



## Riverside City College Curriculum Committee **Draft** Minutes

<https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/resources.html>

October 24, 2023 • 3-5 pm • Hall of Fame / Zoom for public participation

### 1. Call to Order at 3:03pm

Voting Committee Members Present	Voting Committee Members Absent
<b>Juan Ahumada</b> , <i>Communication Studies Dept. Rep. (23-25)</i>	<b>Scott Hernández</b> , <i>Applied Technology Dept. Rep. (22-</i>
<b>Madeline Bettencourt</b> , <i>Cosmetology Dept. Rep. (23-25)</i>	<b>DyanSue Kovacs</b> , <i>World Languages Dept. Rep. (22-24)</i>
<b>Parissa Clark</b> , <i>Economics/Geography/Political Science Dept. Rep. (23-25)</i>	<b>Valerie Merrill</b> , <i>Mathematics Dept. Rep. (22-24)</i>
<b>Paul Conrad</b> , <i>Business Admin/Info Sys Tech Dept. Rep. (22-24)</i>	
<b>Ellen Drinkwater</b> , <i>Articulation Officer</i>	Committee Members Absent
<b>Bobbie Grey</b> , <i>Chemistry Dept. Rep. (23-25)</i>	<b>David Caloca</b> , <i>ASRCC Student Co-Representative</i>
<b>Mark Haines</b> , <i>Dance and Theater Dept. Rep. (22-24)</i>	<b>Lynn Wright</b> , <i>VP of Academic Affairs; Administrative</i>
<b>Shannon Hammock</b> , <i>Library/Learning Resources Dept. Rep. (22-24)</i>	
<b>Robert Jew</b> , <i>Art Dept. Rep. (23-25)</i>	
<b>Ryan Joseph</b> , <i>Life Sciences Dept. Rep. (22-24)</i>	
<b>Tammy Kearn</b> , <i>English &amp; Media Studies Dept. Rep. (Fall 23)</i>	
<b>Amber Lappin</b> , <i>Early Childhood Education Dept. Rep. (23-25)</i>	
<b>Clara Lowden</b> , <i>Kinesiology/Athletics Dept. Rep. (23-25)</i>	
<b>Karyn Magno</b> , <i>Counseling Dept. Rep. (23-25)</i>	
<b>Doris Namala</b> , <i>History/Humanities/Philosophy/Ethnic Studies Dept. Rep. (22-24)</i>	
<b>Brock Russell</b> , <i>Physical Sciences Dept. Rep. (23-25)</i>	
<b>Steven Schmidt</b> , <i>Music Dept. Rep. (23-25); Technical Review Com Chair</i>	
<b>Amy Vermillion</b> , <i>Nursing Education Dept. Rep. (23-25)</i>	
<b>Kweku Williams</b> , <i>Behavioral Science / Psychology Dept. Rep. (22-24)</i>	
Non-Voting Committee Members	
<b>Tucker Amidon</b> , <i>English &amp; Media Studies Dept. faculty. (Spring 24 Rep)</i>	
<b>Kelly Douglass</b> , <i>Faculty Chair**, Curriculum Committee (22-24); English</i>	
<b>Casandra Greene</b> , <i>RCC Curriculum Instructional Support Coordinator</i>	
<b>Alexa Salazar Trujillo</b> , <i>ASRCC Student Co-Representative</i>	
Liaisons/Admin/Staff/Guests	
<b>Jennifer Corr</b> , <i>Business Admin/Info Sys Tech faculty member</i>	
<b>Shari Yates</b> , <i>Dean of Instruction, CTE</i>	

**Riverside City College MISSION:** Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

**VISION:** Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

*Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villaseñor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.*

2. Approval of the Agenda – 1<sup>st</sup> Lowden; 2<sup>nd</sup> Namala; approved by consensus with note that HCA DE proposals will be held because the courses themselves are still at Tech Review.
3. Approval of Minutes from October 10, 2023 – 1<sup>st</sup> Haines; 2<sup>nd</sup> Kearn; approved by consensus with note to include edits sent by Ellen and ADT card
4. Public comment - none
5. **Action Items**
  - a. **Spreadsheet technical approvals (see below)**
  - b. **Curriculum proposals (see below)**
6. Reports
  - a. Curriculum Chair – Kelly Douglass – no report
  - b. Articulation Officer – Ellen Drinkwater – no report
  - c. Instructional Programs Support Coordinator – Casandra Greene – no report
  - d. Tech Review Chair – Steven Schmidt – no report
  - e. VPAA – Lynn Wright - no report (at CIO conference)
  - f. ASRCC Representative – Alexa Salazar Trujillo
    - i. Halloween Town – Community event
    - ii. Looking for judges to judge the doors at the event. Please contact Alexa.
    - iii. SAGA and CAC (Campus Activities Council) – Drag Show Oct 26
    - iv. CAC – Tiger Pride on October 25– handing out Bistro Plates and Naked Juices
  - g. Equity-Minded Curriculum
    - i. Amber Lappin shared that the school of education has been working on increased strategies and materials for to teach teachers about DEI and how to teach through that lens, and they put together a tool for their students (future teachers) that she thought we and our departments might find helpful.
    - ii. Rep. Lappin will send to Chair Douglass to include in minutes.
7. Curriculum Policy & Procedure - Chair reminder after action items:
  - a. Please note the minor mods in the informational items – especially if you have colleagues that launched them.
  - b. Please note course inclusions – courses that may have been RCC only, but will be included at MVC and/or NOR
8. Open Forum

- a. Question about refresher on GE SLOs, approved courses that are non-credit but have GESLOs.
  - b. Only courses that are already a Gen Ed course or is being suggested as a Gen Ed course should be linked to a GE SLO. Has been historically confusing. Clean up has been ongoing.
9. Next Meeting: November 14, 2023 – **LAST POSSIBLE APPROVAL AT COLLEGE** *(Note that this is in three weeks, not two as is the typical rotation because we have a fifth Tuesday in October; we meet on 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of the month; we will know on November 16 if we need to meet on November 28 or not; it's on the district curriculum calendar as tentative.)*

**Action Items:**

1. Spreadsheet of Technical Edits: pg. 3-5
2. Course Deletions: pg. 5-9
3. Course Exclusions: pg. 9-10
4. Course Major Modifications: pg. 10-17
5. Distance Education: pg. 17-19
6. Extensive Lab Proposals: pg. 19-20
7. General Education: pg. 20
8. New Courses: pg. 20-25
9. New Disciplines: pg. 25-26
10. New State/Locally Approved Certificates/Degrees: pg. 26-28
11. State/Locally Approved Certificate/Degree Modifications: pg. 28-30

**Information Items: Course Minor Modifications for RCC : pg. 30-34**

**Information Items: All Information and Action Items for MVC and NC: pg. 34-41**

1. Course Deletions
2. Course Inclusions
3. Course Major Modifications
4. Course Minor Modifications
5. Discipline Inclusion
6. New Courses
7. New State/Locally Approved Certificates/Degrees
8. State/Locally Approved Certificate/Degree Modifications

**Attachments:**

- Minutes from October 10, 2023
- Diversity, Equity, and Inclusion Lenses and Filters handout from Rep. Lappin

**Action Items:**

			COMMENTS/CONCERNS
MAJ	ACC-1B	Principles of Accounting II	Entrance skills duplicated

<b>MAJ</b>	ACC-62	Payroll Accounting	Remove from SLO #4 "Students will develop the ability to"; course content on #8 & 9 need to be expanded
<b>MAJ</b>	ACC-66	Non-Profit and Governmental Accounting	Remove from SLO #3 "Students will develop the ability to"
<b>MAJ</b>	ACC-802	Monthly Procedures using QuickBooks	<b>HOLD - Rationale states 801, 802, 803 should be taken in sequence so an Advisory will alert the student. Will it though in the catalog or should these be prereqs so that they are taken in sequence? Also, the SLOs are the exact same as the Course Content.</b>
<b>MAJ</b>	ACC-803	Year End Procedures with QuickBooks	<b>HOLD for prerequisite?</b>
<b>MAJ</b>	AIR-76	Facilities Maintenance/Chillers	SLO #1 & 2 only have 1 word difference "describe vs. monitor"
<b>MAJ</b>	AIR-77	Energy Conservation Methods for HVACR	#8 not an objective; materials are 2012
<b>MAJ</b>	AIR-90	Building Automation Fundamentals	Materials 2013. Methods of evaluation: student preparation?
<b>MAJ</b>	ANT-16	Field Methods in Archaeology	Materials outdated and is a transfer course
<b>MAJ</b>	EST-15	Zero Net Energy Building Science	Materials 2012
<b>MAJ</b>	EST-32	Architectural Practice I	Materials 2017
<b>MAJ</b>	HUM-10H	Honors World Religions	Has duplicate materials and also the the resource labeled "Primary texts ...[1-9]" not on HUM-10 nor is the language about "Additional materials ..."
<b>DE</b>	ACC-19DE	Volunteer Income Tax Assistance Tax Training	Other was unchecked but the Regular Substantive Contact box is still blank
<b>DE</b>	BUS-73DE	Exploring the Entrepreneurial Mindset	Other was unchecked but the Regular Substantive Contact box is still blank
<b>NEW</b>	AST-1AH	Honors Introduction to the Solar System	REA-82 (or qualifying placement level) advisory that is listed on AST-1A; additional objectives and SLOs than non-honors course and textbook materials don't match.
<b>NEW</b>	ENG-66	Queer Voices: A Survey of	Advisory needs to say ENG-1B or ENG 1BH

		LBTQIA2+ Literature	
<b>NEW</b>	KIN-39	Sociology of Sports	Sociology faculty were not consulted on this course
<b>NEW</b>	MAT-801	Elementary Algebra Review - Algebraic Expressions	Connected to GESLOs but non-credit courses
<b>PROG</b>	SJS-	Social Justice Studies: Gender Studies	POR states total units is 18 but TMC states 18-19; POR should state 18-19 due to the option of taking Stats.
<b>PROG</b>	CIS-	Information Security and Cyber Defense	Required courses on POR add up to 21 units but POR states 21-22 units and does not include elective units. Unsure how many elective units are needed; CIS-21A needs "I" in title of the course; CIS-21B needs "II" in course title, and CIS-27A needs "Firewall Essentials at the end of the course title.
<b>PROG</b>	CIS-	Cyber Defense	Required courses on POR add up to 27-28 units but does not include elective units. Unsure how many elective units are needed; CIS-21A needs "I" in title of the course
<b>PROG</b>	DAN-	Dance	On the POR form, D39 doesn't have any units. I am assuming it is 1 unit.
<b>PROG</b>	KIN-	Kinesiology, Health and Wellness	There are only Dept and Discipline minutes. The AOE Modification form is missing in the attachments.
<b>PROG</b>	MAT-	Math and Science	On the AOE modification, the same courses are listed under "Required" and "Elective." This makes it confusing.

Course	Long Title	Rationale	Campus	Action
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***Motion to approve Course Deletions and Exclusions***

***– Kern/Williams – Amended motion approved, with two abstentions***

***Friendly amendment to approve all deletions and exclusions with the exception of ADJ 14.***

***– Williams/Magno – Approved***

**Course Deletions**

CIS-54B	Flash Scripting	<i>This is a stand-alone course that hasn't been offered in over 5 years and the technology has fallen out of favor in the industry.</i>	R	<b>Approved</b>
DAN-200	Dance Work Experience	<i>DAN-200 Dance Work Experience. We have never offered this class, nor do we see a need to offer it in the future.</i>	R	<b>Approved</b>

DAN-D14	Dance Repertoire, Jazz	<i>The Repertoire classes (D14-D17, D35) will be combined to create 1 class, “Kinetic Conversations Rehearsal and Performance”. The reason for the change is twofold: 1) It helps the students! The individual Repertoire classes were offered to populate the dance pieces performed in the Fall faculty concert, Kinetic Conversations. If a student was cast in multiple dances, then they had to enroll in multiple courses. Having ONE course for the students serves them better financially, as well as eliminating multiple unneeded units. 2) Enrollment – Adhering to course caps became problematic for choreographers that wanted to create a dance for 3 or 4 students.</i>	R	Approved
DAN-D15	Dance Repertoire, Ballet	<i>The Repertoire classes (D14-D17, D35) will be combined to create 1 class, “Kinetic Conversations Rehearsal and Performance”. The reason for the change is twofold: 1) It helps the students! The individual Repertoire classes were offered to populate the dance pieces performed in the Fall faculty concert, Kinetic Conversations. If a student was cast in multiple dances, then they had to enroll in multiple courses. Having ONE course for the students serves them better financially, as well as eliminating multiple unneeded units. 2) Enrollment – Adhering to course caps became problematic for choreographers that wanted to create a dance for 3 or 4 students.</i>	R	Approved
DAN-D16	Dance Repertoire, Tap	<i>The Repertoire classes (D14-D17, D35) will be combined to create 1 class, “Kinetic Conversations Rehearsal and Performance”. The reason for the change is twofold: 1) It helps the students! The individual Repertoire classes were offered to populate the dance pieces performed in the Fall faculty concert, Kinetic Conversations. If a student was cast in multiple dances, then they had to enroll in multiple courses. Having ONE course for the students serves them better financially, as well as eliminating multiple unneeded units. 2) Enrollment – Adhering to course caps became problematic for choreographers that wanted to create a dance for 3 or 4 students.</i>	R	Approved

*hering to course caps became problematic for choreographers that wanted to create a dance for 3 or 4 students.*

*The Repertoire classes (D14-D17, D35) will be combined to create 1 class, “Kinetic Conversations Rehearsal and Performance”. The reason for the change is twofold: 1) It helps the students! The individual Repertoire classes were offered to populate the dance pieces performed in the Fall faculty concert, Kinetic Conversations. If a student was cast in multiple dances, then they had to enroll in multiple courses. Having ONE course for the students serves them better financially, as well as eliminating multiple unneeded units. 2) Enrollment – Adhering to course caps became problematic for choreographers that wanted to create a dance for 3 or 4 students.*

DAN-D17      Dance Repertoire, Ethnic

R      **Approved**

DAN-D25      Floor Barre

*DAN D25 – Floor Barre which served as a “dance conditioning” class is no longer needed as Pilates Mat Work (D 46) is more thorough and less genre specific.*

R      **Approved**



		<i>DAN D8 – American College Dance Association Rehearsal and Performance. Although this course is a required course in our Dance AA, we have decided to make the participation in ACDA voluntary and/or an elective course. ACDA is a traveling conference, occurring at various 4-year colleges around the Southern California area. Making ACDA a required course for completion in the Dance AA also means that the students are required to pay for hotel rooms, food, and sometimes travel expenses in order to receive an AA in Dance. Removing this class as a required course for the AA, means the Dance AA becomes more accessible to all students regardless of their socioeconomic status. Because we will not be offering the class on the Dance AA, DAN D8 – American College Dance Association Rehearsal and Performance serves no purpose in the Dance Department offerings.</i>		
DAN-D8	American College Dance Association Rehearsal and Performance		R	Approved
ENE-4	Introduction to Engineering Design	<i>Course has not been taught in the last 5 years and is stand alone.</i>	R	Approved
ENE-5A	Engineering Principles I	<i>Course has not been taught in the last 5 years and is stand alone.</i>	R	Approved
ENE-5B	Engineering Principles II	<i>Course has not been taught in the last 5 years and is stand alone.</i>	R	Approved
MKT-50	Marketing Research	<i>Deleting the course due to lack of interest from the student body. The discipline attempted to offer the course in the past but never had enough interest to justify the offering.</i>	R	Approved
		<i>This course does not fit into a degree or certificate program at MVC and it doesn't articulate to CSU music programs (because it is normally offered as an upper division at CSU). Although it does fulfill the C1 elective category, it is one of the less popular music courses listed in that group. Historically, when fact, its highest fill rate was 73.8% back in 2014 and it has averaged 48.3% since then. This includes a significant drop to 18.2% in 2021 and 19% in</i>		Approved



2022. Additionally, RCC has not offered this course in many years and has no plans to offer it in the future.

		<i>This course does not fit into a degree or certificate program at MVC and it doesn't articulate to CSU music programs (because it is normally offered as an upper division at CSU). Although it does fulfill the C1 elective category, it is one of the less popular music courses listed in that group. Historically, when offered at MVC, it has never filled. Its highest fill rate was 81% back in 2014 and it has averaged 60% since that point. Additionally, RCC has not offered this course in many years and has no plans to offer it in the future.</i>		
MUS-21	Great Composers and Music Masterpieces After 1820		MR	Approved
POL-10A	International Organizations A	<i>The POL 10ABC series has been replaced with POL 10.</i>	R	Approved
POL-10B	International Organizations B	<i>The POL 10ABC Series has been replaced with POL 10.</i>	R	Approved
POL-10C	International Organizations C	<i>POL 10ABC have been replaced with POL 10.</i>	R	Approved
POL-12	State and Local Politics	<i>The discipline has no need or interest to teach this course going forward.</i>	R	Approved

**Course Exclusions**

ADJ-14	Advanced Criminal Investigation	<p>The existing ADJ-14 course, Advanced Criminal Investigations, is being requested for exclusion from RCC's Catalog due to a restructuring in the discipline. ADJ-14 is currently the only ADJ course that has a pre-requisite, ADJ-13 Criminal Investigations. Currently these two classes have more outcomes linked to crime scene investigation than the various specializations and technical aspects of criminal investigations; crime scene investigations are just one area of focus upon many underneath of the umbrella of criminal investigations. In order to rectify this, to ensure students are obtaining both rigorous current legal education along with industry-leading best practices in investigative skillsets, RCC has completed a major modification on the ADJ-13 curriculum and has created a new course, ADJ-28 Crime Scene Investigation, to ensure students remain both academically and professionally competitive. The establishment of this new course, along with the modifications to existing curriculum, are more professionally relevant for students. In reviewing all of the program's offerings, removal of ADJ-14, allows for more relevant programming within the curriculum without adding any need to resources/class sections. <b>Course held at October 24, 2023 to wait for ADJ 28 New Course</b></p>	R	<b>Hold</b>
CAT-65	Introduction to Power-Point	<p>This stand-alone course has not been offered in over 5-years at RCC. Other courses, which include this software program in the instruction are available, offered regularly, and successfully meet enrollment.</p>	R	<b>Approved</b>
CIS-65	Introduction to Power-Point	<p>This stand-alone course has not been offered in over 5-years at RCC. Other courses, which include this software program in the instruction are available, offered regularly, and successfully meet enrollment.</p>	R	<b>Approved</b>
<p><b>Motion to approve all major mods (amended to hold ACC 802, 803, ADJ 1): - Lowden/Kearn - Approved unanimously</b></p>				

**Friendly amendment to hold ACC 802, ACC 803, ADJ 1,  
– Williams/Lowden - approved unanimously**

**Discussion:**

- *ANT 16 – text is from 2016. Needs a statement that stating the text is the most current available. Kelly will add the text.*
- *How much content should be included for a 3 unit course? Expectation is that the subject matter experts have made the determination based on their knowledge of the subject. More attention is paid to courses that are changing unit values.*
- *ART 31 – cross listing with AHS 31. Casandra will follow-up.*
- *ADJ 1 – Should this have a critique of the criminal justice system, based on the course content. Kelly will follow-up with department faculty.*

**Course Major Modifications**

ACC-1A	Principles of Accounting I	<i>Updates to SLOs and content.</i>	MNR	<b>Approved</b>
ACC-1B	Principles of Accounting II	<i>Updates to SLOs and content.</i>	MNR	<b>Approved</b>
ACC-62	Payroll Accounting	<i>Updates to SLOs and content.</i>	MNR	<b>Approved</b>
ACC-66	Non-Profit and Governmental Accounting	<i>Updates to SLOs and content.</i>	NR	<b>Approved</b>
ACC-802	Monthly Procedures using QuickBooks	<i>ACC 801, 802, and 803 should be taken in sequence due to the nature of learning QuickBooks. Adding the advisory courses alerts students that they should take these classes sequentially rather than jumping in mid-stream.</i>	MNR	<b>Hold</b> To determine if advisories were meant to be pre-reqs
ACC-803	Year End Procedures with QuickBooks	<i>ACC 801, 802, and 803 should be taken in sequence due to the nature of learning QuickBooks. Adding the advisory courses alerts students that they should take these classes sequentially rather than jumping in mid-stream.</i>	MNR	<b>Hold</b> To determine if advisories were meant to be pre-reqs
ADJ-1	Introduction to the Administration of Justice	<i>Update to SLOs.</i>	MNR	<b>Hold</b> To provide originator with content question/suggestion
AIR-30	Residential System Installation	<i>HVAC students will be expected to go on at least one “ride-a-long” throughout their certificate program (insurance has been approved by the college for the entire day per student up to a total of 75 student per semester).</i>	R	<b>Approved</b>

AIR-61A	Beginning Air Conditioning and Refrigeration I	HVAC students will be expected to go on at least one "ride-a-long" throughout their certificate program (insurance has been approved by the college for the entire day per student up to a total of 75 student per semester).	R	Approved
AIR-61B	Advanced Air Conditioning and Refrigeration II	HVAC students will be expected to go on at least one "ride-a-long" throughout their certificate program (insurance has been approved by the college for the entire day per student up to a total of 75 student per semester).	R	Approved
AIR-64A	Beginning Air Conditioning and Refrigeration Electricity	HVAC students will be expected to go on at least one "ride-a-long" throughout their certificate program (insurance has been approved by the college for the entire day per student up to a total of 75 student per semester). Materials have been updated.	R	Approved
AIR-64B	Advanced Air Conditioning and Refrigeration Electricity II	HVAC students will be expected to go on at least one "ride-a-long" throughout their certificate program (insurance has been approved by the college for the entire day per student up to a total of 75 student per semester). Materials have been updated.	R	Approved
AIR-75	HVAC/R Systems Design	HVAC students will be expected to go on at least one "ride-a-long" throughout their certificate program (insurance has been approved by the college for the entire day per student up to a total of 75 student per semester).	R	Approved
AIR-76	Facilities Maintenance/Chillers	HVAC students will be expected to go on at least one "ride-a-long" throughout their certificate program (insurance has been approved by the college for the entire day per student up to a total of 75 student per semester).	R	Approved
AIR-77	Energy Conservation Methods for HVACR	HVAC students will be expected to go on at least one "ride-a-long" throughout their certificate program (insurance has been approved by the college for the entire day per student up to a total of 75 student per semester).	R	Approved

AIR-78	Safe Refrigerant Handling & Management	<i>HVAC students will be expected to go on at least one “ride-a-long” throughout their certificate program(insurance has been approved by the college for the entire day per student up to a total of 75 student per semester).</i>	R	<b>Approved</b>
AIR-80	Gas Heating	<i>HVAC students will be expected to go on at least one “ride-a-long” throughout their certificate program(insurance has been approved by the college for the entire day per student up to a total of 75 student per semester).</i>	R	<b>Approved</b>
AIR-83	All Weather Heating & Cooling System	<i>Removal of oil heating since it is not used in the state California and replacing it with hot water heat pump since it is newest technology being used currently.</i>	R	<b>Approved</b>
AIR-84	Boiler and Hydronic Heating	<i>HVAC students will be expected to go on at least one “ride-a-long” throughout their certificate program(insurance has been approved by the college for the entire day per student up to a total of 75 student per semester).</i>	R	<b>Approved</b>
AIR-90	Building Automation Fundamentals	<i>HVAC students will be expected to go on at least one “ride-a-long” throughout their certificate program(insurance has been approved by the college for the entire day per student up to a total of 75 student per semester).</i>	R	<b>Approved</b>
AIR-91	Advanced Building Control Networks	<i>HVAC students will be expected to go on at least one “ride-a-long” throughout their certificate program(insurance has been approved by the college for the entire day per student up to a total of 75 student per semester).</i>	R	<b>Approved</b>
AIR-92	Advanced Building Automation Networks and Programming	<i>HVAC students will be expected to go on at least one “ride-a-long” throughout their certificate program(insurance has been approved by the college for the entire day per student up to a total of 75 student per semester).</i>	R	<b>Approved</b>
ANT-16	Field Methods in Archaeology	<i>Updates to methods of instruction and evaluation and sample assignments.</i>	MNR	<b>Approved</b> <b>Approved</b> <b>With note to add statement about most updated text</b>

ANT-6	Introduction to Archaeology	<i>This is a review of current literature and textbooks as teaching tools to teach the fundamentals of archaeology. The content is reviewed to ensure the textbook suggestions and associated materials are accurate to Archeology's best practices and ethical standards. It will ensure that students are exposed to contemporary ideas and principles in contemporary archaeology. In addition, it provides substantive information on the evolution of archaeology as a science and research framework.</i>	MNR	Approved
ART-22	Two Dimensional Design	<i>Update to title, SLOs, objectives, and content.</i>	MNR	Approved
ART-26	Beginning Painting	<i>Update COR with Course Objectives, SLOs, Course Materials, and Course Content</i>	MNR	Approved
ART-31	Introduction to Exhibitions: History, Theory, and Practice	<i>This major course modification is intended to fill gaps in the initial curriculum related to the history and theory of exhibitions, as well as to create more flexibility around how the practice of exhibitions is conceived (i.e. accounting for exhibition practice outside the traditional, physical setting of the gallery). This will allow for the course to be taught either in connection with local campus galleries and outside art institutions, or in connection with alternative exhibition spaces, such as digital platforms, commercial spaces, and public spaces. Overall, the re-design of the course is intended to serve as a first step in generating interest in a larger gallery studies/museum studies program while also giving students skills they can begin using right away in community-based art projects. A new course number is proposed to align with the creation of a cross-listed version of the course in art history (AHS-31).</i>	R	Approved
ART-43A	Studio Figure Painting-Portfolio Preparation	<i>Leveling classes to avoid repeatability issues and allow for serious art students to develop their portfolios for transfer or the competitive market</i>	R	Approved



ART-43B	Studio Figure Painting-Portfolio Presentation	<i>leveling formerly repeatable class and allowing for promising art students to refine their portfolios for transfer and scholarship opportunities, etc.</i>	R	Approved
BAK-46	Fundamentals of Baking and Pastry	<i>Updating discipline from CUL to BAK; no other changes are necessary.</i>		
BAK-47	Advanced Baking and Pastry	<i>Updating discipline from CUL to BAK; no other changes are needed.</i>	R	Approved
BIO-9	Local Ecosystems	<i>its lessons. Small update to the Course Description has also been done to reflect the change in Course Title.</i>	R	Approved
DAN-D13	Kinetic Conversations Rehearsal and Performance	<i>This course will coalesce all of the "Dance Repertoire" classes into a single course for the Faculty-choreographed concert, Kinetic Conversations.</i>	R	Approved
ENG-34	Literature by Women	<i>Regular update to the course including linking entrance skills to newer version of English 1B, update some of the language framing issues relevant to women's literature, review and update suggested authors and topics, update MOI and MOE to better match current pedagogy throughout the discipline.</i>	R	Approved
ENG-885	Writing Clinic	<i>Updating to add writing intensive co-requisite options from English and Media Studies department offerings in order to make the course compliant with CCCCO December 23, 2022 resolution on non-credit basic skills in Math and English</i>	NR	Approved
EST-10	Industrial Calculations	<i>2 Year CTE Review.</i>	R	Approved
EST-15	Zero Net Energy Building Science	<i>2 Year CTE Review.</i>	R	Approved
EST-24	California Electrical Codes	<i>Updated to the latest electrical code book.</i>	R	Approved
EST-25	California Residential Codes	<i>Updated textbook to the latest Residential Code book.</i>	R	Approved
EST-30	Architectural Blueprint Reading	<i>Updated textbook to the latest edition.</i>	R	Approved
EST-32	Architectural Practice I	<i>2 Year CTE Review.</i>	R	Approved
EST-33	Materials of Construction	<i>2 Year CTE Review.</i>	R	Approved



GUI-45	Introduction to College	<i>Updating SLOs.</i>	MNR	Approved
HUM-10	World Religions	<i>Update to the first SLO.</i>	MNR	Approved
HUM-10H	Honors World Religions	<i>Update to SLO #1.</i>	MNR	Approved
MUS-854	Jazz Ensemble for Older Adults	<i>Updates to SLOs and content.</i>	R	Approved
MUS-855	Concert Band for Older Adults	<i>Update description, objectives, SLOs, content, methods of instruction, and methods of evaluation to more clearly reflect the goals of the course - to provide for the needs of older adults.</i>	R	Approved
MUS-868	Symphony Orchestra for Older Adults	<i>Update description, objectives, SLOs, content, methods of instruction, and methods of evaluation to more clearly reflect the goals of the course - to provide for the needs of older adults.</i>	R	Approved
NRN-18	Transition Course for Advanced Placement Students	<i>Based on program review and feedback from our board approval and accreditation agencies, students need to demonstrate knowledge from the first year of the RN program but also demonstrate psychomotor competency. Revisions were made to units/hours, corequisite of NRN-18B (new course) was added, and Course Content was revised to better prepare advanced placement students for success when bridging into the ADN (RN) program. This is also in response to higher attrition of advanced placement students after being admitted to the ADN (RN) program. The units were increased by 0.5 units from 1.5 units to 2 units of lecture only in order to incorporate nursing clinical judgment and exams. When the ADN program underwent its last curriculum change in 2018, this course did not mirror the updates made. A separate co-requisite lab course is being created for the psychomotor skills portion of the course. The current COR has 1 unit of lab and the corequisite course will also be 1 unit of lab. Updated MOI and MOE.</i>	R	Approved
NVN-42B	Nursing Learning Laboratory	<i>Updated course number only to align with new NVN curriculum. Course materials updated.</i>	R	Approved
NVN-42C	Nursing Learning Laboratory	<i>Updated course number only to align with new NVN curriculum. Course materials updated.</i>	R	Approved

NVN-44B	Nursing Learning Laboratory	Updated course number only to align with new NVN curriculum. Course materials updated.	R	Approved
NVN-44C	Nursing Learning Laboratory	Updated course number only to align with new NVN curriculum. Course materials updated.	R	Approved
POL-8	Introduction To Public Policy and Administration	Updated COR to reflect new SLO's, new course title, OER and updated textbooks, and expanded course content.	MR	Approved
PSY-9	Developmental Psychology	The COR needs to update course objectives and course materials. The course objectives are being created and modified to reflect the respective C-ID (C-ID 180 - Introduction to Lifespan Psychology). The course materials are being updated to reflect new texts, new editions, and OER resources.	MNR	Approved

**Motion to approve DE proposals except HCA (waiting for courses that are at Tech Review): Namala/Joseph - Approved unanimously**

### Distance Ed Proposals

ACC-19DE	Volunteer Income Tax Assistance Tax Training	Held at 10/10/23 to request specifically that the regular effective contact box include information about how this will be achieved using info stated earlier in proposal and to deselect "other" unless there are "other" methods described. Originator expects to be able to send replacement proposal by Friday 10/20.	R	Approved
ACC-19LDE	Volunteer Income Tax Assistance Tax Preparation Lab	Held at 10/10/23 to request specifically that the regular effective contact box include information about how this will be achieved using info stated earlier in proposal and to deselect "other" unless there are "other" methods described. Originator expects to be able to send replacement proposal by Friday 10/20.	R	Approved
ACC-40DE	Accounting for Managers	Held at 10/10/23 to request specifically that the regular effective contact box include information about how this will be achieved using info stated earlier in proposal and to deselect "other" unless there are "other" methods described. Originator expects to be able to send replacement proposal by Friday 10/20.	R	Approved

		Held at 10/10/23 to request specifically that the regular effective contact box include information about how this will be achieved using info stated earlier in proposal and to deselect "other" unless there are "other" methods described. Originator expects to be able to send replacement proposal by Friday 10/20.		
ACC-819LDE	Volunteer Income Tax Assistance Tax Preparation Lab		R	Approved
BIO-40DE	Biometrics		R	Approved
BIO-6DE	Introduction to Zoology		R	Approved
BIO-9DE	Biodiversity of Southern California: Field Studies in Local Ecosystems		R	Approved
		Held at 9/12/23 meeting to request info about regular substantive contact; edits were made. Held again at 10/10/23 to request specifically that the regular effective contact box include information about how this will be achieved using info stated earlier in proposal and to deselect "other" unless there are "other" methods described. Originator expects to be able to send replacement proposal by Friday 10/20.		
BUS-73DE	Exploring the Entrepreneurial Mindset		R	Approved
CIS-27FDE	Cyber Threat Intelligence and Automation		R	Approved
		Held at 10/10/23 to request specifically that the regular effective contact box include information about how this will be achieved using info stated earlier in proposal and to deselect "other" unless there are "other" methods described. Originator expects to be able to send replacement proposal by Friday 10/20.		
ENP-30DE	QuickBooks Online for Entrepreneurs		R	Approved
HCA-1DE	Professional Aspects of Anesthesia Technology		R	Hold to wait for courses
HCA-2DE	Basic Principles of Anesthesia Technology		R	Hold to wait for courses
HCA-3DE	Advanced Principles of Anesthesia Technology		R	Hold to wait for courses
HCA-4DE	Pharmacology for Anesthesia Technology		R	Hold to wait for courses
HCA-7DE	Anesthesia Technology Case Study Development and Program Review		R	Hold to wait for courses

		Held at 9/12/23 meeting to request info about regular substantive contact; edits were made. Held again at 10/10/23 to request specifically that the regular effective contact box include information about how this will be achieved using info stated earlier in proposal and to de-select "other" unless there are "other" methods described. Originator expects to be able to send replacement proposal by Friday 10/20.		
MAG-41DE	Leadership, Trust, and Emotional Intelligence		R	Approved
NVN-42ADE	Nursing Learning Laboratory		R	Approved
NVN-42BDE	Nursing Learning Laboratory		R	Approved
NVN-42DE	Introductory Concepts of Vocational Nursing – Fundamentals and Mental Health		R	Approved
NVN-43DE	Intermediate Concepts of Vocational Nursing – Maternity and Pediatrics		R	Approved
NVN-44ADE	Nursing Learning Laboratory		R	Approved
NVN-44BDE	Nursing Learning Laboratory		R	Approved
NVN-44DE	Intermediate Concepts of Vocational Nursing - Medical/Surgical		R	Approved
NVN-45DE	Advanced Concepts of Vocational Nursing - Medical/Surgical		R	Approved
PUB-1DE	Introduction to Public Health		R	Approved

***Motion to approve Extensive Lap and GE proposals: Russell/Williams - Approved unanimously***

**Extensive Lab Proposals**

BIO-31C	Regional Field Studies - Neotropics	<i>This laboratory class is comparable to BIO-31A and BIO-31B, which are similar Regional Field Study Courses that are already active in the Riverside Community College District and currently have Extensive Laboratory Preparation classification.</i>	R	Approved
BIO-31D	Regional Field Studies - Eurasia	<i>This laboratory class is comparable to BIO-31A and BIO-31B, which are similar Regional Field Study Courses that are already active in the Riverside Community College District and currently have Extensive Laboratory Preparation classification.</i>	R	Approved

BIO-31E	Regional Field Studies – South America	<i>This laboratory class is comparable to BIO-31A and BIO-31B, which are similar Regional Field Study Courses that are already active in the Riverside Community College District and currently have Extensive Laboratory Preparation classification.</i>	R	Approved
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### General Education Modification Proposals

MAT-15	Statway II	<i>Due to AB 705/1705, the Math Discipline no longer offers MAT-15.</i>	MNR	Approved
MAT-35	Intermediate Algebra	<i>Due to AB 705/1705, the Math Discipline no longer offers MAT-35.</i>	MNR	Approved
MAT-53	College Geometry	<i>Due to AB 705/1705, the Math Discipline no longer offers MAT-53.</i>	MNR	Approved
MAT-70B	Statistics for STEM	<i>The Math Discipline has developed courses to serve students wanting to pursue a path to Data Science. In addition, new courses were added to the STEM and Elementary Teacher Preparation Pathways.</i>	MNR	Approved

**- Motion to approve new courses (amended to exclude for separate vote: KIN 39):**

**Lowden/Haines - Approved unanimously.**

**- Friendly amendment to exclude KIN 39: Lowden/Hammock; approved unanimously**

**- Motion to approve Kin 39: Lowden/Russell - Approved by majority (16 approved; 2 Opposed (Clark, Williams); 1 Abstention (Ahumada)**

#### Discussion:

- **KIN 39 – Sociology of Sport: Concern expressed in discussion that the course includes Sociology content and has Sociology in title and may look like a SOC course or include SOC content. KIN wants to add the course to expand courses for students with a focus on kinesiology. At many CSUs this course, with this title, is part of KIN. Concern that the lens is very similarly to what is addressed in Sociology, such as social change. Disciplines have subject matter experts on areas that may overlap. For this course the focus is from a Kinesiology lens for students. When it comes to many areas, there should be discussion between disciplines. Ex. Social change in the structure of sports – how will this be addressed. Similar courses in select other areas – CHE 17 – History of Science (Chemistry course taught by scientist with historical focus.)**
- **AST 1H - Is there a writing requirement in honors course. Where does this go? Brock Russell will email Kelly to add the language. Believe it is 5000 words, but will clarify.**
- **AHS 31 – History of exhibitions. Should there be an aspect of including colonialism and relationship to museums in the course? Representative will send notes to share with originator to Chair Douglass.**

## New Course Proposals

AHS-31	Introduction to Exhibitions: History, Theory, and Practice	<i>This new course aligns with major course modifications proposed for ART-31 (previously ART-11). The course is cross-listed in recognition of the shared relevancy of the course across the disciplines of studio art and art history and the desire to have instructors from either discipline lead the course.</i>	MNR	<b>Approved</b> with notes for originator to be shared
AST-1AH	Honors Introduction to the Solar System	<i>Creating an Honors section of AST 1A to increase the availability of STEM honors courses.</i>	R	<b>Approved</b> with note that Chair will add provided Honors language
ENG-66	Queer Voices: A Survey of LBTQIA2+ Literature	<i>In line with both California Education Code AB 1018 and RCCD's District Strategic Plan, English 66 (Queer Voices: A Survey of LGBTQIA2+ Literature) addresses the district's need to offer a course where students can engage in the formal study of topics, questions and representations related to LGBTQIA2+ identities and cultures. Pending approval, English 66 would be the first course of its kind offered in RCCD.</i>	MNR	<b>Approved</b>
KIN-39	Sociology of Sports	<i>To expand our Kinesiology course offerings. To provide options for Kinesiology students as well as general population students.</i>	R	<b>Approved</b>
MAT-801	Elementary Algebra Review - Algebraic Expressions	<i>This course is designed for STEM students that have been unsuccessful in passing Math 9. This will give these students the opportunity to review their algebra skills before attempting to re-take Math 9.</i>	MR	<b>Approved</b>
MAT-802	Elementary Algebra Review - Factoring	<i>This course is designed for STEM students that have been unsuccessful in passing Math 9. This will give these students the opportunity to review their algebra skills before attempting to re-take Math 9.</i>	MR	<b>Approved</b>
MAT-803	Elementary Algebra Review - Equation Solving	<i>This course is designed for STEM students that have been unsuccessful in passing Math 9. This will give these students the opportunity to review their algebra skills before attempting to re-take Math 9.</i>	MR	<b>Approved</b>



MAT-804	Elementary Algebra Review - Graphing	<i>This course is designed for STEM students that have been unsuccessful in passing Math 9. This will give these students the opportunity to review their algebra skills before attempting to re-take Math 9.</i>	MR	Approved
MUS-P51	Live and Studio Sound Techniques II	<i>Students who have completed MUS-P11 (Live Sound Techniques I) and MUS-11 (Studio Recording Techniques I) are in need of additional, more advanced instruction and practice. A level II is necessary for career readiness.</i>	R	Approved
MUS-P52B	Songwriting II	<i>We have a large population of students with skills and the desire to study songwriting, but we have not have the coursework to help them along that pathway. Our first songwriting course has been a success. This will be the second in a series of courses leading to a new, upcoming singer-songwriter certificate, and will become an elective in the new, existing AA in Audio &amp; Music Technology. Most local CSUs have at least one lower-division 2- or 3-unit songwriting class. Some CSUs have two songwriting classes that this course, along with our Songwriting I course, can articulate with. We decided to create two 2-unit courses, totaling 4 lower-division units of songwriting that should easily articulate into one or two lower-division songwriting courses at several Cal State Universities, as well as into a new 4-unit lower-division songwriting course at UC Riverside.</i>	R	Approved
NRN-18B	Nursing Learning Laboratory	<i>The lab portion of the course used to be embedded in the main course (NRN-18). Increase in attrition in our advanced placement students once admitted to the ADN (RN) program. Our board approval and accrediting agency require that students demonstrate psychomotor skill competency prior to admission of previous learned skills as an LVN.</i>	R	Approved
NRN-19	Transition Course for Advanced Placement for Non-Nursing Healthcare Professionals	<i>Create a ADN (RN) transition course for non-nursng professionals who are interested in becoming a registered</i>	R	Approved



nurse. Possible non-nursing professionals may include paramedics, psychiatric technicians, respiratory therapists, etc.

		<p><i>Create a ADN (RN) transition course for non-nursng professionals who are interested in becoming a registered nurse. Possible non-nursing professionals may include paramedics, psychiatric technicians, respiratory therapists, etc. This lab will teach the lab portion of nursing skills needed for non-nursing healthcare professionals to transition to the RN program.</i></p>	R	Approved
		<p><i>Needed to redistribute hours and units in order to conform to the District's summer session calendar. In addition, the current curriculum the students needed to supplement with additional courses in order to meet full-time student status. The Spring courses were to many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. New course incorporates content from NVN-52 (9.5 units), NVN-60 (1 unit) and 63 (3 units) into this course.</i></p>		
NVN-42	Introductory Concepts of Vocational Nursing - Fundamentals and Mental Health		R	Approved
NVN-42A	Nursing Learning Laboratory	<p><i>Create as a corequisite to NVN-42 to provide additional deliberate practice for mastery learning of clinical nursing skills and simulation opportunities.</i></p>	R	Approved

NVN-43	Intermediate Concepts of Vocational Nursing - Maternity and Pediatrics	<p><i>Needed to redistribute hours and units in order to conform to the District's summer session calendar. In addition, the current curriculum the students needed to supplement with additional courses in order to meet full-time student status. The Spring courses were to many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. New course resembles NVN-61 and has the same hours/units.</i></p>	R	Approved
NVN-44	Intermediate Concepts of Vocational Nursing - Medical/Surgical	<p><i>needed to supplement with additional courses in order to meet full-time student status. The Spring courses were to many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. New course incorporate content from NVN-62 (12 units) and NVN-70 (1 unit) into this course.</i></p>		Approved
NVN-44A	Nursing Learning Laboratory	<p><i>Create as a corequisite to NVN-44 to provide additional deliberate practice for mastery learning of clinical nursing skills and simulation opportunities.</i></p>	R	Approved

NVN-45	Advanced Concepts of Vocational Nursing -Medical/Surgical	<p><i>Needed to redistribute hours and units in order to conform to the District's summer session calendar. In addition, the current curriculum the students needed to supplement with additional courses in order to meet full-time student status. The Spring courses were to many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. New course incorporates content from NVN-71 (7.5 units). The lecture and laboratory hours were decreased to fit content in over 6 weeks.</i></p>	R	Approved
PUB-1	Introduction to Public Health	<p><i>Developing a new Public Health ADT pathway to provide students with additional options in Health Science. Provide additional degree options for students no longer interested in nursing as many of the courses required are the same.</i></p>	R	Approved

***Motion to approve new disciplines: Vermillion/Namala – approved unanimously***

***Discussion:***

***Discipline is Public Health Sciences but ADT is Public Health - is this what is wanted? TMC has changed since it went to Senate. Amy Vermillion will consult with new discipline (Vermillion, Lowden, and Joseph) agree to change to Public Health. Amy Vermillion will send updated paperwork before DCC.***

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**New Discipline Proposals**

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HCA-	Healthcare Ancillaries	<p><i>Held at October 10, 2023 RCC CC to allow committee more time to review.</i></p> <p><i>Healthcare agency partners are in need of various healthcare technicians in the workforce to support licensed healthcare professionals in our region. This is a broad discipline that aligns with Guided Pathways and the Nursing &amp; Health-Related Sciences Pathway. This new discipline is a CCCCCO approved discipline and has associated criteria to determine the appropriate Faculty Service Area. The School of Nursing is proposing a new Anesthesia Technology program that will be housed under the proposed discipline. Currently, Pasadena City College is the only community college that is offering this program. Locally, Kaiser Permanente, Riverside Community Hospital, Eisenhower, Desert Regional, and Loma Linda University Medical Center are using Anesthesia Technologist in their perioperative inpatient and outpatient areas. Local healthcare agencies are also requesting other like programs such as Cardiovascular Technician to be developed and offered regionally</i></p>	R	<b>Approved</b>
PUB-	Public Health Science	<p><i>Held at October 10, 2023 RCC CC to allow committee more time to review.</i></p> <p><i>To offer a complementary pathway to students who either want to earn a dual degree in Public Health Science and Nursing or an additional healthcare pathway to a transferring university. The prerequisites for Public Health ADT and Nursing are similar and this new pathway can provide students with a declared nursing major an additional healthcare pathway while either awaiting admission or for those who determine nursing may not be their desired educational goal. The COVID-19 pandemic illuminated the critical need for employability in the public health sector.</i></p>	R	<b>Approved</b> with notes (see motion language above)

**New Programs - ADT**

Held at October 10, 2023 RCC CC to allow rep to confer with department and informal council about possible changes. *The Associate in Arts in Social Justice Studies: Native American and Indigenous Studies for Transfer Degree will provide a rigorous educational experience designed to prepare students for successful engagement and mastery of upper division work in Africana studies, and is comparable to the first two years of undergraduate study at a California State University.*

SJS-	Social Justice Studies: Native American and Indigenous Studies		R	<b>Hold</b> to confirm council approval
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- **Motion to approve new ADT, Cert Degree: Haines/Kearn**
- **Motion NOT approved. Both items will be tabled – ADT for clarification on additional courses; HCA to wait for courses still at Tech Review.**

**Discussion:**

- *The ADT - Native American and Indigenous Studies added two courses. Council was notified of the additional courses. Chair Douglass asked if the council needed additional time to look at the additional courses. Can be held one more meeting if they do. Professor Clark is on the council and indicated they were given enough time to review and she did not respond with any concerns. The department (History/Philosophy/Humanities/Ethnic Studies) did vote and approve. Further discussion suggested Chair Douglass needed clarification to make sure council received notice.*
- *Need to have a process for Interdisciplinary degrees. Academic Standards is working on a process for interdisciplinary ADTs and AOE's at this time.*

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**New Programs - Degree and Certificate**

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HCA-	<p><i>Healthcare agency partners are in need of various healthcare technicians in the workforce to support licensed healthcare professionals in our region. This associate degree and/or certificate program aligns with Guided Pathways and the Nursing &amp; Health-Related Sciences Pathway. Currently, Pasadena City College is the only community college that is offering this program. Locally, Kaiser Permanente, Riverside Community Hospital, Eisenhower, Desert Regional, and Loma Linda University Medical Center are using Anesthesia Technologist in their perioperative inpatient and outpatient areas.</i></p> <p><i>In addition, the SON has developed a new course for non-nursing professionals who may desire to transition and advance place into the ADN (RN) program which enables students to continue on an educational pathway.</i></p>	R	<p><b>Hold</b> to wait for courses</p>
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**Program Modifications - ADT**

SJS-	<p>Social Justice Studies: Gender Studies</p>	<p><i>The Associate in Arts in Social Justice Studies: Gender Studies for Transfer Degree will provide a rigorous educational experience designed to prepare students for successful engagement and mastery of upper division work in Women and Gender Studies and is comparable to the first two years of undergraduate study at a California State University. Course requirements have been updated to comply with the TMC.</i></p>	R	<p><b>Hold</b> for clarification on council re- view/vote</p>
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***Motion to approve all modifications except KIN AOE (because of edits to courses):  
- Kearn/Lowden - Approved unanimously***

***Discussion: Information Security and Cyber Defense: discussion about required units and electives unit sections. Attached proposal had some errors that were corrected in Curricunet. Use Program Narrative Report in Curricunet for most accurate version.***

**Program Modifications - Certificates**

*This program is mapped to the Cisco Networking Academy path for the Cisco Networking Associate industry certification. Cisco recently consolidated the*

*longer needed, and enrollment has been severely impacted as students are aware of this change. This has been discussed with our Business and Industry Leadership Team (BILT) and they are in agreement. The Business, Information Systems and Technology department and IST discipline have discussed and are also in agreement. Minutes are pro-*

**Approved**

*Based on advisory input it is recommended to add the python course to the program requirements. The industry is moving to more automated deployment, machine learning and AI. Python works across multiple platforms and is the preferred programming/scripting language for cybersecurity.*

*is redundant to CIS-25 (required course) where students gain more in depth hardware/software knowledge, skills and abilities required for cybersecurity. The desire is for students to take a more cyber focused elective. Advisory observed this overlap and suggested this change. This proposed removal been discussed with the IST discipline in*

*confusing for students. This name change will a) be clearer for students b) align with California Teacher Credentialing permit and c) be more similar to the wording for this certificate at other*

tion - Associate Teacher

**Approved**

## **Program Modifications - Degrees**



*Based on advisory input it is recommended to add the python course to the program requirements. The industry is moving to more automated deployment, machine learning and AI. Python works across multiple platforms and is the preferred programming/scripting language for cybersecurity. In addition, having more than only 2 electives was recommended to allow students to have more selection based on their areas of interest or specialization.*

CIS-	Cyber Defense		R	Approved
DAN-	Dance	<i>The course sequence has been updated with new courses. Courses that are no longer offered have been deleted.</i>	R	Approved
KIN-	Kinesiology, Health and Wellness	<i>Adding three new courses to the program to provide additional options to students.</i>	MNR	Hold
MAT-	Math and Science	<i>The Math Discipline has developed courses to serve students wanting to pursue a path to Data Science. In addition, new courses were added to the STEM and Elementary Teacher Preparation Pathways.</i>	MNR	Approved

### Information Items: RCC Minor Modifications

ARA-1	Arabic 1	<i>Updating course materials.</i>	NR	
ARA-2	Arabic 2	<i>Updating course materials.</i>	R	
ARA-8	Intermediate Conversation	<i>Updating course materials.</i>	R	
ASL-1	American Sign Language 1	<i>Updating course material over five years.</i>	MNR	
		<i>Updating course material over five years.</i>	R	
ASL-11	American Sign Language Interpreting I	<i>Update to course materials.</i>	R	
		<i>Updating course materials.</i>	R	
ASL-13	American Sign Language Interpreting III	<i>Updating course material over five years.</i>	R	
	American Sign Language Interpreting IV/Practicum	<i>Updating course materials.</i>	R	
ASL-2	American Sign Language 2	<i>Updating course materials.</i>	MR	

ASL-22	American Deaf Culture	<i>Performed periodic review; no changes.</i>	MR
	American Sign Language for Interpreters	<i>Updating course materials.</i>	R
BUS-15	Street Law: An Introduction to Law and Legal Issues	<i>CTE two year review</i>	R
BUS-18A	Business Law I	<i>CTE two year review with text book updates</i>	MNR
BUS-18B	Business Law II	<i>CTE two year review</i>	MNR
BUS-20	Business Mathematics	<i>Review. No textbook updates; textbooks are still applicable.</i>	MNR
BUS-22	Management Communications	<i>Two year CTE review</i>	MNR
BUS-40	Introduction to Global Business	<i>Two year CTE review</i>	R
BUS-43	Global Marketing	<i>Two year CTE review</i>	R
BUS-46	Global Trade	<i>Two year CTE Review</i>	R
BUS-48	Global Management	<i>Two year CTE review</i>	R
BUS-843	Global Marketing	<i>Two year CTE Review</i>	R
BUS-848	Global Management	<i>Two year CTE Review</i>	R
CAT-832	Spreadsheet Skills: Creating and Formatting Workbooks	<i>Review for minor modification</i>	R
CAT-833	Presentation Software Skills: Creating and Formatting Presentations	<i>Review for minor modification.</i>	R
CAT-91	Microsoft Project	<i>Two-year review. Update for Office 365.</i>	R
CAT-92	Adobe Acrobat	<i>Two year CTE review - no changes.</i>	R
CHI-1	Chinese 1	<i>Updating course materials.</i>	NR
CHI-11	Chinese Culture and Civilization	<i>Updating course materials.</i>	NR
CHI-2	Chinese 2	<i>Updating course materials.</i>	NR
CIS-801	Remote Work Technology	<i>Two year review-content and materials. No update is required at this time. Content is up-to-date and course materials are OER and/or instructor-provided.</i>	R

CIS-802	Remote Work Communication Tools and Apps	<i>Two year review of content and course materials. Review finds content up-to-date and text is OER and/or instructor-provided materials. No updates necessary at this time.</i>	R
CIS-803	Remote Productivity and Time Management Tools	<i>Two year review content and materials. Review finds content up-to-date. Textbook is OER and/instructor-provided materials. No changes at this time.</i>	R
CIS-91	Microsoft Project	<i>Update for Office 365 course materials.</i>	R
CIS-94	Data Analysis Using Excel and Access	<i>Two year review content/course materials. This course is relatively new and has only been offered once. The content and materials were reviewed. No updates necessary at this time. The software used in this course is not version dependent and the current text is within 5 years new.</i>	R
ENP-53	Money, Finance and Accounting for Entrepreneurs	<i>Added additional optional OER (Open Educational Resources).</i>	MNR
ENP-54	Business Model Canvas and Presentations for Entrepreneurs	<i>Added additional optional OER (Open Educational Resources).</i>	MNR
ENP-55	Entrepreneurial Simulation - Capstone	<i>Added additional optional OER</i>	MNR
ENP-70	Building an Entrepreneurial Team	<i>Added additional optional OER</i>	MNR
ENP-71	Solopreneurship	<i>Updated Textbook Option</i>	MNR
ENP-853	Money, Finance and Accounting for Entrepreneurs	<i>Added additional optional OER (Open Educational Resources).</i>	MNR
ENP-854	Business Model Canvas and Presentations for Entrepreneurs	<i>Added additional optional OER (Open Educational Resources).</i>	MNR
ENP-855	Entrepreneurial Simulation - Capstone	<i>Added additional optional OER</i>	MNR
ENP-870	Building an Entrepreneurial Team	<i>Added additional optional OER (Open Educational Resources).</i>	MNR
FRE-1	French 1	<i>Updating course materials.</i>	NR
FRE-2	French 2	<i>Updating course materials.</i>	NR
ITA-1	Italian 1	<i>Updating course materials.</i>	R
ITA-11	Italian Culture and Civilization	<i>Updating course materials.</i>	R
ITA-2	Italian 2	<i>Updating course materials.</i>	R

JPN-1	Japanese 1	<i>Updating course materials over five years.</i>	R
JPN-11	Japanese Culture and Civilization	<i>Updating course materials.</i>	R
JPN-2	Japanese 2	<i>Updating course materials.</i>	R
JPN-3	Japanese 3	<i>Updating course materials.</i>	R
JPN-4	Japanese 4	<i>Updating course materials.</i>	R
MAG-40	The American Management Association Certified Professional in Management	<i>Two-year occupational review, no changes are needed.</i>	R
MAG-44	Principles of Management	<i>Textbook Update</i>	MNR
MAG-52	Employee Training & Development	<i>Updating Textbook</i>	R
MAG-53	Human Relations	<i>add a text to the course materials.</i>	MNR
MAG-54	HRM: Employee Labor Relations	<i>Update to course materials.</i>	R
MAG-60	Management	<i>Two-year occupational review. No</i>	R
MAG-62	Restaurant and Hotel Management	<i>Two-year occupational review. No changes are needed.</i>	R
MAG-70	tion Development	<i>Updating Textbook</i>	R
MKT-20	Principles of Marketing	<i>Two year CTE review</i>	MNR
MKT-40	Advertising	<i>Two year CTE review</i>	MNR
MKT-41	Techniques of Selling	<i>Two year CTE review</i>	MNR
MKT-42	Retail Management	<i>Two year CTE review</i>	MNR
MKT-43	Digital Marketing	<i>Two year CTE review</i>	R
PDS-801	Leadership Skills	<i>tion review. Textbook materials are OER so no updates needed.</i>	MNR
PDS-802	Supervisory Skills	<i>COR reviewed per 2-year course rotation review. Textbook materials are OER so no updates needed.</i>	MNR
RUS-1	Russian 1	<i>Updating course materials improves learning outcomes, increases critical thinking, incorporates respectful and inclusive materials for all students, enhances the learning experience, and prepares students for the demands of the twenty-first century.</i>	R

RUS-2	Russian 2	<i>Updating course materials improves learning outcomes, increases critical thinking, incorporates respectful and enhances the learning experience, and prepares students for the demands of</i>	
RUS-3	Russian 3	<i>Updating course materials improves learning outcomes, increases critical thinking, incorporates respectful and inclusive materials for all students, enhances the learning experience, and prepares students for the demands of the twenty-first century.</i>	R

## Information Items: MVC and NC Proposals

### Course Deletions

MDA-200	Medical Assisting Work	<i>This course is not used in the Medical Assisting discipline. We have a specific course used for MA externship hours.</i>	M
MDA-200DX	Medical Assisting Work Experience	<i>This course is not used in the Medical Assisting discipline. We have a specific course used for MA externship hours.</i>	M

### Course Inclusions

ART-31	Introduction to Exhibitions: History, Theory, and Practice	<i>The major modifications proposed to the curriculum for ART-31 (previously ART-11) are designed to better align with the resources for exhibition practice available at the Moreno Valley and Norco campuses, as well as the dual disciplinary relevancy of the course for instructors in both studio art and art history.</i>	MN
ASL-3	American Sign Language 3	<i>Moreno Valley College has three ASL courses, ASL 1, ASL 2 and ASL 22 (American Deaf Culture) already in place and the ASL program would like to explore the opportunity of becoming a future certificate program as suggested by the Instructional Program Review Committee last year. This course, ASL 3, is essential to accomplish that opportunity mentioned.</i>	M

*The inclusion of this course, along with Chemistry 12B, will allow MVC to create a Chemistry ADT and help our UC-transfer STEM students, especially chemistry and biology majors, make best use of financial aid funds, avoiding a delay in the study of organic chemistry until they enter the university. MVC Chemistry faculty are actively pursuing several promising options for securing the lab space required for this course, including arrangements for the use of lab space at UCR and appropriately adapting MVC's present lab spaces. The course should be ready to offer AY*

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CHE-12B

Organic Chemistry II

M

*The inclusion of GEO-4 (Earth Science for Teachers) will allow MVC to pursue the ADT in Early Childhood Education. MVC currently has a part-time faculty member in Geography who is able to teach the course (with degrees in Geology).*

*To expand our course offerings in Kinesiology. To provide more options for Kinesiology students and for general population students. With limited classroom space, this course will provide an opportunity to offer the teaching mode of delivery as online or face-to-face.*

KIN-12

Sport Psychology

N

		<i>To expand our course offerings in Kinesiology. To provide options for students and an opportunity for students to continue their progression in Karate after completing the Beginning and Interme-</i>	
MUS-29	Concert Choir	<i>We want to expand choir offerings at Norco College. 'Concert Choir' is a common term for choirs at the high school level and makes it easy for students to find recognizable ensemble offerings.</i>	N
		<i>We are expanding music offerings in band at Norco College to build a more comprehensive music program serving our students and local community.</i>	
MUS-56	Intersession Concert Band	<i>We are expanding music offerings in band at Norco College to build a more comprehensive music program serving our students and local community.</i>	N
		<i>We are expanding music offerings in band at Norco College to build a more comprehensive music program serving our students and local community.</i>	
MUS-95	Community Symphony Band	<i>We are expanding music offerings in band at Norco College to build a more comprehensive music program serving our students and local community.</i>	N
MUS-P77	Advanced Guitar Ensemble	<i>Demand for guitar courses has increased at Norco College. Our current guitar ensemble is successful and we are ready to offer a more advanced ensemble to better serve our students.</i>	N
<b>Course Major Modifications</b>			
ADJ-B1B	Basic Peace Officer Training Academy	<i>POST (Peace Officer Standards and Training for CA) recently advised the Academy Staff that they added a new learning domain to the curriculum for the Peace Officer Basic Academy. Learning Domain 14- Officer Wellness.</i>	M



ADJ-C2A	<p><i>STC (Standards of Training for Corrections- State Agency) has updated/changed their requirements for this course effective July 2023. The process involves STC reviewing the course developed by the Riverside County Sheriff's Department, after it is approved by STC, the college is required to update the curriculum. This course had a reduction of units. From 4.0 to 3.5. The content has remained the same, however, hours have been reduced in each required area to make this course 80 hours (2 weeks) instead of 88. STC now requires the course to be 76 hours. The additional 4 hours in this course is for additional scenario time in the Jail Training Platform. It should be noted that the Moreno Valley College Jail Training Platform is the only facility of it's type available for this training. The course draws students</i></p>	
ADJ-R1A2	<p><i>Level III Modular Academy Training</i></p>	<p><i>POST (Peace Officer Standards and Training for CA) recently advised the Academy Staff that they added a new learning domain to the curriculum for the Peace Officer Basic Academy. Learning Domain 14- Officer Wellness.</i> M</p>
ADJ-R1B	<p><i>Level II Modular Academy Training</i></p>	<p><i>POST (Peace Officer Standards and Training for CA) recently advised the Academy Staff that they added a new learning domain to the curriculum for the Peace Officer Basic Academy. Learning Domain 14- Officer Wellness.</i> M</p>
ADJ-R1C	<p><i>Regular Basic Course, Modular Format, Module I Training</i></p>	<p><i>POST (Peace Officer Standards and Training for CA) recently advised the Academy Staff that they added a new learning domain to the curriculum for the Peace Officer Basic Academy. Learning Domain 14- Officer Wellness.</i> M</p>
GUI-47A	<p><i>Introduction to Career Exploration</i></p>	<p><i>Updates to objectives, SLOs, content.</i> MN</p>

MDA-11	Medical Documentation and Terminology	<i>Removing MDA-50 as a prerequisite and changing it to advisory. This course (MDA-11) was included as an elective option for the Transcriptionist/Health Documentation Specialist program when the program was revised. MDA-50 is not a required course nor an elective for this program. Having MDA-50 as a continued prerequisite would be a barrier for students in the Transcriptionist/Health Documentation Specialist program who wish to take the course as an elective. MDA-50 was added as a prerequisite during the revision of the medical assisting program when MDA-11 was initially created. Removing it will not impact the medical assisting program and will remove a potential barrier for students.</i>	M
<b>Course Minor Modifications</b>			
BUS-80	Principles of Logistics	<i>COR reviewed per 2-year course rotation review. Textbook materials updated to include the new edition.</i>	MN
MDA-10	Medical Terminology	<i>This course was reviewed for currency and had the textbook updated.</i>	M
MDA-50	Medical Assisting Core	<i>This course was reviewed for currency and had the textbook updated.</i>	M
MDA-54A	Clinical Medical Assisting I	<i>This course was reviewed for currency and had the textbook updated.</i>	M
MDA-54B	Clinical Medical Assisting II	<i>This course was reviewed for currency and had the textbook updated.</i>	M
MDA-59	Medical Office Procedures	<i>This course was reviewed for currency and had the textbook updated.</i>	M
MDA-61	Pharmacology for Medical Office Personnel	<i>This course was reviewed for currency and had the textbook updated.</i>	M
MDA-63	Diagnostic Coding	<i>This course was reviewed for currency and had the textbook updated.</i>	M
MDA-64	Advanced Diagnostic Coding	<i>This course was reviewed for currency and had the textbook updated.</i>	M
MUS-P70	Guitar Lab Ensemble II	<i>Updating COR to make it current</i>	MN

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**Discipline Inclusion Proposal**

GEO-	Geology	<i>In an effort to expand AD-T opportunities for MVC students, the plan is to include Geology into our curriculum inventory. This will allow students to take GEO-4 and complete the Elementary Teacher Education AD-T. We do not currently have a full time faculty member in Geology, but we do have a part time faculty member who is a Geologist and can teach the course. They have been teaching Geography for MVC for over a decade.</i>	M
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**New Courses**

KIN-A37	Self-Defense	<i>To expand our Kinesiology course offerings. To provide options for Kinesiology students and for general population students.</i>	N
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MUS-870		<i>Offer additional point of entry into a college music program and for the development of guitar ensemble performance skills for older adults. Sample active course description from Santa Monica College (MUSIC E02, Guitar for Older Adults): "This course re-stimulates older adults' interest in and knowledge of music played on the guitar and enhances their self-expression through music. Older adults learn basic and some advanced guitar chords, strumming patterns, and finger picks while playing songs from the 1920s, 1930s, 1940s, and 1950s, as well as traditional folk songs."</i>	
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**New Programs – ADTs**

BIO-	Environmental Science	<i>A new ADT in Environmental Science at Moreno Valley College will give students more opportunities for transferring in this field.</i>	M
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EAR-	Child and Adolescent Development	<i>Within the Riverside Community College District, Moreno Valley College is the only college in the district currently not offering a degree transfer program for Child and Adolescent Development. The ECE program at MVC would like to offer students the opportunity to earn an Associate Degree for Transfer in Child and Adolescent Development. Earning the ADT before beginning a bachelor's degree program can have many benefits. Students completing this program will have an introductory foundation in the field and will be able to seamlessly transfer into the CSU system to pursue a baccalaureate degree in Child and Adolescent Development. Students will enter with junior standing, and only 60 more credits will usually be required to earn the bachelor's degree thereby saving both time and money.</i>	M
EAR-	Elementary Teacher Education	<i>Moreno Valley College has seen positive interest from students in the offering of EDU-1. As a result, Moreno Valley is adopting the ADT in Elementary Teacher Education. The ADT will provide an additional career pathway for students to study and explore.</i>	M
PHY-	Physics	<i>New program of ADT in Physics, give students more options to transfer in this field.</i>	M
<b>Program Modifications</b>			
ADJ-ADT	Administration of Justice	<i>Modifications were made to the ADT in ADJ to appropriately be aligned with the TMC (Transfer Model Curriculum) and give students more options.</i>	M
ADJ-Degree&Cert	Administration of Justice/Law Enforcement Basic Peace Officer Academy Intensive	<i>Updating program TOP and CIP codes.</i>	M
ADJ-Degree&Cert	Administration of Justice/Law Enforcement Basic Peace Officer Modular Academy	<i>P.O.S.T. Peace Officer Standards and Training added a new Learning Domain (#14 Officer Wellness) to this program. This increased the hours in all three Modules and Increased the overall unit total for this program.</i>	M
CIS-ADT	Computer Science	<i>Adding MAT-1AH, Honors Calculus I, will give the students more options.</i>	M

CIS-Cert.	Data Analytics	<i>Removal of MAT-35 as program requirement and added MAT-1AH to give students more options.</i>	M
CIS-Degree	Data Science	<i>Removal of MAT-35 from program requirement, add MAT-9 and MAT-23 to program requirement, and added MAT-1AH to give students more options.</i>	M
POL-ADT	Political Science	<i>Made appropriate modification to follow the most current Transfer Model Curriculum template, and any required changes to course titles; in addition, added PSY-48/SOC-48 Statistics for the Behavioral Sciences to give students more options.</i>	M

**TIGER PRIDE VALUES**

**Tradition and Innovation:** We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

**Integrity and Transparency:** We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

**Growth and Continual Learning:** We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.






**Equity-Mindedness:** We promote social justice and equity.

**Responsiveness:** We respond to the needs of our students and communities through engagement and collaboration.






**Student-Centeredness:** We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.

# DIVERSITY, EQUITY, & INCLUSION






## DEI Lenses / Filters

<p><b>FAMILY STRUCTURE</b></p> 	<p><b>GENDER</b></p> 	<p><b>ABILITY</b></p> 	<p><b>SOCIO ECONOMIC STATUS</b></p> 	<p><b>CULTURE</b></p> 
<p>Considers Families of All Types</p>	<p>Includes Humans of All Genders</p>	<p>Accessible to People of All Cognitive, Behavioral, Emotional, and Physical Abilities</p>	<p>Fair to People from Every SESA</p>	<p>Respects All Races, Ethnicities, Languages, Cultures, Traditions, &amp; Values</p>

## Early Ed DEI Strategies

<p><b>PRINT</b></p> 	<p><b>MATERIALS</b></p> 	<p><b>PROPS</b></p> 	<p><b>INTERACTIONS</b></p> 	<p><b>ENVIRONMENT</b></p> 
<ul style="list-style-type: none"> <li>• BOOKS</li> <li>• PHOTOS</li> <li>• POSTERS</li> </ul>	<ul style="list-style-type: none"> <li>• TOYS</li> <li>• PEOPLE</li> <li>• ART OPTIONS</li> </ul>	<ul style="list-style-type: none"> <li>• PUPPETS</li> <li>• DRAMATIC PLAY</li> <li>• STORY PROPS</li> </ul>	<ul style="list-style-type: none"> <li>• DEI TOPICS</li> <li>• OEQs w/ DEI FOCUS</li> <li>• DEI VOCAB</li> </ul>	<ul style="list-style-type: none"> <li>• MUSIC</li> <li>• DECOR</li> <li>• INCLUSIVE FURNISHINGS</li> </ul>

## College Instruction DEI Strategies

<p><b>ASSIGNMENTS</b></p> 	<p><b>MATERIALS</b></p> 	<p><b>POLICIES</b></p> 	<p><b>INTERACTIONS</b></p> 	<p><b>CONNECTIONS</b></p> 
<ul style="list-style-type: none"> <li>• TOPICS</li> <li>• TIMELINE</li> <li>• RESOURCES</li> <li>• MODALITIES</li> <li>• FLEXIBILITY</li> </ul>	<ul style="list-style-type: none"> <li>• BOOKS/ AUTHORS</li> <li>• VIDEOS</li> <li>• REPRESENTATION</li> <li>• ACCESSIBILITY</li> </ul>	<ul style="list-style-type: none"> <li>• SYLLABUS</li> <li>• LATE WORK /EXTENSIONS</li> <li>• REVISIONS</li> <li>• GRACE</li> </ul>	<ul style="list-style-type: none"> <li>• LANGUAGE /PRAGMATICS</li> <li>• CLASS MANAGEMENT</li> <li>• INTENTIONALITY</li> </ul>	<ul style="list-style-type: none"> <li>• REFLECTION</li> <li>• SPOTLIGHTING VOICES</li> <li>• INSTRUCTOR VULNERABILITY</li> </ul>

