Riverside City College
Curriculum Committee Minutes
Curriculum website: websites.rcc.edu/curriculum
October 11, 2022 • 3-5 pm • Hall of Fame / Zoom

1. Call to Order at 3:01pm

Voting Committee Members*	Mode of Attendance	Absent Committee Members
Juan Ahumada, *Communication Studies Dept. Rep. (21-23)*	Zoom	**Mark Haines**, *Dance and Theater*
Madeline Bettencourt, *Cosmetology Dept. Rep. (21-23)*	Zoom	**Karyn Magno**, *Counseling Dept. Rep.*
Parissa Clark, *Economics/Geography/Political Science Dept.*	Zoom	
Paul Conrad, *Business Admin/Info Sys Tech Dept. Rep. (22-*	Zoom	
Ellen Drinkwater, *Articulation Officer*	Zoom	
Bobbie Grey, *Chemistry Dept. Rep. (21-23)*	Zoom	
Shannon Hammock, *Library/Learning Resources Dept.*	Zoom	
Scott Hernández, *Applied Technology Dept. Rep. (22-24)*	Zoom	
Robert Jew, *Art Dept. Rep. (21-23)*	Zoom	
Ryan Joseph, *Life Sciences Dept. Rep. (22-24)*	Zoom	
Tammy Kearn, *English & Media Studies Dept. Rep. (22-24)*	Zoom	
DyanSue Kovacs, *World Languages Dept. Rep. (22-24)*	Zoom	
Amber Lappin, *Early Childhood Education Dept. Rep. (21-*	Zoom	
Clara Lowden, *Kinesiology/Athletics Dept. Rep. (21-23)*	Zoom	
Valerie Merrill, *Mathematics Dept. Rep. (22-24)*	Zoom	
Doris Namala, *History/Humanities/Philosophy/Ethnic Studies Dept.*	Zoom	
Aaron Sappenfield, *Physical Sciences Dept. Rep. (21-23)*	Zoom	
Steven Schmidt, *Music Dept. Rep. (21-23); Technical*	In Person	
Amy Vermillion, *Nursing Education Dept. Rep. (21-23)*	Zoom	
Kweku Williams, *Behavioral Science / Psychology Dept.*	Zoom	
Non-Voting Committee Members		
David Caloca, *ASRCC Student Representative*	In Person	
Kelly Douglass, *Faculty Chair**, Curriculum Committee (*	In Person	
Casandra Greene, *RCC Curriculum ISC*	In Person	
Lynn Wright, *VP of Academic Affairs; Administrative Co-*	In Person	
Liaisons/Admin/Staff/Guests		
Robert Baradaran, *Culinary Faculty*	Zoom	
Jennifer Corr, *Business Admin/Info Sys Tech Faculty*	Zoom	
Mia Timme, *Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison*	In Person	
Shari Yates, *Interim Dean of Instruction, CTE*	Zoom	
Interpreters from RISE – Sylvia and Tania		

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villasenor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

2. Motion to approve the agenda: 1st Williams; 2nd Merrill; approved by consensus

3. Motion to approve the minutes of September 27, 2022: 1st Lowden; 2nd Williams; approved by consensus

4. **Action Items (See below)**

    a. **Spreadsheet technical approvals**

    b. **Curriculum proposals (see below)**

5. Reports

    a. Curriculum Chair – Kelly Douglass

        i. Last day to launch programs is Oct 21.

            1. Aim for Oct. 14 to be safe.

            2. Must have all of the pieces submitted with proposal if waiting to last possible day, October 21:

                a. Minutes (Discipline – Department)

                b. Program Narrative

                c. Advisory Minutes (for CTE programs)

                d. LMI (for CTE programs)

                e. Consortia Minutes if new (for CTE programs)

        ii. A note on ADTs regarding program proposals

            1. ADTs can take up to 75 days once at the State Chancellor's office

            2. May have to go through an addendum, even if submitted on time because of this delay at state level

    b. Articulation Officer – Ellen Drinkwater

        i. AB 928

            1. Implementation is for 25-26

            2. Plan so far is to hold it at 34 units (IGETC and CSU will be same)

            3. Ethnic Studies – CSU – Area F

            4. Review of attached powerpoint with discussion of various areas and possible impacts – see PPT for all info, but especially the proposed pathway

                a. ICAS deadline is May 31, 2023 must have something or will go to Administrative

                b. Note that pathway is not final and how to implement not even being addressed yet so don't make drastic moves like cancelling or removing classes.

  c. Launch Fall 2023 to have it in the Fall 2024-2025 catalog and ready to submit to UC for 25-26

  d. Ellen noted that faculty can look at courses that meet IGETC and think about what is likely to be carried over in the same way.

  e. Not getting rid of local requirements, Colleges/Districts will still have autonomy over their local requirements.

 5. Concerns over Nursing and how the transition will impact resources and students.

c. Instructional Programs Support Coordinator – Casandra Greene

 i. It is okay to put a course proposal that doesn't have changes

 ii. In that case, following a faculty review of the course, just record that the review was done and no changes were needed.

d. Tech Review Chair – Steven Schmidt – No report

e. VPAA – Lynn Wright

 i. Hispanic Heritage month events wrapping up

 ii. Undocumented Student Week of Action coming up next week

  1. State Chancellors office webinars everyday at 9 (except Thursday)

  2. On campus events

 iii. Prioritization is in process – Q and A is happening this Friday

 iv. Oct 24 – Associate Faculty Recognition week

  1. A time to acknowledge the great work being done by associate faculty

  2. Q: How is spotlight on Associate Faculty being selected; A: Contact department chair

  3. Receptions: Tuesday – 10/25 5-7 – Reception; Oct 26 10-2

 v. World Mental Health Day yesterday; Mental Health and Education Month

 vi. LQBTQIA History Month

 vii. College Corps starting at RCC – Volunteers, is very similar to the CALA certificate approved today in curriculum. Students will be working in local schools

f. ASRCC Representative – David Caloca

 i. Taco Wednesday in front of Automotive 10/12 (See attached flyer)

 ii. Caramel Apples and Pumpkin Spice Tea next week

 iii. Pumpkin Carving Event (See flyer - 10/24)

g. Equity-Minded Curriculum

      i.   Representative Clark mentioned the solidarity statement with the women's protests in Iran that went out earlier today; On Oct 20 there will be a panel with Iranian-American faculty and an Iranian scholar. (More info to be provided after the meeting once details are finalized)

      ii.   Chair Douglass shared Community of Practice Info (see attached)

      iii.   Noted in zoom chat that Basic Needs and Wellness Center has been an excellent resource for students

6. Curriculum Policy & Procedure (AB361 permission for 10/11 mtg. approved at 9/27 mtg.)

7. Open Forum

    a.   Question about honors course – if submitted in spring 2023 when is it active in catalog? A: Will be in the 24-25 catalog.

    b.   October will be a heavy lift on curriculum and will take a little more time to get response from Chair Douglass, but reminders are welcome if it has gone for a week without reply. (The inbox is getting messy)

8. Adjourned at 4:22 pm

9. Next Meeting: October 25, 2022

Action Items:
1. Spreadsheet of Technical edits: pg. 5
2. Course Deletions: pg. 5-6
3. Course Exclusions: pg. 6
4. Course Major Modifications: pg. 6-7
5. Distance Education: pg. 7
6. New Courses: pg. 7
7. New State/Locally Approved Certificates/Degrees: pg. 8-9

Information Items: Course Minor Modifications for RCC : pg. 9-10
Information Items: All Information and Action Items for MVC and NC: pg. 10-13
1. Course Exclusions
2. Course Inclusions
3. Course Major Modifications
4. New Courses
5. New State/Locally Approved Certificates/Degrees
6. State/Locally Approved Certificate/Degree Modifications

Attachments:
*   September 27 minutes
*   PPT from ASCCC regarding CalGETC
*   Community of Practice Hosted by English flyer
*   ASCCC event flyers
*   To be added under separate cover: Panel discussion on human rights, feminism, and protests in Iran

Action Items:

Spreadsheet Technical Edits: 1ˢᵗ Kearn; 2ⁿᵈ Williams; Approved by consensus
[Strikethroughs represent issues resolved in meeting via discussion or direct edit by Steven Schmidt]

Discussion included items below and also start date in curricunet, a field with no actual impact on course implementation; can we get rid of it? (Should look into)

MAJ	ANT-1	Physical Anthropology	
MAJ	ANT-1H	Honors Physical Anthropology	~~SS Books are different than ANT-1 - I thought they either needed to be the same or at least include the same texts but the honors course could include more.~~
MAJ	BIO-31C	Regional Field Studies - Neo-tropics	~~SS In MOI, it states "lecture will include..." This is a lab only course so maybe want to change language to "Discussion" or something else~~
MAJ	BIO-31D	Regional Field Studies - Eura-sia	~~SS In MOI, it states "lecture will include..." This is a lab only course so maybe want to change language to "Discussion" or something else~~
MAJ	BIO-31E	Regional Field Studies - South America	~~SS In MOI, it states "lecture will include..." This is a lab only course so maybe want to change language to "Discussion" or something else~~
MAJ	ESL-801	ESL Support for Career and Technical Programs	~~SS Update start year to 2023; Does it need to say in Course Description 6 - 36 hours as that is the hour requirement listed at the top?~~
MAJ	ESL-90L	Special Topics in English as a Second Language: Punctuation of Phrases and Clauses	~~SS Update start year to 2023~~
MAJ	ESL-90M	Special Topics in English as a Second Language: Articles and Prepositions	~~SS Update start year to 2023; 2017 text still meets 5-year requirement, right?; "or qualifying placement" duplicated.~~
MAJ	KIN-36	Wellness: Lifestyle Choices	~~SS Course outline repeats "accidents" in 7A and 7Civ~~
DE	GEG-1HDE	Honors Physical Geography	~~SS Unable to locate~~
DE	JOU-150DE	Intro to Public Relations	~~SS Unable to locate~~

Curriculum Proposals:

Course	Long_Title	Rationale	Campus	Approved
Motion to Approve Course Deletions, Exclusions, and Major Modifications:				
1ˢᵗ Lowden; 2ⁿᵈ William; approved unanimously [Rep. Hernández not present for vote]				
Course Deletions				

				Approved
BIO-2	Zoology	*Course has not been taught by the Life Sciences Department in over 8-years. Currently, material handled by this class is covered by another course, BIO-6.*	R	
BIO-2DX	Zoology	*Course has not been taught by the Life Sciences Department in over 8-years. Currently, material handled by this class is covered by another course, BIO-6. The non-DE version of this course has also been voted by the LS Department for Course Deletion.*	R	**Approved**

Course Exclusions

CIS-1B	Advanced Concepts in Computer Information Systems	*This course has a stand-alone course since Riverside City College deleted the Computer Applications program. Currently the 1B course is a stand-alone course, is not in any other programs, and has very low enrollment. MVC will continue to offer the course to support the Computer Applications Program at their college.*	R	**Approved**
CIS-76A	Introduction to Microsoft Expression Web	*Course has not been offered in years and is a standalone-not in any programs at Riverside. Expression Web has been discontinued by Microsoft.*	R	**Approved**
CIS-78B	Advanced Photoshop	*Course has not been offered in years and is a standalone-not in any programs at Riverside.*	R	**Approved**
CIS-81	Introduction to Desktop Publishing using Adobe InDesign	*Course has not been offered in years and is a standalone-not in any programs at Riverside.*	R	**Approved**

Course Major Modifications

ADM-2B	Color Printing Systems and Color Management	*Updated course title, course description and course contents.*	R	**Approved**
ADM-74B	Web Design II	*Updated course title, course description, and course materials*	R	**Approved**
ANT-1	Physical Anthropology	*SLOs need refinement, textbooks need updating and this course needs modernizing to include current understandings of modern human variation and the social impacts of those understandings. In addition, the interactions between culture and biology with respect to viral mutation must feature more heavily in the COR.*	MNR	**Approved**
ANT-1H	Honors Physical Anthropology	*This course provides the student an opportunity to master in depth reading and writing skills while focusing on the materials of ANT 1. The course fits into the broader Honor's Program as a whole and follows the same designs for in-depth discussion and writing skill mastery.*	MNR	**Approved**
BIO-31C	Regional Field Studies - Neotropics	*As part of the program review process, we aim to add course objectives, refine SLOs, and update content of the course.*	R	**Approved**
BIO-31D	Regional Field Studies - Eurasia	*As part of the program review process, we aim to add course objectives, refine SLOs, and update content of the course.*	R	**Approved**

Code	Course	Description		Status
BIO-31E	Regional Field Studies - South America	*As part of the program review process, we aim to add course objectives, refine SLOs, and update content of the course.*	R	**Approved**
BIO-55	Microbiology	*Add Objectives, revise SLOs, update textbooks.*	MNR	**Approved**
COM-2	Introduction to Persuasion	*This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.*	MNR	**Approved**
ESL-801	ESL Support for Career and Technical Programs	*This course is being updated to reflect the new advisory.*	NR	**Approved**
ESL-90L	Special Topics in English as a Second Language: Punctuation of Phrases and Clauses	*This major course modification is to update prerequisites and texts.*	MNR	**Approved**
ESL-90M	Special Topics in English as a Second Language: Articles and Prepositions	*This major course revision is to update advisories and textbooks.*	MNR	**Approved**
KIN-36	Wellness: Lifestyle Choices	*Update learning objectives, SLO's, and course content.*	NR	**Approved**
KIN-V10	Soccer, Varsity Men	*Refine Course Objectives, SLOs, Course Content, Outside of Class Reading Assignments, and update Course Materials.*	NR	**Approved**
KIN-V61	Football Fundamentals, Offensive	*Update course materials and update learning objectives.*	R	**Approved**

Motion to Approve Distance Education and New Course Proposals:

1ˢᵗ Kearn; 2ⁿᵈ Lowden; approved unanimously; discussion included ways to find proposals in Curricunet when not in Approvals queue, including letting Chairs Douglass and Schmidt know they aren't in Approval queue.

Distance Education Proposals

Code	Course		Status	
GEG-1HDE	Honors Physical Geography		MNR	**Approved**
JOU-150DE	Intro to Public Relations		MNR	**Approved**

New Courses

Code	Course	Description		Status
KIN-A08A	Pickleball, Beginning	*Creating a new course for Kinesiology.*	R	**Approved**

Motion to Approve New Programs: 1ˢᵗ Hernández; 2ⁿᵈ Merrill; approved unanimously

New Program - Certificate

POL-CAL	Community Action and Leadership	*As a culmination of the Community Action Leadership Academy (CALA) internship program, initially piloted in 2021-2022 and recently renewed with full outside funding from its parent organization the California Youth Leadership Corps (CYLC) through 2025-26, this interdisciplinary certificate focuses on community engagement and will bring together the philosophy and skills espoused by CALA championing social justice and empowering traditionally underserved students academically and financially through community-based experiences. Students will take three courses over the span of one academic year focusing on leadership skills and community empowerment at practical, personal, and theoretical levels. Upon completion of CALA and the certificate, students will possess certification as verified by their transcripts of experience in community engagement as well as valuable work experience at a community based organization throughout the course of the year. Together, this "learn and earn" model will provide unparalleled opportunities for students to work and support themselves and their communities.* *The goal of the Community Action and Leadership Certificate is to compliment the year -long Community Action Leadership Academy (CALA) established at RCC in 2021. CALA is a social justice oriented program that trains students in policy, non-profit management skills, community empowerment, and leadership. Through academy events, a year- long paid internship experience, and this certificate, CALA will become a multi-dimensional learning and training experience for students who historically have not had access to internships. By learning in this certificate program and earning a fair wage simultaneously, student retention in CALA remains high and success and transfer rates equally so.*	R	**Approved**

New Program – ~~Certificate~~ Error on Agenda: Should say Degree

MUS-MAT	Music and Audio Technology Noted in meeting that the degree was renamed since Tech Review: Audio and Music Technology	*Existing AA degrees in Music are deeply rooted in tradition. In recent years there has been an emergence of non-traditional, alternative, modern music degrees in the areas of Music Industry Studies, Music Technology, Audio, and Recording Arts. These new, modern degree programs require a slightly different lower-division preparation in comparison to their traditional music degree counterparts.* *Traditional music degree programs at the college level also do not typically support a student population that is "new" to academic musical studies. It is assumed that "music majors" enter college with existing, traditional music training (with a background in band, orchestra, choir, or piano), and the traditional music degree curriculum is built around that foundation. Therefore, many students with an interest in pursuing degrees and careers in the music industry generally do not have a pathway that welcomes them into academic musical studies at the college level.* *This proposed AA in Music and Audio Technology has been extensively researched and tested to provide non-traditional music students with an open door into an AA degree in Music that prepares them properly for transfer into a non-traditional Bachelor's degree in music, while also providing them with a foundation for a career in the modern music industry. It consists of a blend of traditional, foundational music courses (required of any music major), standard lower-division music technology courses (that virtually all non-traditional music degrees require at the lower-division), and lower-division coursework in the areas of economics, networking, and entrepreneurship (career and life skills for modern musicians).* *The coursework in this degree has already been used (carefully crafted into an existing AA in Fine & Applied Arts) to successfully graduate and transfer Music and Audio Technology students at RCC-Riverside. For clarity and visibility, it is obvious at this time that this program needs its own title and place within the RCC catalog.*	R	**Approved**

Information Items -- RCC Minor Modifications

AIR-92	Advanced Building Automation Networks and Programming	*Two-year CTE review. No changes are needed.*	R
KIN-V52	Fastpitch Fundamentals: Offensive	*Update course materials.*	R
KIN-V53	Fastpitch Fundamentals: Defensive	*Update Course materials*	R

KIN-V60	Football Fundamentals, Defensive	*Update course materials.*	R
LIB-1	Introduction to Information Literacy	*The course materials needed updating and OER materials were added.*	MNR

Information Items -- MVC and NOR Proposals

Course Exclusions

ENG-50	Basic English Composition	*Moreno Valley College would like to exclude English 50 from their course offerings. English 50, which is a below-transfer course, is no longer schedule/offered at Moreno Valley College due to AB705. Instead, students are placed directly into transfer-level English courses.*	M
ENG-80	Preparatory Composition	*Moreno Valley College would like to exclude English 80 from their course offerings. English 80, which is a below-transfer course, is no longer schedule/offered at Moreno Valley College due to AB705. Instead, students are placed directly into transfer-level English courses.*	M
ENG-91	Basic English Composition	*Moreno Valley College would like to exclude English 91 from their course offerings. With the introduction of AB705, MVC no longer offers or schedules courses that are below transfer. English 91 is a co-requisite course that was designed to support students who would have traditionally been placed in pretransfer courses (e.g., English 50 and English 80)—students take English 91 concurrently with English 1A. However, based on research from the California Acceleration Project and based on data analysis of our own MVC students, the English discipline determined that English 91 was not effective at meetings students' needs. Instead, students were seeing more success by simply mainstreaming into English 1A with supports other than English 91 (e.g., professors rethinking their course design, policies, and curriculum after professional development on antiracist and culturally responsive teaching; other embedded supports that do not require additional time and financial burdens).*	M

Course Inclusions

ACC-67	U.S. & California Income Tax Preparation	*Moreno Valley College has applied to become a Qualified Educational Provider (QE) for the CA Tax Education Council (CTEC), which offers tax education, and would qualify students to become licensed tax preparers. The U.S. and California income tax principles and tax return course offers preparation as it relates to individuals, sole proprietorships, and other business entities. This course is required by the California Tax Education Council (CTEC) to fulfill the 60-hour qualifying education requirement imposed by the State of California for becoming a Registered Tax Preparer. The required course curriculum provides 45 hours of federal credit, 15 hours of California state credit and 2 hours of ethics towards the qualifying education requirement for tax preparers.*	M

Course Major Modifications

ELE-64	Programmable Logic Controllers	*Updating textbooks. Creating MAN/ELE 864*	N
ELE-864	Programmable Logic Controllers	*Updating textbooks. Creating MAN/ELE 864*	N
KIN-V25	Soccer, Varsity, Women	*Refine Course Objectives, SLOs, Course Content, Outside of Class Reading Assignments, and update Course Materials.*	N
MAN-36	General machine shop and theory of machining	*Updating textbooks creating 836*	N
MAN-56	CNC Machine Set-Up and Operation	*Updating textbooks*	N
MAN-57	CNC Program Writing	*Updating textbooks*	N
MAN-60	Hydraulic and Pneumatic Systems	*Updating course textbooks*	N
MAN-64	Programmable Logic Controllers	*Updating textbooks. Creating MAN/ELE 864*	N
MAN-856	CNC Machine Set-Up and Operation	*Updating textbooks*	N
MAN-857	CNC Program Writing	*Updating textbooks*	N
MAN-860	Hydraulic and Pneumatic Systems	*Updating course textbooks*	N

New Courses

MAN-836	General machine shop and theory of machining	*This course will be credit/no credit*	N
MAN-864	Programmable Logic Controllers	*Updating textbooks. Creating MAN/ELE 864*	N

New Programs

CIS-DA N	Data Analytics	*This program addresses industry's continuing demands for professionals to test and build tools to meet the data quality validation needs for a cloud platform-based application and building enterprise analytics of large data volume. Based on Inland Empire/Desert region Labor Market Information report, the data-analysis occupation is projected to have 189 annual job openings, increasing employment by 8% through 2024. The 10th percentile hourly wage for data analysis related occupations exceeds the Family Needs Calculator self-sustainability rate, indicating that approximately the top 90% of workers in this occupation earn self-sufficient hourly wages. The courses in this program will also align with university courses, which will permit students to transfer to further develop skills and knowledge in the areas of Data Science.*	N
CIS-DSN	Data Science	*This program addresses industry's continuing demands for professionals to test and build tools to meet the data quality validation needs for a cloud platform-based application and building enterprise analytics of large data volume. Based on Inland Empire/Desert region Labor Market Information report, the data-analysis occupation is projected to have 189 annual job openings, increasing employment by 8% through 2024. The 10th percentile hourly wage for data analysis related occupations exceeds the Family Needs Calculator self-sustainability rate, indicating that approximately the top 90% of workers in this occupation earn self-sufficient hourly wages. The courses in this program will also align with university courses, which will permit students to transfer to further develop skills and knowledge in the areas of Data Science.*	N
ECO-MADT	Economics	*MVC does not currently offer an Associate in Arts in Economics for Transfer degree (ADT) and would like to offer students the opportunity to earn an ADT. Earning the ADT before beginning a bachelor's degree program can have many benefits. Students completing this program will have an introductory foundation in the field of Economics and will be able to seamlessly transfer into the CSU system to pursue a baccalaureate degree in Economics. Students will enter with junior standing, and only 60 more credits will usually be required to earn the bachelor's degree, thereby saving both time and money.*	M

Program Modifications

DFT-3DMD	3D Mechanical Drafting	*Updating Drafting Technology by replacing ENE-41 Engineering Graphics with DFT-62-Basic Fusion 360. This change doesn't impact the total units in both certificates. DFT62 is a better replacement for the certificate since it has free software to use for students and includes all the contents of the previous course.*	N
DFT-DT	Drafting Technology	*Updating Drafting Technology by replacing ENE-41 Engineering Graphics with DFT-62-Basic Fusion 360. This change doesn't impact the total units in both certificates. DFT62 is a better replacement for the certificate since it has free software to use for students and includes all the contents of the previous course.*	N