - Curriculum Proposals:

Course	Long_Title	Rationale	Campus	Action
	o approve Course Inclusion andez; 2 <sup>nd</sup> Conrad; unanimo	and all Course Major Modificat us approval	ions:	
Course I	nclusion			
CIS-87A	Introduction to IT Project Management	This course is being included in a new program funded by our NSF-ATE Cyber-preneurship grant. Students will learn business skills in addition to cybersecurity skills in order to run their own cyber contracting business.	R	Approved
Course N	Major Modifications			
BIO-35	Health Science	Add Objectives, refine SLOs, update texts.	MNR	Approved
BIO-40	Biometrics	Prerequisites are being updated, since former prerequisite for MAT-35 has been removed from the catalogue. Textbook has also been updated to bring materials into 5-year compliance.	R	Approved
COM-1	Public Speaking	This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.	MNR	Approved

COM-11	Storytelling	Students learn the role that oral storytell- ing plays in creating and passing cultural value through time.	NR	Approved
COM 12	Intercultural Communication	This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.  Comprehensive Review Cycle/updates to the CORs for all Communication Studies	MNR	Approved
COM-13	Gender and Communication	courses.	MNR	Approved
COM-1H	Honors Public Speaking	This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.	MNR	Approved
COM-20	Introduction to Communication Theory	This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.	MNR	Approved
COM-3	Argumentation and Debate	Updates to content, methods of evaluation and instruction, and textbooks.	MNR	Approved
COM-6	Small Group Communication	This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.	MNR	Approved
COM-7	Oral Interpretation of Literature	This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.	MNR	Approved
COM-9	Interpersonal Communication	Modifications made to an existing course	MNR	Approved
СОМ-9Н	Honors Interpersonal Communication	Modifications made to an existing course	MNR	Approved
COS-1B	Introduction to Cosmetology Level II	New requirements put forth by the California Board of Barbering and Cosmetology.	R	Approved
HES-1	Health Science	Add Objectives, refine SLOs, update texts	MNR	Approved
WEL-65A	Beginning Shielded Metal Arc Welding	Regular COR review.	R	Approved
WEL-65B	Advanced Shielded Metal Arc Welding	Regular 5 year review	R	Approved
WEL-75A	Gas Metal Arc Welding	5 year review	R	Approved
WEL-75B	Flux Cored Arc Welding (FCAW)	5 year review	R	Approved
WEL-85A	American Welding Society/Los Angeles City Welding I	5 year review	R	Approved
WEL-85B	American Welding Society/Los Angeles City Welding II	5 year review	R	Approved
	T 1 1 2 2 7 7			
WEL-95A	Introduction to Gas Tungsten Arc Welding	5 year review	R	Approved

<b>Distance H</b>	<i>ons: 1<sup>st</sup> Haines; 2<sup>nd</sup> Conrac</i> Education Proposals			
	Advanced Security Concepts			
CIS-41DDE	and Practices		MR	Approved
	Introduction to Cloud Compu-			
CIS-48ADE	ting		MR	Approved
CIS-68ADE	Introduction to Machine Learning		MR	Approved
CIS-68BDE	Big Data Fundamentals		MR	Approved
CID OODDE			IVIIC	пррготс
CIS-87BDE	IT Project Management Framework		MR	Approved
SOC-21DE	Introduction to Deviance	This proposal was held at September 13, 2022 RCC College Curriculum Committee to address a missing field on substantive contact. This has been corrected.	MR	Approve
New Prog	ram - Certificate			
		The Acting Program at Riverside City College is an engaging program designed to prepare highly talented students for work in both professional and educational theatre. In addition to the core of required theatre courses, this comprehensive cur- riculum includes a sequence of courses in acting, voice, movement, and specialized styles, as well as required participation in campus productions both on and back- stage. This balance of course work and production experience prepares students to persevere in the demanding world of professional theatre. Students must exhibit continued progress and artists growth and pass ongoing faculty evaluation in order to remain in the program. Performance opportunities include Performance River- side, a semiprofessional theatre located on the campus of Riverside City College, which is home to a season of three pro-		

THE-A

Acting

black box space which produces 1-2 productions each year. This certificate was held at September 13, 2022 RCC College Curriculum to address some editing and language changes in the original narra-

tive; these corrections have been made.

**Approved** 

R

Program	<b>Modifications - Degree and</b>	d Certificate		
COS-	Cosmetology	Per state requirements removal of Cos 60E and Cos 60E1. California State Board of Barbering and Cosmetology made modifications to licensure requirement, including hour requirements, therefore Cos 60E and Cos 60E1 are not required.	R	Approved
COS-	Cosmetology Business Administration - Management & Supervision Concentration	Management 51 will no longer be offered, replace it with MAG 40 or CIS 3	R	Approved
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Inform	ation Items: RCC M	inor Modifications		
CAT-80	Word Processing: Microsoft Word for Windows	Two year CTE review - no changes.	MNR	
C A TE 000	Critical Thinking, Problem Solv-		) (D	
CAT-808	ing and Decision Making	Two year review	MR	
CAT-810	Time Management	Two year review	MR	
CAT-811	High Impact Presentations and Proposals for the Work Place	Two year reveiw	MR	
CAT-812	Workplace Communication Strategies	Two year review	R	
CAT-90	Microsoft Outlook	Two year CTE review - no changes.	MNR	
CAT-93	Computers for Beginners	Two year CTE review - no changes.	MNR	
CAT-98A	Introduction to Excel	Two year CTE review - no changes.	MNR	
CAT-98B	Advanced Excel	Two year CTE review - no changes.	MNR	
CIS-80	Word Processing: Microsoft Word for Windows	Two year CTE review - no changes.	MNR	
CIS-90	Microsoft Outlook	Two year CTE review - no changes.	MNR	
CIS-93	Computers for Beginners	Two year CTE review - no changes.	MNR	
CIS-98A	Introduction to Excel	Two year CTE review - no changes.	MNR	
CIS-98B	Advanced Excel	Two year CTE review - no changes.	MNR	
COS-69D	Mens Hair Design D	This course meets requirements to update minimum barber standards of hair design. Culmination of a four-course series that provides an opportunity for additional skill and competency development within the subject matter.	R	
	_	Level III Nail Care cosmetology concepts, Level III Nail Care, is required to meet the manicuring standards of the Board of		
COS-80C	Level III Nail Care Concepts	Barbering and Cosmetology.	R	
PDS-808	Critical Thinking, Problem Solving and Decision Making	Two year CTE review. No changes needed.	MNR	

PDS-810	Time Management	Two year CTE review. No changes needed. MNR	
PDS-811	High Impact Presentations and Proposals for the Work Place	Two year CTE review. No changes needed. MNR	
PDS-812	Workplace Communication Strategies	Two year CTE review. No changes needed. MNR	
Inform	ation Items: MVC ar	nd NC Action Items	
Course E	Exclusions		
MUS-31	College Choir	This course has not been offered at Moreno Valley College since Spring of 2015. MVC currently has two vocal ensembles, one dedicated to the study of concert and chamber music (Concert Choir-MUS-29 / Advanced Chamber Choir MUS-83) and one dedicated to the study and performance of Gospel Music (Gospel Singers – MUS-57 / Gospel Choir – MUS-58). MVC does not have the student interest or vocal faculty leadership at this time (or for the foreseeable future) to support a third choir therefore, College Choir MUS-31 should be excluded from the college catalog.	M
MUS-53	Keyboard Proficiency	This course has not been successfully offered at Moreno Valley College since Spring of 2013. Although it was offered in Fall 2020, no advertisement or recruitment was performed in support of this offering and subsequently no students enrolled. Without the implementation of a piano program or an active approach to recruitment, it is unlikely that this course will fill in the future. Keyboard Proficiency MUS-53 should be excluded from the college catalog.	M
MUS-71	College Chorus	This course has not been offered at Moreno Valley College since Spring of 2015. MVC currently has two vocal ensembles, one dedicated to the study of concert and chamber music (Concert Choir-MUS-29 / Advanced Chamber Choir MUS-83) and one dedicated to the study and performance of Gospel Music (Gospel Singers – MUS-57 / Gospel Choir – MUS-58). MVC does not have the student interest or vocal faculty leadership at this time (or for the foreseeable future) to support a third choir therefore, College Chorus MUS-71 should be excluded from the college catalog.	M
MUS-92	Basic Piano	This course has not been successfully offered at Moreno Valley College since the Summer of 2016. The music discipline has no plans to offer this course in the future because it represents somewhat of a duplication of the preferred Beginning Class Piano course (MUS 32). Basic Piano MUS-92 should be excluded from the college catalog.	M

MUS-P27	Beginning String Techniques	This course has not been successfully offered at Moreno Valley College. The music discipline does not currently (and likely will not) have the requisite infrastructure to support an offering of this course. Therefore, Beginning String Techniques MUS-71 should be excluded from the college catalog.	M
Course In	clusions		
СНЕ-3	Fundamentals of Chemistry	CHE 3 is an introductory course in chemistry for the STEM majors. Its inclusion at MVC will provide students with a pathway in the STEM field that is dedicated to the field of science. Although CHE 3 is similar in scope to CHE 2A, already offered at MVC, the course will focus, primarily, on the preparing students for the General Chemistry series, CHE 1A and CHE 1B.	M
Course Ma	ajor Modification		
		Due to last updates of the course changing software to Revit (instead of CAD) there is no need for prerequisites. As result:  1. Requisites changed to advisory.  2. SLO's link to general education is removed. (Not needed in the first place)  3. Course materials are updated with the latest edi-	
ARE-24	Revit I-Architectural Drafting	tions of the same books.	N
	Education Proposals		
CIS-48DDE	Cloud Security Essentials		M
CIS-87ADE	Introduction to IT Project Manage-		M
New Cour	ment		M
ENE-35B	Dynamics	The course is needed to support transfer student needs for multiple engineering majors. The course is an extension of ENE 35 statics which Norco College currently offers.	N
ENIE 40	·	The course is needed to support engineering transfer students prepare and satisfy transfer require-	N
ENE-49	Strength of Materials		N
	·	fer students prepare and satisfy transfer require- ments.	N
	Strength of Materials	fer students prepare and satisfy transfer require-	N N

This degree is historically important in that it was the first arts degree developed at MVC. However, it has not been modified since its creation and is no longer relevant with regard to our students' transfer needs. This program modification will exclude courses no longer being offered at MVC and adopt 2 new additions to the college catalog (MUS-101 and MUS-P52A). The structure of this program will be redesigned with an emphasis on the 3 main categories (Theory/Applied Music/Ensemble) requisite for transfer to CSU and UC programs. This will more closely align the AA degree with the currently proposed ADT program modifications and simplify navigation of the music degrees for both students and counselors. Although these two degrees (AA and ADT) will be similar in curricular content, the AA will provide the benefit of allowing for a higher total unit count, thus allowing music students to pursue an even more rigorous program of study than is currently possible in the ADT.

MUS- Music

M

#### TIGER PRIDE VALUES

<u>Tradition and Innovation</u>: We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

<u>Integrity and Transparency:</u> We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

<u>Growth and Continual Learning:</u> We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

**<u>Equity-Mindedness:</u>** We promote social justice and equity.

Responsiveness: We respond to the needs of our students and communities through engagement and collaboration.

<u>Student-Centeredness:</u> We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.



# **HOMECOMING 2022** SPIRIT WEEK

Mon

No Place Like Home

PJ Day - Wear PJ's and receive a free ASRCC phone charger. Come to the student activities office from 10AM-4PM to claim your prize and show off your jammies!

Tues

I'll Show You How to Get Apples

Lunch - Participate in apple toss to get a free lunch at 12PM\*. Nominees come out to the quad steps to encourage voting. \*first 200 student

Wed

We're Not in Kansas Anymore

Scavenger hunt - Meet from 1 PM-1:30 PM outside of the Kane building which is the starting point. Western theme outfits are encourage.

Thurs.

Welcome to Emerald City

Golf cart floats- Clubs will have from 9 AM-11:30 AM to prepare/decorate their golf carts in a Wizard of Oz theme. Karaoke - 1PM - 3PM Outside Bradshaw **Building. Wear green!** 

Fni

Good Witch on Bad Witch?

Pep Rally - At 5PM meet at Wheellock Gym for food and to meet the homecoming candidates.









